



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022
717.367.8917 • 717.367.9208 fax
www.mtjoytwp.org

Township Managers Report April 18, 2026 / May 18, 2026

Manager's Report

- Attended the PSATS Annual Conference at Hershey Lodge and Convention Center. There were many informative seminars, and I had the chance to network with other Managers and elected officials from around the Commonwealth.
- Coordinated Leo Kobb for service call to repair the outdoor temperature sensor for the Board meeting room. Sensor was repaired and the temperature in the Board meeting room can once again be controlled.
- Met with Municibid winner for the truck the township sold and accompanied them to the notary to complete the title transfer. The vehicle has successfully been sold and transferred, and the township is in receipt of the \$5,100 received for the vehicle.
- Visited two sites that reported glass in the street after Penn Waste Recycle pickup. Cristy reached to Penn Waste with no response regarding a resolution to the reports.
- Cindy, Pat and I did a site tour of the GEARS building on Poplar Street to view the progress of the renovations. David indicated the project is approximately 70% complete.
- Conducted an internal meeting to finalize both the Trash and Recycle Bid Documents and the Policies and Procedures.
- Held an introductory meeting with Tracey and Concord Financial to discuss our current debt service remaining on the complex renovations.
- Met with Ben from Lancaster Civil to discuss the potential of reducing the scope of Phase 1 of the Municipal Complex project to make it a manageable scope to address immediate needs while considering future phases. (Salt shed and complex fencing with gates).
- Attended the Zoning Hearing Board meeting at Elizabethtown College on April 30.
- Attended monthly local managers meeting on Friday, May 1.

- Received numerous complaints on Friday, May 1 about broken glass on various roadways after Penn Waste was collecting Recyclables. Spoke to Penn Waste representative who said they would be taking that truck out of service for repairs. Received additional calls on Monday, May 4. I did a site visit and confirmed there is glass on multiple roadways. Reported issue once again to Penn Waste. Received word on May 5 that they have taken the truck out of service and will be sending a street sweeper to the reported roadways with glass.
- Worked with staff on Trash and Recycle Bid Specifications and the Policies and Procedures. This item will be on the May 18 BOS agenda for approval to go out to bid.
- Received a call from the Susquehanna River Basin Commission (SRBC) who reported that a tree had fallen onto their stream monitoring equipment at Cove Outlook Park in Little Chiques Creek. We have contacted a tree service to provide an estimate.
- Having that same tree service provide an estimate on several trees on park properties that need to be addressed.
- Contacted a representative of Land Studies who is responsible for maintenance of the Green Meadows Project along Conoy Creek adjacent to the Green Meadows Mobile Home Park. I am coordinating an onsite meeting to discuss some concerns the property owner has with the outcome of the project. We will rely on Land Studies for any remedy as they were responsible for the construction Management for the project when it was completed.
- Responded to inquiries from interested trash hauler for the upcoming bid.
- Attended the second National Night Out event meeting with staff and PD.
- Held monthly staff meeting with Administration staff.
- Participated in meeting with LCSWAMA personnel to review Trash and Recycle Contract.



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May 6, 2026

To: Mt. Joy Township Board of Supervisors
From: Daniel Ford- Code Compliance Official / Assistant Zoning Officer
Re: Monthly Codes Summary Report for April 2026

Dear Board Members:

56 rental properties were inspected in April 2026.

Complaints and concerns:

- Cited the owner of 1046 Old Elizabethtown Rd for an accumulation of rubbish. (complaints)- ongoing issue
- Enforcement notice to 52 Parkview in reference to an uninspected vehicle sitting on the roadway for an extended period of time. Vehicle moved.
- Letter to 1526 Milton Grove Rd about a barking dog. (complaint-exploring ordinance options)
- Advised Hostetter's Hardware not to let used refrigerators sit outside with the doors on. (complaint)
- Enforcement notice sent to the owner of land at Veterans and Old Hershey about cutting the lawn. (yearly occurrence)
- Enforcement notice to 1527 Rissermill Rd in reference to multiple property maintenance and zoning violations.
- Letter to 20 Tia Circle about tall grass / weeds. (complaint) Grass cut.
- Email about safety concerns at 353 Deerfield due to the condition of the inside of the residence. (complaint)
- Letter to the owner of 1913 Creek Rd for uncut grass / weeds. (complaint)
- Enforcement notice to 39 Trail Rd South about the condition of the property and weeds. (Grass cut)
- Letter to 2000/ 2002 S. Market St about property maintenance issues discovered during the inspection.

MOUNT JOY TOWNSHIP permits issued between 4/1/2026 and 4/30/2026

Permit No.	Issued Date	Owner	Project Addr.	Description	Est. Cost	Fee	
UCC Permit							
Com-Accessory							
260002	4/10/2026	ELIZABETHTOWN, BRETHERN IN...	996 E HIGH ST	Fire System - UCC Permit Only	\$60,000.00	\$50.00	
				Total Com-Accessory:	1	Est. Cost: \$60,000.00	Fees: \$50.00
				Total UCC Permit:	1	Est. Cost: \$60,000.00	Fees: \$50.00

**Certificate Of Use & Occupancy
(Unclassified)**

260081	4/28/2026	VILLAGE ROAD PARTNERS	54 N CONIFER DRIVE	U & O for new construction of a tow...	\$173,700.00	\$0.00	
				Total (Unclassified):	1	Est. Cost: \$173,700.00	Fees: \$0.00

USE & OCCUPANCY

260057	4/2/2026	Varghese, Shoba	59 N CONIFER DRIVE	U & O for new construction	\$166,700.00	\$0.00	
260058	4/2/2026	Nepal, Purushotum	949 SHEAFFER RD	U & O for new construction	\$293,000.00	\$0.00	
260059	4/6/2026	Dicely, Amanda & Michael	977 SHEAFFER RD	U & O for New Construction	\$278,256.00	\$0.00	
260060	4/7/2026	GEHF I E-TOWN, LLC	3 S CONIFER DRIVE	U & O for 24 Unit New Const Apart...	\$3,545,544.00	\$0.00	
260063	4/13/2026	Keener, Rich	109 Gianna Drive	U & O	\$204,208.00	\$0.00	
260062	4/13/2026	Bertrand, Joey & William	953 Sheaffer Rad	U & O	\$285,000.00	\$0.00	
260061	4/13/2026	GLICK, CHRISTIAN S & SUSIE S	2302 CAMP RD	U & O	\$1,000.00	\$0.00	
260065	4/15/2026	HUMMER, PAIGE	2025 HARRISBURG AVE	U & O for Shed	\$7,000.00	\$0.00	
260066	4/17/2026	SHEARER, MANDI L &, TROUT, LO...	693 TRAIL RD N	U & O for Shed	\$3,500.00	\$0.00	
260067	4/17/2026	Garrett, Kyle & Rebecca	3 SUMMER DR	U & O for owner change	\$0.00	\$10.00	
260068	4/22/2026	Hammond, Sean and Miriam	48 BRIELLE DR	U & O for New Construction	\$229,000.00	\$0.00	
260069	4/22/2026	Duran, Ana	119 Gianna Drive	U & O for New Construction	\$253,000.00	\$0.00	
260070	4/23/2026	MILLER, MATTHEW R	1567 MOUNT GRETNA RD	U & O for Solar	\$35,948.00	\$0.00	
260071	4/23/2026	WOODS, DARREL KEITH & BECKY L	415 ORCHARD RD	U & O for Solar	\$38,940.00	\$0.00	
260073	4/23/2026	VILLAGE ROAD PARTNERS	77 N CONIFER DRIVE	U & O for New Construction	\$166,700.00	\$0.00	
260074	4/23/2026	Elms, Nicolas & Jacquelyn	1234 E College Ave	U & O for New Construction	\$293,000.00	\$0.00	
260075	4/23/2026	GEHF I E-TOWN, LLC	1 S CONIFER DRIVE	U & O for 24 Unit New Const Apart...	\$3,545,544.00	\$0.00	
260076	4/27/2026	TINY ESTATES LANCASTER, LLC	867 SCHWANGER RD	U & O for Shed	\$2,567.00	\$0.00	
260077	4/27/2026	WINEY, DAVID S & ALICIA C	1341 HICKORY RUN DR	U & O for Inground Pool	\$94,483.00	\$0.00	
260078	4/27/2026	Smith, Veronica & Michael	111 GIANNA DR	U & O for New Construction	\$253,517.00	\$0.00	
260082	4/28/2026	VILLAGE ROAD PARTNERS	56 N CONIFER DRIVE	U & O for new construction of a tow...	\$173,700.00	\$0.00	
260083	4/28/2026	VILLAGE ROAD PARTNERS	58 N CONIFER DRIVE	U & O for new construction of a tow...	\$173,700.00	\$0.00	
260084	4/28/2026	VILLAGE ROAD PARTNERS	60 N CONIFER DRIVE	U & O for new construction of a tow...	\$177,900.00	\$0.00	
260079	4/28/2026	VILLAGE ROAD PARTNERS	50 N CONIFER DRIVE	U & O for new construction townsho...	\$177,900.00	\$0.00	
260080	4/28/2026	VILLAGE ROAD PARTNERS	52 N CONIFER DRIVE	U & O for new construction of a tow...	\$173,700.00	\$0.00	
260085	4/30/2026	Dehr, Kristen	1231 College Avenue	U & O for New Construction	\$285,000.00	\$0.00	
				Total USE & OCCUPANCY:	26	Est. Cost: \$10,858,807.00	Fees: \$10.00
				Total Certificate Of Use & Occupancy:	27	Est. Cost: \$11,032,507.00	Fees: \$10.00

**Stormwater Permit
Exemption**

260040	4/10/2026	HALL, BENJAMIN C & MELISSA A &...	30 W RISSERMILL RD	Stormwater	\$16,000.00	\$50.00
260045	4/10/2026	LUSCIAN, MAILI & THAYER	358 DEERFIELD DR	Stormwater	\$4,000.00	\$50.00

Permit No.	Issued Date	Owner	Project Addr.	Description	Est. Cost	Fee
Stormwater Permit Exemption						
260048	4/10/2026	STACKHOUSE, RYAN W	798 WESTBROOKE DR	Stormwater	\$5,900.00	\$50.00
260049	4/10/2026	SAWOR, ERIN	2065 HARRISBURG AVE	Stormwater	\$2,400.00	\$50.00
260036	4/10/2026	GRH-1	2070 Andrew Avenue	Stormwater	\$500,000.00	\$50.00
260031	4/22/2026	NVR INC	932 Sheaffer Road	Stormwater	\$229,000.00	\$50.00
260032	4/22/2026	NVR INC	983 Sheaffer Road	Stormwater	\$229,000.00	\$50.00
260037	4/22/2026	NVR INC	115 Gianna Drive	Stormwater	\$233,000.00	\$50.00
260038	4/22/2026	NVR INC	1230 College Avenue	Stormwater	\$0.00	\$50.00
260039	4/22/2026	NVR INC	994 Sheaffer Road	Stormwater	\$229,000.00	\$50.00
260042	4/22/2026	GRH-1	2078 Andrew Avenue	Stormwater	\$500,000.00	\$50.00
260043	4/22/2026	MEHAFFIE, BRANDAN & KELLY E	133 GIANNA DR	Stormwater	\$41,000.00	\$50.00
260046	4/22/2026	NVR INC	86 Sarah Drive	Stormwater	\$233,000.00	\$50.00
260050	4/24/2026	ELHAJJ, TRAVIS M	2038 CREEK RD	Stormwater	\$11,600.00	\$50.00
Total Exemption:				14	Est. Cost: \$2,233,900.00	Fees: \$700.00
Small Project						
260044	4/28/2026	REVIVE REAL ESTATE INVESTING...	630 BELLAIRE RD	Stormwater Small Project	\$47,000.00	\$175.00
260052	4/28/2026	SANFORD, DONNA GAYLE	66 TRAIL RD N	Stormwater Small Project	\$16,000.00	\$175.00
Total Small Project:				2	Est. Cost: \$63,000.00	Fees: \$350.00
Total Stormwater Permit:				16	Est. Cost: \$2,296,900.00	Fees: \$1,050.00
Road Occupancy Permit Driveway						
260037	4/10/2026	GRH-1	2070 Andrew Avenue	Driveway	\$500,000.00	\$50.00
260035	4/22/2026	NVR INC	983 Sheaffer Road	Driveway	\$229,000.00	\$50.00
260038	4/22/2026	NVR INC	115 Gianna Drive	Driveway	\$233,000.00	\$50.00
260034	4/22/2026	NVR INC	932 Sheaffer Road	Driveway	\$229,000.00	\$50.00
260041	4/22/2026	GRH-1	2078 Andrew Avenue	Driveway	\$500,000.00	\$50.00
260043	4/22/2026	NVR INC	86 Sarah Drive	Driveway	\$233,000.00	\$50.00
260039	4/22/2026	NVR INC	1230 College Avenue	Driveway	\$229,000.00	\$50.00
260040	4/22/2026	NVR INC	994 Sheaffer Road	Driveway	\$229,000.00	\$50.00
260042	4/28/2026	REVIVE REAL ESTATE INVESTING...	630 BELLAIRE RD	Driveway	\$47,000.00	\$50.00
Total Driveway:				9	Est. Cost: \$2,429,000.00	Fees: \$450.00
Total Road Occupancy Permit:				9	Est. Cost: \$2,429,000.00	Fees: \$450.00
Zoning Permit Addition						
260065	4/10/2026	GLICK, JACOB E	3916 HARVEST RD	Second Story Addition	\$15,000.00	\$184.00
260071	4/10/2026	FULLERTON, PHILIP E & SHARON L	130 OBERHOLTZER RD	ADDITION	\$20,000.00	\$219.00
Total Addition:				2	Est. Cost: \$35,000.00	Fees: \$403.00
Alterations						
230151	4/8/2026	LONNY RAY TYRONE REVOCABLE...	1128 RIDGE RD	Alterations	\$60,000.00	\$469.00
260079	4/22/2026	COLLINS BARN PROPERTY LLC	88 CASSELL RD	Alteration to Existing Structure	\$14,825.00	\$184.00

Permit No.	Issued Date	Owner	Project Addr.	Description	Est. Cost	Fee		
Zoning Permit Alterations								
Total Alterations:				2	Est. Cost:	\$74,825.00	Fees:	\$653.00
Com-Building								
260068	4/9/2026	FERRARELLI, GIUSEPPE & VITA	50 VETERANS DR	New Commercial Building Construct...	\$2,514,786.00	\$15,199.00		
Total Com-Building:				1	Est. Cost:	\$2,514,786.00	Fees:	\$15,199.00
Deck								
260067	4/10/2026	WINTERS, BRUCENH II & SANDRA K	1040 SCHWANGER RD	Deck	\$40,000.00	\$349.00		
Total Deck:				1	Est. Cost:	\$40,000.00	Fees:	\$349.00
Deck/Patio								
260074	4/22/2026	MEHAFFIE, BRANDAN & KELLY E	133 GIANNA DR	Deck	\$41,000.00	\$355.00		
Total Deck/Patio:				1	Est. Cost:	\$41,000.00	Fees:	\$355.00
Enclosed Porch								
260061	4/6/2026	NVR INC	70 SARAH DR	Enclosing Rear Porch	\$27,870.00	\$275.00		
Total Enclosed Porch:				1	Est. Cost:	\$27,870.00	Fees:	\$275.00
Fence								
260096	4/28/2026	MCANDREW, MELISSA	316 FARMLAND DR	Fence	\$8,508.00	\$92.00		
Total Fence:				1	Est. Cost:	\$8,508.00	Fees:	\$92.00
Patio								
260081	4/10/2026	STACKHOUSE, RYAN W	798 WESTBROOKE DR	Concrete Patio	\$5,900.00	\$71.00		
260077	4/10/2026	LUSCIAN, MAILI & THAYER	358 DEERFIELD DR	Extension of Concrete Patio	\$4,000.00	\$57.00		
260082	4/10/2026	SAWOR, ERIN	2065 HARRISBURG AVE	Concrete Patio	\$2,400.00	\$50.00		
260076	4/28/2026	REVIVE REAL ESTATE INVESTING...	630 BELLAIRE RD	Paver Patio	\$47,000.00	\$341.00		
Total Patio:				4	Est. Cost:	\$59,300.00	Fees:	\$519.00
Pool								
260072	4/10/2026	HALL, BENJAMIN C & MELISSA A &...	30 W RISSERMILL RD	Pool	\$16,000.00	\$191.00		
260075	4/22/2026	HUMMER, PAIGE	2025 HARRISBURG AVE	Pool	\$13,000.00	\$170.00		
Total Pool:				2	Est. Cost:	\$29,000.00	Fees:	\$361.00
SFD								
250098	4/8/2026	LONNY RAY TYRONE REVOCABLE...	1002 CREEK RD	SFD	\$120,000.00	\$829.00		
260063	4/10/2026	GRH-1	2070 Andrew Avenue	New Construction SFD	\$500,000.00	\$3,109.00		
260053	4/22/2026	NVR INC	932 Sheaffer Road	new construction SFD	\$229,000.00	\$1,483.00		
260054	4/22/2026	NVR INC	983 Sheaffer Road	new construction SFD	\$229,000.00	\$1,483.00		
260073	4/22/2026	GRH-1	2078 Andrew Avenue	New Construction SFD	\$500,000.00	\$3,109.00		
260078	4/22/2026	NVR INC	86 Sarah Drive	New cpnstruction of a SFD	\$233,000.00	\$1,507.00		
260070	4/22/2026	NVR INC	994 Sheaffer Road	New Construction SFD	\$229,000.00	\$1,483.00		
260069	4/22/2026	NVR INC	1230 College Avenue	New Construction SFD	\$229,000.00	\$1,483.00		
260066	4/22/2026	NVR INC	115 Gianna Drive	New Construction SFD	\$233,000.00	\$1,507.00		

