



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022
717.367.8917 • 717.367.9208 fax
www.mtjoytwp.org

Township Managers Report March 16 / April 17, 2026

Manager's Report

I once again want to commend all of our township team for all of their hard work and professionalism they display on a daily basis. Municipal government work is not always easy, but our staff push through each day with a positive attitude and a true desire to do the best they can for our residents. I am proud to be a part of this group.

- Attended National Night Out Planning Meeting.
- Spent the morning with James Noel (Parks – part time) touring our parks to learn about his duties and to get better acquainted with our park system.
- We held a meeting with our team to discuss the upcoming Trash/Recycle Bid. Finalizing Board decision list for the April Board of Supervisors meeting.
- Met with our team and a representative from Diversified Technologies to get a demo of the trash billing software they provide. West Donegal township currently utilizes this software.
- Met with landscaping company to discuss pre-emergent application for park system and municipal complex.
- Toured Rapho Township woody waste facility with Ken and Cristy.
- Met with potential newsletter company to discuss having them design and publish our township newsletter. This company sells advertising to offset our printing costs, which would cut our costs significantly. We would only pay postage.
- Received complaint regarding the fill site on Rissermill Road. Spoke to excavating contractor who indicated that the fill project is projected to be completed by the end of Summer. Ken and I went onsite and evaluated the road conditions. We agreed that we will consider a portion(s) of Rissermill Road under the 2027 road projects list.
- Ken secured the trail crossing signs for Beverly Road to enhance safety crossing Beverly Road between the High Family Nature Preserve and Old Trolley Line Park. The Lancaster Conservancy is paying for the cost of the signs and Ken's crew will be installing them.



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- Set up a meeting with Jay Robertson (Emergency Management Coordinator) to discuss protocols, coordination, and mutual understanding of the EMC responsibilities. Met on 4/8/26.
- Placed the Community Development / Zoning Officer Position on INDEED and received a couple applications. Tracey has scheduled interviews.
- Working on a complaint for the placement of a shed close to a property line between two property owners.
- Coordinated an onsite meeting on March 31 with organizers of Mount Calvary School's May 2, 2026, 5k race at Old Trolley Line Park. Finalizing event details in coordination with a baseball tournament that day as well. Onsite meeting was held on Tuesday, March 31 at 9am. with Pat, Cindy, Karrie from GEARS, Mount Calvary School Representative and a Park Ranger from the Lancaster County Parks and Recreation Department since the event will be utilizing the Conewago Trail. The NWRPD will be coordinating Fire Police to assist with the crossing of Koser Road.
- Met with PointSolve to create a SharePoint site for Board members and staff to access Board of Supervisor Agenda information electronically as per Deb's suggestion.
- Attended Zoning Hearing Board Meeting with Pat on April 1 as Justin was unable to attend.
- Working on various ordinance updates that should be up for Board consideration at our May or June meeting
- Initiated a meeting from a resident who sent an email to the Board related to the text amendment approval for Elizabethtown Crossings. Resident requested an email response instead which was composed and sent.
- Composed a new write-up for the Mount Joy Township section of the Visitors Guide published by the Elizabethtown Chamber of Commerce.
- Met with landscaping firm with Pat, Cindy and Ken at Old Trolley line Park to identify areas to be filled and seeded in order to close out NPDES permit.
- Attended Zoning Hearing on Greiner Project on April 14 at Elizabethtown College.
- Conducted interviews for Community Development / Zoning Officer position.
- Toured ballfields with Ken to identify field maintenance responsibilities between the Township and sports associations for the upcoming season. Will coordinate an onsite meeting with associations to finalize the week of April 20.



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April 7, 2026

To: Mt. Joy Township Board of Supervisors
From: Daniel Ford- Code Compliance Official / Assistant Zoning Officer
Re: Monthly Codes Summary Report for March 2026

Dear Board Members:

175 rental properties were inspected in March 2026.
(Large number of new rentals entering the program)

Complaints and concerns:

- Enforcement notice to 974 Mount Gretna Rd about rubbish and junked vehicles.
- Met with the owner of 2771 Milton Grove Rd about the condition of the property. He and his friends are going to try to clean up over the next 3 weeks.
- Complaint about a mattress sitting along Mount Gretna Rd at an apartment building. Notified the building owner to have it removed.
- Complaint about the condition of 1225 Schwanger Rd. Sent an enforcement notice about Property Maintenance and burning violations.
- Complaint about active burning at 2147 Sherri Lane. Advised owner and had them extinguish the fire.
- Enforcement notice to 2038 Creek Rd about renovation work being completed without a permit.
- Letter to 8070 Elizabethtown Rd about a stone wall built in the Elizabethtown Rd right-of-way.

MOUNT JOY TOWNSHIP permits issued between 3/1/2026 and 3/31/2026

Permit No.	Issued Date	Owner	Project Addr.	Description	Est. Cost	Fee
Certificate Of Use & Occupancy						
USE & OCCUPANCY						
260032	3/2/2026	Bashore, Todd	76 SARAH DR	U & O for new construction	\$204,208.00	\$0.00
260033	3/2/2026	EITNIER, C SEAN &, MAHER-EITNI...	31 TRAIL RD S.	U & O for solar	\$31,798.00	\$0.00
260034	3/2/2026	KAUFFMAN, JAKE T & CARLA J	1046 BELLAIRE RD	U & O for solar	\$30,000.00	\$0.00
260035	3/3/2026	GEHF I E-TOWN, LLC	11 S CONIFER DRIVE	U & O for 24 Unit New Const Apart...	\$3,545,544.00	\$0.00
260037	3/6/2026	FYE, BRIAN	664 FAIRVIEW RD	U & O for solar	\$53,804.00	\$0.00
260038	3/6/2026	DAVIS, GREGORY T	460 ROCKWOOD DR	U & O for solar	\$30,474.00	\$0.00
260039	3/6/2026	ROOT, ADDISON	2267 MOUNT PLEASANT RD	U & O for addition	\$231,000.00	\$0.00
260040	3/9/2026	Noll, Donald	139 SUN VALLEY RD	Occupancy for new owner	\$0.00	\$10.00
260041	3/18/2026	GEHF I E-TOWN, LLC	5 S CONIFER DRIVE	U & O for 24 Unit New Const Apart...	\$3,545,544.00	\$0.00
260042	3/18/2026	Morrison, Kathy	139 GIANNA DR	U & O for new construction	\$259,591.00	\$0.00
260043	3/18/2026	Sterner, Barbara	135 Gianna Dr	U & O for new construction	\$207,423.00	\$0.00
260044	3/18/2026	Stowe, Brenda	90 SARAH DR	U & O for new construction	\$253,517.00	\$0.00
260045	3/23/2026	KLINE, ROBERT J	9506 ELIZABETHTOWN RD	U & O for addition	\$121,550.00	\$0.00
260046	3/23/2026	SKINNER, DAVID C & T JOLENE	1634 CAMPUS RD	U & O for pavilion	\$34,000.00	\$0.00
260047	3/24/2026	BOYER, SELENA L & WANCZYK, J...	2164 SHEAFFER RD	U & O for solar	\$42,086.00	\$0.00
260048	3/24/2026	Mendez, Malcolm	53 N CONIFER DRIVE	U & O for new construction townsho...	\$0.00	\$0.00
260049	3/24/2026	Medina, Wanda	66 N CONIFER DRIVE	U & O for new construction townsho...	\$169,500.00	\$0.00
260050	3/24/2026	CUSTER, CHRISTOPHER M	349 RADIO RD	U & O for mobile home install	\$20,000.00	\$0.00
260051	3/24/2026	Tindall, Josh	100 EAGLE PARKWAY	U & O for new construction	\$300,000.00	\$0.00
260052	3/26/2026	Marin, Pedro	51 N CONIFER DRIVE	U & O for new construction townsho...	\$166,700.00	\$0.00
260053	3/26/2026	Kim, Jung	75 N CONIFER DRIVE	U & O for new construction townsho...	\$166,700.00	\$0.00
260054	3/27/2026	Kelly, Justian	939 SHEAFFER RD	U & O for new construction	\$233,000.00	\$0.00
260056	3/30/2026	POCKRUS, JOHN & CAROL	28 BRIELLE DR	U&O for new construction	\$204,208.00	\$0.00

Total USE & OCCUPANCY:	23	Est. Cost:	\$9,850,647.00	Fees:	\$10.00
Total Certificate Of Use & Occupancy:	23	Est. Cost:	\$9,850,647.00	Fees:	\$10.00

**Sign Permit
wall sign**

260002	3/18/2026	MUMMAU, KEVIN L	2020 MAIN ST	wall sign and banner	\$0.00	\$50.00
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Total wall sign:	1	Est. Cost:	\$0.00	Fees:	\$50.00
Total Sign Permit:	1	Est. Cost:	\$0.00	Fees:	\$50.00

**Stormwater Permit
Exemption**

260023	3/2/2026	NVR, INC / Ryan Homes	996 SHEAFFER ROAD	Stormwater	\$229,000.00	\$50.00
260024	3/4/2026	NVR, INC / Ryan Homes	128 Gianna Drive	Stormwater	\$253,000.00	\$50.00
260028	3/20/2026	BURKHOLDER BUILDERS	2355 RIDGE RD	Stormwater	\$275,000.00	\$50.00
260030	3/27/2026	NVR, INC / Ryan Homes	30 Brielle Drive	Stormwater	\$230,000.00	\$0.00
260035	3/27/2026	HUMMER, PAIGE	2025 HARRISBURG AVE	Stormwater	\$0.00	\$50.00

Total Exemption:	5	Est. Cost:	\$987,000.00	Fees:	\$200.00
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Small Project

260025	3/10/2026	TINY ESTATES LANCASTER, LLC	867 SCHWANGER RD	Adding 2 additional units	\$5,000.00	\$175.00
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Permit No.	Issued Date	Owner	Project Addr.	Description	Est. Cost	Fee	
Stormwater Permit							
Small Project							
260027	3/11/2026	OBERHOLTZER, DELMAR J & MELI...	504 OBERHOLTZER RD	storm water small project	\$65,000.00	\$175.00	
260034	3/23/2026	TURZI, JONINA E & SALLUZZO, SA...	1871 MILTON GROVE RD	storm water small project	\$0.00	\$0.00	
				Total Small Project:	3	Est. Cost: \$70,000.00	Fees: \$350.00
				Total Stormwater Permit:	8	Est. Cost: \$1,057,000.00	Fees: \$550.00
Road Occupancy Permit							
Driveway							
260021	3/2/2026	NVR, INC / Ryan Homes	996 SHEAFFER ROAD	Driveway	\$229,000.00	\$50.00	
260030	3/4/2026	NVR, INC / Ryan Homes	128 Gianna Drive	Driveway	\$253,000.00	\$50.00	
260031	3/20/2026	BURKHOLDER BUILDERS	2355 RIDGE RD	Driveway	\$275,000.00	\$50.00	
260033	3/27/2026	NVR, INC / Ryan Homes	30 Brielle Drive	Driveway	\$253,000.00	\$50.00	
				Total Driveway:	4	Est. Cost: \$1,010,000.00	Fees: \$200.00
Fiber Cable							
260032	3/11/2026	MUNAFO, JOHN P	413 FARMLAND DR	Fiber Optic Cable	\$0.00	\$90.00	
				Total Fiber Cable:	1	Est. Cost: \$0.00	Fees: \$90.00
				Total Road Occupancy Permit:	5	Est. Cost: \$1,010,000.00	Fees: \$290.00
Use Permit							
Home Occupation							
260005	3/26/2026	KRASKEWICZ, JOHN J	328 FARMLAND DR	In Home Bakery	\$0.00	\$10.00	
				Total Home Occupation:	1	Est. Cost: \$0.00	Fees: \$10.00
Temporary							
260006	3/27/2026	MOYER, DARYL S	1105 W MAIN ST	Temporary Retail	\$0.00	\$10.00	
260007	3/27/2026	MLN PROPERTIES LLC	2147 S MARKET ST	Temporary Retail	\$0.00	\$10.00	
				Total Temporary:	2	Est. Cost: \$0.00	Fees: \$20.00
				Total Use Permit:	3	Est. Cost: \$0.00	Fees: \$30.00
Zoning Permit							
Addition							
260030	3/2/2026	MCCLINTOCK, DAVID S & ASHLEY L	9446 ELIZABETHTOWN RD	ADDITION	\$72,000.00	\$541.00	
				Total Addition:	1	Est. Cost: \$72,000.00	Fees: \$541.00
Barn							
260043	3/11/2026	OBERHOLTZER, DELMAR J & MELI...	504 OBERHOLTZER RD	Hay shed/barn/ commodity building	\$65,000.00	\$449.00	
				Total Barn:	1	Est. Cost: \$65,000.00	Fees: \$449.00
Deck							
260047	3/27/2026	SHOWALTER FAMILY TRUST	103 SPARROW LN	Deck	\$7,500.00	\$0.00	
				Total Deck:	1	Est. Cost: \$7,500.00	Fees: \$0.00

Permit No.	Issued Date	Owner	Project Addr.	Description	Est. Cost	Fee	
Zoning Permit							
Fence							
260044	3/9/2026	BITNER, H WESLEY & ARLENE M	1879 HARRISBURG AVE	Fence	\$3,347.73	\$57.00	
260052	3/20/2026	BRANDT, ANDREW F & OCONNEL...	27 SAGER RD	Fence	\$3,000.00	\$50.00	
260056	3/23/2026	MCWILLIAMS, COURTNEY & LIAM	95 WATERFOWL WAY	Fence	\$7,000.00	\$0.00	
260058	3/23/2026	GEBHART, CHRISTINE	24 Sager Road	Fence	\$1,500.00	\$50.00	
260059	3/23/2026	POLITES, BRIANNA &, SHIRK, TAN...	65 WIGEON WAY	Fence	\$9,656.00	\$99.00	
260064	3/27/2026	BUCHER, DONNA E	680 CLOVERLEAF RD	Fence	\$3,312.70	\$57.00	
				Total Fence:	6	Est. Cost: \$27,816.43	Fees: \$313.00
Remodel							
260046	3/20/2026	SPENCE, SYLANCE	1717 RISSERMILL RD	Remodel/Addition	\$235,000.00	\$1,519.00	
				Total Remodel:	1	Est. Cost: \$235,000.00	Fees: \$1,519.00
SFD							
260031	3/2/2026	NVR, INC / Ryan Homes	996 SHEAFFER ROAD	SFD New Construction	\$229,000.00	\$1,483.00	
260032	3/4/2026	NVR, INC / Ryan Homes	128 Gianna Drive	SFD New Construction	\$253,000.00	\$1,627.00	
260045	3/20/2026	BURKHOLDER BUILDERS	2355 RIDGE RD	SFD New Construction	\$275,000.00	\$1,759.00	
260051	3/27/2026	NVR, INC / Ryan Homes	30 Brielle Drive	SFD New Construction	\$253,000.00	\$1,627.00	
				Total SFD:	4	Est. Cost: \$1,010,000.00	Fees: \$6,496.00
Shed							
260049	3/19/2026	HILSHER, ANDREW L. & LISA A.	3 RINGNECK CIR	Shed	\$7,000.00	\$78.00	
260062	3/27/2026	HUMMER, PAIGE	2025 HARRISBURG AVE	Shed	\$7,000.00	\$78.00	
				Total Shed:	2	Est. Cost: \$14,000.00	Fees: \$156.00
Solar							
260041	3/16/2026	WALMER, DANIEL EUGENE	3147 HOMESTEAD RD	Solar	\$39,483.00	\$349.00	
260034	3/20/2026	WOODS, DARREL KEITH & BECKY L	415 ORCHARD RD	Roof Mounted Solar	\$38,940.00	\$343.00	
260050	3/27/2026	NEFF, ROBERT E	1401 BEAR CREEK RD	Roof Mounted Solar	\$48,216.00	\$403.00	
				Total Solar :	3	Est. Cost: \$126,639.00	Fees: \$1,095.00
Tiny Home							
260033	3/10/2026	TINY ESTATES LANCASTER, LLC	867 SCHWANGER RD	Adding 2 additional units	\$5,000.00	\$64.00	
				Total Tiny Home:	1	Est. Cost: \$5,000.00	Fees: \$64.00
Townhouse							
260035	3/16/2026	LANDMARK	22 N CONIFER DRIVE	Townhouse New Construction	\$185,000.00	\$1,219.00	
260036	3/16/2026	LANDMARK	24 N CONIFER DRIVE	New Construction of a Townhouse	\$166,000.00	\$1,105.00	
260037	3/16/2026	LANDMARK	26 N CONIFER DRIVE	New Construction for Townhouse	\$166,000.00	\$1,105.00	
260038	3/16/2026	LANDMARK	28 N CONIFER DRIVE	New Construction of a Townhouse	\$166,000.00	\$1,105.00	
260039	3/16/2026	LANDMARK	30 N CONIFER DRIVE	New Construction for a townhouse	\$166,000.00	\$1,105.00	
260040	3/16/2026	LANDMARK	32 N CONIFER DRIVE	New Construction for Townhouse	\$185,000.00	\$1,219.00	
				Total Townhouse:	6	Est. Cost: \$1,034,000.00	Fees: \$6,858.00
				Total Zoning Permit:	26	Est. Cost: \$2,596,955.43	Fees: \$17,491.00

Permit No.	Issued Date	Owner	Project Addr.	Description	Est. Cost	Fee			
				Total Permits:	66	Est. Cost:	\$14,514,602.43	Fees:	\$18,421.00

Northwest Regional Lancaster County Police Commission
8855 Elizabethtown Road
Elizabethtown, PA 17022

Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on February 24, 2026

1. Kevin Baker called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Kevin Baker led the pledge of allegiance.

Roll Call: Present – Rick Gibble, John Rudy, Debra Dupler, and Kevin Baker were in attendance. Bill Weik was absent. Also present were Chief Michael Bryant and Lisa Heilner.

2. Public Comment: Jayne Duncan of 426 Milton Grove Road was in attendance to speak about the Department's agreement with ICE. Mrs. Duncan feels the Department does an excellent job and would like to see the agreement reviewed and have participation withdrawn. She also feels there should be more transparency about the agreement. Another concern was ICE certified constables at polling places.

3. Consent Calendar:

- a. Approval and ratification of the minutes of the January 27, 2026 meeting.
- b. Accept and ratify the Treasurer's Report for the period of January 1 to January 31, 2026, subject to audit.
- c. Approve payment of all bills via Bill List #1 and #2 in the amount of \$115,495.48; ratify payment of all payrolls for the period of January 2026 in the amount of \$261,139.13, which represents two (2) pay periods.
- d. Raymond James Pension Account summary from January 1 through January 31, 2026.