Permit No.	Issued Date	Owner	Project Addr.	Description	Est. Cost	Fee	
Zoning Permit							
SFD							
				Total SFD:	9	Est. Cost: \$2,502,000.00	Fees: \$15,993.00
Shed							
260085	4/28/2026	SANFORD, DONNA GAYLE	66 TRAIL RD N	Shed	\$16,000.00	\$141.00	
				Total Shed:	1	Est. Cost: \$16,000.00	Fees: \$141.00
Sidewalk							
260083	4/24/2026	ELHAJJ, TRAVIS M	2038 CREEK RD	Sidewalk / patio	\$11,600.00	\$113.00	
				Total Sidewalk:	1	Est. Cost: \$11,600.00	Fees: \$113.00
Solar							
260057	4/6/2026	ORTIZ, JERRY LUIS	103 WOODLAND AVE	Roof Mounted Solar	\$26,187.00	\$268.00	
				Total Solar :	1	Est. Cost: \$26,187.00	Fees: \$268.00
				Total Zoning Permit:	27	Est. Cost: \$5,386,076.00	Fees: \$34,721.00
				Total Permits:	80	Est. Cost: \$21,204,483.00	Fees: \$36,281.00

Northwest Regional Lancaster County Police Commission
8855 Elizabethtown Road
Elizabethtown, PA 17022

Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on March 24, 2026

1. Kevin Baker called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Kevin Baker led the pledge of allegiance.

Roll Call: Present – Rick Gibble, John Rudy, Debra Dupler, Bill Weik and Kevin Baker were in attendance. Also present were Chief Michael Bryant, Marc Hershey and Lisa Heilner.

2. Public Comment: None

3. Consent Calendar:

- a. Approval and ratification of the minutes of the February 24, 2026 meeting.
- b. Accept and ratify the Treasurer's Report for the period of February 1 to February 28, 2026, subject to audit.
- c. Approve payment of all bills via Bill List #3, 4 and 5 in the amount of \$109,210.03; ratify payment of all payrolls for the period of February 2026 in the amount of \$218,474.82, which represents two (2) pay periods.
- d. Raymond James Pension Account summary from February 1 through February 28, 2026.

A motion was made by Debra Dupler, seconded by John Rudy to approve items a. through d. of the Consent Calendar as presented. All members present voted in favor of the motion.

4. Old Business: None

5. New Business: None

6. Advisements:

- a. Sergeants McCoy and Arnold attended a Gracie Level Two Defensive Tactics instructor training.
- b. Chief Bryant attended a MAGLOCLLEN hosted training regarding ICE/Anti-government protests.
- c. Detectives Tobias and Redinger, and Officer Bell attended a Homicide Symposium hosted by PSP.
- d. The Department Firearms Instructors completed their annual firearms qualifications.
- e. The Department participated in the St. Patrick's Day Impaired Driver funding wave. We received \$1000 in funding for targeted enforcement.
- f. NWRPD is currently participating in the second Aggressive Driver funding wave, which runs through the end of April. There is \$3000 available in funding for targeted enforcement.

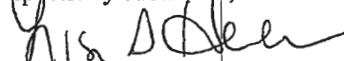
7. Correspondence:

- a. Calls for Service - February 2026
- b. Police Activity Report –February 2026
- c. Overtime Report – February 2026
- d. Police Cruiser Mileage Chart – February 2026

8. Other Business: None

9. A motion was made by Rick Gibble, seconded by Debra Dupler to adjourn the meeting at 7:06 p.m. All members voted in favor of the motion.

Respectfully submitted,



Lisa S. Heilner, Asst. Secretary

Northwest Regional Police Commission

EAWA WORK SESSION MEETING MINUTES
March 4, 2026 - 6:30 PM

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Chuck Brewer, Rick Erb and Robert Reale, Jr. Also present were Austin Calaman, Authority Manager; Jason Bock, Operations Manager; Michael Krieger, Engineer; Jeffrey Shank, Solicitor and Donna Bissinger, Admin Assistant. Not present: Michele Powl, Business Manager and Jill Gebhart Admin Assistant. Members of the Public: Jeff Steckbeck, Bruce Conrad, Jeremy Zimmerman and Julie Bowman.

2. **PUBLIC COMMENT:** None

3. **REPORTS:**

a. **Manager's Report:**

- **Cornwall Borough:** Presentation/Discussion from Cornwall Borough on the proposal to purchase 3 separate parcels from EAWA's Cornwall Quarry property for the purpose of a future access/through road. The Board expressed several concerns about maintaining the integrity of the lake water. They would require the developer to add fencing in developed areas and to create setbacks that would deter runoff. They are also concerned about a road being built so close to the water's edge that it could cause contamination. Especially if a vehicle were to run off the road and into the quarry.

- **Resolution 2026-5 – Reorganization of the Board (Amended)**

Action: "The Board approves resolution 2026-5 – Reorganization of the Board (Amended)."

Motion: K Murphy **Second:** J McCloud **Approved**

- **Capital Projects Discussion:** Calaman provided the board with several options available projected out 35 yrs.

b. **Operations Manager's Report:** Bock presented his monthly report to the board. He noted that 5 water main breaks were repaired.

c. **Engineer's Report:** Kreiger presented his report.

- Discussion of Water Model Report indicates the best system scenario is to increase Well 6 & 7 production.
- GHD is finalizing the design for well 6&7
- Poplar Street water main replacement is completed.
- High Street water main replacement layout and permitting is in process
- Water Allocation Permit renewal response letter was submitted to DEP
- Provided a proposal to complete a permit amendment and pilot study program to test a new coagulant.

4. **UNFINISHED BUSINESS:** None

5. NEW BUSINESS:

- **Coagulation Study Permit Amendment with DEP**

Action: "The Board approves the proposal from GHD for \$22,000.00 to complete the permitting for the coagulation PILOT and permit amendment."

Motion: K Murphy **Second:** C Brewer **Approved**

6. BOARD MEMBER'S REMARKS: Brewer thanked Treese for his memorial remarks about Rich Sheidy. Murphy commented on the great job EAWA's technicians are doing and Reale asked for an update on the Vac Truck. Calaman responded that they are waiting for additional quotes.

7. EXECUTIVE SESSION: Will be held regarding a property acquisition request.

8. ADJOURN: 09:00 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** R Reale Jr **Approved**

Respectfully submitted,

A Calaman, Authority Manager

Approved at 04/13/2026 Meeting

EAWA BOARD MEETING MINUTES
March 9, 2026 - 6:30 PM

CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rob Reale Jr, and Chuck Brewer. Also present were Austin Calaman, Authority Manager; Jeffrey Shank, Solicitor; Michele Powl, Business Manager; and Donna Bissinger, Admin Assistant. Not present: Rick Erb, Board member, Jason Bock, Operations Manager; Michael Krieger, Engineer; and Jill Gebhart, Admin Assistant. Members of the Public: Gabe Clark, developer and owner of Klein Mills.

1. PLEDGE OF ALLEGIANCE TO THE FLAG:

2. PUBLIC COMMENT: Gabe Clark's request to be on the night's agenda was denied by the Board. He was also looking for the approval of Klein Mills Phase 3 plans by 3/16/26. The Board responded that they would not give approval until they had thoroughly gone over the plans. He will have an answer by the April Work Session.

3. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 2/4/2026 and Board Meeting Minutes of 2/9/2026, as presented."

Motion: R Reale, Jr **Second:** K Murphy **Approved**

4. REPORTS:

a. Manager's Report:

• **PENNVEST Payment Request Application #11:**

Action: "The Board approves submission of the Payment Request #11 to PENNVEST in the amount of \$ \$512,705.36, which reimburses EAWA expenses for engineering, legal, and Phase 1/2 construction expenses for the Cast Iron Main Replacement Project."

Motion: K Murphy **Second:** J McCloud **Approved**

• **Resolution 2026-6 – Wage Resolution (Amended)**

Action: "The Board approves resolution 2026-6 amending the Authorities Wage Resolution."

Motion: K Murphy **Second:** R Reale, Jr **Approved**

• **Continued Discussion of Distribution System and Production Upgrades**

Action: "That the Board gives the direction to staff, legal and GHD to work on bid documents for the 3rd membrane skid and improvements at the old water plant project."

Motion: K Murphy **Second:** R Reale, Jr **Approved**

- b. **Operations Manager's Report:** Was presented at the Work Session meeting.
- c. **Engineer's Report:** Was presented at the Work Session meeting.
- d. **Financial Reports:**
 - i. Paid Bills Detail (*Operating Fund*) (02/26/26) distributed with package (\$98,367.74 for balance);
 - ii. Paid Bill Detail (*Capital Fund*) (02/26/26) distributed with package (\$775,949.86 for balance);
 - iii. Paid Bill Detail (*Developer's Escrow Fund*) (02/26/26) distributed with package (\$558.00 for balance);
 - iv. Statement of *Operating* Revenues & Expenditures for period of FEBRUARY YTD, distributed with package. Balance: \$1,062,679.45, Expenditures: \$262,170.36 & Income: \$183,803.01.
 - v. Statement of *Capital* Revenues & Expenditures for period of FEBRUARY YTD, distributed with package. Balance: \$8,046,623.21, Expenditures: \$799,107.08 & Income: \$809,125.61.

Action: "That the Board accepts the FEBRUARY Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: K Murphy **Second:** J McCloud **Approved**

5. **UNFINISHED BUSINESS:** None

6. **NEW BUSINESS:** None

8. **BILLS PAYABLE:** Refer to Unpaid Report.

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$77,983.08 (03/09/26), Unpaid *Capital* Fund Bills Detail totaling \$303,126.15 (03/09/26) and Unpaid *Developer's Escrow* Fund Bills Detail totaling \$97.50 (03/09/26)."

Motion: J McCloud **Second:** K Murphy **Approved**

9. **BOARD MEMBER'S REMARKS:** Reale inquired if EAWA has received any quotes to replace the HVAC system at the plant. Calaman replied none at this time.

10. **EXECUTIVE SESSION:** A session was held to go over existing agreement contracts.

11. ADJOURN: 8:05 PM

Action: "That the Board adjourns the regular meeting."

Motion: C Brewer **Second:** K Murphy

Approved

Respectfully submitted,

A Calaman, Authority Manager

Approved at 4/13/26 2026 Meeting

EAWA WORK SESSION MEETING MINUTES
April 1, 2026 - 6:30 PM

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Chuck Brewer, Rick Erb and Robert Reale, Jr. Also present were Austin Calaman, Authority Manager; Jason Bock, Operations Manager; Michael Krieger, Engineer; Jeffrey Shank, Solicitor, Michele Powl, Business Manager and Donna Bissinger, Admin Assistant. Not present: Jill Gebhart Admin Assistant. Members of the Public: Peter Wertz; Solicitor, Andy Miller; representing Catalyst and Judie Bowman; Cornwall Borough representative.

2. **PUBLIC COMMENT:** Julie Bowman inquired if there were any updates about Cornwall Boroughs previous request for their roadway design and land acquisition. The Board informed her that a decision had not been made.

3. **REPORTS:**
 - **Manager's Report:**
 - **Klein Mills Irrigation "stop gap" agreement:** attached is the "stop gap" agreement with the developer of Klein Mills that prevents usage of irrigation consumption until a separate Irrigation Agreement can be finalized between EAWA and the Developer.

Action: "The Board approves/denies the "stop gap" agreement with Klein Mills related to irrigation usage."
Motion: Second: **Approved**

Tabled until the April board meeting.

 - **Klein Mills Phase 3 Development Agreement:** This phase includes 47 EDU's and falls under the water reservation capacity agreement where the developer paid 10% of the tapping fees to reserve capacity. Conditional approval upon review and approval of legal counsel.

Action: "The Board approves/denies the Klein Mills Phase 3 Development Agreement"
Motion: C Brewer **Second:** R Reale Jr **Approved**

 - **Operations Manager's Report:** Was presented to the Board. A new technician has been hired. Bock noted that 2 leaks were repaired and that Well 5 was down for a couple of days due to motor failure.

 - **Engineer's Report:**
 - **PennVEST Proposal for Well 6/7:** GHD has provided the attached proposal for the costs associated with PennVEST assistance/administration for Well 6/7 should we proceed forward with an application.

Action: "The Board approves GHD's proposal for PennVEST assistance and administration for the Well 6/7."
Motion: J McCloud **Second:** K Murphy **Approved**

- Poplar Street water main replacement construction has been completed.
- High Street Water Main Replacement layout and permitting is in process.
- GHD will be submitting a Minor Permit for a new coagulant by mid-April.
- A response for the Water Allocation Renewal Permit was submitted to DEP
- GHD is working on finalizing their report on the Water Distribution Study and Hydraulic Model update.

4. UNFINISHED BUSINESS:

- **Discussion Regarding VAC Trucks:** Calaman presented the Board with options of buying new vs used. A decision will be made at the monthly Board Meeting.

5. NEW BUSINESS: None

6. BOARD MEMBER'S REMARKS: Reale inquired whether a natural gas contract has been reached by EAWA. Calaman replied there are 3 quotes to review. Brewer commented that EAWA needs to develop policies by reviewing past operations. This would avoid long discussions that have previously been discussed. Trease commented that he approached the Borough about going from 7 board members to 6. He also wished Calaman a Happy Anniversary for being with the authority for 1 year and congratulated him on the fine work he has done. The Board is extremely happy with his being with the Authority. The Board will have a celebratory luncheon for Calaman April 25th at the 1923 Restaurant at noon.

7. EXECUTIVE SESSION: Board adjourned for an executive session at 6:32 to discuss Klein Mills Development and resumed the work session meeting at 7:32.

8. ADJOURN: 8:15 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy

Second: C Brewer

Approved

Respectfully submitted,

A Calaman, Authority Manager

Approved at 05/11/2026 Meeting

EAWA BOARD MEETING MINUTES
April 13, 2026 - 6:30 PM

**** Executive Session was held prior to the meeting to discuss legal matters**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rob Reale Jr, Rick Erb, Board member and Chuck Brewer. Also present were Austin Calaman, Authority Manager; Jeffrey Shank, Solicitor; Michele Powl, Business Manager; and Donna Bissinger, Admin Assistant. Not present: Jason Bock, Operations Manager; Michael Krieger, Engineer; and Jill Gebhart, Admin Assistant. Members of the Public: Gabe Clark, developer and owner of Klein Mills and Peter Wertz; Solicitor.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 3/4/2026 and Board Meeting Minutes of 3/9/2026, as presented."

Motion: K Murphy **Second:** Rob Reale Jr **Approved**

5. REPORTS:

a. Manager's Report:

- **2025 Financial Audit:** presentation by Jennifer CruverKibi, CPA, Partner, Maher Duessel. EAWA received a rating of "unmodified opinion." This is the highest level ranking.

Action: "That the Board accepts and approves the 2025 Financial Audit results and reports as presented."

Motion: J McCloud **Second:** K Murphy **Approved**

- **Approval of Klein Mills Irrigation System Stop Gap Agreement**

Action: "The Board approves the Klein Mills stop gap agreement, as presented."

Motion: K Murphy **Second:** C Brewer **Approved**

- **Discussion of formal request of Elizabethtown Borough, West Donegal Township and Mt Joy Township to go from 7 appointed members to 6 appointed members.**

Action: “The Board approves sending formal request(s) to the above-mentioned municipal entities to amend the Board’s number of members from 7 to 6.”

Motion: K Murphy **Second:** C Brewer **Approved**

b. **Operations Manager’s Report:** Was presented at the work session meeting.

c. **Engineer’s Report:** Was presented at the work session meeting.

d. **Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (03/26/26) distributed with package (\$116,206.17 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (03/26/26) distributed with package (\$706,506.52 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of MARCH YTD, distributed with package. Balance: \$882,050.60, Expenditures: \$271,594.38 & Income: \$80,343.81.
- iv. Statement of *Capital* Revenues & Expenditures for period of MARCH YTD, distributed with package. Balance: \$7,896,578.88, Expenditures: \$1,009,861.44 & Income: \$126,249.64.

Action: “That the Board accepts the MARCH Statement of Revenues & Expenditures (Actual vs. Budget).”

Motion: K Murphy **Second:** R Reale Jr **Approved**

6. UNFINISHED BUSINESS:

- **Discussion on when to restate the pension plan (mid-year or calendar year) and how we want to handle the switch to paycheck contributions vs. annual contributions.** The board decided on mid-year July 1,2026.

7. NEW BUSINESS: None

8. BILLS PAYABLE: Refer to Unpaid Report.

Action: “That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$84,778.35 (04/13/26), Unpaid *Capital* Fund Bills Detail totaling \$325,551.24 (04/13/26) and Unpaid *Developer’s Escrow* Fund Bills Detail totaling \$4,603.63 (04/13/26).”

Motion: K Murphy **Second:** R Reale Jr **Approved**

9. BOARD MEMBER’S REMARKS: Reale requested an update on the Vac truck. Calaman responded he is waiting for another quote. Murphy inquired about when Calaman will be meeting with Stone Gables. The meeting will be held on Wednesday with their engineer.

10. EXECUTIVE SESSION: Held to discuss Cornwall Borough.

11. ADJOURN: 8:04 PM

Action: “That the Board adjourns the regular meeting.”

Motion: K Murphy **Second:** J McCloud **Approved**

Respectfully submitted,

A Calaman, Authority Manager

Approved at 05/11/2026 Meeting



Elizabethtown Regional Sewer Authority Minutes March 10, 2026

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Dave Sweigert, Ken Shaffer, Roger Snyder, Nick Viscome, Rick Erb (by Phone) and Michael Tyler. Also present were ERSA Manager Steve Rettew, Engineer Abraham King, Solicitor Jeff Shank and Administrative Assistant Andrea Zell.

Vice Chairman, Snyder called the meeting to order at 6:37 PM. The Pledge of Allegiance followed.

Public Attendance: none.

General Business:

1. It was **motioned** by Viscome and seconded by Shaffer to approve the minutes of the February 10, 2026, meeting. Motion carried.
2. It was **motioned** by Viscome and seconded by Shaffer to approve a capacity request for MESA Sub-Station (1EDU). Motion carried.
Chairman Dave Sweigart arrived at 6:40 PM.
3. It was **motioned** by Viscome and seconded by Shaffer to approve a capacity request for Hawthorne Electric (1EDU). Motion carried.
4. It was **motioned** by Viscome and seconded by Shaffer to approve a capacity request for Stone Gables (17 EDUs). Motion carried.
5. It was **motioned** by Viscome and seconded by Shaffer to approve a capacity request for 519 Miller Road (1EDU). Motion carried.
6. The Board discussed awarding a CCTV service contract funded largely by a Small Water Sewer Grant of about \$263,000, which requires a 15% match and a total project value over \$300,000. Because the authority recently purchased its own CCTV truck, USG will focus on the difficult areas. ERSA staff will televise easier road segments with the newly purchased CCTV truck. USG's proposal totaled \$299,961.50, higher than the original not-to-exceed amount on the agenda, but the roughly \$30,000 difference is covered in the existing INI/rehab budget. Costs may adjust depending on how much heavy or excessive cleaning is required. As part of the work, USG will GPS manholes for precise GIS mapping. The board approved amending the agenda to the full \$299,961.50 not-to-exceed amount and authorized the contract, with instructions to update and repost the agenda on the website accordingly. It was **motioned** by Viscome and seconded by Sweigart to amend the agenda and approve USG costars pricing for CCTV service in an amount not to exceed \$299,961.50. Motion carried.
7. It was **motioned** by Sweigart and seconded by Viscome to approve costars vehicle purchase in the amount of \$77,277.99. Motion carried.

Reports:

A. Engineer

King highlighted the following items on his report.

Trunk A - Landmark construction agreement is nearly finalized.

2026 Rehab Project – Rettew and King discussed finalizing the design and pause on this project. Delay bidding until next year so it can be combined into a larger rehab project once ERSA has the additional CCTV done.

Turnpike Road No. 2 -pre-construction meeting held with mobilization expected in late March.

Cameron/Colebrook and Nolt project will be advertised for bid once final documents are received from the electrical sub. King anticipates it will be out to bid by the next board meeting.

B. Treasurer

Shaffer reported that while monthly revenues are on target, year-to-date revenues are about \$89,000 under budget (including a \$57,000 sewer rental shortfall), expenses are favorable—especially wastewater treatment—tapping fees are about 25% under budget. Shaffer noted that \$1,000,000 was transferred from the Fulton Advisors crim account to fund recent capital additions. It was **motioned** by Viscome and seconded by Sweigart to approve the Treasurer’s report. Motion carried.

It was **motioned** by Sweigart and seconded by Tyler to approve the bills payable in the amount of \$1,089,735.00. Motion carried.

It was **motioned** by Viscome and seconded by Sweigart to adjourn the general session at 7:02pm. Motion carried.

The Board entered executive session at 7:02 pm and adjourned at 7:39 pm.

**MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHORITY
OF LANCASTER COUNTY
March 25, 2026**

A public meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, March 25th, 2026, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Debra Dupler.

Roll Call: Debra Dupler, Jeffrey McCloud, John Yoder, Carrie Chapman, Kenton Sweigart and Jeffrey Hudson were present; Dave Jones, Saxton & Stump, was also present. MESA staff present: Wade Amick, Marc Hershey, Becky Houser. Public attendees: None

Ms. Dupler opened the meeting for public comment. None were heard.

The Board unanimously approved items A thru E on the consent calendar on a motion made by Mr. Yoder, seconded by Mr. Sweigart.

- a. Approval and ratification of the minutes of the February 25th, 2026 meeting.
- b. Accept and ratify the financial reports for the period of February 2026, subject to audit.
- c. Approve and ratify the payment of all bills & payroll via Bill List 2026-03 in the amount of \$401,557.42 (Operating) and \$22,007.08 (Capital).
- d. Public Relations Report.
- e. Call Reports.

Authority Manager Wade Amick provided a verbal report to the Board. Mr. Amick noted the following items:

1. The Lancaster County EMS Council is discussing the possibility of exploring alternate dispatching strategies, and the possibility of "pending" Class 3 calls. This strategy can improve response times and prioritize immediate emergencies. The discussion involves whether to require Municipal Consent from all township supervisors in Lancaster County. Updates will be provided to the Board as discussions continue and information becomes available.
2. EMS week runs from May 17th through May 23rd, and is a way to recognize and show appreciation to staff, and for the public to recognize the hard work and dedication of all EMS providers. Arrangements are underway for lunch options and appreciation gifts for MESA staff.
3. The Public Relations Team is now operational and has begun attending community events to share information and educate. Recently MESA attended The Kelly School and offered a "touch the truck", answered questions and displayed equipment. PR representatives also met with a local Daisy Girl Scout Troop and demonstrated CPR, while also educating them on steps to take if they get lost.

4. Overall staffing levels are strong, and staff are performing well. 1 BLS and 2 ALS providers will be starting Full-Time within the next month. Internally, some staff are advancing their careers in the medical field and transitioning from Full-Time to Part-Time to align better with school schedules. External applications continue to be incoming and interviews are ongoing.

The Board was provided copies of the Assistant Authority Manager report prepared by Marc Hershey. The report noted the following:

1. The lobby and office renovations of Elizabethtown Station will begin the week of April 13th.
2. The integration of Insurance Billing vendor DIGITECH is going well. QA Team Lead Brian Koons is doing a great job leading the internal review process prior to the release to billing.
3. The new Tahoe, used as the supervisor vehicle, is anticipated to be completed this week and ready for service by the end of April; pending the installation of GPS, Dash Camera's and the State Inspection for EMS Certification
4. Marc Hershey will be attending the Ambulance Association of PA conference in Hershey on April 23rd & 24th. Discussion topics include ambulance billing, and Medicare / Medicaid billing and tips.
5. Talks continue with various EMS agencies and municipalities across the Commonwealth on their interest of the MESA structure. Aston Ambulance in Delaware County is close to following the model and implementing a fee structure.
6. All 2025 Statement of Financial interest forms have been submitted.

Authority Solicitor, Dave Jones, Saxton & Stump verbally provided the report below:

1. Work continues on the sewer and access easements for the Cloverleaf Sub-Station building project.
2. No response from neighboring municipalities regarding the letter mailed.
3. All monies owed have been paid from Featherston Crossing.

No Penn Medicine Report provided.

Old Business:

2026 Parcel Billing: As of March 23rd, the total received is \$881,105, which is about 54% of the Diversified Parcel billings for 2026. As a comparison, MESA collected \$788,881 as of March 23rd, 2025. Including Masonic Village, \$1,114,321 has been collected, vs. the budget amount of \$1,800,323 which is about 62% of budget.

2026 Business FTE Billing: FTE letters and self-reporting forms were mailed March 24th. Businesses with more than 3 employees or \$150,000 or more in payroll received a self-reporting letter and form. Self-reporting forms and payments are due May 31st, 2026.

Building Project (Cloverleaf): Mount Joy Township Planning Commission met on March 23rd to review the proposed land development plan. All 9 variances were approved. Plans will be presented to the Zoning Hearing Board during the April 1st meeting for variances on the impervious lot coverage and the set back lines on the adjacent Hawthorne Electric parcel, which is not exempt from permitted municipal use exemptions. Mr. Yoder is currently working with

Lobar on the preliminary project costs and stated that Lobar has the set plans and draft building put together. Mr. Yoder requested and is waiting for a ROM (Rough order of Magnitude) both with and without prevailing wage.

New Business:

On a motion made by Mr. Yoder, seconded by Mr. Hudson the Board Unanimously approved Marc Hershey to negotiate with both Joyland Roofing and Echo Valley not to exceed the amount of \$17,000 for the front half roof replacement. We received 3 estimates from Joyland Roofing, Echo Valley and Beliers Quality Exteriors. The current roof is estimated to be 20+ years old and shows a combination of lose shingles and bad installation.

Marc Hershey will be drafting a resolution for the Board on a Lien Policy defining a timeline and threshold amount.

A proposal is being drafted and will be presented to the Board for the approval to enroll in the Stryker 360 Program. This program is a long-term equipment lease and service contract used by Municipalities. MESA would benefit by getting new gear at time of enrollment, automatically receiving new and current equipment upgrades, full maintenance schedule and paid at a fixed cost.

Deb Dupler and Marc Hershey received an email from a concerned resident new to the area questioning the reason they received a MESA fee when their residence is near another EMS Agency. The MESA Fee model was explained.

Marietta call boxes haven finalized defining the designated call box area with Lancaster County Wide Communications.

Deb Dupler received an Email from a writer at the Philadelphia Inquirer, interested in MESA and the MESA model for an article. The article topic is on EMS in Delaware County, and the closing of Crozer-Chester Medical Center.

Board Comments:

The Board is scheduled to meet on Wednesday, April 22nd, 2026, beginning at 6:00PM at the Elizabethtown Borough Office.

The Mount Joy Township Zoning Hearing Board meeting is scheduled for Wednesday, April 1st at 6:00PM at the Mt Joy Township Municipal Office, Elizabethtown PA.

A motion was made by Mr. Yoder, seconded by Ms. Chapman to adjourn the meeting at 7:01PM. All members present voted in favor of the motion.

Respectfully Submitted,

Becky Houser
Recording Secretary

Municipal Emergency Services Authority (MESA)

Dispatched Incident Report by Municipality and Class

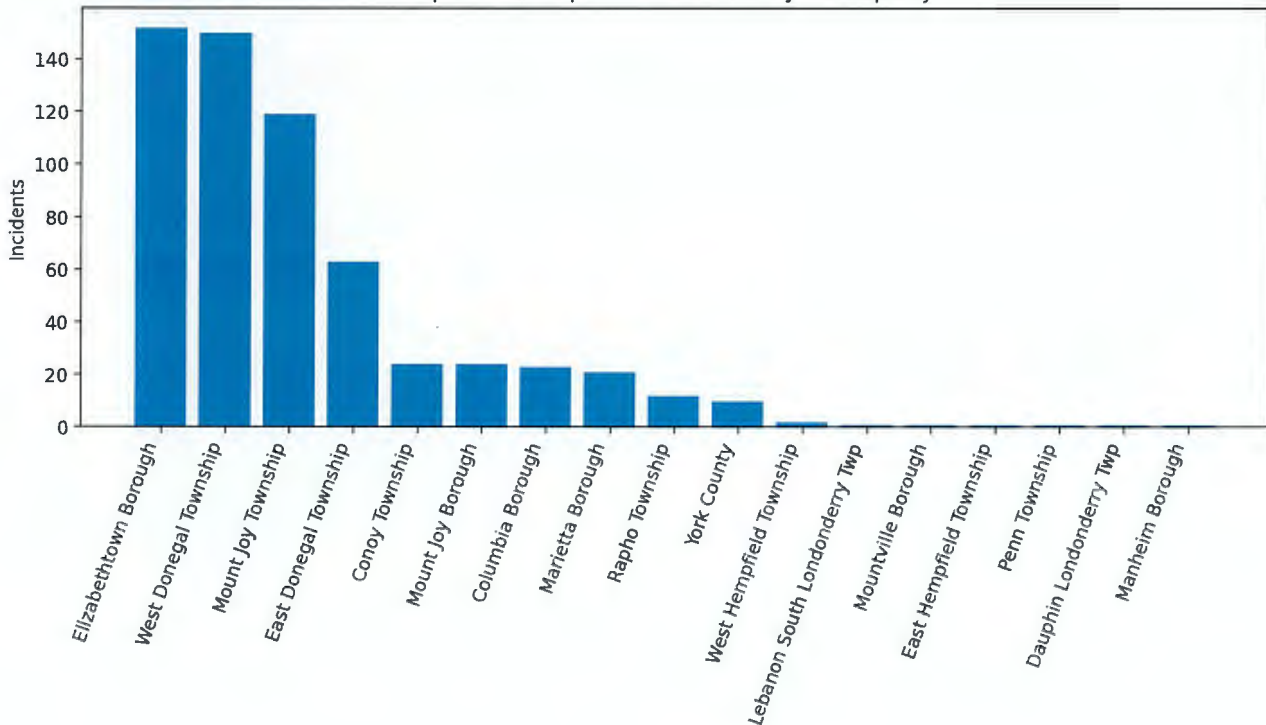
April 2026

Total Dispatched Incidents: 606

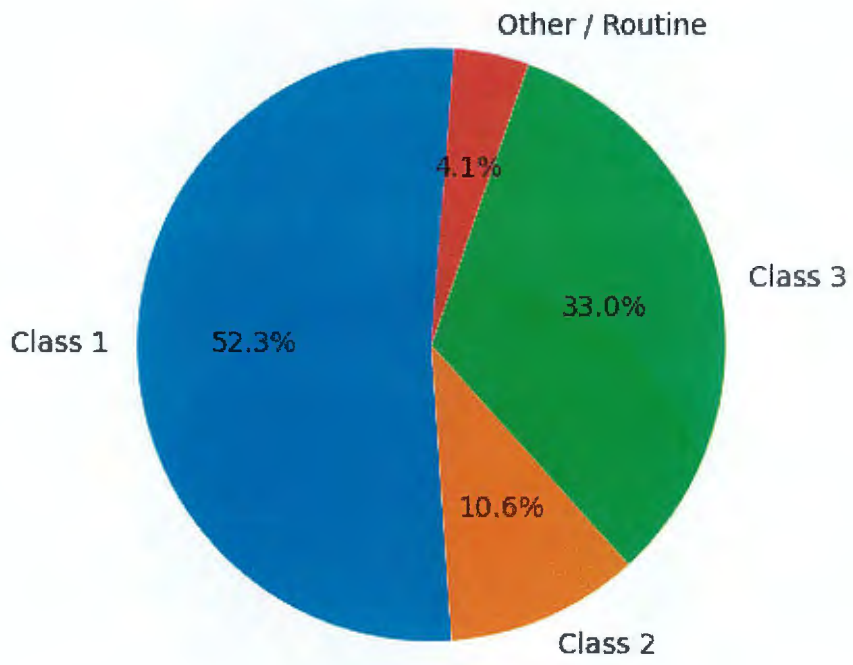
Municipality	Class 1	Class 2	Class 3	Other/Routine	Total	% of Total
Elizabethtown Borough	71	19	42	20	152	25.1%
West Donegal Township	67	24	58	1	150	24.8%
Mount Joy Township	65	13	39	2	119	19.6%
East Donegal Township	31	4	27	1	63	10.4%
Conoy Township	13	1	10	0	24	4.0%
Mount Joy Borough	13	0	11	0	24	4.0%
Columbia Borough	19	0	4	0	23	3.8%
Marietta Borough	12	3	5	1	21	3.5%
Rapho Township	11	0	1	0	12	2.0%
York County	8	0	2	0	10	1.7%
West Hempfield Township	2	0	0	0	2	0.3%
Lebanon South Londonderry Twp	0	0	1	0	1	0.2%
Mountville Borough	1	0	0	0	1	0.2%
East Hempfield Township	1	0	0	0	1	0.2%
Penn Township	1	0	0	0	1	0.2%
Dauphin Londonderry Twp	1	0	0	0	1	0.2%
Manheim Borough	1	0	0	0	1	0.2%
Total	317	64	200	25	606	100.0%