A motion was made by Debra Dupler, seconded by John Rudy to approve items a. through d. of the Consent Calendar as presented. All members present voted in favor of the motion.

4. Old Business: None

5. New Business: Chief Bryant advised the Commission of grant availability through the Lancaster County Chiefs Association for Body Worn Cameras. It would be a 50% matching grant. Approximate cost for the cameras is \$1300 a piece. Debra Dupler made a motion, seconded by John Rudy to apply for the grant. All members present voted in favor of the motion.

6. Advisements:

- a. Officer Gernert, Sergeant Arnold and Detective Tobias attended an Outlaw Motorcycle Gang Training conducted by PSP.
- b. NWRPD hosted a two-day Calibre Press Training titled Taking the Lead. Officers Seidel, Good, Gordon, Bergmark and Detective Tobias attended.
- c. Most of our Patrol unit attended a half-day PIT school conducted by PSP.
- d. Officer Bigler attended a two-day MCSAP Inspection updated training.
- e. Sergeant Shope assisted the Lancaster County CTC with an ALICE Emergency preparedness drill.

7. Correspondence:

- a. Calls for Service – January 2026
- b. Police Activity Report – January 2026
- c. Overtime Report – January 2026
- d. Police Cruiser Mileage Chart – January 2026

8. Other Business: Chief Bryant thanked the Commission, the Police Association, Lisa Heilner and Jill Munafo for their part in the planning and successful completion of retired Chief Mark Mayberry's retirement event held February 21, 2026.

An executive session to discuss personnel issues was held immediately following the meeting. Any official action will take place at a public meeting.

A motion was made by Rick Gibble, seconded by John Rudy to adjourn the meeting at 7:20 p.m. All members voted in favor of the motion.

Respectfully submitted,



Lisa S. Heilner
Assistant Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission

EAWA BOARD MEETING MINUTES
February 9, 2026 - 6:30 PM

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rob Reale Jr, Rick Erb (virtually) and Chuck Brewer (virtually). Also present were: Austin Calaman, Authority Manager; Jeffrey Shank, Solicitor; Michele Powl, Business Manager; and Jill Gebhart, Admin Assistant. Not present: Jason Bock, Operations Manager; Michael Krieger, Engineer; Rich Sheidy, Board Member; Donna Bissinger, Admin Assistant. Members of the Public: None

2. **PLEDGE OF ALLEGIANCE TO THE FLAG:**

3. **PUBLIC COMMENT:** Dr Treese noted that we received feedback about the 2026 rate increase published. Customer was not opposed to cost increases due to materials, upgrades, and salaries. As a borough resident he was strongly opposed to any rate increase to provide extra supply capacity for township developments. He felt the cost of extra capacity should be to the townships that need the increased supply.

4. **APPROVAL OF PREVIOUS MINUTES:**

Action: "That the Board approves the WS Meeting Minutes of 1/7/2026 and Board Meeting Minutes of 1/12/2026, as presented."

Motion: R Reale Jr **Second:** K Murphy **Approved**

5. **REPORTS:**

a. **Manager's Report:**

i. **PENNVEST Payment Request Application #10:**

Action: "The Board approves submission of the Payment Request #10 to PENNVEST in the amount of \$ \$734,922.57, which reimburses EAWA expenses for engineering, legal, and Phase 1/2 construction expenses for the Cast Iron Main Replacement Project."

Motion: K Murphy **Second:** J McCloud **Approved**

ii. **Discussion of Self Directive Retirement Options for EAWA Employees:** Michele and I met with CBIZ and Conrad Siegel to discuss pricing, logistics, etc... Attached is the costs associated with move from Conrad Siegel. One of the items they mentioned was to review, amend and restate the plan documents which haven't been done in a long time. This is something that would need done regardless of whether a switch to a self-directive retirement option or not, since the plans documents haven't been updated in quite some time.

Action: "The Board approves the fee schedule from Conrad Siegel and directs staff to work with Conrad Siegel on a DRAFT amendment and restatement."

Motion: K Murphy **Second:** R Reale Jr **Approved**

iii. **Reduction of Letter of Credit for Stoneybrook Phase 4A**

Action: "That the Board accepts GHD's recommendation for a reduction of the letter of credit for Stoneybrook Phase 4A."

Motion: K Murphy **Second:** R Reale Jr **Approved**

- iv. **Discussion on the conversion to natural gas for the 211 W Hummelstown plant/office:** Had a discussion with UGI and they have enough capacity to service our needs now (heat). If we added the generator, we would need to participate in system upgrades, but those costs are not known at this time. We would need to contract or coordinate with a contractor for the location of the service to come into the building as well as internal piping. Another option is to include this in the 3rd Skid Project should that proceed forward. We did secure a rough estimate from Frey Lutz of \$75,000 to replace unit 4, redo the duct work (upsized), reconfigure the exhaust/intake and run the gas lines from UGI's meter. I budgeted \$60,000 without factoring in the gas line work since we were planning on electric.

Action: "That the Board directs staff to work with UGI on the natural gas extension to service our current needs as well as work with our contractor and/or engineer to finalize proposals and cost."

Motion: K Murphy **Second:** J McCloud **Approved**

b. **Operations Manager's Report:** provided at work session meeting.

c. **Engineer's Report:** provided at work session meeting.

d. **Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (01/26/26) distributed with package (\$213,605.26 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (01/26/26) distributed with package (\$42,382.39 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of JANUARY YTD, distributed with package. Balance: \$1,111,558.09, Expenditures: \$421,120.61 & Income: \$884,100.06.
- iv. Statement of *Capital* Revenues & Expenditures for period of JANUARY YTD, distributed with package. Balance: \$9,468,598.27, Expenditures: \$42,576.54 & Income: \$1,469,942.32.

Action: "That the Board accepts the JANUARY Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: J McCloud **Second:** R Reale Jr **Approved**

6. **UNFINISHED BUSINESS:** None

7. **NEW BUSINESS:** None

8. **BILLS PAYABLE:** Refer to Unpaid Report;

Action: “That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$78,426.26 (02/09/26) and Unpaid *Capital* Fund Bills Detail totaling \$22,905.43.”

Motion: K Murphy **Second:** R Reale Jr **Approved**

9. **BOARD MEMBER’S REMARKS:** When obtaining another natural gas conversion quote, Reale Jr asked that the contractor size up their own job plan to submit a quote. Calaman confirmed that is what is intended for another quote. Murphy expressed concern that our technicians stay safe while working on the water main break on N Market St.

10. **EXECUTIVE SESSION:** Treese called for an Executive Session.

11. **ADJOURN: 6.59 PM**

Action: “That the Board adjourns the regular meeting.”

Motion: J McCloud **Second:** K Murphy **Approved**

Respectfully submitted,

A Calaman, Authority Manager

Approved at 2/9/2026 Meeting

EAWA WORK SESSION MEETING MINUTES
February 4, 2026 - 6:30 PM

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Chuck Brewer, Rick Erb and Rob Reale, Jr. Also present were Austin Calaman, Authority Manager; Jason Bock, Operations Manager; Michael Krieger, Engineer; Jeffrey Shank, Solicitor and Donna Bissinger, Admin Assistant. Not present: Rick Erb and Rich Sheidy, Board Members; Michele Powl, Business Manager. Members of the Public: Jill Gebhart and Jeremy Zimmerman.

2. **PUBLIC COMMENT:** Jeremy Zimmerman from Cornwall United Development updated the board about a possible distribution center being located near the quarry with his environmental concerns.

3. **REPORTS:**

i. **Manager's Report:** Buckingham water tower will be offline at the beginning of March to be refurbished and painted. A Vac Truck was demonstrated to the operations department. The authority manager will review additional Vac Truck quotes and present his recommendations to the board at the March meeting.

ii. **Operations Manager's Report:** Bock presented the Board with his monthly report. He noted a main break on Cedar Street and that the wells are still low.

iii. **Engineer's Report:** Poplar St Project has been closed out and the timeline for the High St Project needs to be decided. Water Treatment Plant Project is on hold. The allocation permit to DEP and the minor permit amendment for the Coagulant Testing Proposal have been submitted. The mixers for Westridge and Groff Avenue water tanks have been permitted. Wells 6 & 7 permits have been submitted to design a nitrate filtration system to meet a larger use capacity.

Water Distribution Hydraulic Modeling System bugs have been worked out. The model will change as the EAWA system changes. First and biggest challenge for the Distribution Model will be community growth and water capacity.

4. **UNFINISHED BUSINESS:**

i. **Discussion of well 6/7 design and improvements:** GHD has been working on several items related to the design of Well 6/7. One of them was the sizing of the nitrate system for future capacity. GHD will be presenting the cost difference between the direct replacement to the current system and the upgraded capacity option to produce 500 gpm.

Action: "That the Board directs GHD to include/exclude the upsized nitrate system for the design of well 6/7."

Motion: K Murphy

Second: R Reale, Jr.

APPROVED

5. **NEW BUSINESS:**

- i. **Discussion and Presentation of EAWA Distribution System:** All members of the Board were shown how the distribution of water and water pressure are monitored in the plant daily in real time. Bock answered the Boards questions and explained what current and future needs are to continue functioning efficiently.
6. **BOARD MEMBER’S REMARKS:** Murphy suggested that public comments should be limited to 5 minutes. Treese announced that there will be an executive session at the Monday Board Meeting.
7. **EXECUTIVE SESSION:** None
8. **ADJOURN: 9:13 PM**

Action: “That the Board adjourns the regular meeting.”

Motion: K Murphy **Second:** J McCloud **Approved**

Respectfully submitted,

A Calaman, Authority Manager

Approved at 3/9/2026 Meeting



Elizabethtown Regional Sewer Authority Minutes February 10, 2026

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Dave Sweigert, Ken Shaffer, Roger Snyder, Rick Erb (by phone), Nick Viscome and Michael Tyler. Also present were ERSA Manager Steve Rettew, Engineer Abraham King, solicitor Jeff Shank and Bookkeeper Michele Range.

Public Attendance: none.

General Business:

1. It was **motioned** by Snyder and seconded by Viscome to close the general meeting to hold the Executive Session prior to general business at 6:31pm.
2. The general meeting resumed at 7:16pm.
3. It was **motioned** by Snyder and seconded by Viscome to approve the minutes of the January 13, 2026, meeting. Motion carried.

Chairman Sweigart instructed the board to ask any questions during each item's explanation on agenda items A through I. Once discussion on all items is completed a single motion to adopt items A through I will be requested.

4. A. King explained that this was Rettew's construction phase addendum for the improvement project. This addendum covers bidding services, construction administration and provides construction observation/inspection and operational/start-up support. This amendment carries Rettew's role from design through bidding, construction and start-up for all three stations Cameron, Colebrook and Nolt Rd.
B. King discussed the construction agreement for the Turnpike Rd project noting that bids had been received and the general contract was awarded to Barrasso Excavation and the electrical contract was awarded to PSI in the prior month. A pre-construction meeting will take place next week and move the project into the construction phase. The Turnpike work will proceed under the previously accepted bid amounts as part of the long-term capital improvements.
C. King discussed the COSTARs proposals for Cameron St. in the amount of \$440,225.00, Colebrook Rd in the amount of \$210,000.00 and Nolt Rd in the amount of \$384,200.00. The proposals are to purchase the Gorman-Rupp packed pump station equipment directly through Envirep instead of through the construction contractor. It was explained that

buying the three station packages up front would cut months off lead time and allow contractors to start and finish construction sooner. It would also avoid the contractor markup on roughly \$1 million of equipment, plus an additional manufacturer/rep discount for direct early purchase.

D. Rettew explained that the Borough completed a state-assisted SCADA upgrade at the wastewater treatment plant with a total project cost of \$618,102 and ERSA's proportional share is \$296,256.72. King noted the Borough received grant funding and shared that benefit with ERSA reducing the net impact. King/Rettew reviewed the cost breakdown and found it reasonable and in line with expectations for a full SCADA upgrade.

E. Rettew reported that Stoneybrook 4A developers requested a reduction of their letter of credit down to the standard 15% maintenance amount. After review of inspection reports, test results and manuals it was confirmed the installed improvements match authority requirements. Since televising of the lines and record drawings were not yet completed it is the recommendation for a partial reduction until those items are completed, which would leave the letter of credit at \$58,077.50.

F. Rettew explained that the previous resolution on authorized signatories approved in January was written to apply only to fiscal year 2025. To correct this the board would need to re-approve the authorization wording to remain in effect as long as the listed individuals hold their positions.

5. It was **motioned** by Snyder and seconded by Viscome to adopt Items A through I as presented. Motion carried.

Reports:

A. Engineer

King along with Jeff Shank discussed the Metered Waste Surcharge Policy. It was explained that ERSA's metered waste surcharge policy, in place since 2012, had not been actively enforced; no commercial customers were being surcharged as well as EDU purchase records were incomplete. They outlined a corrective approach:

1. Use historical records (and, if missing, 2012 flow data) to establish each customer's baseline EDU allocation.
2. Compare current flows (2025) to that baseline to identify over-users.
3. Under the policy, any customer exceeding its allocation two consecutive quarters out of four must purchase additional EDUs and pay additional surcharge of \$50/1,000 gallons

B. Treasurer

Shaffer discussed the financial reports.

It was noted that January revenues were about \$88,000 below budget (mainly due to two large billing adjustments and no accrued investment income listed), but expenses were \$48,000 under budget, leaving net income about \$39,000 below plan. Beginning cash was roughly \$9.7 million, with the 2026 budget (including \$5.2 million in capital work) projecting around \$5.1 million in cash at year-end, consistent with the long-term capital and rate plan.

It was **motioned** by Snyder and seconded by Viscome to approve the Treasurer's report. Motion carried.

It was **motioned** by Snyder and seconded by Viscome to approve the bills payable in the amount of \$461,890.91. Motion carried.

It was **motioned** by Snyder and seconded by Shaffer to adjourn the general session at 7:51pm. Motion carried.

**MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHORITY
OF LANCASTER COUNTY**

February 25, 2026

A public meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, February 25th 2026, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Debra Dupler.

Roll Call: Debra Dupler, Jeffrey McCloud, John Yoder, Carrie Chapman and Jeffrey Hudson were present; Kenton Sweigart was absent. Dave Jones, Saxton & Stump, was also absent. MESA staff present: Wade Amick, Marc Hershey, Becky Houser. Public attendees: Matt Rodriguez.

Ms. Dupler opened the meeting for public comment. None were heard.

The Board unanimously approved items A thru E on the consent calendar on a motion made by Mr. Yoder, seconded by Mr. McCloud.

- a. Approval and ratification of the minutes of the January 28, 2026 meeting.
- b. Accept and ratify the financial reports for the period of January 2026, subject to audit.
- c. Approve and ratify the payment of all bills & payroll via Bill List 2026-02 in the amount of \$630,052.90 (Operating) and \$21,633.87 (Capital).
- d. Public Relations Report.
- e. Call Reports.

Authority Manager Wade Amick provided a verbal report to the Board. Mr. Amick noted the following items:

1. Three MESA employees have completed the "Train-the-Trainer" EVOC series (Emergency Vehicle Operations Course); earning their certifications allowing them to act as EVOC trainers. This accomplishment allows MESA to offer EVOC training both internally and externally.
2. The current Advanced Emergency Medical Technician (AEMT) course is closing, with several MESA EMT employees testing and earning the AEMT certification. The process has been rewarding as MESA employees continue to grow professionally in their field.
3. Overall staffing levels are strong and staff are performing well.
4. A full update of MESA Safety Procedure Manuals is currently underway. Manuals under review are Infection Control, Exposure Control and Hazard Communication Plans. As part of the update Wade received the Designated Infection Control Officer (DICO) certification, making him the main point of contact for any employee exposures and preventing exposures.
5. Planning and preparation are underway for a second employee engagement and satisfaction survey. Any ideas from the Board are welcomed.

6. MESA Employees are required to attend an in-house Annual Review session conducted by the MESA Medical Director. This review ensures both compliance and verifies ongoing clinical proficiency. Beginning 2026, Penn Medicine LGH will manage Annual Review Instruction on MESA's behalf. Employees will be required to attend one of five scheduled sessions throughout the year. The sessions will be hosted at MESA, coordinated by both Dr. Mulcahy and Dr. McCardell, and will be open to other EMS Agencies.

The Board was provided copies of the Assistant Authority Manager report prepared by Marc Hershey. The report noted the following:

1. The lobby and office renovations of Elizabethtown Station will begin mid-April, once the volume of visitors paying their MESA bill slows down.
2. The transition to move to Insurance Billing vendor DIGITECH occurred on January 1st, with the process of learning the new Billing and Receiving platform going smoothly.
3. The new Tahoe, used as the supervisor vehicle, is at B. Moyer in Palmyra for upfitting (installation of lights, equipment, radios) with the expectation to use in service by April.
4. The Ambulance ordered in 2025 is scheduled for completion by mid-June. Due to lead time, a new Ambulance proposal will be presented within the upcoming months to secure an order spot for Spring 2027.
5. Reminder to all Board members to submit their completed 2025 Statement of Financial interest by March 1st.

Authority Solicitor, Dave Jones, Saxton & Stump was absent from the meeting. Deb Dupler provided that no response has been received from neighboring municipalities regarding the letter mailed.

No Penn Medicine Report provided.

Old Business:

2026 Parcel Billing: The 2026 parcel bills arrived in mailboxes around February 7th showing an influx of phone calls and visitors to the MESA office. As of February 20th, the total received is \$453,741, which is about 37% of the Diversified Parcel billings for 2026. As a comparison, MESA collected \$461,148 as of February 20, 2025. Moving forward as expected, \$590,000 should be collected by the end of February. Including Masonic Village, \$684,434 has been collected, vs. the budget amount of \$1,800,323 which is about 38% of budget. In addition, \$48,501 has been collected from properties that received a lien; with some having late fees negotiated making the open lien balance \$2,244. Featherton Crossing has paid for the years 2024, 2025 and 2026.

2026 Business FTE Billing: Employer data was recently received, with the anticipation to mail self-reporting forms to businesses mid / late March. East Donegal township has volunteered to assist with the envelope stuffing and postage. Businesses with more than 3 employees or \$150,000 or more in payroll will receive a self-reporting letter and form.

Building Project (Cloverleaf): Land Development plans have been submitted to Mount Joy Township, Lancaster County Planning Commission, Lancaster County Conservation District, ERSA and PPL. The plan is scheduled as an agenda item on the Mt. Joy Township Planning Commission

agenda for March 23rd. Mr. Yoder provided a building draft plan. Marc Hershey suggested adding a half-bath restroom to the second-floor training area.

Action item: On a motion made by Mr. McCloud, seconded by Ms. Chapman, the Board unanimously approved to continue to pursue the KPN estimate to keep the project moving. Mr. Yoder abstained from the vote.

On a motion made by Mr. Hudson, seconded by Mr. Yoder, the Board unanimously approved to accept the highest bid of \$5,700 for the 2000 GMC Truck and snowplow package. The truck and plow were listed on both Municibid and in LNP in early February. A total of 62 bids were received.

On a motion made by Mr. Yoder, seconded by Mr. Hudson, the Board unanimously approved to authorize Marc Hershey to move the title and documents for the sale of the 2000 GMC Truck and Plow.

New Business:

On a motion made by Mr. McCloud, seconded by Ms. Chapman, the unanimously approved Certificate of Incumbency. This document identifies the new MESA Board members and their positions.

A roof leak has been discovered at the East end of the Elizabethtown Station. A combination of lose shingles and bad installation is the cause. Joyland Roofing provided an estimate of \$6,800 for roof repair and the replacement of plywood. Other estimates are incoming. Reviewing options to patch the current area, install a complete roof replacement, or splitting a full replacement into two separate installations.

Board Comments:

The Board is scheduled to meet on Wednesday, March 25, 2026, beginning at 6:00PM at the Elizabethtown Borough Office.

The Mount Joy Township Planning Commission meeting is scheduled for Monday, March 23rd at 7:00PM at the Mt Joy Township Office, Elizabethtown PA.

A motion was made by Mr. Yoder, seconded by Mr. Hudson to adjourn the meeting at 6:59PM. All members present voted in favor of the motion.

Respectfully Submitted,

Becky Houser
Recording Secretary

Municipal Emergency Services Authority (MESA)
Agency Incident Report
Dispatched Call Total by Class
Mar-26

Municipality	Class 1	Class 2	Class 3	Other	Total
Elizabethtown Borough	63	17	36	27	143
West Donegal Township	70	28	40	0	138
Mount Joy Township	49	12	37	0	98
East Donegal Township	36	10	24	3	73
Mount Joy Borough	26	1	2	0	29
Marietta Borough	13	3	12	0	28
Conoy Township	12	1	6	0	19
Columbia Borough	9	2	3	0	14
Rapho Township	9	2	3	0	14
West Hempfield Township	2	1	0	0	3
York County	3	0	0	0	3
Dauphin- Conewago TWP	1	1	0	0	2
Dauphin County	1	1	0	0	2
East Hempfield Township	1	0	0	0	1
Manhiem Township	1	0	0	0	1
Lebanon County	1	0	0	0	1
TOTAL	297	79	163	30	569

Municipal Emergency Services Authority (MESA)
Agency Incident Breakout
March 2026

Incident Type

Medical	508
Public Service	13
Cardiac Arrest (class 1)	8
Vehicle Accident	20
Fire call	10
Gas leak	0
EMS activity	8
Routine Transport	23

<u>Mutual Aid</u>	<u>Covered</u>	<u>Assisted</u>
Dauphin Medic 4	1	0
Dauphin Medic 7-3 (SCEMS)	2	0
Penn State Life Lion EMS (77/41)	21	1
Lifeteam- York	0	1
Lebanon County	1	0

Receiving Facility

Disposition

Penn Medicine Lancaster General	194	Cancelled	21
Penn State – Hershey	104	DOA	3
Penn State – Lancaster	83	No patient found	11
UPMC - Community Osteopathic	2	Non-Treat/Transport	35
UPMC – Lititz	1	Recalled	16
Wellspan York	6	Standby (fire, sporting/ special event)	0
Lebanon VA	1	Transported	413
		Treat/no transport	20

Municipal Emergency Services Authority (MESA)

Agency Incident Report

Dispatched Call Total by Class

YTD (1/26-3/26)

Municipality	Class 1	Class 2	Class 3	Other	Total
Elizabethtown Borough	191	44	128	54	417
West Donegal Township	212	60	131	1	404
Mount Joy Township	153	30	109	2	294
East Donegal Township	103	38	93	6	240
Marietta Borough	40	7	38	0	85
Mount Joy Borough	66	2	15	0	83
Conoy Township	43	9	29	0	81
Columbia Borough	33	4	12	0	49
Rapho Township	29	3	8	0	40
York County	12	0	5	0	17
West Hempfield Township	7	2	1	0	10
Dauphin Londonderry Twp	2	0	3	0	5
Dauphin Conewago Twp	2	2	0	0	4
Dauphin Other	2	0	2	0	4
Lebanon County	3	1	0	0	4
East Hempfield Township	1	0	1	0	2
Dauphin County	1	1	0	0	2
Manor Township	2	0	0	0	2
Manheim Township	1	0	0	0	1
TOTAL	903	203	575	63	1744

**Municipal Emergency Services Authority (MESA)
Agency Incident Breakout
January 1 – March 31, 2026**

Incident Type

Medical	1580
Public Service	44
Cardiac Arrest (class 1)	26
Vehicle Accident	64
Fire call	32
Gas leak	0
EMS activity	21
Routine Transport	66

Mutual Aid

	<u>Covered</u>	<u>Assisted</u>
Dauphin Medic 4	2	0
Dauphin Medic 7-3 (SCEMS)	4	1
Lancaster EMS (06)	0	1
Lebanon County	4	0
Penn State Life Lion EMS (77/41)	72	9
Lifeteam- York	0	1

Receiving Facility

Penn Medicine Lancaster General	601
Penn Medicine Womens and Babies	4
Penn State - Hershey	315
Penn State - Lancaster	265
UPMC – Community Osteopathic	5
UPMC - Lititz	6
UPMC - Harrisburg	2
UPMC - York Memorial	1
Wellspan Ephrata Community Hospital	2
Wellspan York	8
Lebanon VA	2

Disposition

Cancelled	63
DOA	8
No patient found	55
Non-Treat/Transport	110
Recalled	62
Standby (fire, sporting/special event)	5
Transported	1267
Treat/no transport	42

Elizabethtown Fire Department

Summary of Responses

Count of Total Incidents

Count of Incidents

66

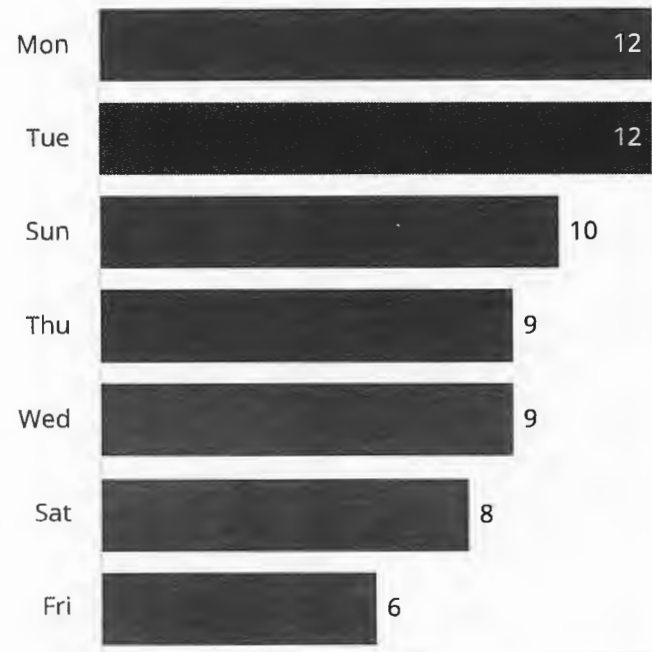
Incident Count By Month (This Year)

Months in Core incident onset date/time	Count of Incidents
03/2026	66
Count of Incidents	66

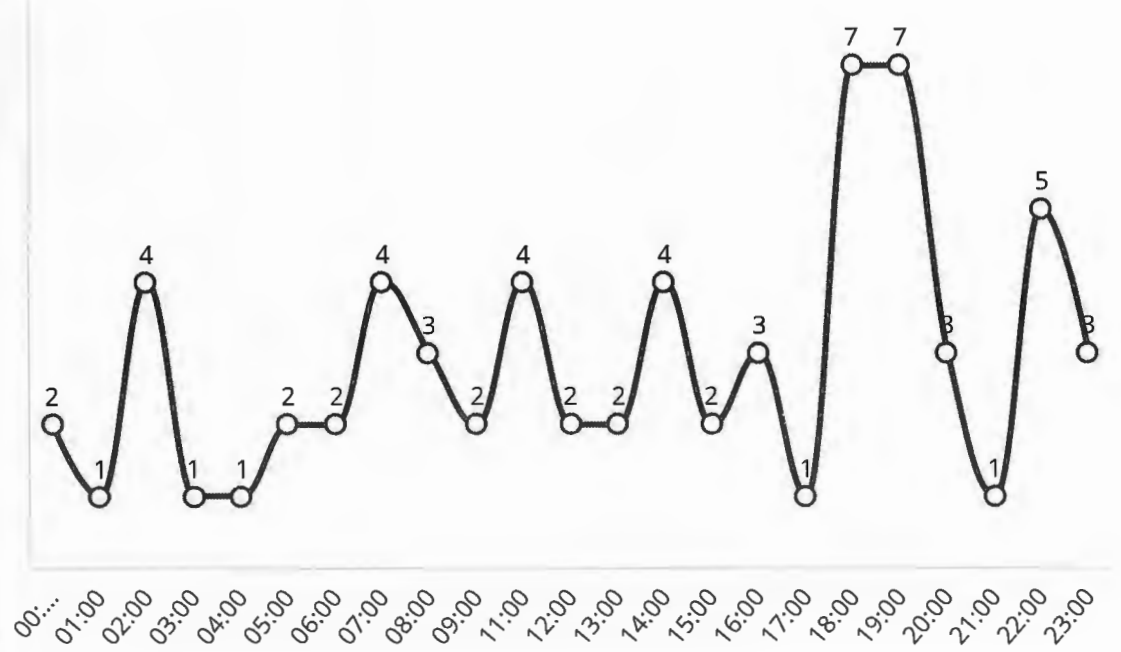
Incident Count By Month (This Year)



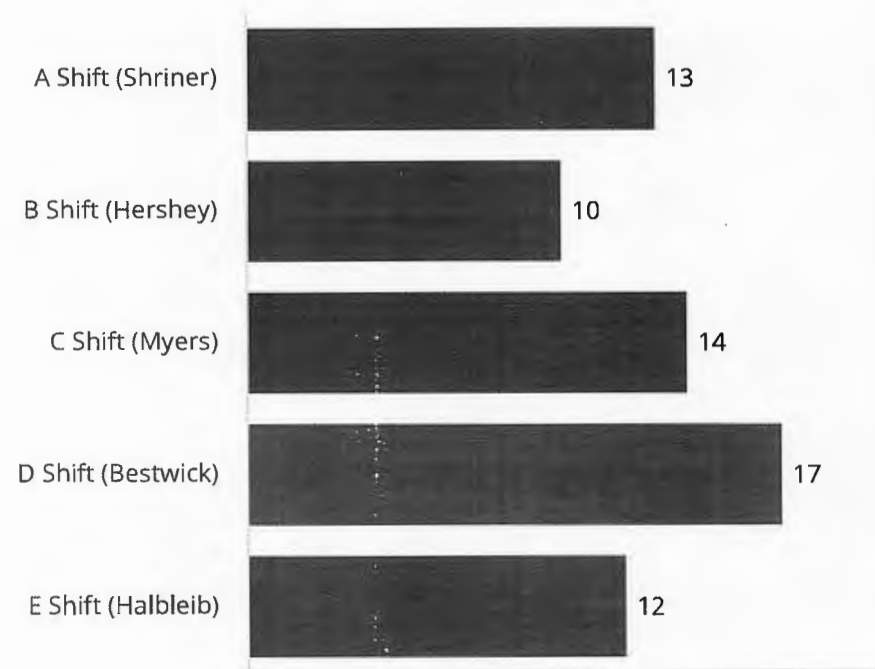
Incident Count by Day of Week



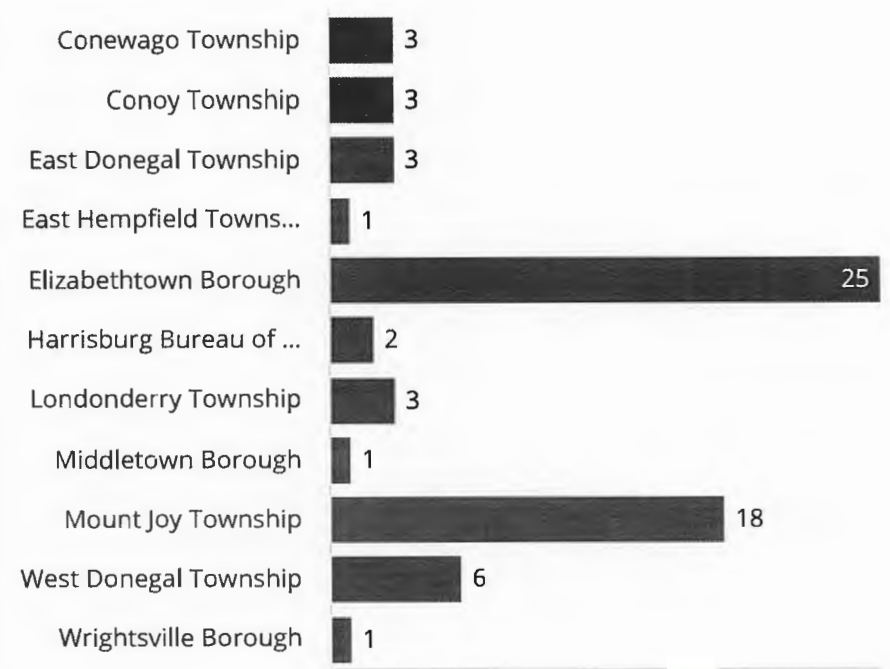
Incident Count by Hour of Day



Incidents by Shift



Incidents by District



Incident Responses by Incident Type

Primary Incident Type Subcategory	Core primary incident type	Count of Incidents
Alarms non medical	CO alarm	1
Cancelled	Cancelled	8
Citizen assist	Citizen assist / service call	1
	Lift assist	3
False alarm	Accidental alarm	7
	Malfunctioning alarm	3
	Other false call	1
Good intent	No incident found upon arrival / location error	1
	Smoke from non-hostile source (Smoke scare)	1
Hazard non chemical	Electrical power line down / arching / malfunction	1
	Motor vehicle collision	5
Hazardous materials	Carbon monoxide release	1
	Gas leak / gas odor	2
Illness	Cardiac arrest	5
	Unknown problem (medical)	3
Injury trauma	Motor vehicle collision	3
Investigation	Odor investigation	2
	Smoke investigation	4
Law enforcement support	Law enforcement support	3
Outside fire	Trash / rubbish fire	1
	Wildfire - wildland	1
Public service other	Move-up	2
	Standby (public service)	1
Structure fire	Confined cooking / appliance fire	1

Elizabethtown Fire Department

Summary of Responses

Count of Total Incidents

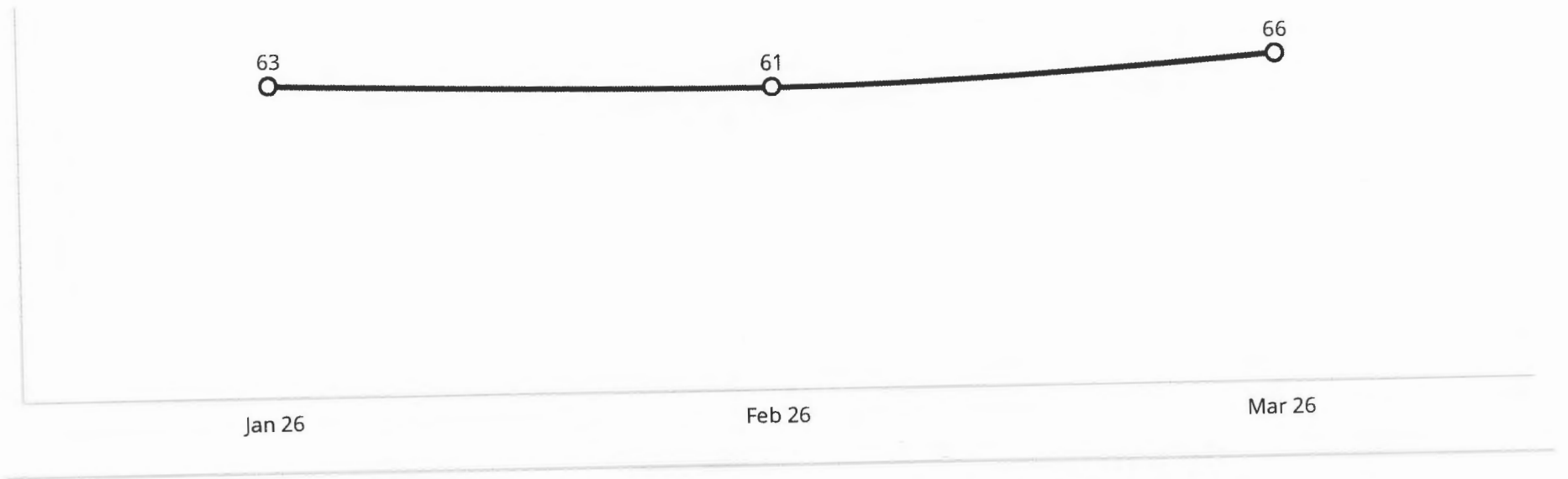
Count of Incidents

190

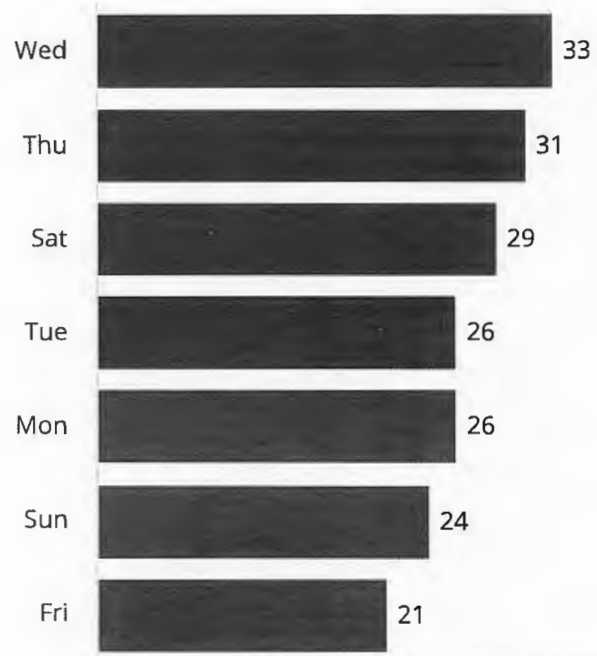
Incident Count By Month (This Year)