Charts

April 2026 Dispatched Incidents by Municipality



April 2026 Incidents by Class



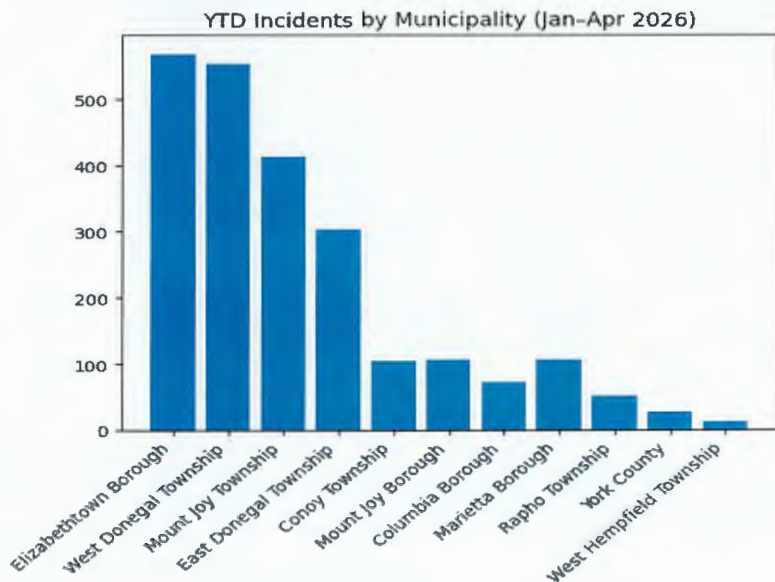
Municipal Emergency Services Authority (MESA)

Dispatched Incident Report by Municipality and Class

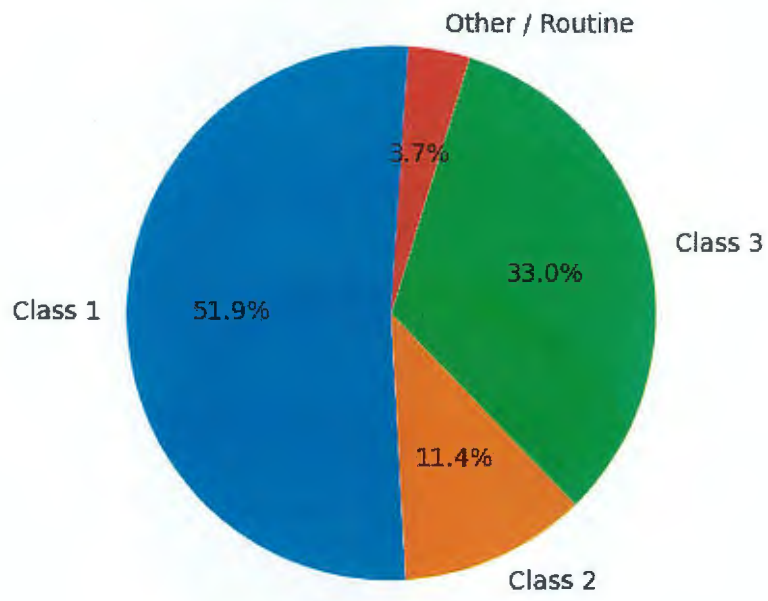
YTD (1/26 – 4/30/2026)

Total Dispatched Incidents: 2350

Municipality	Class 1	Class 2	Class 3	Other / Routine	Total	% of Total
Elizabethtown Borough	262	63	170	74	569	24.2%
West Donegal Township	279	84	189	2	554	23.6%
Mount Joy Township	218	43	148	4	413	17.6%
East Donegal Township	134	42	120	7	303	12.9%
Conoy Township	56	10	39	0	105	4.5%
Mount Joy Borough	79	2	26	0	107	4.6%
Columbia Borough	52	4	16	0	72	3.1%
Marietta Borough	52	10	43	1	106	4.5%
Rapho Township	40	3	9	0	52	2.2%
York County	20	0	7	0	27	1.1%
West Hempfield Township	9	2	1	0	12	0.5%
Lebanon South Londonderry Twp	0	0	1	0	1	0.0%
Mountville Borough	1	0	0	0	1	0.0%
East Hempfield Township	2	0	1	0	3	0.1%
Penn Township	1	0	0	0	1	0.0%
Dauphin Londonderry Twp	3	0	3	0	6	0.3%
Manheim Borough	1	0	0	0	1	0.0%
Dauphin Conewago Twp	2	2	0	0	4	0.2%
Dauphin Other	2	0	2	0	4	0.2%
Lebanon County	3	1	0	0	4	0.2%
Dauphin County	1	1	0	0	2	0.1%
Manor Township	2	0	0	0	2	0.1%
Manheim Township	1	0	0	0	1	0.0%
Total	1220	267	775	88	2350	100.0%



YTD Incidents by Class (Jan-Apr 2026)



Municipal Emergency Services Authority (MESA)
Agency Incident Breakout
April 2026

Incident Type

Medical	540
Public Service	9
Cardiac Arrest (class 1)	8
Vehicle Accident	19
Fire call	7
EMS activity	3
Routine Transport	20

<u>Mutual Aid</u>	<u>Covered</u>	<u>Assisted</u>
Penn State Life Lion EMS (77/41)	23	3
Lifeteam- York	0	1
Lebanon County	1	0

<u>Receiving Facility</u>		<u>Disposition</u>	
Penn Medicine Lancaster General	218	Cancelled	26
Penn State – Hershey	120	DOA	2
Penn State – Lancaster	76	No patient found	21
UPMC – Harrisburg	6	Non-Treat/Transport	39
UPMC – Lititz	4	Recalled	21
UPMC Memorial	1	Transported	437
Wellspan York	3	Treat/no transport	13

**Municipal Emergency Services Authority (MESA)
Agency Incident Breakout
January 1 – April 30, 2026**

Incident Type

Medical	2,120
Public Service	53
Cardiac Arrest (class 1)	34
Vehicle Accident	83
Fire call	39
EMS activity	24
Routine Transport	86

Mutual Aid **Covered** **Assisted**

Dauphin Medic 4	2	0
Dauphin Medic 7-3 (SCEMS)	4	1
Lancaster EMS (06)	0	1
Lebanon County	5	0
Penn State Life Lion EMS (77/41)	95	12
Lifeteam- York	0	2

Receiving Facility

Disposition

Penn Medicine Lancaster General	819	Cancelled	89
Penn Medicine Womens and Babies	4	DOA	10
Penn State - Hershey	435	No patient found	76
Penn State - Lancaster	341	Non-Treat/Transport	149
UPMC – Community Osteopathic	5	Recalled	83
UPMC - Lititz	10	Standby (fire, sporting/special event)	5
UPMC - Harrisburg	8	Transported	1,704
UPMC - York Memorial	2	Treat/no transport	55
Wellspan Ephrata Community Hospital	2		
Wellspan York	11		
Lebanon VA	2		

Elizabethtown Fire Department

Summary of Responses

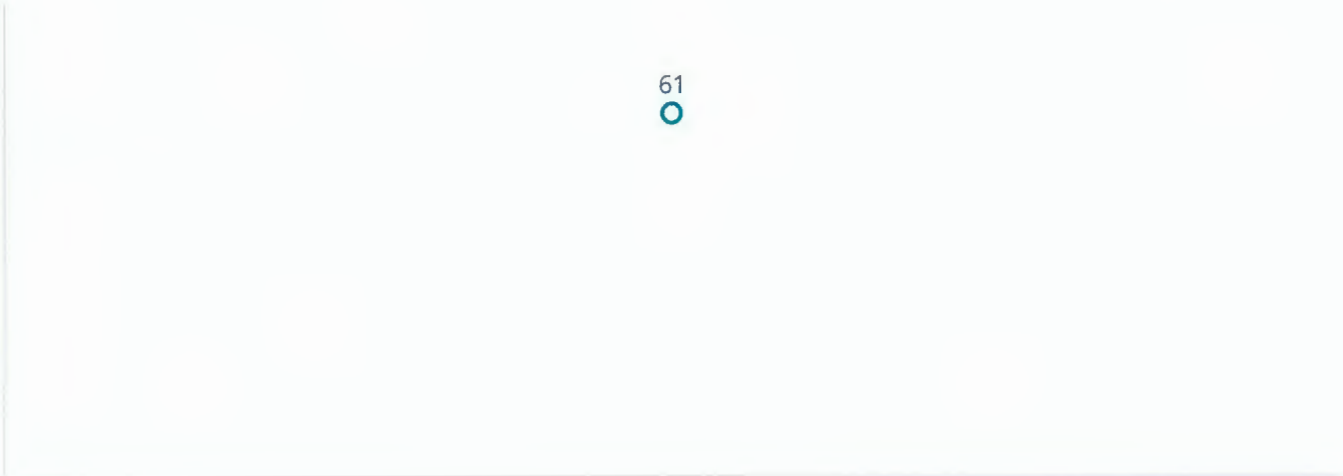
Count of Total Incidents

Count of Incidents
61

Incident Count By Month (This Year)

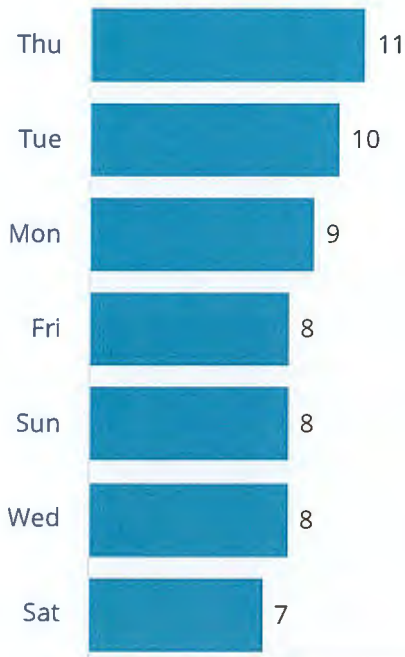
Months in Core incident onset date/time	Count of Incidents
04/2026	61
Count of Incidents	61

Incident Count By Month (This Year)

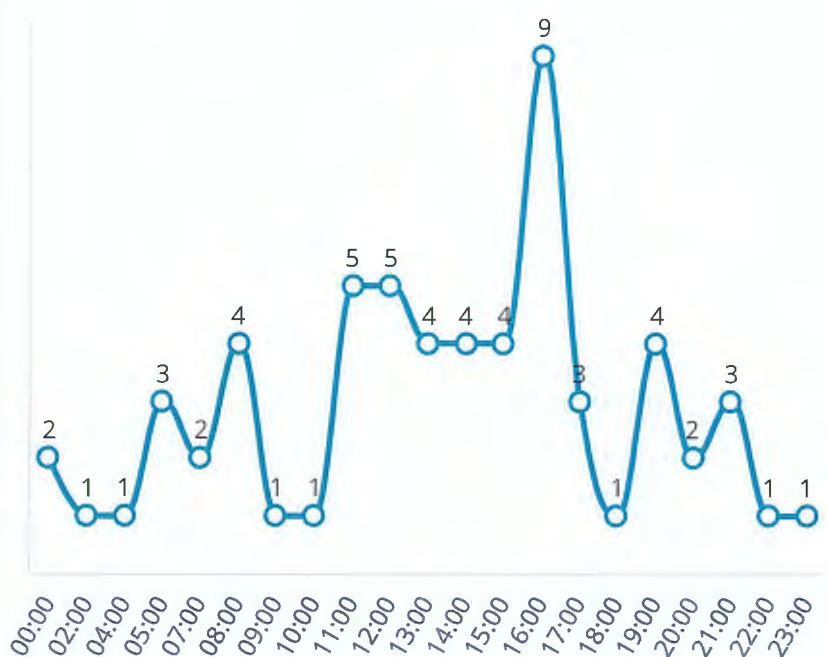


Apr 26

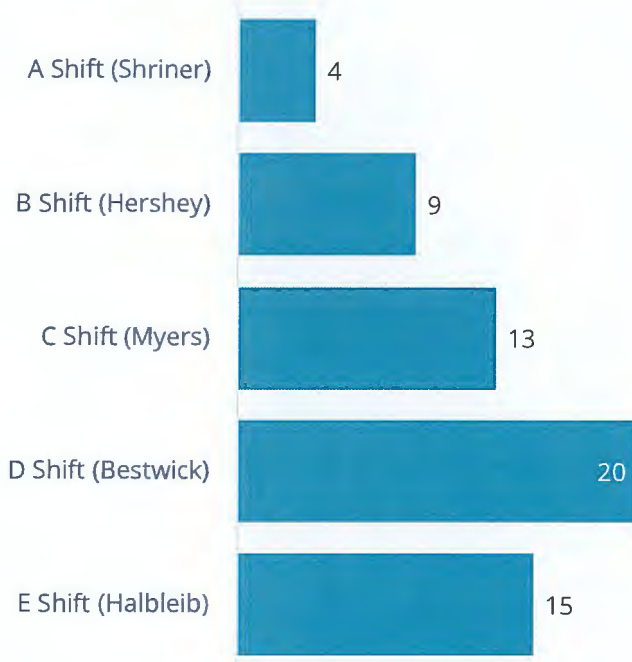
Incident Count by Day of Week



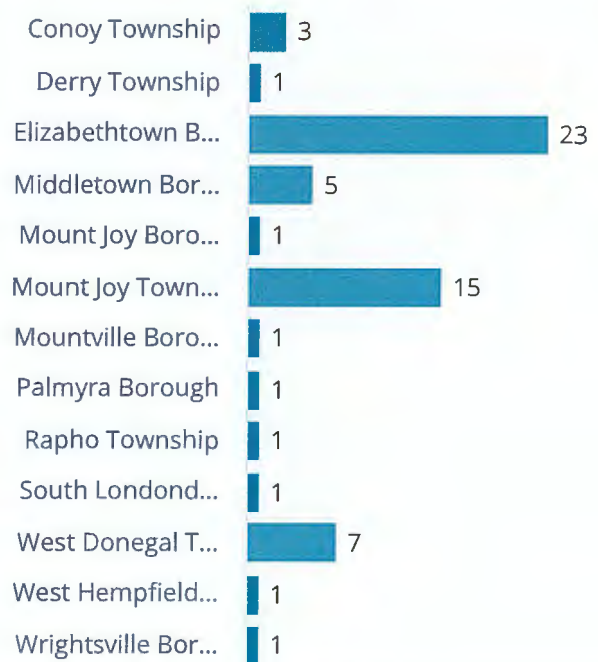
Incident Count by Hour of Day



Incidents by Shift



Incidents by District



Incident Responses by Incident Type

Primary Incident Type Subcategory	Core primary incident type	Count of Incidents	↓
Cancelled	Cancelled	12	
Hazard non chemical	Motor vehicle collision	4	
	Electrical power line down / arching / malfunction	2	
	Electrical hazard / short circuit	1	
Investigation	Smoke investigation	4	
	Odor investigation	2	
Illness	No appropriate choice (medical response)	2	
	Cardiac arrest	2	
	Breathing problems	1	
Hazardous materials	Gas leak / gas odor	4	
	Fuel spill / fuel odor	1	
Structure fire	Confined cooking / appliance fire	2	
	Structural involvement	1	
	Room and contents fire	1	
Good intent	Controlled burning (Authorized)	2	
	No incident found upon arrival / location error	1	
	Smoke from non-hostile source (Smoke scare)	1	
False alarm	Malfunctioning alarm	3	
	Accidental alarm	1	
Alarms non medical	Fire / smoke alarm	2	
	CO alarm	2	
Law enforcement support	Law enforcement support	3	
Citizen assist	Citizen assist / service call	2	
	Lift assist	1	
Injury trauma	Motor vehicle collision	2	
Transportation rescue	Motor vehicle collision extrication / entrapment	1	
Public service other	Standby (public service)	1	

Elizabethtown Fire Department

Summary of Responses

Count of Total Incidents

Count of Incidents
251

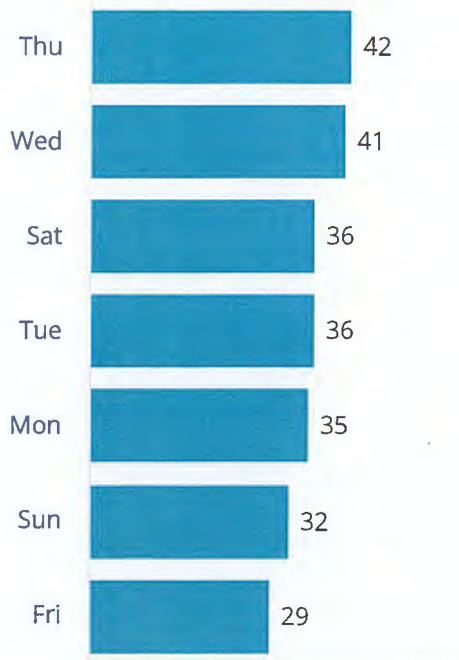
Incident Count By Month (This Year)