Months in Core incident onset date/time	Count of Incidents
01/2026	63
02/2026	61
03/2026	66
Count of Incidents	190

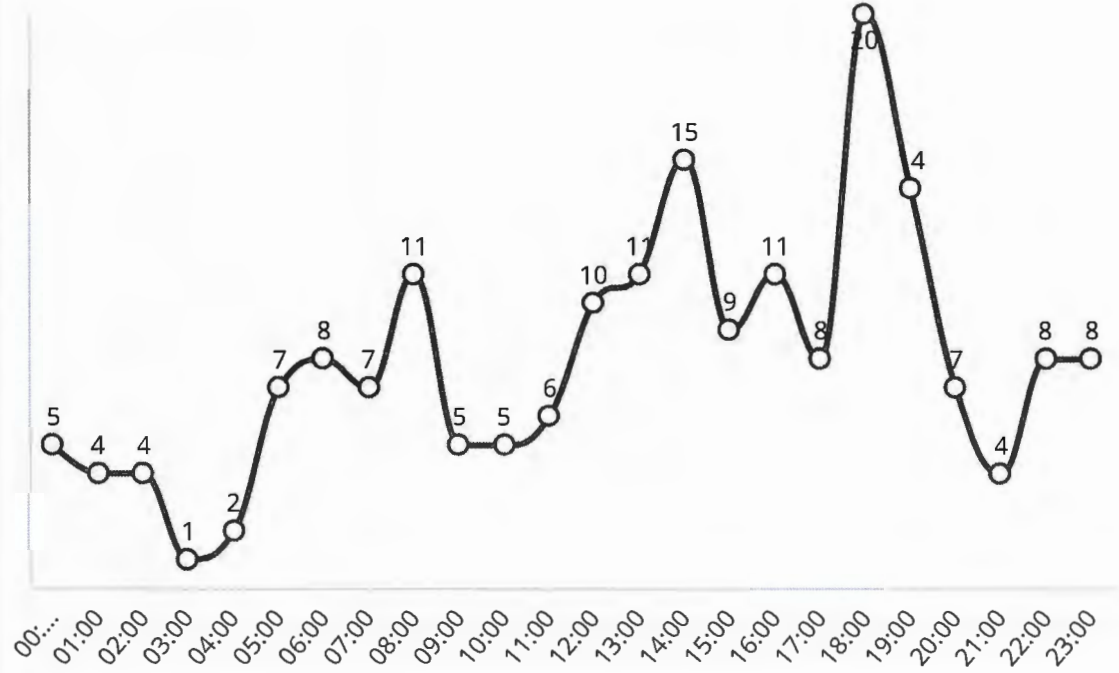
Incident Count By Month (This Year)



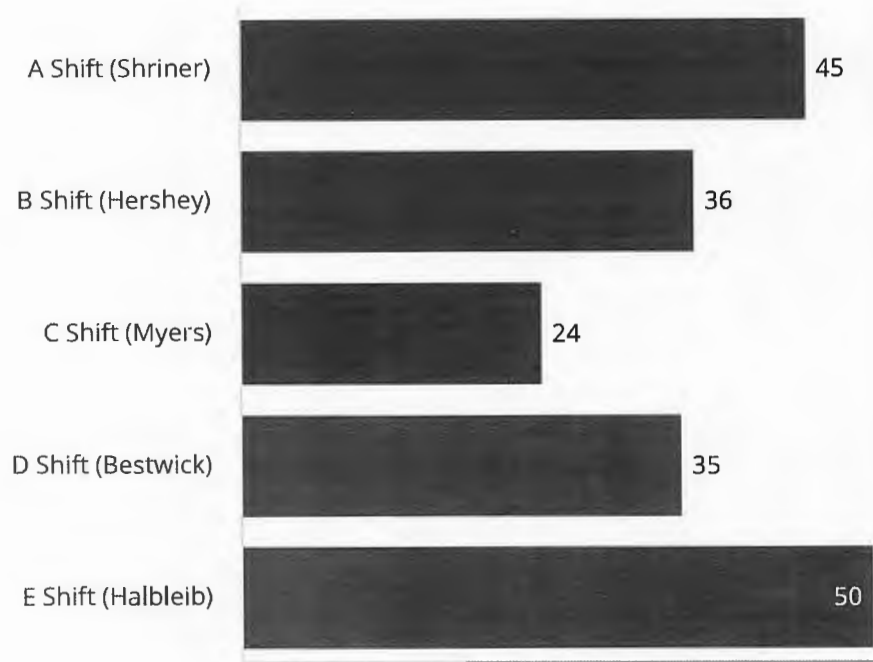
Incident Count by Day of Week



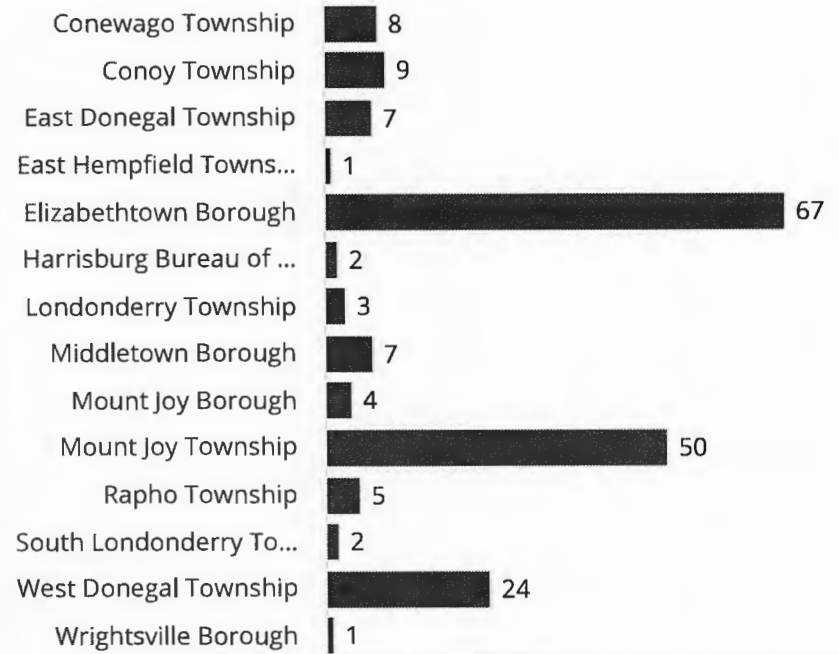
Incident Count by Hour of Day



Incidents by Shift



Incidents by District



Incident Responses by Incident Type

Primary Incident Type Subcategory	Core primary incident type	Count of Incidents
Alarms non medical	CO alarm	6
	Fire / smoke alarm	7
	Other Alarm	2
Cancelled	Cancelled	32
Citizen assist	Citizen assist / service call	6
	Lift assist	12
False alarm	Accidental alarm	17
	Malfunctioning alarm	6
	Other false call	1
Good intent	Controlled burning (Authorized)	3
	No incident found upon arrival / location error	2
	Smoke from non-hostile source (Smoke scare)	2
Hazard non chemical	Electrical power line down / arching / malfunction	3
	Motor vehicle collision	8
Hazardous materials	Carbon monoxide release	2
	Fuel spill / fuel odor	1
	Gas leak / gas odor	6
Illness	Cardiac arrest	10
	No appropriate choice (medical response)	2
	Unconscious victim	1
	Unknown problem (medical)	4
Injury trauma	Motor vehicle collision	15
Investigation	Odor investigation	7
	Smoke investigation	5



RHEEMS FIRE DEPARTMENT

February 2026 - Monthly Report

<u>Incident Type</u>	<u>Month</u>	<u>2025</u>	<u>Municipality</u>	<u>Month</u>	<u>2025</u>
Vehicle Accidents	3	11	Conoy Township	2	2
Vehicle Entrapments	1	3	East Donegal Township		4
Vehicle Fire	3	6	Elizabethtown Borough	1	1
Building Fire	10	24	Marietta Borough	1	2
Brush/Trash Fire	0	1	Mount Joy Borough	3	5
Technical Rescue	0	0	Mount Joy Township	14	31
CO Incident	4	4	Rapho Township	3	5
Gas Leak	1	2	West Donegal Township	6	14
HAZMAT/Spill Control	0	0	Other / Out Of County	1	2
Investigations	2	3			
Fire Alarm	4	6			
EMS Call Any Type	1	3			
Public Service	0	0			
Fire or Rescue Other	2	2			
Transfers/Standbys	0	1			
TOTAL	31	66	TOTAL	31	66

<u>PERSONNEL HOURS</u>	<u>CURRENT MONTH</u>				<u>YEAR TO DATE TOTAL</u>		
	<u>Personnel</u>	<u>Hours</u>	<u>% Total Time</u>		<u>Personnel</u>	<u>Hours</u>	<u>% Total Time</u>
Response to Alarms	211	96:13:00	20.11%		490	210:44:00	22.48%
Station Level Training	26	59:00:00	12.33%		55	119:00:00	12.69%
Certified Training	10	91:00:00	19.02%		10	91:00:00	9.71%
Training Preparation & Set-Up			0.00%				0.00%
Duty Crew/Station Staffing	107	138:02:00	28.85%		179	347:32:00	37.07%
Administration	26	46:45:00	9.77%		47	92:00:00	9.81%
Fund Raising	6	12:15:00	2.56%		8	12:45:00	1.36%
FD Events / Functions			0.00%		5	15:00:00	1.60%
Funeral Details			0.00%				0.00%
Meetings	27	21:30:00	4.49%		27	21:30:00	2.29%
Rig Checks	3	2:00:00	0.42%		14	9:30:00	1.01%
Apparatus Maintenance	2	4:00:00	0.84%		3	7:45:00	0.83%
Equipment Maintenance	1	0:15:00	0.05%		4	2:45:00	0.29%
Facilities Maintenance	2	7:00:00	1.46%		2	7:00:00	0.75%
Municipal Meetings	1	0:30:00	0.10%		2	1:00:00	0.11%
Public Education / Relations			0.00%				0.00%
Work Detail			0.00%				0.00%
TOTAL	422	478:30:00	100.00%	TOTAL	846	937:31:00	100.00%

Incident Number	Dispatch Notified Date/Time	Dispatched Incident Type	Address	Cross Streets	Response Zone
2026-0048	2/11/2026 6:47	BUILDING-BARN-1A; 111-Building fire	29 Engle Rd		Conoy Township
2026-0061	2/24/2026 13:21	BUILDING-DWELLING-1A; 111-Building fire	191 Yoder Rd		Conoy Township
2026-0062	2/24/2026 15:41	BUILDING-DWELLING-1A; 111-Building fire	215 LEMON ST		Elizabethtown Borough
2026-0053	2/13/2026 12:57	BUILDING-MOBILE HOME-1A; 121-Fire in mobile home used as fixed residence	48 Rose Ave		Londonderry Township
2026-0047	2/10/2026 20:07	BUILDING-HIGH OCCUPANCY 1A; 111-Building fire	466 E Front St		Marietta Borough
2026-0054	2/14/2026 9:19	BUILDING-DWELLING-1A; 111-Building fire	254 MARIETTA AVE		Mount Joy Borough
2026-0046	2/10/2026 16:50	VEHICLE ACCIDENT-ENTRAPMENT; 352-Extrication of victim(s) from vehicle	W DONEGAL ST	NEW HAVEN ST	Mount Joy Borough
2026-0066	2/28/2026 14:33	VEHICLE FIRE; 131-Passenger vehicle fire	W MAIN ST	MANHEIM ST	Mount Joy Borough
2026-0051	2/11/2026 18:25	BUILDING-DWELLING-1A; 111-Building fire	BRIELLE DR		Mount Joy Township
2026-0040	2/4/2026 17:02	BUILDING-DWELLING-1A; 111-Building fire	1751 RIDGE RD		Mount Joy Township
2026-0037	2/1/2026 20:18	CARDIAC ARREST; 321-EMS call, excluding vehicle accident with injury	1834 Cloverleaf Rd		Mount Joy Township
2026-0064	2/26/2026 14:26	CO ALARM; 424-Carbon monoxide incident	2121 Harrisburg Ave		Mount Joy Township
2026-0058	2/19/2026 21:12	CO ALARM; 424-Carbon monoxide incident	4 TIA CIR		Mount Joy Township
2026-0042	2/5/2026 8:58	FIRE ALARM-HIGH OCCUPANCY; 745-Alarm system activation, no fire - unintentional	7 S Conifer Dr		Mount Joy Township
2026-0039	2/3/2026 14:51	FIRE ALARM-HIGH OCCUPANCY; 745-Alarm system activation, no fire - unintentional	7 S Conifer Dr		Mount Joy Township
2026-0038	2/2/2026 8:50	GAS LEAK-1A; 412-Gas leak (natural gas or LPG)	825 N Hanover St		Mount Joy Township
2026-0060	2/22/2026 23:50	UTILITY/WIRES; 440-Electrical wiring/equipment problem, other	MILTON GROVE RD	CLOVERLEAF RD	Mount Joy Township
2026-0059	2/22/2026 23:21	UTILITY/WIRES; 440-Electrical wiring/equipment problem, other	2756 MILTON GROVE RD		Mount Joy Township
2026-0041	2/4/2026 23:17	VEHICLE ACCIDENT-FIRE; 322-Motor vehicle accident with injuries	1682 S MARKET ST		Mount Joy Township
2026-0049	2/11/2026 11:37	VEHICLE ACCIDENT-UNKNOWN INJURY; 324-Motor vehicle accident with no injuries.	2370 S MARKET ST		Mount Joy Township
2026-0050	2/11/2026 15:30	VEHICLE FIRE; 131-Passenger vehicle fire	160 ROUTE 283 W		Mount Joy Township
2026-0036	2/1/2026 17:13	VEHICLE FIRE; 131-Passenger vehicle fire	124 ROUTE 283 W		Mount Joy Township
2026-0056	2/16/2026 6:39	BUILDING-DWELLING-1A; 111-Building fire	746 Hossler Rd		Rapho Township
2026-0052	2/11/2026 17:53	BUILDING-DWELLING-1A; 111-Building fire	3502 MEADOW VIEW RD		Rapho Township
2026-0045	2/9/2026 3:37	VEHICLE ACCIDENT-CLASS 2; 322-Motor vehicle accident with injuries	184 ROUTE 283 W		Rapho Township
2026-0055	2/15/2026 15:48	CO ALARM; 424-Carbon monoxide incident	9 BULLRUSH LNDG		West Donegal Township
2026-0043	2/6/2026 3:04	CO ALARM; 424-Carbon monoxide incident	2231 HIGH ST		West Donegal Township
2026-0057	2/16/2026 8:16	FIRE ALARM-HIGH OCCUPANCY; 745-Alarm system activation, no fire - unintentional	141 HEISEY AVE		West Donegal Township
2026-0044	2/7/2026 8:48	FIRE ALARM-RESIDENTIAL; 745-Alarm system activation, no fire - unintentional	39 HERITAGE LN		West Donegal Township
2026-0065	2/27/2026 22:27	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	1854 HARRISBURG AVE		West Donegal Township
2026-0063	2/25/2026 18:30	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	77 N Freemason Dr		West Donegal Township

Rheems Fire Department

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Fundraising & Donations				
121 Annual Fund Drive	26,697.35	70,000.00	-43,302.65	38.14 %
123 Fire Division Services		2,000.00	-2,000.00	
124 Special Contributions	3,000.00	14,800.00	-11,800.00	20.27 %
126 Miscellaneous Contributions	700.61	1,000.00	-299.39	70.06 %
127 Memorial Contributions		250.00	-250.00	
150 Fundraising Event Proceeds	1,000.00	1,750.00	-750.00	57.14 %
Total Fundraising & Donations	31,397.96	89,800.00	-58,402.04	34.96 %
Grants				
184 PEMA Grants	16,136.55	16,000.00	136.55	100.85 %
Total Grants	16,136.55	16,000.00	136.55	100.85 %
Municipal Income				
101 MJT Operations		155,170.00	-155,170.00	
103 MJT Capital Reserve	500,000.00	500,000.00	0.00	100.00 %
104 WDT Operations		174,410.00	-174,410.00	
106 WDT Capital Reserve		300,000.00	-300,000.00	
Total Municipal Income	500,000.00	1,129,580.00	-629,580.00	44.26 %
Other Revenue				
132 Sale of Fire Department Merchandise		1,000.00	-1,000.00	
140 Dues/Applications	20.00	250.00	-230.00	8.00 %
160 Interest Earned	4,221.55	15,000.00	-10,778.45	28.14 %
Total Other Revenue	4,241.55	16,250.00	-12,008.45	26.10 %
Total Income	\$551,776.06	\$1,251,630.00	\$ -699,853.94	44.08 %
GROSS PROFIT	\$551,776.06	\$1,251,630.00	\$ -699,853.94	44.08 %
Expenses				
Administrative				
281 Paper/Copier/Office Supplies	956.48	1,275.00	-318.52	75.02 %
282 Office Equipment		500.00	-500.00	
283 Computer & Network Expenses	537.42	2,000.00	-1,462.58	26.87 %
287 Postage & Shipping		150.00	-150.00	
288 Fund Raising Expenses	3,431.60	12,500.00	-9,068.40	27.45 %
290 Dues & Subscriptions		750.00	-750.00	
292 Property & Liability Insurance	14,019.00	14,500.00	-481.00	96.68 %
293 Software	10,267.24	12,000.00	-1,732.76	85.56 %
294 Copier Lease	310.28	1,500.00	-1,189.72	20.69 %
295 Fire Department Web Site	110.95	1,000.00	-889.05	11.10 %
297 Legal & Accounting	1,250.00	1,250.00	0.00	100.00 %
299 Grant Preparation Expenses		2,500.00	-2,500.00	
332 Presidents Initiatives		1,500.00	-1,500.00	
340 Social Functions	72.74	2,500.00	-2,427.26	2.91 %
341 Memorial Expenses	400.00	1,000.00	-600.00	40.00 %