Months in Core incident onset date/time	Count of Incidents
01/2026	63
02/2026	61
03/2026	66
04/2026	61
Count of Incidents	251

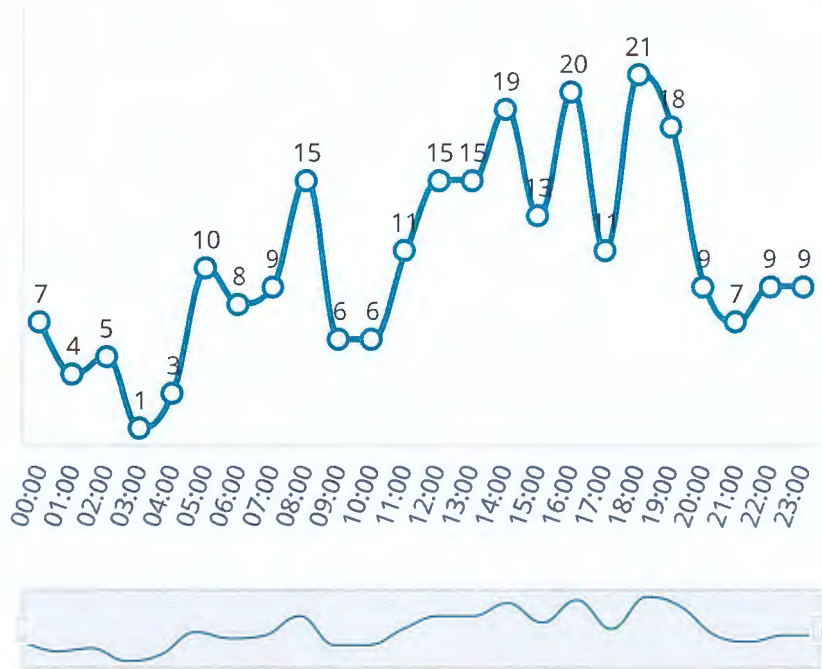
Incident Count By Month (This Year)



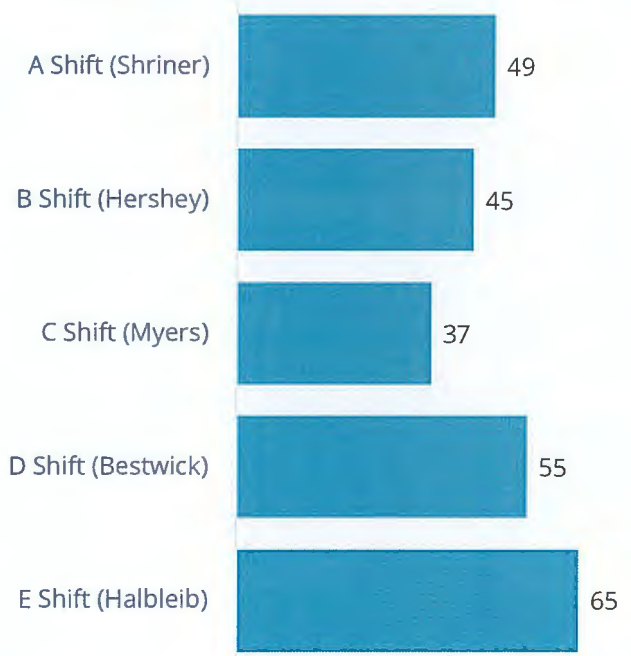
Incident Count by Day of Week



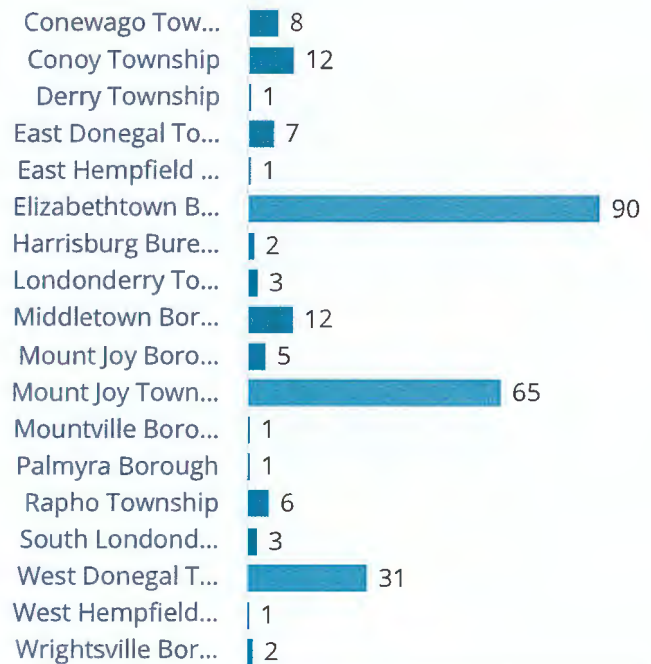
Incident Count by Hour of Day



Incidents by Shift



Incidents by District



Incident Responses by Incident Type

Primary Incident Type Subcategory	Core primary incident type	Count of Incidents	↕
Cancelled	Cancelled	44	
False alarm	Accidental alarm	18	
	Malfunctioning alarm	9	
	Other false call	1	
Illness	Cardiac arrest	12	
	No appropriate choice (medical response)	4	
	Unknown problem (medical)	4	
	Unconscious victim	1	
	Breathing problems	1	
Citizen assist	Lift assist	13	
	Citizen assist / service call	8	
Structure fire	Structural involvement	7	
	Confined cooking / appliance fire	6	
	Room and contents fire	6	
	Chimney fire	1	
Alarms non medical	Fire / smoke alarm	9	
	CO alarm	8	
	Other Alarm	2	
Investigation	Smoke investigation	9	
	Odor investigation	9	
Hazard non chemical	Motor vehicle collision	12	
	Electrical power line down / arching / malfunction	5	
	Electrical hazard / short circuit	1	
Injury trauma	Motor vehicle collision	17	
Hazardous materials	Gas leak / gas odor	10	
	Carbon monoxide release	2	
	Fuel spill / fuel odor	2	
Good intent	Controlled burning (Authorized)	5	



**GREATER ELIZABETHTOWN AREA RECREATION & COMMUNITY SERVICES
BOARD MEETING
GEARS COMMUNITY CENTER
MARCH 17, 2026 AT 7:00 PM**

**BOARD MEMBERS
IN ATTENDANCE:**

Howard Kroesen, Chair, Elizabethtown Borough
Delmar Oberholtzer, Treasurer, Mount Joy Township
Jay Hynicker, Elizabethtown Borough
Alissa Eby, Elizabethtown Borough
Jeb Musser, West Donegal Township
Phil Dunn, West Donegal Township
Linda Good, East Donegal Township
Alan Kaylor, East Donegal Township

BOARD MEMBERS ABSENT: Scott Kingsboro, East Donegal Township
Adam Reed, Mount Joy Township
Lindsay Norris, Vice Chair, West Donegal Township

VISITORS IN ATTENDANCE: None

STAFF IN ATTENDANCE: David Wendel, Executive Director
Joyce Hardman, Recorder of Minutes

1. CALL TO ORDER

Chair Kroesen called the meeting to order at 7:00 pm.

2. PUBLIC COMMENT

No public comment.

3. Board Minutes

Ms. Eby moved to approve the February 17, 2026 Board Minutes. Ms. Good was second. Motion unanimously carried. The February 17, 2026 Board Minutes approved as submitted.



4. FINANCIAL REPORT

Mr. Wendel reported that all funds from our municipal partners have been received for the 2026 Maintenance Budget and second floor renovations. Our Truist and ENB accounts have a total balance of \$1,692,617 which includes \$300,000 from the EACSA for the second floor renovations. All funding related to the second floor renovations except grant funds have been deposited into this account. These funds when needed will be transferred into the GEARS Reinvestment Fund to pay for project invoices.

Ms. Eby moved to approve the February 2026 Financial Report. Mr. Hynicker was second. Motion unanimously carried. The February 2026 Financial Report approved as submitted.

Mr. Wendel presented two invoices for the second floor renovations for approval consideration.

- Invoice #1: Lobar Associates (Construction): \$530,211.98
- Invoice #2: Lobar Associates (Engineering for ADA Van Space-Change Order): \$4,379

Mr. Kaylor moved to approve the Lobar Associates invoice #251081-1 for construction services in the amount of \$530,211.98. Mr. Musser was second. Motion unanimously carried.

Mr. Dunn moved to approve the Lobar Associates invoice #125593.01.01 for engineering services in the amount of \$4,379. Mr. Kaylor was second. Motion unanimously carried.

Mr. Wendel reported that funds from the ENB Money Market Account totaling \$534,590.98 will need to be transferred into the GEARS Reinvestment Fund to process and pay these invoices.

Mr. Oberholtzer moved to approve the transfer of \$534,590.98 from the ENB Money Market Account to the GEARS Reinvestment Fund. Mr. Kaylor was second. Motion unanimously carried.

5. COMMITTEE REPORTS

- **Executive Committee:**
No report.
- **Finance Committee:**
No Report.
- **Personnel Committee:**
No report.



- **Program Committee:**
No report.
- **Facilities Committee:**
No Report.
- **Sponsorship Committee:**
No report.

6. EXECUTIVE DIRECTOR REPORT

- **GEARS Funding Agreement:** Mr. Wendel reported that the four participating municipalities approved the following language recommended by the GEARS Board for the Funding Agreement:

If the year-over-year increase in the municipal contribution is greater than the corresponding increase in the Consumer Price Index-Urban (CPI-U) published for the month in which the draft budget is prepared, plus an additional (3%) three-percent, the participating municipalities reserve the right to advise and consent prior to the budget being finalized for the establishment of the municipalities combined annual financial support.

Ms. Eby moved to approve the Funding Agreement language. Ms. Good was second. Motion unanimously carried.

- **Second Floor Renovations:** Mr. Wendel provided an updated construction schedule for the Board to review. The installation of the sprinkler system is about two weeks ahead of schedule, as a result, they started on the second floor in the hallway and will move to the gymnasium and complete over the next two weeks. Final paving and line striping in our main parking lot will take place the week of 4/27/2026. The entire lot will need to be closed for this work. Access to our main entrance will be impacted for two days during this time as they repave in front of the building and complete the ADA van accessible space.
- **Elizabethtown Bears Club (EBC):** Mr. Wendel reported that EBC has requested to change the locks on the concession stand because of recent break ins. The lock recommended by EBC was shared. EBC will provide GEARS with a code and master key to access the building once installed.

Ms. Oberholtzer moved to approve EBC's request to change the locks at the concession stand with their recommended lock and a master key/code provided to GEARS. Mr. Hynicker was second. Motion unanimously carried.

- **Incorporation:** Mr. Wendel shared with the Board a letter received from our accountant from Congressman Smucker's Office regarding their communication with the IRS. At this time, they are



making an effort on our behalf to determine if GEARs can transfer its existing 501c3 status and EIN to the new corporation.

- **2025 Annual Report:** Mr. Wendel shared a draft of our 2025 Annual Report. The Board expressed no issues with the content and recommended moving forward with the printing and distribution of it to our municipal partners.
- **Recreation:** Mr. Wendel shared program/event highlights including a new program, After School Pickleball, that was offered for children. We had a 32 participants and it appears this program will continue to grow. During this reporting period, we had 630 participants in our fitness programs. Early Summer Playground registration is at 132. Upcoming events include Eggstravaganza on 3/28 and our Spring Golf Tournament on 4/24. Survey results were shared including numerous comments from our customers showing the high level of satisfaction they have with our programs.
- **Childcare:** Mr. Wendel reported that enrollment declined slightly as a result of families moving out of the district, however, we have a waiting list to possibly fill these openings. Currently enrollment stands at 142 children in our programs including the following: (15) Bainbridge, (32) East High, (58) Bear Creek, (19) Kindergarten and (21) Preschool. Summer Camp enrollment has begun. Contracts for the 2026-2027 school year will made available in early April.
- **Senior Center:** Mr. Wendel reported that there were 17 service days in February. We averaged 34 seniors a day with a total of 105 different seniors served during the month. Our lunch program served 24 seniors daily. We attracted 4 new seniors during this reporting period. Our Center without Walls program served only 6 seniors last month due to inclement weather closures. Geri-Fit attracted 26 participants. The lunch menu and program schedule for March was shared. Recent sub sale fundraiser yielded nearly \$1,000 for senior center programs.

7. BOARD COMMENTS

None reported.

8. EXECUTIVE SESSION

None scheduled.



9. NEXT MEETING:

The GEARs Board will meet on Tuesday, April 21 at 7 pm at the Elizabethtown Borough Offices.

10. ADJOURNMENT

Chairman Kroesen adjourned the meeting at 7:40 pm

Respectfully submitted,

David A. Wendel

Executive Director

Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
March 31, 2026

ASSETS

Current Assets

Ckg - Truist ...3077	\$	48,050.37
MM - ENB ...5216		1,556,103.81
Ckg - ENB ...7986		429,368.62
Clearing - ENB ACH & CC		(4,916.26)
Petty Cash		575.00
MM - ENB DCNR grant ...0410		228,997.01
Grant - ENB #5098077		25,436.73
HRA - ENB #1398016		2,300.42
CARES Grant - ENB ...5460		2,505.00
ENB-Maintenance Fund #1282		28,911.79
GEARS Reinvestment-ENB#7170		10.00
Accounts Receivable		(51,983.68)

Total Current Assets

2,265,358.81

Property and Equipment

Leasehold Improvements/Center		547,743.00
A/D - Lshld Imprv - Center		(448,113.00)
Leasehold Improvements/Rec		98,262.00
A/D - Lshld Improv - Rec		(73,516.00)
Equipment		79,377.00
A/D - Equipment		(71,855.00)
Furniture/Fixtures		53,962.00
A/D - Furniture/Fixtures		(53,962.00)
Leasehold Improve-Poplar		130,714.00
A/D-Leashold Improve Poplar		(55,131.00)
Construction in Process		66,000.00

Total Property and Equipment

273,481.00

Total Assets

\$ 2,538,839.81

Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
March 31, 2026

LIABILITIES AND CAPITAL

Liabilities		
Deferred Revenue - STARS	\$	9,344.92
Accounts Payable		13,519.20
Accrued payroll		22,106.15
Civic Plus - Gift Cards		90.00
		45,060.27
Total Liabilities		
 Capital		
Capital Reserve		21,871.66
Grant STARS		(8,471.04)
Grant Armstrong gym floor		0.00
Grant Office of Aging		(2,551.00)
GEARS Reinvestment Fund-Disb		(221,622.17)
Grant Nutrition		(5,004.24)
Grant Continuous Quality		(500.00)
Grant DCNR -2nd Fl Reno		474,985.00
Municipal Cntrib 2nd Fl Reno		307,500.00
General Fund		1,754,406.27
Net Income		173,165.06
		2,493,779.54
Total Capital		2,493,779.54
 Total Liabilities & Capital	 \$	 2,538,839.81

Greater Elizabethtown Area Recreation & Community Services
Income Statement - Summary
For the Three Months Ending March 31, 2026

	Budget	Month	Year to Date	Variance
Revenues				
Administration	414,400.00	5,067.91	120,536.17	(293,863.83)
Recreation	420,500.00	34,527.08	153,923.70	(266,576.30)
Child Care	1,130,700.00	88,376.45	265,425.60	(865,274.40)
Senior Center	118,000.00	18,859.82	29,612.43	(88,387.57)
Poplar Street Park	48,400.00	0.00	35,000.00	(13,400.00)
Community Center	44,595.00	0.00	44,595.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Revenues	2,176,595.00	146,831.26	649,092.90	(1,527,502.10)
Expenses				
Administration	491,800.00	33,877.26	102,988.36	388,811.64
Recreation	439,500.00	38,646.11	95,437.23	344,062.77
Child Care	922,500.00	76,400.19	216,027.87	706,472.13
Senior Center	171,200.00	13,005.37	37,050.29	134,149.71
Poplar Street Park	52,000.00	6,047.45	9,372.02	42,627.98
Community Center	99,595.00	7,435.28	15,052.07	84,542.93
Capital Improvement	0.00	0.00	0.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Expenses	2,176,595.00	175,411.66	475,927.84	1,700,667.16
Net Income	0.00	(28,580.40)	173,165.06	(173,165.06)