Rheems Fire Department

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
342 Administrative Miscellaneous		5,000.00	-5,000.00	
Total Administrative	31,355.71	59,925.00	-28,569.29	52.32 %
Apparatus				
241 Apparatus Purchase		1,075,000.00	-1,075,000.00	
242 Engine 70 Maintenance	1,115.79	12,500.00	-11,384.21	8.93 %
243 Rescue 70 Maintenance	1,115.79	12,500.00	-11,384.21	8.93 %
244 DC 70 Maintenance	1,115.79	3,500.00	-2,384.21	31.88 %
245 Squad 70 Maintenance	1,115.79	56,000.00	-54,884.21	1.99 %
246 Tanker 70 Maintenance	1,115.79	30,500.00	-29,384.21	3.66 %
247 Fuel for Apparatus/Equipment	1,723.60	10,000.00	-8,276.40	17.24 %
249 Miscellaneous (Tools/Lubricants/Parts)	29.97	2,500.00	-2,470.03	1.20 %
250 C70 Maintenance	1,115.79	3,500.00	-2,384.21	31.88 %
Total Apparatus	8,448.31	1,206,000.00	-1,197,551.69	0.70 %
Capital & Debt Service				
613 KS State Bank Principle		33,504.89	-33,504.89	
614 KS State Bank Interest		26,537.84	-26,537.84	
Total Capital & Debt Service		60,042.73	-60,042.73	
Facilities				
301 Facilities Improvements	680.00	80,000.00	-79,320.00	0.85 %
302 Facilities Maintenance	1,714.06	10,000.00	-8,285.94	17.14 %
303 Snow Removal	3,627.00	3,500.00	127.00	103.63 %
304 Lawn Maintenance	5,422.50	5,500.00	-77.50	98.59 %
305 Appliance Purchase		1,000.00	-1,000.00	
306 Furniture Purchase		5,000.00	-5,000.00	
307 Contract Cleaning	700.00	1,000.00	-300.00	70.00 %
309 Supplies		750.00	-750.00	
310 HVAC Maintenance	2,521.90	3,000.00	-478.10	84.06 %
311 Physical Fitness	980.85	2,000.00	-1,019.15	49.04 %
312 Pest Control		500.00	-500.00	
313 Emergency Generator Maintenance	3,963.64	1,500.00	2,463.64	264.24 %
314 Pond Maintenance		2,750.00	-2,750.00	
315 Appliance Maintenance	332.33	750.00	-417.67	44.31 %
316 Kitchen Supplies	201.83	500.00	-298.17	40.37 %
Total Facilities	20,144.11	117,750.00	-97,605.89	17.11 %
Operations				
215 Equipment Purchases	11,528.77	10,000.00	1,528.77	115.29 %
216 PPE	228.31	17,500.00	-17,271.69	1.30 %
226 Equipment Repairs	12.00	7,500.00	-7,488.00	0.16 %
231 Communications		1,500.00	-1,500.00	
234 Chiefs Initiatives		1,500.00	-1,500.00	
236 Miscellaneous	109.53	7,000.00	-6,890.47	1.56 %
296 I-Pads	60.00	1,500.00	-1,440.00	4.00 %
338 Food for Calls/Training	133.88	2,000.00	-1,866.12	6.69 %

Rheems Fire Department

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			% OF BUDGET
	ACTUAL	BUDGET	OVER BUDGET	
Total Operations	12,072.49	48,500.00	-36,427.51	24.89 %
Personnel				
213 Patches/Shirts/Hats/Jackets		2,000.00	-2,000.00	
217 Fire Department Uniforms		4,000.00	-4,000.00	
331 Fire Department Banquet		8,000.00	-8,000.00	
335 Recruitment & Retention Incentive	155.27	8,000.00	-7,844.73	1.94 %
337 Water/Coffee Mess	156.42	1,700.00	-1,543.58	9.20 %
Total Personnel	311.69	23,700.00	-23,388.31	1.32 %
Utilities				
321 Electric	1,884.04	12,500.00	-10,615.96	15.07 %
322 Water	96.91	500.00	-403.09	19.38 %
323 Sewer		1,000.00	-1,000.00	
324 Telephones	25.28	1,000.00	-974.72	2.53 %
326 Natural Gas	1,036.98	4,500.00	-3,463.02	23.04 %
327 Alarm System Monitoring	3,324.00	3,500.00	-176.00	94.97 %
329 Cable/Internet	52.20	300.00	-247.80	17.40 %
Total Utilities	6,419.41	23,300.00	-16,880.59	27.55 %
Total Expenses	\$78,751.72	\$1,539,217.73	\$ -1,460,466.01	5.12 %
NET OPERATING INCOME	\$473,024.34	\$ -287,587.73	\$760,612.07	-164.48 %
NET INCOME	\$473,024.34	\$ -287,587.73	\$760,612.07	-164.48 %



**GREATER ELIZABETHTOWN AREA RECREATION & COMMUNITY SERVICES
BOARD MEETING
GEARS COMMUNITY CENTER
FEBRUARY 17, 2026 AT 7:00 PM**

**BOARD MEMBERS
IN ATTENDANCE:**

Howard Kroesen, Chair, Elizabethtown Borough
Lindsay Norris, Vice Chair, West Donegal Township
Delmar Oberholtzer, Treasurer, Mount Joy Township
Adam Reed, Mount Joy Township
Jay Hynicker, Elizabethtown Borough
Alissa Eby, Elizabethtown Borough
Jeb Musser, West Donegal Township
Phil Dunn, West Donegal Township
Linda Good, East Donegal Township
Scott Kingsboro, East Donegal Township

BOARD MEMBERS ABSENT: Alan Kaylor, East Donegal Township

VISITORS IN ATTENDANCE: None

STAFF IN ATTENDANCE: David Wendel, Executive Director
Joyce Hardman, Recorder of Minutes

1. CALL TO ORDER

Chair Kroesen called the meeting to order at 7:00 pm.

2. PUBLIC COMMENT

No public comment.

3. Board Minutes

Ms. Good moved to approve the January 20, 2026 Board Minutes. Mr. Hynicker was second. Motion unanimously carried. The January 20, 2026 Board Minutes approved as submitted.



4. FINANCIAL REPORT

Mr. Wendel reported that our first-quarter contributions from participating municipalities were received and is reflected under revenues/administration. We have outstanding funds needed from Elizabethtown Borough for the maintenance fund and from West Donegal Township for the second-floor renovations. We have been advised that these funds are forthcoming. Our Truist and ENB accounts have a total balance of \$1,581,850.

Ms. Norris moved to approve the January 2026 Financial Report. Mr. Musser was second. Motion unanimously carried. The January 2026 Financial Report approved as submitted

5. COMMITTEE REPORTS

- **Executive Committee:**
No report.
- **Finance Committee:**
No Report.
- **Personnel Committee:**
No report.
- **Program Committee:**
No report.
- **Facilities Committee:**
No Report.
- **Sponsorship Committee:**
No report.

6. EXECUTIVE DIRECTOR REPORT

- **Recreation:** Mr. Wendel shared a few program/event updates including youth soccer, Eggstravaganza and our spring golf tournament. The Daddy/Daughter Dance on 2/13/2026 was highlighted. This event attracted 286 participants and was held at the Masonic Village Ballroom. Largest turnout to date. Pictures were shared. Volunteers needed to help fill eggs for our annual Easter Egg Hunt (Eggstravaganza).
- **Childcare:** Mr. Wendel reported that enrollment has remained constant with a total of 150 children in our programs including the following: (16) Bainbridge, (36) East High, (56) Bear Creek, (19)



Kindergarten and (23) Preschool. Preparations are under way for Summer Camp and the 2026-2027 school year. Contracts for these programs will be made available in late March.

- **Senior Center:** Mr. Wendel reported that there were 20 service days in January. We averaged 37 seniors a day with a total of 129 different seniors served during the month. Our lunch program served 18 seniors daily. Our Center without Walls program served 23 seniors. Geri-Fit attracted 29 participants. The lunch menu and program schedule for February was shared.
- **GEARS Incorporation:** Mr. Wendel reported that our accountant, Phil Rudy is working with Congressman Smucker's office to assist in getting a response from the IRS about transferring our EIN and 501c3 status to our corporation rather than have to refile it. Mr. Rudy sent our request to the IRS some time ago but never received a response after repeated efforts.
- **Second Floor Renovations:** Mr. Wendel reported that our main parking lot is scheduled to fully reopen on March 2 if our contractor does not encounter any setbacks. Demo on the second floor has been completed along with the framing and asbestos testing. Our plumbing, electrical, HVAC and sprinkler system contractors are on site and making progress on the second floor.
- **GEARS Funding Agreement:** Mr. Wendel shared with the board how the municipal contribution is calculated and its effect on each individual municipality. Additionally, he discussed how the use of the Consumer Price Index (CPI) as recommended by our municipal partners will impact our budget in the future. He shared historical data from the past 11 years that shows the year over year difference between our budgeted municipal contributions and the CPI for the same period. When using CPI for example for our 2026 municipal contribution, GEARS was at 2.9% while the CPI was at 2.7%. This would have resulted in GEARS having to adjust its budget by about \$820. However, on average over the past 11 years, GEARS year over year increase was at 3.81% while the CPI was at 2.85%, nearly 1% higher. Therefore, using CPI alone could significantly impact our budget.

It was recommended that since using CPI alone could significantly impact our budget, the compromise is to add 3% on top of CPI giving GEARS more flexibility and therefore reducing the need to request more funds from each municipality as required by our municipal partners if we exceeded CPI in a budget year. This could be a long and cumbersome process particularly if all municipalities do not agree.

The GEARS Board proposed the following language in the funding agreement under section 4.04:

If the year-over-year increase in the municipal contribution is greater than the corresponding increase in the Consumer Price Index-Urban (CPI-U) published for the month in which the draft budget is prepared, plus an additional (3%) three-percent, the participating municipalities reserve the right to advise and consent prior to the budget being finalized for the establishment of the municipalities combined annual financial support.



Mr. Kroesen thanked the board members who attended the work session. It felt it was a positive and productive meeting.

Ms. Norris questioned the need to change it since we have never submitted a municipal contribution that was over or close to 20%.

Mr. Wendel reported that he is not aware of a time during GEARs 25 years of existence in which the budget was disputed or viewed as excessive or unreasonable.

Mr. Norris noted that the language needs to be changed from “operating budget” to “municipal contribution.”

Mr. Dunn asked if the participating municipalities would accept maintaining the funding agreement as is.

Mr. Kroesen stated that the municipalities have representation on the GEARs Board that provides them with the opportunity to review and offer options if our budget is deemed too high.

Ms. Norris agreed that a system of checks and balances is currently in place.

Mr. Kingsboro stated that GEARs hasn’t had any problems with its budget submissions in 25 years and believes the proposal is reasonable.

Mr. Kroesen stated the board agrees with sending a letter to our municipal partners with our recommendation on the funding and an offer to meet if any questions arise.

7. BOARD COMMENTS

Mr. Hynicker asked where we stand with sponsorship from Market Street Sports Group.

Mr. Wendel reported that they have secured a three-year sponsorship agreement with Wheatland Federal Credit Union. Additionally, they have secured sponsorship opportunities with Brightspeed Internet and Albright & Thiry Orthodontics. Currently working with UPMC for sponsorship.

8. EXECUTIVE SESSION

None scheduled.



9. NEXT MEETING:

The GEARs Board will meet on Tuesday, March 17 at 7 pm at Mount Joy Township.

10. ADJOURNMENT

Chairman Kroesen adjourned the meeting at 8:02 pm

Respectfully submitted,

David A. Wendel

Executive Director

Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
February 28, 2026

ASSETS		
Current Assets		
Ckg - Truist ...3077	\$	46,763.29
MM - ENB ...5216		1,294,748.57
Ckg - ENB ...7986		370,803.50
Clearing - ENB ACH & CC		15,119.65
Petty Cash		575.00
MM - ENB DCNR grant ...0410		228,349.25
Grant - ENB #5098077		25,002.59
HRA - ENB #1398016		2,300.42
CARES Grant - ENB ...5460		2,505.00
ENB-Maintenance Fund #1282		36,058.11
GEARS Reinvestment-ENB#7170		10.00
		2,022,235.38
Total Current Assets		2,022,235.38
Property and Equipment		
Leasehold Improvements/Center		547,743.00
A/D - Lshld Imprv - Center		(448,113.00)
Leasehold Improvements/Rec		98,262.00
A/D - Lshld Improv - Rec		(73,516.00)
Equipment		79,377.00
A/D - Equipment		(71,855.00)
Furniture/Fixtures		53,962.00
A/D - Furniture/Fixtures		(53,962.00)
Leasehold Improve-Poplar		130,714.00
A/D-Leashold Improve Poplar		(55,131.00)
Construction in Process		66,000.00
		273,481.00
Total Property and Equipment		273,481.00
Total Assets	\$	2,295,716.38

Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
February 28, 2026

LIABILITIES AND CAPITAL

Liabilities		
Deferred Revenue - STARS	\$	9,344.92
Accounts Payable		(1,364.39)
Accrued payroll		22,106.15
Civic Plus - Gift Cards		90.00
		30,176.68
Total Liabilities		
 Capital		
Capital Reserve		21,871.66
Grant STARS		(7,803.28)
Grant Armstrong gym floor		0.00
Grant Office of Aging		(2,551.00)
GEARS Reinvestment Fund-Disb		(221,622.17)
Grant Nutrition		(5,004.24)
Grant Continuous Quality		(500.00)
Grant DCNR -2nd Fl Reno		225,000.00
Municipal Cntrib 2nd Fl Reno		300,000.00
General Fund		1,754,406.27
Net Income		201,742.46
		2,265,539.70
Total Capital		2,265,539.70
Total Liabilities & Capital	\$	2,295,716.38

Greater Elizabethtown Area Recreation & Community Services
Income Statement - Summary
For the Two Months Ending February 28, 2026

	Budget	Month	Year to Date	Variance
Revenues				
Administration	414,400.00	3,993.30	115,468.26	(298,931.74)
Recreation	420,500.00	41,922.17	119,396.62	(301,103.38)
Child Care	1,130,700.00	94,468.37	177,049.15	(953,650.85)
Senior Center	118,000.00	9,351.01	10,749.61	(107,250.39)
Poplar Street Park	48,400.00	17,500.00	35,000.00	(13,400.00)
Community Center	44,595.00	22,297.50	44,595.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Revenues	2,176,595.00	189,532.35	502,258.64	(1,674,336.36)
Expenses				
Administration	491,800.00	29,153.87	69,111.10	422,688.90
Recreation	439,500.00	34,660.55	56,791.12	382,708.88
Child Care	922,500.00	74,927.67	139,627.68	782,872.32
Senior Center	171,200.00	11,115.31	24,044.92	147,155.08
Poplar Street Park	52,000.00	2,745.82	3,324.57	48,675.43
Community Center	99,595.00	6,830.35	7,616.79	91,978.21
Capital Improvement	0.00	0.00	0.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Expenses	2,176,595.00	159,433.57	300,516.18	1,876,078.82
Net Income	0.00	30,098.78	201,742.46	(201,742.46)

Income Summary - By Department

Administration	(77,400.00)	(25,160.57)	46,357.16	(123,757.16)
Recreation	(19,000.00)	7,261.62	62,605.50	(81,605.50)
Child Care	208,200.00	19,540.70	37,421.47	170,778.53
Senior Center	(53,200.00)	(1,764.30)	(13,295.31)	(39,904.69)
Poplar Street Park	(3,600.00)	14,754.18	31,675.43	(35,275.43)
Community Center	(55,000.00)	15,467.15	36,978.21	(91,978.21)
Capital Improve	0.00	0.00	0.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Net	0.00	30,098.78	201,742.46	(201,742.46)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Two Months Ending February 28, 2026

		Budget	Month	Year to Date	Variance
Revenues					
Administration					
4000-00	Contribution/Municipi	376,400.00	0.00	94,099.98	(282,300.02)
4003-00	Donations	20,000.00	0.00	11,291.99	(8,708.01)
4005-00	Brochure Advertisin	7,500.00	525.00	3,025.00	(4,475.00)
4008-00	Interest Income	10,500.00	3,468.30	7,051.29	(3,448.71)
	Total Administratio	414,400.00	3,993.30	115,468.26	(298,931.74)
Recreation					
4010-01	Registration Fees/Stu	120,000.00	6,064.00	35,825.00	(84,175.00)
4011-01	Registration Fees/Ad	110,000.00	4,662.00	34,016.00	(75,984.00)
4012-01	Summer Playground	34,500.00	10,820.00	10,820.00	(23,680.00)
4013-01	Summer Camp Fees	20,000.00	0.00	0.00	(20,000.00)
4014-01	Special Events	23,000.00	2,567.00	8,038.00	(14,962.00)
4015-01	Donations/Grants	70,000.00	16,250.00	21,204.38	(48,795.62)
4016-01	Bus Trips/Adult	31,000.00	788.00	6,649.00	(24,351.00)
4018-01	Credit Card transacti	12,000.00	771.17	2,844.24	(9,155.76)
	Total Recreation	420,500.00	41,922.17	119,396.62	(301,103.38)
Child Care					
4030-02	Summer Camp Fees	237,000.00	2,835.00	2,835.00	(234,165.00)
4031-02	Before/After School	500,000.00	52,378.77	105,117.68	(394,882.32)
4035-02	Preschool Fees	163,000.00	15,978.00	30,477.90	(132,522.10)
4036-02	Kindergarten Fees	196,000.00	13,991.60	28,323.30	(167,676.70)
4034-02	Fundraising	3,000.00	0.00	0.00	(3,000.00)
4037-02	EASD School Surch	12,000.00	965.00	1,975.27	(10,024.73)
4039-02	Activity Fee (Trips/E	19,700.00	8,320.00	8,320.00	(11,380.00)
	Total Child Care	1,130,700.00	94,468.37	177,049.15	(953,650.85)
Senior Center					
4050-03	Daily Senior Donatio	7,000.00	575.51	956.11	(6,043.89)
4051-03	Office of Aging	96,900.00	4,150.00	4,150.00	(92,750.00)
4052-03	Fundraising	12,000.00	3,517.50	3,993.50	(8,006.50)
4053-03	Donations	2,100.00	1,108.00	1,650.00	(450.00)
	Total Senior Center	118,000.00	9,351.01	10,749.61	(107,250.39)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Two Months Ending February 28, 2026

	Budget	Month	Year to Date	Variance
Poplar Street Park				
4080-06 Poplar St Park Fees	5,400.00	0.00	0.00	(5,400.00)
4081-06 Utilities Costs Reim	8,000.00	0.00	0.00	(8,000.00)
4083-06 Municipal Contributi	35,000.00	17,500.00	35,000.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Poplar Street	48,400.00	17,500.00	35,000.00	(13,400.00)
Community Center				
4090-07 Municipal Contributi	44,595.00	22,297.50	44,595.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Poplar Street	44,595.00	22,297.50	44,595.00	0.00
Fundraisers				
	<hr/>	<hr/>	<hr/>	<hr/>
Total Fundraisers	0.00	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	2,176,595.00	189,532.35	502,258.64	(1,674,336.36)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Two Months Ending February 28, 2026

		Budget	Month	Year to Date	Variance
Expenses					
Administration					
6000-00	Administration	187,400.00	14,061.54	32,893.06	154,506.94
6001-00	FT Admin Assistant	63,500.00	3,288.00	6,525.42	56,974.58
6002-00	Part-Time Facility St	21,600.00	725.34	1,894.91	19,705.09
6003-00	Accounting Compen	26,000.00	1,988.00	4,369.75	21,630.25
6004-00	Part-Time Maint (Ja	10,450.00	0.00	0.00	10,450.00
6005-00	Benefits	44,850.00	3,176.19	6,422.61	38,427.39
6006-00	Payroll Taxes/Admin	24,900.00	1,522.81	3,700.71	21,199.29
6007-00	Insurance	66,000.00	13,260.72	28,959.97	37,040.03
6008-00	Professional Services	11,000.00	0.00	625.00	10,375.00
6009-00	Staff Development	15,000.00	1,128.50	1,333.70	13,666.30
6011-00	Transportation	6,000.00	384.55	555.37	5,444.63
6012-00	Postage	10,000.00	468.00	3,215.28	6,784.72
6013-00	Printing	10,500.00	0.00	3,237.47	7,262.53
6015-00	Office Supplies	8,500.00	1,804.94	3,270.51	5,229.49
6016-00	Maintenance Service	13,000.00	149.27	1,530.32	11,469.68
6017-00	Computer Services/S	11,000.00	818.15	1,024.28	9,975.72
6018-00	Dues & Subscription	4,000.00	704.00	1,363.00	2,637.00
6019-00	Credit Card Transact	1,000.00	44.13	158.05	841.95
6021-00	Legal Fees	5,000.00	0.00	0.00	5,000.00
6022-00	Advertising/Marketi	3,000.00	168.76	168.76	2,831.24
6023-00	Telephone	10,000.00	160.00	1,080.54	8,919.46
6024-00	Office Equipment Le	10,600.00	1,762.64	2,643.96	7,956.04
6025-00	Office Equip Repairs	6,500.00	1,237.98	1,237.98	5,262.02
6026-00	Licenses & Fees	2,000.00	66.00	150.90	1,849.10
6090-00	Contribution from D	(80,000.00)	(17,765.65)	(37,250.45)	(42,749.55)
	Total Administratio	491,800.00	29,153.87	69,111.10	422,688.90
Recreation					
6100-01	Recreation Dir/Prog	117,000.00	9,052.32	17,951.40	99,048.60
6101-01	Benefits	18,500.00	938.12	1,938.16	16,561.84
6102-01	Payroll Taxes/Recrea	20,000.00	1,000.79	1,971.59	18,028.41
6103-01	Summer Playground	40,000.00	0.00	0.00	40,000.00
6104-01	Adult Programs	55,000.00	273.75	566.25	54,433.75
6105-01	Youth Programs	60,000.00	4,295.58	6,723.23	53,276.77
6106-01	Summer Camp Progr	11,000.00	0.00	0.00	11,000.00
6112-01	Adult & Youth: Facil	25,000.00	1,600.00	2,350.00	22,650.00
6113-01	Bus Trips/Adult	26,000.00	0.00	0.00	26,000.00
6114-01	Special Events/Adult	15,000.00	2,598.03	3,046.43	11,953.57
6116-01	Contribution to Adm	30,000.00	6,694.30	14,036.40	15,963.60
6117-01	CivicRec Annual Fee	7,500.00	7,607.26	7,607.26	(107.26)
6118-01	Credit Card Transact	12,000.00	600.40	600.40	11,399.60
6119-01	Overtime	2,500.00	0.00	0.00	2,500.00
	Total Recreation	439,500.00	34,660.55	56,791.12	382,708.88

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Two Months Ending February 28, 2026

		Budget	Month	Year to Date	Variance
Child Care					
6120-02	Kindergarten Staff	80,000.00	7,814.16	15,631.44	64,368.56
6121-02	Kindergarten Supplie	4,000.00	306.50	1,055.87	2,944.13
6122-02	Kindergarten Food S	4,000.00	470.07	791.53	3,208.47
6124-02	Kindergarten Transp	32,000.00	6,660.00	6,660.00	25,340.00
6125-02	Online Pymt fees/Sof	4,000.00	0.00	0.00	4,000.00
6130-02	Director/Asst Direct	117,000.00	9,027.74	17,900.39	99,099.61
6132-02	Summer Staff Wages	133,000.00	0.00	0.00	133,000.00
6133-02	Before/After School	235,000.00	21,362.57	37,842.10	197,157.90
6134-02	Benefits	66,000.00	4,292.23	8,754.11	57,245.89
6135-02	Payroll Taxes/Child	57,000.00	4,439.52	9,086.13	47,913.87
6136-02	Summer Supplies	4,000.00	0.00	0.00	4,000.00
6137-02	Summer Food Suppl	5,000.00	0.00	0.00	5,000.00
6138-02	Before/After Supplie	4,000.00	96.93	241.45	3,758.55
6139-02	Before/After Food S	8,000.00	470.09	1,902.43	6,097.57
6140-02	Summer/BA Field Tr	10,000.00	0.00	0.00	10,000.00
6141-02	Education	3,500.00	160.04	160.04	3,339.96
6142-02	Fundraising	3,000.00	0.00	0.00	3,000.00
6145-02	School Surcharge	15,000.00	0.00	0.00	15,000.00
6146-02	Preschool Staff Wag	80,000.00	8,086.89	15,160.09	64,839.91
6147-02	Preschool Supplies	3,000.00	96.11	333.10	2,666.90
6148-02	Preschool Food Supp	4,000.00	470.07	791.55	3,208.45
6149-02	Contribution to Adm	50,000.00	11,071.35	23,214.05	26,785.95
6150-02	Overtime	1,000.00	103.40	103.40	896.60
Total Child Care		922,500.00	74,927.67	139,627.68	782,872.32
Senior Center					
6150-03	Director Compensat	84,100.00	6,648.00	13,179.12	70,920.88
6151-03	Part-Time Personnel	25,800.00	1,428.70	2,890.83	22,909.17
6152-03	Benefits	13,800.00	1,278.71	2,645.18	11,154.82
6153-03	Payroll Taxes/Senior	10,000.00	786.67	1,555.22	8,444.78
6154-03	Program Supplies	25,500.00	1,028.23	2,675.09	22,824.91
6155-03	Entertainment	3,600.00	0.00	0.00	3,600.00
6156-03	Fundraising Supplies	6,400.00	0.00	104.48	6,295.52
6157-03	Bus Trips	2,000.00	(55.00)	995.00	1,005.00
Total Senior Center		171,200.00	11,115.31	24,044.92	147,155.08

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Two Months Ending February 28, 2026

	Budget	Month	Year to Date	Variance
Poplar Street Park				
6180-06 Utilities	10,000.00	223.07	223.07	9,776.93
6181-06 Maintenance	35,000.00	2,522.75	3,101.50	31,898.50
6182-06 Improvements	7,000.00	0.00	0.00	7,000.00
Total Poplar Street	52,000.00	2,745.82	3,324.57	48,675.43
Community Center				
6210-07 Comm Center - Utilit	45,000.00	4,451.96	5,238.40	39,761.60
6211-07 Comm Center - Main	44,595.00	2,234.39	2,234.39	42,360.61
6212-07 Comm Center - Impr	10,000.00	144.00	144.00	9,856.00
Total Community C	99,595.00	6,830.35	7,616.79	91,978.21
Fundraisers				
Total Fundraisers	0.00	0.00	0.00	0.00
Capital Improvements				
Total Capital Impr	0.00	0.00	0.00	0.00
Total Expenses	2,176,595.00	159,433.57	300,516.18	1,876,078.82
Net Income	0.00	30,098.78	201,742.46	(201,742.46)



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

March 2026 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Jazmynn Whitney, Kirstin Rhoads & Laura Bear

February 1-28, 2026 Statistics	2026	2025	2024	2023	2022
TOTAL CIRCULATION	13,575	13,339	14,268	14,293	13,412
YTD CIRCULATION	27,124	26,128	28,989	28,641	25,744
OVERDRIVE & E-formats (LSLC)	1,106	1,081	1,468	1,359	1,220
Hoopla! (MSL only)	289	580	501	241	0
NEW PATRONS	67	95	75	82	58
YTD NEW PATRONS	151	175	152	164	113
PATRON COUNT	4,857	4,980	5,536	5,252	4,365
YTD PATRON COUNT	9,806	9,773	11,119	10,348	8,595
PASSPORTS	122 (2 weeks)	196	170	168	106
YTD PASSPORTS	267	381	310	357	175
WIFI USERS	207	665	501	*	308
PC USERS	174	223	307	288	258

*incomplete stat

DONATED ITEMS	2026	2025	2024	2023	2022
IN LOBBY	\$705.90	\$731.75	\$1144.35	\$791.10	\$854.95
ON eBay	\$651.45	\$269.71	0	0	0
OTHER	\$43.75	\$157.68	0	0	0
MONTH TOTAL	\$1,401.01	\$1,159.14	\$1,144.35	\$791.10	\$854.95
YTD TOTAL	\$2,913.35	\$2,783.79	\$2,109.85	\$2,029.05	\$1,658.50

Month Summary

- MSL was closed on Feb 16 for President's Day
- MSL's Passport Facility certification was revoked on Feb 13th. The last passport was Feb 12th



PROGRAMMING & CLUBS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	4	49	8	449
Club Meetings/Participants	8	71	16	143
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	25	542	45	993
Off-Site Programs	2	520	4	956

Volunteer	Month Total	YTD Total		
Volunteer Hours	59.5	115.75		

Joseph

- Tried to attend Mount Joy Borough Council – meeting was cancelled due to high turnout, Feb 2
- Met with new MSL Trustee Meghan Helzlsouer, Feb 5
- Attended Rapho Township Supervisors meeting, shared municipal circulation, Feb 5
- Attended LCLS Director’s Meeting, Feb 6
- Attended Friends Group meeting, Feb 9
- Attend re-scheduled Mount Joy Borough Council – high turnout no oral report, Feb 9
- Met with Galen Dise, local CPA about Audit/Financial Questions, Feb 9
- Met with Matthew Mandia, the new Township Manager at Mount Joy Township, Feb 10
- Coordinated and supervised copier/printer replacement, Feb 11
- Attended Mount Joy Chamber meeting, Feb 11
- Met with Lynn Mills, local CPA about Audit/Financial Questions, Feb 12
- Met with Dyane Stillman and Susan to conduct Interview of Janus School 2026 Intern, Feb 18
- Met with Steve Ulrich for First National Coffee and Coworking, discussed partnerships, Feb 19
- Sought signature for and submitted Annual Library Report, Feb 25
- Held Core4 meeting, Feb 26

Community/Service Point (Susan)

- Answered
- changes

Youth Services (X)

February was a cold and snowy month, but number of programs and attendance increased from January even with the need to cancel a couple of programs due to weather.

- **Imagination Station:**
- Children were able to experience hands-on activities such as working in a post office, writing and mailing letters. Every month the theme changes.
- **Mad Milk Science was a program for all ages.** Katelyn: We encouraged kids to use their imaginations to create their own flavor of milk. We had different add ins available like vanilla and banana pudding, chocolate syrup, blueberry and strawberry extract, honey, cocoa powder, maple syrup and more. There were recipe cards so children could share their creations with others. Then they created their own milk label. Everyone had the chance to vote on their favorite label at the end of the program, and the winner got to choose a cow sticker.
- **English-ish Extravaganza** is a program to give school aged children opportunity to have fun with language while practicing their writing and grammar skills. This month children experienced Mad Libs, wrote and addressed letters.

- **Regarding History Alive!** Alyssa: History Alive! was centered around Cleopatra. We read a script together detailing Cleopatra's life and reign. Images of Cleopatra and ancient Egypt were projected on the screen and discussed, then afterwards there were three different activities; Hieroglyphics, Royal Decree, Jewelry design.
- **Hieroglyphics workshop:** Children received a sheet with hieroglyphics and which letter they correspond with in the English language. They could write either their name or a secret message in hieroglyphics.
- **Royal decree:** Children were prompted with the question: "If you were a ruler, what's a law you would enforce?" Some responses were quite serious, and some were silly.
- **Royal Jewelry Design station:** Various beads + yarn + string were supplied and children could create their own royal jewelry akin to the ones seen in Ancient Egypt, anything from rings to necklaces to bracelets.

Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT**
 - February Enews: added 60 new contacts; sent to 4,212 contacts; 1,823 opens (45.5%), 67 clicks (1.6%)
- **SOCIAL MEDIA:**
 - Facebook – Total Page Followers 3,368 (59 new); 162.8K views; Content Reactions 1.9K; Comments 163; Shares 73. 35 posts; 80 Stories. Top Posts: Phones are quiet, **334** interactions; Chris Gable, **166** interactions; Staff with Masters, **244** interactions
 - Instagram – 1,426 followers (8 new); 20.5K views; 2.4K reach; 448 content interactions; 147 profile visits. Top Content: Phredd Donation **7.1K** reach; Passport ending 2/12 **5.4K** reach; Valentine's Saturday Story Time **2.8K** reach
 - 5 PRESS RELEASE - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE:**
 - 4,394 total sessions. Highest view counts: 376 sessions of Passports/Passport Photos; 111 visits to Children & Family; 80 Adult Programs; 73 eBooks, Audiobooks, Magazines & TV
 - Updated Passport Page
- **GOOGLE**
 - 933 website clicks made from our Business Profile; 1,480 Business Profile Interactions; 221 calls were made from our Business Profile; Added more photos to our Google page.
- **BOOK SALES - \$1,401.01**
 - Lobby Books: Earned \$705.90
 - Pango Books: Listed 0, sold 6 books = \$43.75
 - eBay Books: Listed 36, sold 33 = \$651.45

Volunteers/Programming/Fundraising (Jazmynn)

- **Annual Appeal 2026**
 - An annual appeal email was sent on February 12 to 801 recipients
 - Goal is to send letter out mid-March; may need to adjust goal depending on how quickly printing/mailing can be completed
 - Working with Engle Printing for the mailing
- **Volunteers**
 - Total hours: 59.5 hours

- **Anne's Circle**
 - 4 people continue to donate

- **Programs (2 programs; 17 total attendees)**
 - Taxes in Retirement, 5 attendees, Len Bodnar, RICP®, led this program
 - Adult Bok Bingo, 3 attendees, Friends continue to lead this
 - Make-It Monday: Book Bedazzling, 15 attendees, Regular patron came in and led this program

- **Clubs**
 - 8 clubs met, with total attendance of 71.

- **Ongoing Tasks**
 - Compiled list of names/addresses to send annual appeal to
 - Continue to update calendar with adult programs
 - Attended a Core4 Meeting
 - Went over job descriptions and discussed adjustments to accommodate reduced hours
 - Continue to make the switch from Panorama to Zeffy

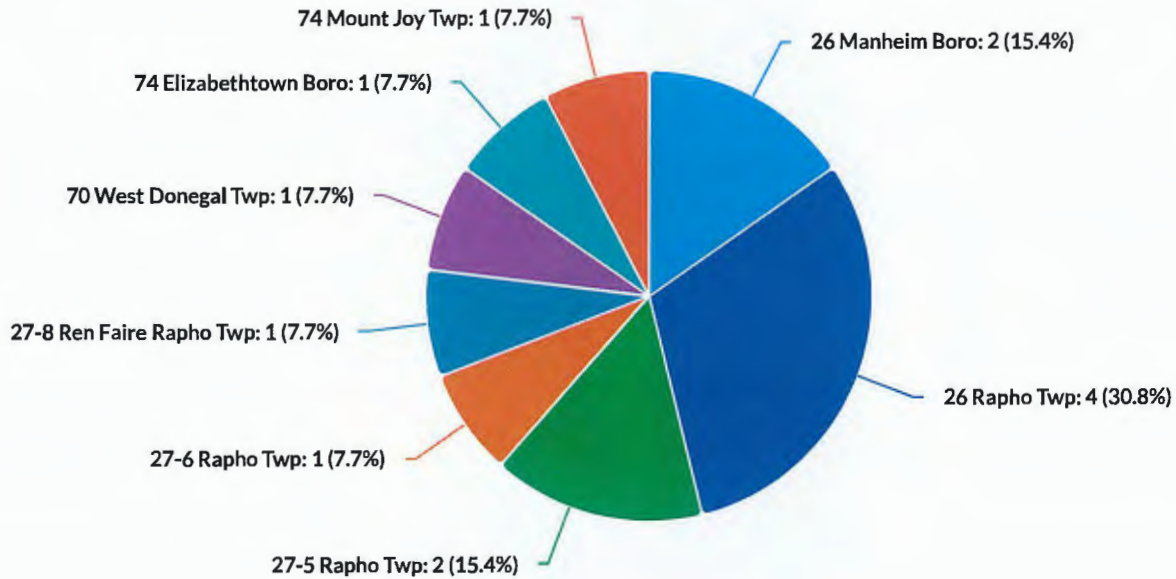
Mastersonville Volunteer Fire Department

Manheim, PA

Incident Count by District (5972)

Start Date: 2/1/2026 0:00:00 | End Date: 2/28/2026 23:59:59

Incidents by District



District	Incident Count per District / Zone
26 Manheim Boro	2
26 Rapho Twp	4
27-5 Rapho Twp	2
27-6 Rapho Twp	1
27-8 Ren Faire Rapho Twp	1
70 West Donegal Twp	1
74 Elizabethtown Boro	1
74 Mount Joy Twp	1
Grand Total	13