Income Summary - By Department

Administration	(77,400.00)	(28,809.35)	17,547.81	(94,947.81)
Recreation	(19,000.00)	(4,119.03)	58,486.47	(77,486.47)
Child Care	208,200.00	11,976.26	49,397.73	158,802.27
Senior Center	(53,200.00)	5,854.45	(7,437.86)	(45,762.14)
Poplar Street Park	(3,600.00)	(6,047.45)	25,627.98	(29,227.98)
Community Center	(55,000.00)	(7,435.28)	29,542.93	(84,542.93)
Capital Improve	0.00	0.00	0.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Net	0.00	(28,580.40)	173,165.06	(173,165.06)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Three Months Ending March 31, 2026

		Budget	Month	Year to Date	Variance
Revenues					
Administration					
4000-00	Contribution/Munici	376,400.00	0.00	94,099.98	(282,300.02)
4003-00	Donations	20,000.00	0.00	11,291.99	(8,708.01)
4005-00	Brochure Advertisin	7,500.00	500.00	3,525.00	(3,975.00)
4008-00	Interest Income	10,500.00	4,567.91	11,619.20	1,119.20
	Total Administratio	414,400.00	5,067.91	120,536.17	(293,863.83)
Recreation					
4010-01	Registration Fees/Stu	120,000.00	6,325.00	42,150.00	(77,850.00)
4011-01	Registration Fees/Ad	110,000.00	9,297.00	43,313.00	(66,687.00)
4012-01	Summer Playground	34,500.00	8,445.00	19,265.00	(15,235.00)
4013-01	Summer Camp Fees	20,000.00	2,295.00	2,295.00	(17,705.00)
4014-01	Special Events	23,000.00	1,209.00	9,247.00	(13,753.00)
4015-01	Donations/Grants	70,000.00	6,320.00	27,524.38	(42,475.62)
4016-01	Bus Trips/Adult	31,000.00	(152.00)	6,497.00	(24,503.00)
4018-01	Credit Card transacti	12,000.00	788.08	3,632.32	(8,367.68)
	Total Recreation	420,500.00	34,527.08	153,923.70	(266,576.30)
Child Care					
4030-02	Summer Camp Fees	237,000.00	2,070.00	4,905.00	(232,095.00)
4031-02	Before/After School	500,000.00	51,587.94	156,705.62	(343,294.38)
4035-02	Preschool Fees	163,000.00	13,523.00	44,000.90	(118,999.10)
4036-02	Kindergarten Fees	196,000.00	14,132.00	42,455.30	(153,544.70)
4034-02	Fundraising	3,000.00	0.00	0.00	(3,000.00)
4037-02	EASD School Surch	12,000.00	983.51	2,958.78	(9,041.22)
4039-02	Activity Fee (Trips/E	19,700.00	6,080.00	14,400.00	(5,300.00)
	Total Child Care	1,130,700.00	88,376.45	265,425.60	(865,274.40)
Senior Center					
4050-03	Daily Senior Donatio	7,000.00	395.25	1,351.36	(5,648.64)
4051-03	Office of Aging	96,900.00	18,009.57	22,159.57	(74,740.43)
4052-03	Fundraising	12,000.00	405.00	4,401.50	(7,598.50)
4053-03	Donations	2,100.00	50.00	1,700.00	(400.00)
	Total Senior Center	118,000.00	18,859.82	29,612.43	(88,387.57)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Three Months Ending March 31, 2026

		Budget	Month	Year to Date	Variance
Poplar Street Park					
4080-06	Poplar St Park Fees	5,400.00	0.00	0.00	(5,400.00)
4081-06	Utilities Costs Reim	8,000.00	0.00	0.00	(8,000.00)
4083-06	Municipal Contributi	35,000.00	0.00	35,000.00	0.00
	Total Poplar Street	48,400.00	0.00	35,000.00	(13,400.00)
Community Center					
4090-07	Municipal Contributi	44,595.00	0.00	44,595.00	0.00
	Total Poplar Street	44,595.00	0.00	44,595.00	0.00
Fundraisers					
	Total Fundraisers	0.00	0.00	0.00	0.00
	Total Revenues	2,176,595.00	146,831.26	649,092.90	(1,527,502.10)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Three Months Ending March 31, 2026

		Budget	Month	Year to Date	Variance
Expenses					
Administration					
6000-00	Administration	187,400.00	14,061.54	46,954.60	140,445.40
6001-00	FT Admin Assistant	63,500.00	3,288.00	9,813.42	53,686.58
6002-00	Part-Time Facility St	21,600.00	580.81	2,475.72	19,124.28
6003-00	Accounting Compen	26,000.00	2,193.00	6,562.75	19,437.25
6004-00	Part-Time Maint (Ja	10,450.00	1,400.00	1,400.00	9,050.00
6005-00	Benefits	44,850.00	3,239.56	9,662.17	35,187.83
6006-00	Payroll Taxes/Admin	24,900.00	1,440.65	5,141.36	19,758.64
6007-00	Insurance	66,000.00	14,643.67	43,603.64	22,396.36
6008-00	Professional Services	11,000.00	0.00	625.00	10,375.00
6009-00	Staff Development	15,000.00	889.52	2,223.22	12,776.78
6011-00	Transportation	6,000.00	384.92	940.29	5,059.71
6012-00	Postage	10,000.00	0.00	3,215.28	6,784.72
6013-00	Printing	10,500.00	0.00	3,237.47	7,262.53
6015-00	Office Supplies	8,500.00	813.47	4,083.98	4,416.02
6016-00	Maintenance Service	13,000.00	1,110.20	2,640.52	10,359.48
6017-00	Computer Services/S	11,000.00	337.41	1,361.69	9,638.31
6018-00	Dues & Subscription	4,000.00	627.90	1,990.90	2,009.10
6019-00	Credit Card Transact	1,000.00	42.39	200.44	799.56
6021-00	Legal Fees	5,000.00	4,519.24	4,519.24	480.76
6022-00	Advertising/Marketi	3,000.00	0.00	168.76	2,831.24
6023-00	Telephone	10,000.00	920.54	2,001.08	7,998.92
6024-00	Office Equipment Le	10,600.00	0.00	2,643.96	7,956.04
6025-00	Office Equip Repairs	6,500.00	125.00	1,362.98	5,137.02
6026-00	Licenses & Fees	2,000.00	463.90	614.80	1,385.20
6090-00	Contribution from D	(80,000.00)	(17,204.46)	(54,454.91)	(25,545.09)
	Total Administratio	491,800.00	33,877.26	102,988.36	388,811.64
Recreation					
6100-01	Recreation Dir/Prog	117,000.00	9,052.32	27,003.72	89,996.28
6101-01	Benefits	18,500.00	938.12	2,876.28	15,623.72
6102-01	Payroll Taxes/Recrea	20,000.00	1,469.24	3,440.83	16,559.17
6103-01	Summer Playground	40,000.00	0.00	0.00	40,000.00
6104-01	Adult Programs	55,000.00	4,778.00	5,344.25	49,655.75
6105-01	Youth Programs	60,000.00	6,072.69	12,795.92	47,204.08
6106-01	Summer Camp Progr	11,000.00	0.00	0.00	11,000.00
6112-01	Adult & Youth: Facil	25,000.00	3,510.00	5,860.00	19,140.00
6113-01	Bus Trips/Adult	26,000.00	4,467.00	4,467.00	21,533.00
6114-01	Special Events/Adult	15,000.00	1,134.13	4,180.56	10,819.44
6116-01	Contribution to Adm	30,000.00	6,482.84	20,519.24	9,480.76
6117-01	CivicRec Annual Fee	7,500.00	0.00	7,607.26	(107.26)
6118-01	Credit Card Transact	12,000.00	741.77	1,342.17	10,657.83
6119-01	Overtime	2,500.00	0.00	0.00	2,500.00
	Total Recreation	439,500.00	38,646.11	95,437.23	344,062.77

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Three Months Ending March 31, 2026

		Budget	Month	Year to Date	Variance
Child Care					
6120-02	Kindergarten Staff	80,000.00	7,501.66	23,133.10	56,866.90
6121-02	Kindergarten Supplie	4,000.00	391.11	1,446.98	2,553.02
6122-02	Kindergarten Food S	4,000.00	290.34	1,081.87	2,918.13
6124-02	Kindergarten Transp	32,000.00	3,780.00	10,440.00	21,560.00
6125-02	Online Pymt fees/Sof	4,000.00	0.00	0.00	4,000.00
6130-02	Director/Asst Direct	117,000.00	9,027.74	26,928.13	90,071.87
6132-02	Summer Staff Wages	133,000.00	0.00	0.00	133,000.00
6133-02	Before/After School	235,000.00	21,384.66	59,226.76	175,773.24
6134-02	Benefits	66,000.00	4,398.39	13,152.50	52,847.50
6135-02	Payroll Taxes/Child	57,000.00	4,245.84	13,331.97	43,668.03
6136-02	Summer Supplies	4,000.00	0.00	0.00	4,000.00
6137-02	Summer Food Suppl	5,000.00	0.00	0.00	5,000.00
6138-02	Before/After Supplie	4,000.00	87.87	329.32	3,670.68
6139-02	Before/After Food S	8,000.00	302.71	2,205.14	5,794.86
6140-02	Summer/BA Field Tr	10,000.00	825.00	825.00	9,175.00
6141-02	Education	3,500.00	0.00	160.04	3,339.96
6142-02	Fundraising	3,000.00	1,199.00	1,199.00	1,801.00
6145-02	School Surcharge	15,000.00	2,958.78	2,958.78	12,041.22
6146-02	Preschool Staff Wag	80,000.00	8,029.44	23,189.53	56,810.47
6147-02	Preschool Supplies	3,000.00	75.76	408.86	2,591.14
6148-02	Preschool Food Supp	4,000.00	290.34	1,081.89	2,918.11
6149-02	Contribution to Adm	50,000.00	10,721.62	33,935.67	16,064.33
6150-02	Overtime	1,000.00	889.93	993.33	6.67
	Total Child Care	922,500.00	76,400.19	216,027.87	706,472.13
Senior Center					
6150-03	Director Compensat	84,100.00	6,648.00	19,827.12	64,272.88
6151-03	Part-Time Personnel	25,800.00	1,353.51	4,244.34	21,555.66
6152-03	Benefits	13,800.00	1,278.71	3,923.89	9,876.11
6153-03	Payroll Taxes/Senior	10,000.00	753.38	2,308.60	7,691.40
6154-03	Program Supplies	25,500.00	921.77	3,596.86	21,903.14
6155-03	Entertainment	3,600.00	0.00	0.00	3,600.00
6156-03	Fundraising Supplies	6,400.00	0.00	104.48	6,295.52
6157-03	Bus Trips	2,000.00	2,050.00	3,045.00	(1,045.00)
	Total Senior Center	171,200.00	13,005.37	37,050.29	134,149.71

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Three Months Ending March 31, 2026

		Budget	Month	Year to Date	Variance
Poplar Street Park					
6180-06	Utilities	10,000.00	347.45	570.52	9,429.48
6181-06	Maintenance	35,000.00	5,700.00	8,801.50	26,198.50
6182-06	Improvements	7,000.00	0.00	0.00	7,000.00
	Total Poplar Street	52,000.00	6,047.45	9,372.02	42,627.98
Community Center					
6210-07	Comm Center - Utilit	45,000.00	4,954.87	10,193.27	34,806.73
6211-07	Comm Center - Main	44,595.00	1,446.32	3,680.71	40,914.29
6212-07	Comm Center - Impr	10,000.00	1,034.09	1,178.09	8,821.91
	Total Community C	99,595.00	7,435.28	15,052.07	84,542.93
Fundraisers					
	Total Fundraisers	0.00	0.00	0.00	0.00
Capital Improvements					
	Total Capital Impr	0.00	0.00	0.00	0.00
	Total Expenses	2,176,595.00	175,411.66	475,927.84	1,700,667.16
	Net Income	0.00	(28,580.40)	173,165.06	(173,165.06)



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

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www.mslibrary.org

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Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

April 2026 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Jazmynn Whitney, Kirstin Rhoads & Laura Bear

March 1-31, 2026 Statistics	2026	2025	2024	2023	2022
TOTAL CIRCULATION	14,464	14,495	14,411	15,765	15,910
YTD CIRCULATION	41,588	40,623	43,400	44,406	41,654
OVERDRIVE & E-formats (LSLC)	1,296	1,280	1,421	1,473	1,344
Hoopla! (MSL only)	317	621	455	266	-
NEW PATRONS	72	85	71	73	70
YTD NEW PATRONS	223	260	223	237	183
PATRON COUNT	5,177	6,524	5,691	6,335	5,094
YTD PATRON COUNT	14,983	16,297	16,810	16,683	13,689
PASSPORTS	x	291	187	244	98
YTD PASSPORTS	267	672	497	601	273
WIFI USERS	218	521	611	672	292
PC USERS	201	233	270	265	329

X-Passport services ended Feb 12, 2026

DONATED ITEMS	2026	2025	2024	2023	2022
IN LOBBY	\$903.45	\$1,140.05	\$1,083.50	\$1,067.70	\$935.90
ON eBay	\$359.98	\$34.56	-	-	-
OTHER	\$91.75	-	-	-	-
MONTH TOTAL	\$1,355.18	\$1,174.61	\$1,083.50	\$1,067.70	\$935.90
YTD TOTAL	\$4,268.53	\$3,958.40	\$3,193.35	\$3,096.75	\$2,594.80

- before records were reported in the same way

Month Summary

- MSL had phone and Fire Alarm issues Mar 19 and 20
- Began search for new Circulation Desk Assistant Mar 13, interviews began Mar 31



PROGRAMMING & CLUBS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	5	136	13	585
Club Meetings/Participants	9	75	25	218
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	25	569	70	1,662
Off-Site Programs	12	554	16	1,510

Volunteer	Month Total	YTD Total		
Volunteer Hours	79.5	115.75		

Joseph

- Attended three VoteYes4Libraries meetings, Mar 5, Mar 10 and Mar 25
- Met with MSL Children's team, About SRP, Mar 4
- Met with Trobe Barnitz, Director of Manheim Community PL, about Rapho, Mar 5
- Attended Friend Group meeting, Mar 9
- Took delivery of 8ft tables for Friends Used Book Sale, Mar 10
- Met with Melissa Tucker from Oaktree Outdoor Advertising, about Book Sale, Mar 12
- Attended Workshop - ICE Guidelines for Employers, Mar 17
- Met with Lark Eshelman, about donations, Mar 19
- Held Core4 meeting, Mar 26

Community/Service Point (Susan)

- Working daily with a student from Janus School
- Job interviews with 4 Candidates
- Weeding and re-arranging shelving to accommodate more items
- Keeping track of Friends candy sales and money weekly

Youth Services (Laura)

Almost 800 people attend 32 different programs! 300 of those people came to our weekday Family Story Times. We averaged 37 in attendance for those programs.

- **Curious Minds Story Time with the Janus School** had 37 attend in March! The children listened to stories about leprechauns read by a senior from the Janus School and Miss Brenda. They sang songs and made their own leprechaun masks.
- **March's History Alive!** focused on Alexander Graham Bell. We learned about his life, played a game of telephone, did a little "relay" on the timeline of phones from the first telephone to the smartphone, and then made phones with paper cups.
- **A Night with Dr. Seuss**, Alyssa shared: *we had a variety of stations set up for the kids to play at. We also did a reading of Green Eggs and Ham. Stations included fishing for One Fish, Two Fish, pin the heart on the Grinch, stacking turtles for Yertle the Turtle, and create your own Lorax mustache. We also did a random drawing to give away three Dr. Seuss books (valued at \$15) and one card game that we had two copies of here.*
- **Snuggle-Up Storytime**, Alyssa shared: *we did a Stuffedie Sleepover. As always, kids were invited to bring their stuffed animals to storytime, but this time, they were left for a sleepover! We sang some songs and comforted our stuffies. They did a coloring sheet with their stuffie before we attached a nametag to the stuffie and put them to bed under a large blanket. Families came back to pick up their stuffed animals on Saturday's storytime, where Katelyn and I showed off the stuffies' adventures via a slideshow presentation.*

- **Leprechaun Training Camp** was held on St. Patrick's Day and there were 58 people in attendance! Alyssa wanted to share: *For Leprechaun Training Camp, we had a variety of "Minute to Win It" type challenges to prepare recruits to become leprechauns. Some challenges included stacking Lucky Charms, building a leprechaun trap, throwing beanbags into a pot of gold, and keeping a feather in the air for a minute, along with some others. Kids received a certificate at the end of the program, stating they had passed the training.*
- **Outreach:**
 - **Kinderhook Early Learning Center-** Laura shared board books with the 1 and 2 year olds for what was a record short visit. It was a warm day and we were set up outside. Sandra Boynton books can NOT compete with playsets and toys! To the 3 and 4 year olds, I read the PA One Book *The Great Cookie Kerfuffle*. The LSLC provided every library with 12 paperback copies and 1 hardback of the book.
 - **Janus School for their "March Book Madness"** Laura read *See Marcus Grow*, this year's Read for the Record book. The students voted the book a winner, so it moved on to the next bracket. I donated the copy I read to the Janus School and it will belong to their library.

Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
 - April Enews: added 74 new contacts; sent to 4,277 contacts; 1,852 opens (45%), 55 clicks (1%)
- **SOCIAL MEDIA:**
 - **Facebook** – Followers 3,420 (56 new); 94K views; Content Reactions 1.2K; Comments 163, 49 posts; 81 Stories, Top Posts: Help Wanted 34.5K views; MIM Beaded Plants 3.3K reach; Chamber March Munch Madness 3.2K reach
 - **Instagram** – 1,426 followers (8 new); 20.5K views; 2.4K reach; 448 content interactions; 147 profile visits. Top Content: Help Wanted 688 reach; Bedazzled Books MIM 527 reach; A Night with Seuss 428 reach
 - 2 Press Release - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
 - 4,550 total sessions, Highest views: 123 visits to Children & Family; 110 Employment Opportunities; 99 Passport Photos; 95 Adult Page; 45 Library News
 - Updated Holiday Closing section on the Homepage
- **GOOGLE**
 - 1,023 website clicks made from our Business Profile; 1,480 Interactions; 140 calls were made; Added more photos to our Google page.
- **BOOK SALES - \$1,355.18**
 - Lobby Books: Earned \$903.45
 - Pango Books: Listed 17, sold 9 books = \$91.75
 - eBay Books: Listed 36, sold 30 = \$359.98

Volunteers/Programming/Fundraising (Jazmynn)

- **Annual Appeal 2026**
 - Emailed appeal has generated \$7,485 and 45 unique donors since Feb. 12
 - Everything has been sent to Engle Printing and should be mailed out in the next week or two.
- **Volunteers**
 - Total hours: 79.5 hours

- **Anne's Circle**
 - 4 people continue to donate
 - Emailed the 4 donors informing them of the move from Panorama Giftworks to Zeffy; gave them the new link to continue donating; one person has switched
- **Programs (5 programs; 136 total attendees)**
 - **History of Shenks Ferry**, 68 attendees, Adam Zurn led this program
 - **Adult Book Bingo**, 4 attendees, Friends continue to lead this
 - **Make-It Monday: Beaded Plants**, 18 attendees
 - **Swing into Spring**, 10 attendees, Harrison Whitney led this program
 - **Malmedy Massacre Memorial**, 36 attendees, This was a partnership with the Rotary Club of Mount Joy
 - **Winter Reading Bingo** (Adult reading program), 154 bingo sheets taken, 65 returned, 3 prizes were awarded to randomly selected participants
- **Clubs**
 - 9 clubs met, with total attendance of 75.
- **Ongoing Tasks**
 - Created Zeffy campaigns for our varying ways to donate
 - Started work on business sponsorship opportunities; created Zeffy campaign for it
 - Ordered bricks
 - Attended meeting with children's department to discuss peer-to-peer campaigns for read-a-thon.
 - Updated a few website pages
 - Discussed using password manager, Bitwarden, with Joseph; will proceed, plan to complete project by May 1.



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May 2026 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Jazmynn Whitney, Kirstin Rhoads & Laura Bear

April 1-30, 2026 Statistics	2026	2025	2024	2023	2022
TOTAL CIRCULATION	12,586	13,417	14,603	14,225	14,492
YTD CIRCULATION	54,174	54,040	58,003	58,631	56,146
OVERDRIVE & E-formats (LSLC)	1,186	1,284	1,510	1,343	1,292
Hoopla! (MSL only)	296	592	531	232	0
NEW PATRONS	57	93	76	56	58
YTD NEW PATRONS	280	353	299	293	241
PATRON COUNT	5,015	5,562	6,247	5,513	4,966
YTD PATRON COUNT	19,998	21,859	23,057	22,196	18,655
PASSPORTS	x	218	112	171	133
YTD PASSPORTS	267	890	609	772	406
WIFI USERS	211	224	294	247	305
PC USERS	253	474	482	540	302

X-Passport services ended Feb 12, 2026

DONATED ITEMS	2026	2025	2024	2023	2022
IN LOBBY	\$937.35	\$1,084.15	\$1,128.30	\$914.77	\$862.34
ON eBay	\$285.75	305.54	0	0	0
OTHER	\$123.20	60.00	0	0	0
MONTH TOTAL	\$1,346.30	\$1,449.69	\$1,128.30	\$914.77	\$862.34
YTD TOTAL	\$5,614.74	\$5,408.09	\$4,321.65*	\$4,011.52*	\$3,456.64*

*YTD Total for Lobby only

Month Summary

- MSL hosted Kraybill Mennonite School Art Show, May 2
- Miss Katelyn and Miss Alyssa represented MSL at Mayfest on Saturday, May 3



PROGRAMMING & CLUBS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	5	136	18	821
Club Meetings/Participants	9	75	34	293
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	28	603	98	2,103
Off-Site Programs	5	578	19	2,088
Volunteer	Month Total	YTD Total		
Volunteer Hours	79.5	195.25		

Joseph

- Presented Quarterly MSL/Man Library Report to Rapho Township, Apr 2
- Attended Mount Joy Borough Council Meeting, Apr 6
- Attended Mount Joy Area Chamber of Commerce meeting, Apr 8
- Attended Friends Group Meeting, Apr 13
- Attended "Vote Yes!" meeting, Apr 14
- Attended Director's Council Meeting [via Zoom], Apr 17
- Vacation Apr 20 – Apr 24
- Kicked-off Library Survey of Patrons [paper and electronic], Apr 22
- Attended Mount Joy Area Chamber Scholarships Committee meeting, Apr 29
- Attended District Advisory Council meeting, Apr 30

Community/Service Point (Susan)

- Started working on DVD project for migration to SPARK
- Interviewed and gave input on decision for new Service Desk Assistant
- Supervised the training of new Service Desk Assistant
- Created training schedule and regular schedule for May into summer 2026

Youth Services (Laura, Katelyn and Alyssa)

- **Family Story Times** in April averaged 35 to 45 in attendance with some days higher! Miss Alyssa and Miss Katelyn do much more than read during story time. There are opening songs to welcome everyone, identify the important parts of a book and give self-affirmations. There are readiness skills incorporated into activities and crafts. And there are always "Story Time" pages with the songs that are sung, books related to the theme of the week and literacy tips.
- We are excited to be able to have **Alyssa and Katelyn spend all of their time developing programs and the calendar**. They will no longer be scheduled at the circulation desk, which made planning and preparation more difficult. We are so thankful for the support of Joseph and the board so that we can have more planning time together!

- **Mad Tea Party**-We started off the Mad Tea Party by celebrating everyone's unbirthdays, saying their unbirthdays are the most special days of the year. We did a little action (clapping, spinning, cheers-ing our imaginary teacups), then the party began. It was a relaxed program where the families mainly entertained themselves with the materials we provided. There were riddle sheets, coloring pages, find the differences pages, word searches, and crafts like making your own Mad Hatter-style hat and a Cheshire Cat grin on a stick. There was also a more difficult riddle posted where kids could answer for the chance to win two books related to Alice in Wonderland.
- **Egg Heist-For the Egg Heist**, someone had stolen all of our Easter eggs and we needed detectives to investigate. We had different stations set up around the room, such as tracking footprints, puzzles, unscrambling words, and rolling a die to make a bunny. Each station had its own clue that would help lead the kids to discovering who took the eggs. We also had a suspect poster up on the wall and gave each family their own case file, so they could track all the clues and evidence they found. In the end, someone called the Mischievous Bunny had stolen all the eggs and hid them in one of the cabinets! Each kid got a Hershey Kiss from the missing eggs.
- **Save the Pollinators**-Save the Pollinators started with a quick storytime of *Bea's Bees* by Katherine Pryor. The main highlight of the program was planting sunflower seeds together! We made pollinator masks (options were bees, ladybugs, and butterflies), and kids were provided with a hole punch and yarn so they could wear the mask properly if they wanted to. We began a pollinator relay, in which there were 10 flowers posted around the room and kids were the pollinators, carrying "pollen" (pompom balls) from bowl to bowl. After this activity, we could finally plant the sunflower seeds! Each kid went home with a sunflower each!

Milano School Public Library
 April 16 at 7:00 PM · 13

Step into Wonderland for a delightfully silly Mad Tea Party! Inspired by the famous tea party from Alice in Wonderland, guests will enjoy whimsical activities, crafts, riddles, and—of course—a bit of tea. Decorate a wacky hat, celebrate an "unbirthday," and test your cleverness with curious puzzles from Wonderland! Costumes and imagination are encouraged. After all, we're all mad here! Snacks & drinks provided.

Registration is required! Call us 717-653-1510, sign up at the front desk, or sign up on our website calendar page www.mslibrary.org
 #MilanoSchoolLibrary #MadTeaParty #MoreThanJustBooks #FreeThingsToDoInMountJoy #MountJoyPa See less

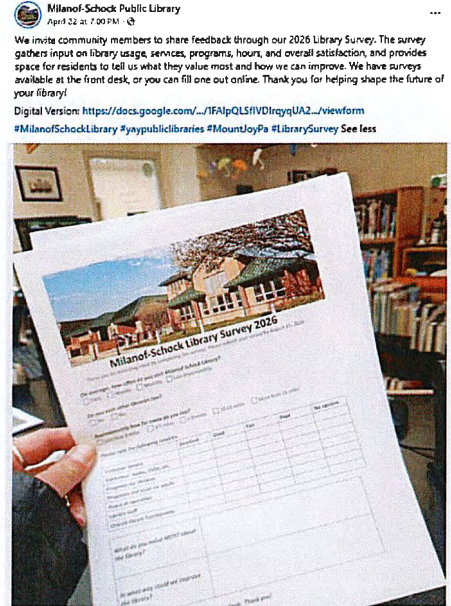


Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
 - May Enews: 74 new contacts; sent to 4,270 contacts; 1,887 opens (46%), 37 clicks (1%)
- **SOCIAL MEDIA:**
 - Facebook – Total Page Followers 3,453 (25 new); 86K views; Content Reactions 966; Comments 85; Shares 39. Top Posts: Introducing Kiersten 9K views; Miss Jan Reading to DPS 6.1K reach; Book Donations to DSAA 3.5K reach
 - Instagram – 1,456 followers (30 new); 51.6K views; 1.8K reach; 362 content interactions; 147 profile visits. Top Content: "Sometimes it takes a few times" video 2.1K reach; Quiet Reading Area "Did You Know?" 1.5K reach; Introducing Kiersten 590 reach
 - 2 Press Release - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
 - 3,825 total sessions. Highest view counts: 97 visits to Children & Family; 78 Passport Photos; 58 Adult Page
- **GOOGLE**
 - 224 website clicks made from our Business Profile; 350 Business Profile Interactions with 21 calls; Added more photos to our Google page.
- **BOOK SALES - \$1,346.30**
 - Lobby Books: Earned **\$937.35**
 - Pango Books: Listed 17, sold 14 books = **\$123.20**
 - eBay Books: Listed 29, sold 28 = **\$285.75**

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- **Ongoing Tasks**
 - Created Zeffy campaigns for our varying ways to donate
 - Started work on business sponsorship opportunities; created Zeffy campaign for it
 - Ordered bricks
 - Attended meeting with children's department to discuss peer-to-peer campaigns for read-a-thon.
 - Updated a few website pages
 - Discussed using password manager, Bitwarden, with Joseph; will proceed, plan to complete project by May 1.



Mastersonville Volunteer Fire Department

Manheim, PA

Primary Incident Type Count per Station (5857)

Start Date: 3/1/2026 0:00:00 | End Date: 3/31/2026 23:59:59

Station	Primary Incident Type
▼ Station Undefined	
Cancelled	5
Cardiac Arrest	2
Electrical Power Line Down / Arching / Malfunction	1
Fire Alarm	4
Fuel Spill / Fuel Odor	1
Gas Leak / Gas Odor	1
Malfunctioning Alarm	2
Motor Vehicle Collision	3
Motor Vehicle Collision Extrication / Entrapment	2
Other Outside Fire	1
Room and Contents Fire	1
Smoke From Nonhostile Source (Smoke Scare)	1
Structural Involvement	1
Vegetation / Grass Fire	1
Wildfire - Wildland	1
Total (Station Undefined)	27
Grand Total	27

Incident Type Count per Station



emergencynetworking.com
#5857

Mastersonville Volunteer Fire Department

Manheim, PA

NERIS Incidents by Hour (5019)

Start Date: 3/1/2026 0:00:00 | End Date: 3/31/2026 23:59:59

NERIS Incidents by Hour

Time Range	Count
00:00 -00:59	1
03:00 -03:59	1
04:00 -04:59	1
05:00 -05:59	1
06:00 -06:59	3
07:00 -07:59	1
08:00 -08:59	2
09:00 -09:59	1
11:00 -11:59	1
12:00 -12:59	2
13:00 -13:59	2
14:00 -14:59	1
15:00 -15:59	1
16:00 -16:59	2
17:00 -17:59	1
18:00 -18:59	1
19:00 -19:59	2
20:00 -20:59	2
22:00 -22:59	1
Grand Total	27

NERIS Incidents by Hour.



emergencynetworking.com
#5019

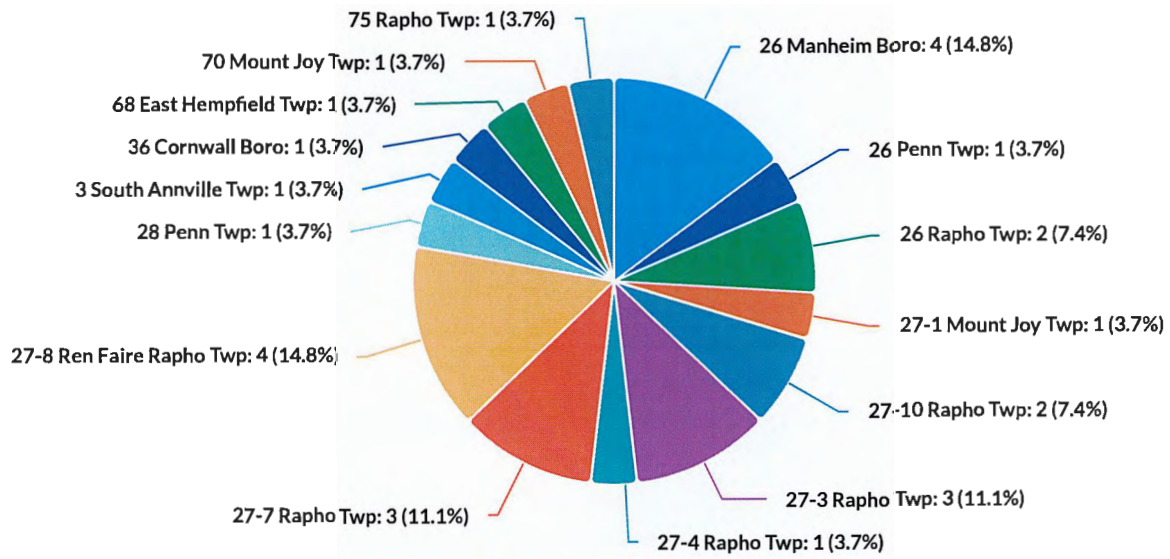
Mastersonville Volunteer Fire Department

Manheim, PA

Incident Count by District (5972)

Start Date: 3/1/2026 0:00:00 | End Date: 3/31/2026 23:59:59

Incidents by District



District	Incident Count per District / Zone
26 Manheim Boro	4
26 Penn Twp	1
26 Rapho Twp	2
27-1 Mount Joy Twp	1
27-10 Rapho Twp	2
27-3 Rapho Twp	3
27-4 Rapho Twp	1
27-7 Rapho Twp	3
27-8 Ren Faire Rapho Twp	4
28 Penn Twp	1
3 South Annville Twp	1
36 Cornwall Boro	1
68 East Hempfield Twp	1

70 Mount Joy Twp	1
75 Rapho Twp	1
Grand Total	27

Incident Count by District for Date Range



Mastersonville Volunteer Fire Department

Manheim, PA

Summary of Training Hours by Personnel (1717)

Start Date: 3/1/2026 0:00:00 | End Date: 3/31/2026 23:59:59

Training Hours by Personnel

Personnel	Hour / Duration
Beiler, Ammon	16.00
Ebersole, Kyrell	16.00
Ebersole, Wesley	4.00
Esh, David	11.50
Glick, Daniel	16.00
Groff, Larry	2.50
Haldeman, Ben	2.50
Keller, Kris	2.50
King, Ivan	16.00
King, Samuel Jr.	16.00
Montgomery, Troy Butch	2.50
Peters, Kyle	9.50
Shields, Joseph Eric	9.50
Siegrist, Timothy	4.50
Siegrist, Jeffrey	11.50
Sinniger, Ashley	11.50
Snyder, Seth	9.50
Spayd, Steve	4.50
Wagner, Kyle	14.00
Wagner, Tom	7.00
Young, John	6.50
Zimmerman, Ken	9.00
Zimmerman, Ryan	11.50
Grand Total	214.00