Incident Count by District for Date Range



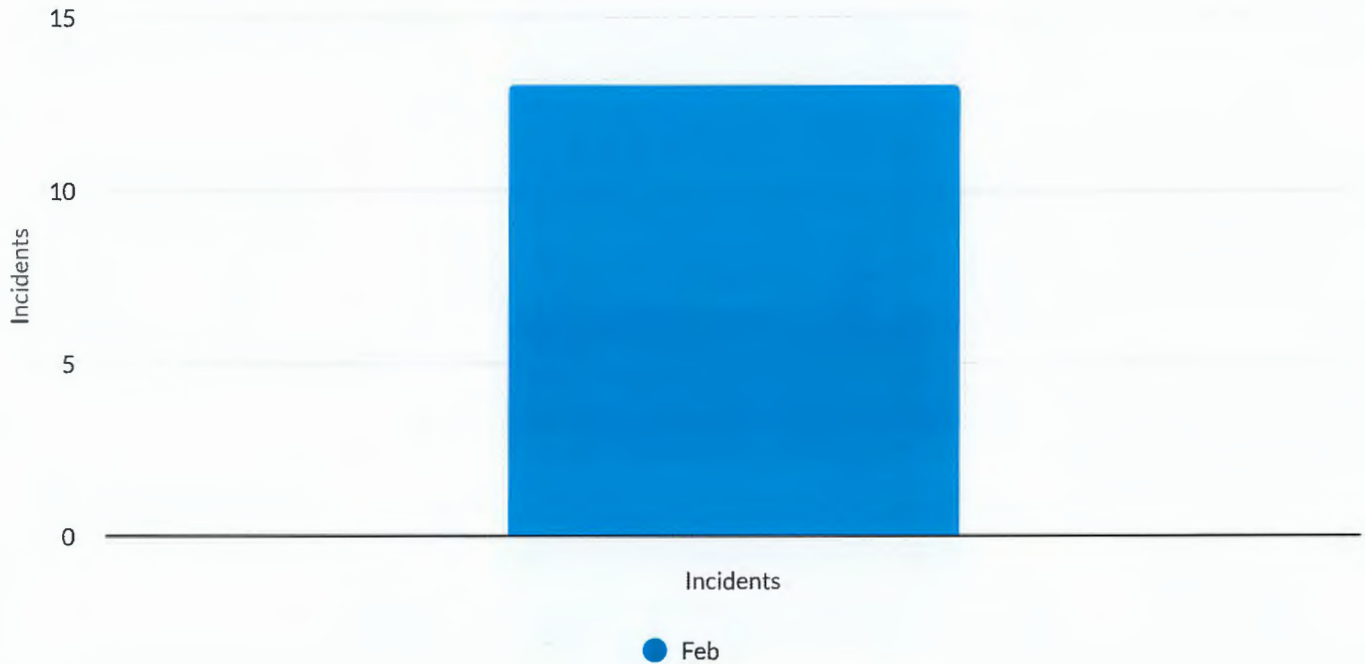
emergencynetworking.com
#5972

Mastersonville Volunteer Fire Department

Manheim, PA

Fire Incidents by Month (10)

Start Date: 2/1/2026 0:00:00 | End Date: 2/28/2026 23:59:59



Incidents by Month

Incident Date	Incidents
▼ Feb	
NERIS	13
Total (Feb)	13
Grand Total	13

Total Fire Incidents per Month for a Date Range



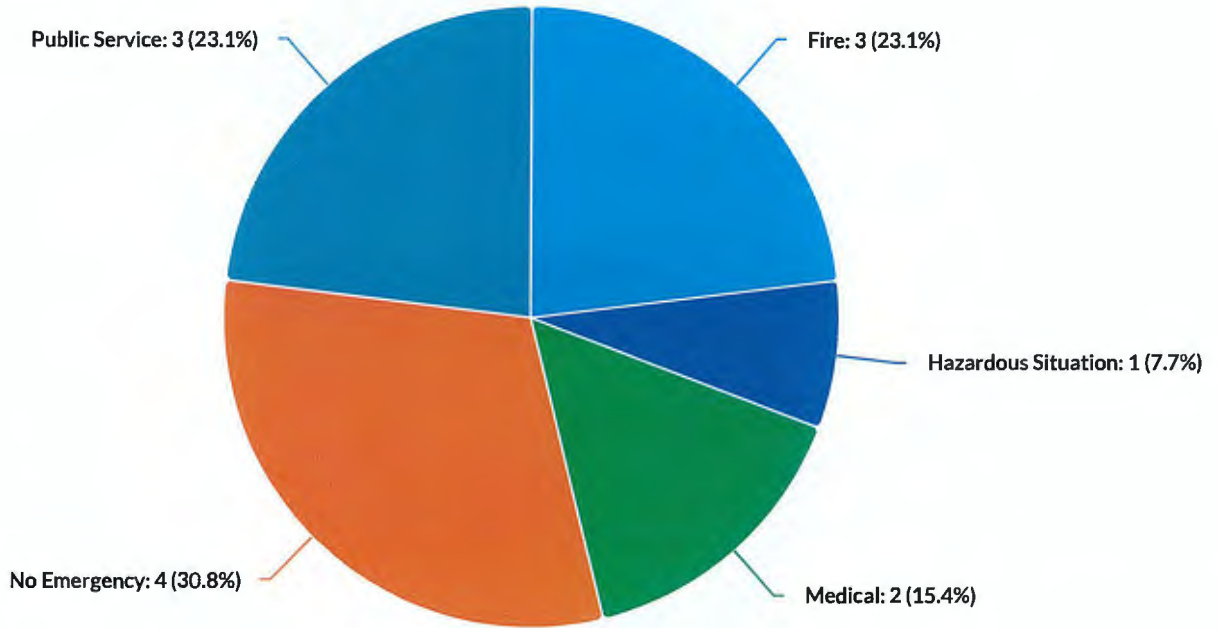
emergencynetworking.com
#10

Mastersonville Volunteer Fire Department

Manheim, PA

Breakdown by Major Incident Types (5530)

Start Date: 2/1/2026 0:00:00 | End Date: 2/28/2026 23:59:59



Fire	Hazardous Situation	Medical	No Emergency	Public Service
3	1	2	4	3

Primary Incident Type	Count	Percentage
CO Alarm	1	7.69%
Cancelled	4	30.77%
Fire Alarm	1	7.69%
Motor Vehicle Collision	2	15.38%
Smoke Investigation	1	7.69%
Standby	1	7.69%
Structural Involvement	3	23.08%
Grand Total	13	100.00%

This report runs off of the Dispatch Time. If you do not have a Dispatch Time in a report it will not show here.



emergencynetworking.com
#5530

Mastersonville Volunteer Fire Department

Manheim, PA

Summary of Training Hours by Personnel (1717)

Start Date: 2/1/2026 0:00:00 | End Date: 2/28/2026 23:59:59

Training Hours by Personnel

Personnel	Hour / Duration
Beiler, Ammon	6.00
Ebersole, Kyrell	8.50
Ebersole, Wesley	6.00
Esh, David	8.50
Fulkrod , Bo	6.00
Fulkrod , Randy	6.00
Glick, Daniel	15.00
Groff , Larry	6.00
Groff , Nevin	6.00
King, Ivan	18.50
King, Samuel	6.00
Montgomery, Troy	3.00
Sensenig , Josh	6.00
Shenk , Curt	6.00
Shenk , Lori	6.00
Shenk , Matt	6.00
Shields , Danielle	6.00
Shields, Joseph	17.50
Siegrist , Timothy	6.00
Siegrist, Jeffrey	8.50
Sinniger, Ashley	17.50
Smith, Mitch	8.50
Spayd, Steve	6.00
Wagner, Tom	2.50

Young, John	6.00
Zimmerman, Ken	6.00
Zimmerman, Ryan	8.50
Grand Total	212.50

Training Hours by Code. You must also have Attendees and a start "Date/Time" attached to the training record. If these are not present, the report will not populate data.



emergencynetworking.com
#1717

Mastersonville Fire Co

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Revenue				
Advertising		3,000.00	3,000.00	100.00 %
Direct Public Support				
Contributions	14,487.50	40,000.00	25,512.50	63.78 %
Total Direct Public Support	14,487.50	40,000.00	25,512.50	63.78 %
Government Grants				
State Grants		15,000.00	15,000.00	100.00 %
Total Government Grants		15,000.00	15,000.00	100.00 %
Grants , Other	1,000.00		-1,000.00	
Investments				
Interest-Savings, Short-term CD	2.47	1,500.00	1,497.53	99.84 %
Total Investments	2.47	1,500.00	1,497.53	99.84 %
Other Types of Income				
County of Lancaster		160.00	160.00	100.00 %
Fireman's Fund (Rapho Twp)		1,000.00	1,000.00	100.00 %
Incident Reports	25.00		-25.00	
Mount Joy Township		36,000.00	36,000.00	100.00 %
PA Turnpike	200.00		-200.00	
Rapho Township				
Capital Fund Building		55,000.00	55,000.00	100.00 %
Operations		144,188.67	144,188.67	100.00 %
Total Rapho Township		199,188.67	199,188.67	100.00 %
Reimbursement	4,000.00	200.00	-3,800.00	-1,900.00 %
Total Other Types of Income	4,225.00	236,548.67	232,323.67	98.21 %
Program Income				
Membership Dues	335.00	260.00	-75.00	-28.85 %
Total Program Income	335.00	260.00	-75.00	-28.85 %
Relief Reimbursement	111.92		-111.92	
Special Events Income				
Breakfast		7,500.00	7,500.00	100.00 %
Chicken Bar-b-que		13,000.00	13,000.00	100.00 %
Community Events		0.00	0.00	
Pig Roast		12,000.00	12,000.00	100.00 %
Reflective Signs		250.00	250.00	100.00 %
T Shirts		500.00	500.00	100.00 %
Total Special Events Income		33,250.00	33,250.00	100.00 %
Total Revenue	\$20,161.89	\$329,558.67	\$309,396.78	93.88 %
GROSS PROFIT	\$20,161.89	\$329,558.67	\$309,396.78	93.88 %
Expenditures				
Administrative				
Bank Fees		1,000.00	1,000.00	100.00 %
Fundraiser Expense				

Mastersonville Fire Co

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Breakfast		2,500.00	2,500.00	100.00 %
Chicken BBQ		6,000.00	6,000.00	100.00 %
Community Events		1,000.00	1,000.00	100.00 %
Pig Roast		3,500.00	3,500.00	100.00 %
Reflective Sign expense		500.00	500.00	100.00 %
T-shirts/Sweatshirts		2,000.00	2,000.00	100.00 %
Total Fundraiser Expense		15,500.00	15,500.00	100.00 %
Insurances		20,000.00	20,000.00	100.00 %
Memberships and Dues	20.00	100.00	80.00	80.00 %
Office Supplies	164.76	3,000.00	2,835.24	94.51 %
Postage, Mailing Service		3,000.00	3,000.00	100.00 %
Professional Fees	500.00	1,000.00	500.00	50.00 %
Accounting Fees	103.00	3,500.00	3,397.00	97.06 %
Legal		2,500.00	2,500.00	100.00 %
Total Professional Fees	603.00	7,000.00	6,397.00	91.39 %
Technology		600.00	600.00	100.00 %
Technology-IT	1,204.78	10,000.00	8,795.22	87.95 %
Web Site		2,500.00	2,500.00	100.00 %
Total Technology-IT	1,204.78	12,500.00	11,295.22	90.36 %
Total Administrative	1,992.54	62,700.00	60,707.46	96.82 %
Capital Expenses				
State Grants - spent	10,801.02	20,000.00	9,198.98	45.99 %
Total Capital Expenses	10,801.02	20,000.00	9,198.98	45.99 %
Chaplain		1,500.00	1,500.00	100.00 %
Criminal Record and Fingerprint		250.00	250.00	100.00 %
Facilities				
Bldg Maintainance	1,257.19	40,000.00	38,742.81	96.86 %
Janitor	370.00	4,440.00	4,070.00	91.67 %
Janitorial Supplies		1,000.00	1,000.00	100.00 %
Kitchen Supplies	52.52	1,000.00	947.48	94.75 %
Licenses & Permits		300.00	300.00	100.00 %
Utilities				
Electric	678.56	7,000.00	6,321.44	90.31 %
Propane	4,045.15	8,000.00	3,954.85	49.44 %
Trash Removal	291.60	1,800.00	1,508.40	83.80 %
Utilities/Internet/Phone	525.07	5,000.00	4,474.93	89.50 %
Total Utilities	5,540.38	21,800.00	16,259.62	74.59 %
Total Facilities	7,220.09	68,540.00	61,319.91	89.47 %
Grant, Other (Spent)	4,238.30		-4,238.30	
Operations				
Apparatus Maintenance	1,900.00	4,500.00	2,600.00	57.78 %
Equipment & Tool Repairs		500.00	500.00	100.00 %

Mastersonville Fire Co

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Equipment / Radio's		0.00	0.00	
Fuel		11,000.00	11,000.00	100.00 %
Medical/1st Aid Supplies	138.00	3,500.00	3,362.00	96.06 %
Repairs				
Duty Vehicle		1,500.00	1,500.00	100.00 %
Engine 1	19.98	6,000.00	5,980.02	99.67 %
Fire Chief Vehicle	156.83	1,000.00	843.17	84.32 %
QRS		500.00	500.00	100.00 %
Squad's 1-2	27.55	2,000.00	1,972.45	98.62 %
TAC 27		4,000.00	4,000.00	100.00 %
Tanker		7,000.00	7,000.00	100.00 %
Total Repairs	204.36	22,000.00	21,795.64	99.07 %
Total Operations	2,242.36	41,500.00	39,257.64	94.60 %
Other Types of Expenses				
Building Committee				
New Building				
KSB-Loan	13,835.86	83,016.00	69,180.14	83.33 %
PHEMA-Loan	4,047.06	24,283.00	20,235.94	83.33 %
Total New Building	17,882.92	107,299.00	89,416.08	83.33 %
Total Building Committee	17,882.92	107,299.00	89,416.08	83.33 %
Total Other Types of Expenses	17,882.92	107,299.00	89,416.08	83.33 %
Recruitment & Retention		10,000.00	10,000.00	100.00 %
Banquet - Awards	1,614.28	10,000.00	8,385.72	83.86 %
Total Recruitment & Retention	1,614.28	20,000.00	18,385.72	91.93 %
Rental Income - Fire Hall		600.00	600.00	100.00 %
Travel and Meetings				
Conference, Convention, Meeting		100.00	100.00	100.00 %
General Meeting	830.72	1,500.00	669.28	44.62 %
Refreshments	251.66	2,000.00	1,748.34	87.42 %
Total General Meeting	1,082.38	3,500.00	2,417.62	69.07 %
Total Travel and Meetings	1,082.38	3,600.00	2,517.62	69.93 %
Total Expenditures	\$47,073.89	\$325,989.00	\$278,915.11	85.56 %
NET OPERATING REVENUE	\$ -26,912.00	\$3,569.67	\$30,481.67	853.91 %
NET REVENUE	\$ -26,912.00	\$3,569.67	\$30,481.67	853.91 %



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Minutes of a Meeting of The Mount Joy Township Zoning Hearing Board Wednesday, March 4, 2026

- 1) Chairman Gregory R. Hitz Sr. called the meeting to order at 6:00 P.M. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
- 2) Meeting Attendance
 - Members Present: Gregory R. Hitz Sr., Robert F. Newton Jr., & Roni K. Clark
 - Members Absent: James E. Hershey
 - Township Representatives: Justin Evans, Assistant Zoning Officer
 - Lancaster County Court Reporter: Angela Kilby
 - Zoning Hearing Board Solicitor: John P. Henry, Esq. of Blakinger Thomas
- 3) A motion was made by Robert F. Newton Jr. and seconded by Roni K. Clark to approve the minutes of the January 7, 2026 meeting. All members present voted in favor of the motion.
- 4) Mr. Evans confirmed that the public notice was published in the Thursday, February 12, 2026 and Thursday, February 19, 2026 editions of the LNP. The property was posted on Thursday, February 19, 2026.
- 5) Solicitor John P. Henry provided a procedural briefing for the meeting.
- 6) Zoning Case #260003
 - a. Applicant/Landowner: Jonathan Hubler
 - b. Property Location: 202 Ridgeview Road N, Elizabethtown, PA 17022, Tax Parcel ID #460-62153-0-0000
 - c. Zoning District: (A) Agricultural
 - e. Special Exception Request:
 - (1) Chapter 135, Article IX, §135-83.J & §135-83.L – expansion of a landscaping business with an accessory structure
 - f. Variance Requests:
 - (2) Chapter 135, Article XXIII, §135-299.B(1) & §135-299.B(3) – landscaping requirements
 - (3) Chapter 135, Article XXIII, §135-299.C(1) – buffer/screening requirements
 - (4) Chapter 135, Article XXIII, §135-306.B – riparian corridor
 - (5) Chapter 135, Article IX, §135-86.A – accessory structure height

Applicant Jon Hubler presented the application with Brian Cooley from DC Gohn Associates. Mr. Cooley provided an overview of the property, noting the landscaping business located at the rear being established in 2003. The larger shed adjacent to Route 283 was approved in 2009 and the Township Zoning Officer issued Mr. Hubler a letter in 2010 stating that landscaping businesses were changed from permitted use to special exception in the Zoning Ordinance at that time.

The application proposes the construction of a 55' x 150' building on existing gravel surface. This specific location was selected to avoid the 100' PPL right-of-way crossing through the business area. Topsoil is stockpiled to the west of the existing buildings near an area used as a plant nursery. Wetlands and a watercourse are located immediately to the north. The applicant reviewed compliance with the use's specific standards as presented in the application materials, including no retail sales and that the proposed building will replace area currently used for outdoor storage.

Mr. Clark asked about trash disposal as well as water and sewer service. A small dumpster provided by Good's Disposal is in place and is sufficient for business waste. The new building is dry storage with no water or sewer connections needed. The applicant acknowledged receipt of the Zoning Officer's February 5, 2026 letter and agreed with the proposed conditions.

Mr. Hitz referred to the aerial image of Exhibit T-1, asking if there were PPL transmission line towers on site. Mr. Hubler noted that one was just added west of the building area. Access will continue to be maintained after the new building is constructed. Mr. Cooley confirmed the project will not increase the amount of impervious coverage on the property. No new employees are proposed with this project, and no toxic or explosive hazards will be stored in the building.

The landscaping and buffer variances were discussed. Residences are located on either side of the property but near Ridgeview Road, as opposed to the business area to the rear along Route 283. 24 existing trees are in a 10' strip along the residence to the southeast; a significant amount of trees and vegetation are along the northwest boundary. Additional trees were recently planted north of the wetlands and watercourse areas that will help screen the new building.

Sheet 2 of the plan set details the existing impervious area encroachment of the new riparian corridor. The project will reduce a 2,827-sf encroachment down to 187 sf. A variance to permit the new structure to be approximately 31' high will accommodate 14' high doors for business vehicles to pass through. Mr. Cooley noted the general variance criteria are addressed in the application narrative. He stated this is not a physical expansion of the business and the screening issue is mitigated by the lack of houses adjoining the business area on the property. Mr. Newton reiterated his understanding that the application will put outdoor storage items under roof and reduce the riparian corridor encroachment by 93%.