Training Hours by Code. You must also have Attendees and a start "Date/Time" attached to the training record. If these are not present, the report will not populate data.



emergencynetworking.com

#1717

Mastersonville Volunteer Fire Department

Manheim, PA

Mutual Aid Given/Received Summary Per Department (5025)

Start Date: 3/1/2026 0:00:00 | End Date: 3/31/2026 23:59:59

Mutual Aid Department

Select an option ▼

Mutual Aid Direction

Select an option ▼

Mutual Aid or Automatic Aid

Select an option ▼

Mutual Aid Given/Received Summary

Mutual Aid Department	Given	Received
Cornwall Borough Community Fire Company	1	0
East Petersburg Fire Company 1	1	1
Fire Department Mount Joy, Inc.	1	0
Lawn Fire Company	1	0
Manheim Fire Company	7	5
Mount Gretna Fire Company	0	1
Penryn Fire Company 1, Inc.	1	1
Quentin Volunteer Fire Company	0	1
Rheems Fire Department	1	0
Grand Total	13	9

Mutual Aid Given/Received Summary Per Department



emergencynetworking.com
#5025

Mastersonville Fire Co

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Revenue				
Advertising		3,000.00	3,000.00	100.00 %
Direct Public Support				
Contributions	33,117.12	40,000.00	6,882.88	17.21 %
Total Direct Public Support	33,117.12	40,000.00	6,882.88	17.21 %
Government Grants				
State Grants	14,281.52	15,000.00	718.48	4.79 %
Total Government Grants	14,281.52	15,000.00	718.48	4.79 %
Grants , Other	5,000.00		-5,000.00	
Investments				
Interest-Savings, Short-term CD	1,999.55	1,500.00	-499.55	-33.30 %
Total Investments	1,999.55	1,500.00	-499.55	-33.30 %
Other Types of Income				
County of Lancaster		160.00	160.00	100.00 %
Fireman's Fund (Rapho Twp)		1,000.00	1,000.00	100.00 %
Incident Reports	25.00		-25.00	
Miscellaneous Revenue	400.00		-400.00	
Mount Joy Township		36,000.00	36,000.00	100.00 %
PA Turnpike	600.00		-600.00	
Rapho Township				
Capital Fund Building	13,750.00	55,000.00	41,250.00	75.00 %
Operations	36,047.26	144,189.04	108,141.78	75.00 %
Total Rapho Township	49,797.26	199,189.04	149,391.78	75.00 %
Reimbursement	90.48	200.00	109.52	54.76 %
Total Other Types of Income	50,912.74	236,549.04	185,636.30	78.48 %
Program Income				
Membership Dues	335.00	260.00	-75.00	-28.85 %
Total Program Income	335.00	260.00	-75.00	-28.85 %
Relief Reimbursement	111.92		-111.92	
Special Events Income				
Breakfast		7,500.00	7,500.00	100.00 %
Chicken Bar-b-que	13,008.41	13,000.00	-8.41	-0.06 %
Community Events		0.00	0.00	
Pig Roast		12,000.00	12,000.00	100.00 %
Reflective Signs	71.30	250.00	178.70	71.48 %
T Shirts		500.00	500.00	100.00 %
Total Special Events Income	13,079.71	33,250.00	20,170.29	60.66 %
Total Revenue	\$118,837.56	\$329,559.04	\$210,721.48	63.94 %
GROSS PROFIT	\$118,837.56	\$329,559.04	\$210,721.48	63.94 %
Expenditures				
Administrative				
Advertising Expenses	665.19		-665.19	

Mastersonville Fire Co

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Bank Fees		1,000.00	1,000.00	100.00 %
Fundraiser Expense				
Breakfast		2,500.00	2,500.00	100.00 %
Chicken BBQ	8,934.28	6,000.00	-2,934.28	-48.90 %
Community Events	496.78	1,000.00	503.22	50.32 %
Pig Roast		3,500.00	3,500.00	100.00 %
Reflective Sign expense		500.00	500.00	100.00 %
T-shirts/Sweatshirts		2,000.00	2,000.00	100.00 %
Total Fundraiser Expense	9,431.06	15,500.00	6,068.94	39.15 %
Insurances	39.31	20,000.00	19,960.69	99.80 %
Memberships and Dues	80.00	100.00	20.00	20.00 %
Office Supplies	249.52	3,000.00	2,750.48	91.68 %
Postage, Mailing Service	1,693.12	3,000.00	1,306.88	43.56 %
Professional Fees	500.00	1,000.00	500.00	50.00 %
Accounting Fees	103.00	3,500.00	3,397.00	97.06 %
Legal		2,500.00	2,500.00	100.00 %
Total Professional Fees	603.00	7,000.00	6,397.00	91.39 %
Technology		600.00	600.00	100.00 %
Technology-IT	3,576.37	10,000.00	6,423.63	64.24 %
Web Site	2,022.48	2,500.00	477.52	19.10 %
Total Technology-IT	5,598.85	12,500.00	6,901.15	55.21 %
Total Administrative	18,360.05	62,700.00	44,339.95	70.72 %
Capital Expenses				
Federal Grant - spent	10,710.10		-10,710.10	
State Grants - spent	10,801.02	20,000.00	9,198.98	45.99 %
Total Capital Expenses	21,511.12	20,000.00	-1,511.12	-7.56 %
Chaplain		1,500.00	1,500.00	100.00 %
Criminal Record and Fingerprint		250.00	250.00	100.00 %
Facilities				
Bldg Maintainance	8,945.97	40,000.00	31,054.03	77.64 %
Janitor	1,295.00	4,440.00	3,145.00	70.83 %
Janitorial Supplies	167.67	1,000.00	832.33	83.23 %
Kitchen Supplies	264.32	1,000.00	735.68	73.57 %
Licenses & Permits		300.00	300.00	100.00 %
Utilities				
Electric	1,911.30	7,000.00	5,088.70	72.70 %
Propane	4,045.15	8,000.00	3,954.85	49.44 %
Trash Removal	437.40	1,800.00	1,362.60	75.70 %
Utilities/Internet/Phone	1,523.82	5,000.00	3,476.18	69.52 %
Total Utilities	7,917.67	21,800.00	13,882.33	63.68 %
Total Facilities	18,590.63	68,540.00	49,949.37	72.88 %
Grant, Other (Spent)	5,147.20		-5,147.20	

Mastersonville Fire Co

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Operations				
Apparatus Maintenance	3,690.00	4,500.00	810.00	18.00 %
Equipment & Tool Repairs	12.62	500.00	487.38	97.48 %
Equipment / Radio's		0.00	0.00	
Fuel	2,350.31	11,000.00	8,649.69	78.63 %
Medical/1st Aid Supplies	245.71	3,500.00	3,254.29	92.98 %
Repairs				
Duty Vehicle		1,500.00	1,500.00	100.00 %
Engine 1	232.37	6,000.00	5,767.63	96.13 %
Fire Chief Vehicle	156.83	1,000.00	843.17	84.32 %
QRS		500.00	500.00	100.00 %
Squad's 1-2	27.55	2,000.00	1,972.45	98.62 %
TAC 27		4,000.00	4,000.00	100.00 %
Tanker		7,000.00	7,000.00	100.00 %
Total Repairs	416.75	22,000.00	21,583.25	98.11 %
Total Operations	6,715.39	41,500.00	34,784.61	83.82 %
Other Types of Expenses				
Building Committee				
New Building				
KSB-Loan	28,497.19	90,450.00	61,952.81	68.49 %
PHEMA-Loan	10,117.65	24,283.00	14,165.35	58.33 %
Total New Building	38,614.84	114,733.00	76,118.16	66.34 %
Total Building Committee	38,614.84	114,733.00	76,118.16	66.34 %
Total Other Types of Expenses	38,614.84	114,733.00	76,118.16	66.34 %
Recruitment & Retention	4,878.12	10,000.00	5,121.88	51.22 %
Banquet - Awards	10,000.00	10,000.00	0.00	0.00 %
Total Recruitment & Retention	14,878.12	20,000.00	5,121.88	25.61 %
Relief Purchase	2,932.37		-2,932.37	
Rental Income - Fire Hall		600.00	600.00	100.00 %
Travel and Meetings				
Conference, Convention, Meeting		100.00	100.00	100.00 %
General Meeting	929.24	1,500.00	570.76	38.05 %
Refreshments	498.60	2,000.00	1,501.40	75.07 %
Total General Meeting	1,427.84	3,500.00	2,072.16	59.20 %
Total Travel and Meetings	1,427.84	3,600.00	2,172.16	60.34 %
Uncategorized Expense	89.52		-89.52	
Total Expenditures	\$128,267.08	\$333,423.00	\$205,155.92	61.53 %
NET OPERATING REVENUE	\$ -9,429.52	\$ -3,863.96	\$5,565.56	-144.04 %
NET REVENUE	\$ -9,429.52	\$ -3,863.96	\$5,565.56	-144.04 %



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

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Zoning Officer Report – April/May 2026

Planning Commission

- Prior 4/27 meeting:
 - Preliminary/Final Land Development Plan for MESA Substation – **APPROVED** plans to develop a 0.645-acre lot for a MESA ambulance substation at 1892 West Main Street.
 - Preliminary/Final Subdivision Plan for Akbar & Susan Boutorabi – Held initial view for proposal to subdivide a 22.7-acre tract into three residential lots located at 583 Trail Road North.
 - Discussion Regarding Snyder Road Urban Growth Area – Weidman family representatives participated in discussion; Planning Commission did not have consensus opinion whether to move forward idea to remove or keep property within the UGA.
- Upcoming 5/27 meeting:
 - Westmount Land Development – Potential discussion about recreation facilities and fee-in-lieu/credits.

Zoning Hearing Board

- Upcoming 6/3 meeting:
 - Case #260006: LNC Outdoor LLC – **Approved** special expansion to construct a billboard/dynamic display sign along the Route 283 frontage of a property located at 1795 Sheaffer Road in the (MU) Mixed Use District. Variances are requested for billboard area, height, and setback from the highway.
 - Case #260007: Hawthorne Electric, Inc. – **Approved** variance requests for the MESA ambulance substation to encroach upon the side and rear yards as well as lot coverage on the adjoining Hawthorne Electric property located at 1892 W. Main Street within the (C-2) General Commercial District.
- Case #260001: Franklin B. Greiner, Jr. special meetings:
 - 4/14 meeting: commenced hearing at Elizabethtown College with testimony from applicant's witnesses
 - 4/30 meeting: continued to 6/1 due to hospitalization of a party to the application; no progress on hearing
 - 6/1 meeting (upcoming): continue testimony and cross-examination
 - 6/11 meeting (upcoming)



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Minutes of a Regular Meeting of the Mount Joy Township Planning Commission Held on March 23, 2026

1. Chairman Bill Weik, Jr. called the meeting to order at 7:00 p.m. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
2. Pledge of Allegiance
3. Roll call of the Planning Commission Members:

Kevin Becker — Present

Rodney Boll — Absent

Michael McKinne — Present

Delmar Oberholtzer — Present

Lynn Royer — Present

Karen Sweigart — Present

Bill Weik, Jr. — Present

Other Township Representatives Present: Justin Evans, Assistant Zoning Officer & Josh Brengel, Lancaster Civil Engineering (Township Engineer)

4. Public Comment: NONE
5. Consent Calendar:

a. ~~Approve and ratify the minutes of the January 29, 2026 and February 23, 2026 meetings~~

b. Sign the Preliminary/Final Land Development Plan for Adam Brandt Ag Operation (#25-13-MLDP)

Item a was pulled from the Consent Calendar due to the previous meetings' minutes not being ready. A motion was made by Delmar Oberholtzer and seconded by Karen Sweigart to approve item b of the Consent Calendar. All members present voted in favor of the motion.

6. Old Business:

a. Minor Subdivision Plan – Ironwood Real Estate, LLC (#25-16-MSDP)

This subdivision plan was conditionally approved at the January 29, 2026 meeting. Applicant Jeremy Fogel returned to address the situation regarding DEP notification that sewage planning is not required for the subdivision. He contacted the local DEP representative who estimated a timeframe up to two months to process a request for confirmation that sewage planning is not required. The proposed subdivision will not change the sewage situation for the site, which is served by public sewer. No change in flow is proposed.

A motion was made by Delmar Oberholtzer and seconded by Michael McKinne to grant a waiver of the requirement to provide written notice from DEP that sewage planning is not required (§119-35.E(2)(a) & §119-60.A). All members present voted in favor of the motion. The Commission acknowledged that sewage planning will be required if activity on either of the two lots warrants a land development plan.

7. New Business: NONE

8. Initial View:

- a. Preliminary/Final Land Development Plan for MESA Substation (#26-02-FLDP) – Proposal to develop a 0.645-acre lot adjoining 1892 West Main Street with an ambulance station. The site is zoned (C-2) General Commercial and will be served by on-lot water and public sewer.

Steve Gergely of Harbor Engineering presented the plan. Also in attendance were landowner David Hawthorne and MESA representatives Marc Hershey, Debra Dupler, and John Yoder. The plan proposes construction of an ambulance substation adjacent to the Hawthorne Electric property. Hawthorne's eastern driveway will be used as a shared access point to the site and additional parking will straddle the common property line. Both properties will connect to the ERSA public sewer system by extending the main from a terminal manhole behind Clearview Lanes parallel to the railroad tracks. Stormwater will be managed by an infiltration bed under the new parking lot.

An application was filed with the Zoning Hearing Board to address lot coverage as well as side and rear parking setbacks on the Hawthorne Electric lot. The lot containing the new facility is exempt from these Zoning Ordinance standards as a municipal use but the Hawthorne lot is not. This case is scheduled for April 1, 2026.

Mr. McKinne asked how the proposed Westmount sewer line extension will affect these properties. That line will be extended along West Main Street from the east but turns up Ridge Run Road before passing these properties. He asked Mr. Brengel if they have any issues with the waiver requests. No, however, the traffic study waiver is more of a policy decision than an engineering evaluation. It can be justified as a matter of limited, spread out traffic distribution from the facility. Another consideration is the applicant's status as a non-profit municipal service use.

Mr. Hershey explained MESA's need for indoor ambulance storage given the type of materials on board. The location is good for serving that part of Mount Joy and West Donegal Townships. An additional signal or warning system is not warranted at the driveway location since their vehicles have lights and sirens adequate for this purpose.

A motion was made by Michael McKinne and seconded by Delmar Oberholtzer to approve the following waivers, acknowledging that #2 is a deferral of the applicable standards:

- (1) §119-25.A – preliminary plan application
- (2) §119-52.J(3)(a), §119-53.B(2), & §119-53.C – improvement of existing streets, sidewalk, and curbing (deferral)
- (3) §119-31.C(3) – existing features
- (4) §119-53.C(2)(a) – curb height
- (5) §119-56.D – utility easement width
- (6) §119-32.B – wetland study
- (7) §119-32.C(6) – traffic impact study fee-in-lieu
- (8) §113-37.C(1)(a)[4] – minimum pipe diameter, vehicular loading
- (9) §113-43.I(5) – existing features

All members present voted in favor of the motion.

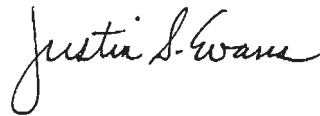
9. Other Business:

Mr. McKinne requested to add an agenda item for the April meeting in regard to removing the Snyder Road property recently subject to proposed rezoning and text amendments from the Urban Growth Area. If the

Township does not want that property developed, removing it from the UGA will add an additional challenge to future rezoning requests. John Yoder was present from the previous agenda item and addressed the Commission as the regional representative to the Lancaster County Planning Commission. The UGA is jointly adopted by the Township and County through their Comprehensive Plans. The local plan can be amended by resolution. Furthermore, the County Planning Commission is currently undergoing a UGA adjustment process, so timing is of the essence. Mr. Oberholtzer stated the Township should notify the landowners before commencing this adjustment.

10. Correspondence: NONE
11. The next regular meeting of the Mount Joy Township Planning Commission is scheduled to be held on **Monday, April 27, 2026** beginning at 7:00 P.M.
12. A motion was made by Karen Sweigart and seconded by Delmar Oberholtzer to adjourn the meeting at 7:35 p.m. All members present voted in favor of the motion.

Respectfully Submitted,

A handwritten signature in black ink that reads "Justin S. Evans". The signature is written in a cursive style with a large, looping initial 'J'.

Justin S. Evans, AICP
Assistant Zoning Officer



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PUBLIC WORKS DEPARTMENT

MAY 2026

COMPLETED:

- Aberdeen Road pipes replacement
- Fixed cracksealer
- Sealed cracks on roads to be sealcoated this year
- Pothole repairs
- Finished up Prospect Rd project and pulled detour signs
- Base repairs

FUTURE:

- Reprofile Parkview Dr for overlay
- Base repairs
- Mount Pleasant Road pipe work