A motion was made by Robert F. Newton Jr. and seconded by Roni K. Clark to grant approval of the application, subject to the following conditions:

1. The Applicant shall obtain approval of a Stormwater Management Site Plan for the project;
2. The Applicant shall obtain all applicable permits for the construction of the proposed structure;
3. The Applicant and/or the owner(s) of the Property shall comply with all other provisions contained in the Ordinance for which relief has not been requested or granted; and
4. The Applicant and any representative of the Applicant shall comply with and adhere to the testimony and any evidence presented to the Board at the hearing held on March 4, 2026 except to the extent modified by conditions imposed by the Board herein.

All members present voted in favor of the motion.

7) Zoning Case #260004

- a. Applicant/Landowner: SM&B Enterprise, LLC
- b. Property Location: Fairview Road, Mount Joy, PA 17552, Tax Parcel ID #461-12566-0-0000 (south side of Fairview Road between Snyder Road and Plum Street)
- c. Zoning District: (A) Agricultural
- d. Variance Requests:
 - (1) Chapter 135, Article IX, §135-85.B(1) – creation of new lots or single-family dwellings
 - (2) Chapter 135, Article IX, §135-85.C(2) – maximum lot area for single-family dwellings
 - (3) Chapter 135, Article IX, §135-86.A – accessory structure height

Applicant Steven Johns presented the application with Brian Cooley from DC Gohn Associates. Mr. Cooley acknowledged that the application listed the landowner as "SM&B Enterprises", but the actual name is "SM&B Enterprise". The application proposes to subdivide the 18.42-acre property into three residential lots serviced by a private street off Fairview Road. Public water and sewer will be provided by the Mount Joy Borough Authority through the adjacent Florin Hill development to the south.

Mr. Cooley reviewed the Sumpman Minor Subdivision Plan that created the subject tract from a parent tract on the north side of Fairview Road. Three remaining subdivision rights were allocated to the subject tract via the Sumpman plan and the remaining farm was preserved by an Agricultural Conservation Easement. A discussion took place with

respect to Mr. Evans' comments in his February 5, 2026 letter to the applicant confirming the number of subdivision rights remaining with the property per Section 135-85.

The maximum lot size for a residential lot in the Agricultural District is 2.5 acres. Lot 1 is proposed to be 14.2 acres, the remainder after lots of 1.52 and 1.51 acres are subdivided. All three lots will meet setbacks and other area requirements. A variance to exceed the 20' maximum height for accessory buildings is requested to permit garages approximately 25' high. This will allow vehicles like boats and RVs that need a higher door to be stored on the lots. Approximate locations of these garages are shown on the plan included in the application package.

General criteria for variances were addressed in the application narrative and briefly discussed. The applicant received the Zoning Officer's February 5, 2026 letter and does not have any issues with the proposed conditions. Mr. Hitz asked if the 25' height variance for the accessory structures will suit all three properties. Yes.

Mr. Hitz asked if the private street is wide enough to access all three lots and accommodate emergency vehicles. The 24' wide street meets Township standards for a local road located outside of the Urban Growth Area. On street parking is doubtful considering the amount of space in each of the three driveways. The cul-de-sac is designed with an 80' diameter that also meets Township road specifications. Mr. Newton asked if there is an issue with adding a condition prohibiting on street parking. No issue.

Mr. Clark asked where the utilities are coming from. The Board of Supervisors recently approved EDU allocations for public water and sewer from the Mount Joy Borough Authority. Service lines will come from the south. A conversation was started with PPL but the utility company is waiting until ZHB approval before designing. The electrical services will be underground from the Fairview Road line. The proposed private street will tie into Fairview Road at the western corner of the property for better sight lines.

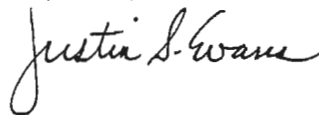
A motion was made by Robert F. Newton Jr. and seconded by Roni K. Clark to grant approval of the application, subject to the following conditions:

1. The Applicant shall apply for and obtain approval of a subdivision plan from the Mount Joy Township Planning Commission;
2. The Applicant shall obtain all applicable permits for the construction of any permits on the Property;
3. There shall be no parking of vehicles on or along the private street to be constructed in connection with the proposed subdivision;
4. The Applicant and/or the owner(s) of the Properties shall comply with all other provisions contained in the Ordinance for which relief has not been requested or granted;
5. The Applicant and any representative of the Applicant shall comply with and adhere to the testimony and any evidence presented to the Board at the hearing held on March 4, 2026 except to the extent modified by conditions imposed by the Board herein.

All members present voted in favor of the motion.

- 8) Next regularly scheduled meeting is Wednesday, April 1, 2026 beginning at 6:00 P.M.
- 9) A motion was made by Roni K. Clark and seconded by Robert F. Newton Jr. to adjourn the meeting at 6:51 P.M. All members present voted in favor of the motion.

Respectfully Submitted,



Justin S. Evans, AICP
Assistant Zoning Officer

For: Robert F. Newton, Jr., Secretary
Mount Joy Township Zoning Hearing Board



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Minutes of a Regular Meeting of the Mount Joy Township Planning Commission Held on March 23, 2026

1. Chairman Bill Weik, Jr. called the meeting to order at 7:00 p.m. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
2. Pledge of Allegiance
3. Roll call of the Planning Commission Members:

Kevin Becker — Present

Lynn Royer — Present

Rodney Boll — Absent

Karen Sweigart — Present

Michael McKinne — Present

Bill Weik, Jr. — Present

Delmar Oberholtzer — Present

Other Township Representatives Present: Justin Evans, Assistant Zoning Officer & Josh Brengel, Lancaster Civil Engineering (Township Engineer)

4. Public Comment: NONE

5. Consent Calendar:

a. ~~Approve and ratify the minutes of the January 29, 2026 and February 23, 2026 meetings~~

b. Sign the Preliminary/Final Land Development Plan for Adam Brandt Ag Operation (#25-13-MLDP)

Item a was pulled from the Consent Calendar due to the previous meetings' minutes not being ready. A motion was made by Delmar Oberholtzer and seconded by Karen Sweigart to approve item b of the Consent Calendar. All members present voted in favor of the motion.

6. Old Business:

a. Minor Subdivision Plan – Ironwood Real Estate, LLC (#25-16-MSDP)

This subdivision plan was conditionally approved at the January 29, 2026 meeting. Applicant Jeremy Fogel returned to address the situation regarding DEP notification that sewage planning is not required for the subdivision. He contacted the local DEP representative who estimated a timeframe up to two months to process a request for confirmation that sewage planning is not required. The proposed subdivision will not change the sewage situation for the site, which is served by public sewer. No change in flow is proposed.

A motion was made by Delmar Oberholtzer and seconded by Michael McKinne to grant a waiver of the requirement to provide written notice from DEP that sewage planning is not required (§119-35.E(2)(a) & §119-60.A). All members present voted in favor of the motion. The Commission acknowledged that sewage planning will be required if activity on either of the two lots warrants a land development plan.

7. New Business: NONE

8. Initial View:

- a. Preliminary/Final Land Development Plan for MESA Substation (#26-02-FLDP) – Proposal to develop a 0.645-acre lot adjoining 1892 West Main Street with an ambulance station. The site is zoned (C-2) General Commercial and will be served by on-lot water and public sewer.

Steve Gergely of Harbor Engineering presented the plan. Also in attendance were landowner David Hawthorne and MESA representatives Marc Hershey, Debra Dupler, and John Yoder. The plan proposes construction of an ambulance substation adjacent to the Hawthorne Electric property. Hawthorne's eastern driveway will be used as a shared access point to the site and additional parking will straddle the common property line. Both properties will connect to the ERSA public sewer system by extending the main from a terminal manhole behind Clearview Lanes parallel to the railroad tracks. Stormwater will be managed by an infiltration bed under the new parking lot.

An application was filed with the Zoning Hearing Board to address lot coverage as well as side and rear parking setbacks on the Hawthorne Electric lot. The lot containing the new facility is exempt from these Zoning Ordinance standards as a municipal use but the Hawthorne lot is not. This case is scheduled for April 1, 2026.

Mr. McKinne asked how the proposed Westmount sewer line extension will affect these properties. That line will be extended along West Main Street from the east but turns up Ridge Run Road before passing these properties. He asked Mr. Brengel if they have any issues with the waiver requests. No, however, the traffic study waiver is more of a policy decision than an engineering evaluation. It can be justified as a matter of limited, spread out traffic distribution from the facility. Another consideration is the applicant's status as a non-profit municipal service use.

Mr. Hershey explained MESA's need for indoor ambulance storage given the type of materials on board. The location is good for serving that part of Mount Joy and West Donegal Townships. An additional signal or warning system is not warranted at the driveway location since their vehicles have lights and sirens adequate for this purpose.

A motion was made by Michael McKinne and seconded by Delmar Oberholtzer to approve the following waivers, acknowledging that #2 is a deferral of the applicable standards:

- (1) §119-25.A – preliminary plan application
- (2) §119-52.J(3)(a), §119-53.B(2), & §119-53.C – improvement of existing streets, sidewalk, and curbing (deferral)
- (3) §119-31.C(3) – existing features
- (4) §119-53.C(2)(a) – curb height
- (5) §119-56.D – utility easement width
- (6) §119-32.B – wetland study
- (7) §119-32.C(6) – traffic impact study fee-in-lieu
- (8) §113-37.C(1)(a)[4] – minimum pipe diameter, vehicular loading
- (9) §113-43.I(5) – existing features

All members present voted in favor of the motion.

9. Other Business:

Mr. McKinne requested to add an agenda item for the April meeting in regard to removing the Snyder Road property recently subject to proposed rezoning and text amendments from the Urban Growth Area. If the

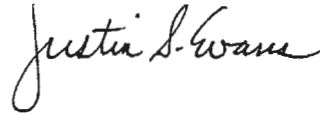
Township does not want that property developed, removing it from the UGA will add an additional challenge to future rezoning requests. John Yoder was present from the previous agenda item and addressed the Commission as the regional representative to the Lancaster County Planning Commission. The UGA is jointly adopted by the Township and County through their Comprehensive Plans. The local plan can be amended by resolution. Furthermore, the County Planning Commission is currently undergoing a UGA adjustment process, so timing is of the essence. Mr. Oberholtzer stated the Township should notify the landowners before commencing this adjustment.

10. Correspondence: NONE

11. The next regular meeting of the Mount Joy Township Planning Commission is scheduled to be held on **Monday, April 27, 2026** beginning at 7:00 P.M.

12. A motion was made by Karen Sweigart and seconded by Delmar Oberholtzer to adjourn the meeting at 7:35 p.m. All members present voted in favor of the motion.

Respectfully Submitted,

A handwritten signature in black ink that reads "Justin S. Evans". The signature is written in a cursive style with a large initial 'J' and 'E'.

Justin S. Evans, AICP
Assistant Zoning Officer



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Minutes of the Regular Meeting of the Mount Joy Township Park & Recreation Board Held on March 10, 2026

1. Adam Reed called the meeting to order at 7:00 P.M. in Mount Joy Township Fairview Municipal Building at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
2. Roll call: Present –Donald Bush, William Duncan and Adam Reed. Absent - Karen Boyer and John Felix Jr.

Others in attendance – Matthew Mandia, Township Manager, and Cindy Gonzalez, Assistant Township Secretary.

3. Public Comment:

Karrie Norman from GEARS was in attendance and expressed her concerns about having special events on the same days as tournaments. She mentioned how the parking situation would be terrible. She just wanted to voice her concerns to the board.

4. Approval and Ratification of the minutes of the February 10, 2026 meeting:

A motion was made by William Ducan and seconded by Donald Bush to approve the minutes of the February 10, 2026 meeting as written. All members present voted in favor of the minutes

5. Tri-County-Conewago Creek Shed Association:

Liz Fulton was in attendance from the Tri-County Conewago Cerek Shed Association to present an event to be held on April 25th, 2026, at Old Trolley Line Park. This would be for Earth Day and the organization is trying to reach more of the community for the water shed. There are 10-15 participating organizations that have been invited with around 9 confirmed. She is trying to get the community involved, picking up trash, taking care of the trees at no cost to the township and also planting new trees. The event last year had roughly 50-75 people attend. She said they are flexible with dates but really would like April 25th. She requested a food truck but said it is fine if there is not one. All their activities are free to the public and those who wish to participate. She is open to having a conversation with the board.

Donald Bush said he loves the idea and it sounds like awesome stuff. He did point out that there is not enough parking since there will also be baseball tournaments that day as well. Liz Fulton agreed and said they will not be selling anything, just want the community involvement. Donald Bush said he understands but tournament days are jam packed with cars. Liz Fulton said that last year they didn't have to use many spaces. A lot of participants arrive together, and they don't all stay the entire 3 hours. Adam Reed also agrees that parking is the major concern. Liz stated that they are meeting next week to see if they can park at the bike shop or the conservancy across the street. Adam Reed stated there is not much parking at the conservancy. Liz asked if maybe Sunday the 26th would work. Karrie Norman stated that the tournaments are run on Saturday and Sunday. Adam Reed asked if the Board of Supervisor's approved the prior event request. Matt Mandia said yes, they did. Donald Bush agrees the parking is the biggest issue. Matt Mandia stated that if this will be annual, we must do a better job of scheduling. Donald Bush stated that the board also has to look at the food truck situation to either allow more than one or none. Adam Reed asked if the food truck was not for profit? Donald Bush

said not many if any, food trucks are not for profit. Adam Reed said if off-site parking is arranged, he is fine with the event happening. Matt Mandia asked how late the tournaments run. Karrie Norman said usually 6-7 pm on Saturdays and a little earlier on Sundays. Donald Bush said he is willing to try anything once. William Duncan seconded that idea and asked if we can park at the end of Koser Road on the area the township owns and walk to the park? Donald Bush said that would pose a safety issue.

A motion was made by Adam Reed and seconded by Donald Bush to allow the event to take place as long as there is no food truck and they can secure alternate parking. All members voted in favor of the motion.

6. Elizabethtown Common Sense:

Lynn Malinak was in attendance to request a 5K run at Old Trolley Line Park on August 16th, 2026, to benefit the facility dogs that travel to the district schools to offer support to students. Her dogs offer emotional support; a chill environment and the dogs sit with the kids when they read etcetera. The fundraiser would help offset food costs for the dogs as well as veterinary costs. The start and end point of the 5K would be near the Conewago trail portion of the park. She had already spoken to Pat Bailey and was told there are no tournaments that day. They would start the 5K at the East end of the park and stay on the paved trails. They would turn around at Bellaire Road and have a water station. Donald Bush asked if she had submitted an application to Lancaster County Park and Recreation. She said yes, she just hasn't heard back yet. Adam Reed offered for Lynn to contact Mt. Calvary to see how their 5K goes and she can get their contact info from Pat Bailey. Lynn wanted to know is it's ok to turn around on Koser Road with no roadblocks. Matt Mandia offered to speak with the Chief of Police and let them know it will be happening just so they are aware in case of an emergency. Lynn wanted to know if they would need an officer on hand. Matt Mandia said he would take care of contacting the Chief. Adam Reed asked if there were any other questions or concerns. Donald Bush just mentioned to Lynn that they would not have exclusive use of the park, that the public will still be there. Lynn asked about pavilion rental. Adam Reed said there is a small fee and check with Cristy Becker at the Township office for availability and reserving a pavilion. Lynn also stated that it would be a 9am start and was hoping participants could bring their dogs. Mat Mandia stated, yes, as long as they are leashed. Donald Bush asked if this is their first annual event? Lynn stated yes, it is. There were no more questions.

A motion was made by Donald Bush and seconded by William Duncan to approve the Elizabethtown Common Sense 5k Run at Old Trolley Line Park on August 16, 2026 and was seconded by William Duncan. All members present voted in favor of the motion.

7. Other Business:

Donald Bush mentioned that he will be absent at the April meeting and to put the discussion of food trucks on the next agenda for April.

8. Correspondence: None

9. The next meeting of the Park and Recreation Board is scheduled to be held on **April 14, 2026** at **7:00 P.M.**

A motion was made by William Duncan and seconded by Donald Bush to adjourn the meeting at 7:40 PM. All members present voted in favor of the motion.

Respectfully Submitted,



Patricia J. Bailey, Secretary



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PUBLIC WORKS DEPARTMENT

APRIL 2026

COMPLETED:

- Snow fence removal
- Gutter cleaning in problem areas
- Base repair on Greentree
- Started base repair on Quarry Rd
- Started cracksealing for sealcoat roads
- Misc. sign repairs

FUTURE:

- Base repair
- Pipe replacement on Aberdeen for paving
- Pipe job on Mount Pleasant

Elizabethtown Regional Emergency Management

Monthly Coordinator Report

Date submitted: 4/7/26

Events Summary

- Total events for 2026 (to date): 1- snow emergency 1/25/26 – all 3 municipalities.

Operations & Preparedness

- Current activation status: No EOC Activations year-to-date

Training & Personnel

- Robertson was awarded the Municipal EMC (Associate) certification from PEMA.
- March 2026 – participated in the regular municipal EMC training on VOAD's – presented by Lancaster County EMA.
- Monday, 3/23/26 – Participated in a tour and systems review of the Crane Clean Energy Center on Three-Mile-Island in Dauphin County.
- Upcoming training Thursday, 4/9/26 – regular municipal EMC training presented by Lancaster County EMA
- Staffing status (EMA staff: 1 – J. Robertson / 2 – Rick Hamm / 3 - TBD

Equipment & Resources

- Inventory changes: Added seven (7) EOC staff vest with labels front and back
- Currently using Etown Fire handheld radio for primary comm's.
- We have two hand-held GMRS radios for use as needed.
- We still need two notebook computers for EMA staff use.

Public Information & Outreach

- In the last 30 days, I have communicated with E-Town Area Schools, E-Town College, and Masonic Village requesting updates to EOP's for each facility.
- I will continue to reach out to community stakeholders to update plans.
- Working with EMC's from surrounding municipalities on mutual aid agreements.

Logistics & Facilities

- EOC status: Ready at W. Donegal Twp Building.
- Sheltering, mass care readiness: Working with Red Cross of Lancaster County
- Supplies consumed or procured this month: EOC staff vests

Financial / Budget Notes

- Expenditures this month: None
- Grant activity: working with Constellation Energy on two-way radios for EMA
- Anticipated budget needs or concerns: Stipend / Computers

Risk & Hazard Assessment Updates

- All three municipalities have adopted (or will soon adopt) the County Hazard Mitigation Plan. Mt Joy – Scheduled for April 20th Mtg.

Municipal Emergency Management Council Action Items

- Action items for Council: Set a spring/ summer meeting/training date
- Approvals requested: Computers / EMA Staff ID's

Prepared by: Jay Robertson, Elizabethtown Regional EMA Coordinator