



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022
717.367.8917 • 717.367.9208 fax
www.mtjoytwp.org

October 8, 2025

To: Mt. Joy Township Board of Supervisors
From: Daniel Ford- Code Compliance Official / Assistant Zoning Officer
Re: Monthly Codes Summary Report for September 2025

Dear Board Members:

24 rental properties were inspected in September 2025.

Complaints and concerns:

- Worked with a carpenter and structural engineer on a rental unit at 74 Cassell Rd that needs reinforcement of the beams in the basement. Identified during a rental inspection.
- Ongoing complaint about a swale on Westbrooke that overflows and floods yards. Spoke to the property owners and the Lancaster County Conservation District. A landscaper will work on the swale to correct the flow. (complaint)
- Letter to 2097 Ridge Rd about doing work without a permit. (complaint)
- Letter to 794 Fairview Rd about tall weeds. (complaint)
- Ongoing neighbor complaints about the noise at a wedding venue on Creek Rd. Currently working on a solution.
- Letter to 8070 Elizabethtown Rd about a tree that is blocking the view of drivers entering Elizabethtown Rd from Trail Rd. (complaints) The tree was cut back.
- Complaint of basement mold at 22 Christy Court that is affecting the tenant's health. Tenant is getting professional testing completed and will advise me of the results.
- Complaint of mold on Mandarin Drive in Featherton Crossing.

BOARD OF SUPERVISORS • PARK & RECREATION BOARD • PLANNING COMMISSION • ZONING HEARING BOARD

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PUBLIC WORKS DEPARTMENT

OCTOBER 2025

COMPLETED:

- Started base repairs on Homestead
- Paved alley for Elizabethtown Borough
- Finished shoulder backup on Creek and Cold Spring
- Sign repairs
- Storm clean up
- Budget
- Water testing
- PA1 calls
- Parks maintenance

FUTURE:

- Pave for Conewago
- Line painting
- Base repairs



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Zoning Officer Report – September/October 2025

Planning Commission

- Prior 9/22 meeting:
 - Lot Line Change Plan for Westmount – **Initial view** of proposal to convey a 1.8-acre tract from an adjoining lot to the development site located along Harrisburg Avenue.
 - Minor Subdivision for 1501 Mill Road – **Initial view** of proposal to subdivide a 4.28-acre lot into two parcels; one containing a single-family residence and the other containing 6 mobile homes.
 - Subdivision Approval Waiver for Rheems Quarry Expansion – **Approved** request to defer subdivision plan approval to West Donegal Township for the expansion of the Rheems quarry along Heisey Quarry Road.
 - Proposed Rezoning of 2843 Mount Pleasant Road – **Recommended adoption** of ordinance to BOS.
 - Pennmark Shopping Center – Heard proposal to expand the C-2 zoning area generally located at the northeast corner of Route 230 & Cloverleaf Road.
- Upcoming 10/27 meeting (tentative):
 - Minor Subdivision Plan for Ironwood Real Estate, LLC – Proposal to subdivide a 1-acre lot containing a commercial structure from a 3.6-acre shopping center property located at 1551 S. Market Street.

Zoning Hearing Board

- Prior 10/1 meeting: CANCELLED
- Upcoming 11/5 meeting:
 - Case #250016: Jacob & Ruth Huyard – Variance to convey a 0.88-acre parcel from 1501 Valleyview Road to 1835 Rissermill Road without creating a new building lot.
 - Case #250017: Bailey Family Limited Partnership – Variance to subdivide a single-family home and a manufactured home park containing 6 units onto separate lots. The manufactured home park lot does not meet the minimum lot size requirement.

MOUNT JOY TOWNSHIP permits issued between 9/1/2025 and 9/30/2025

Zoning Officer's Report

Permit No.	Issued Date	Owner	Project Addr.	Description	Est. Cost	Fee
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Certificate Of Use & Occupancy

USE & OCCUPANCY

250078	9/8/2025	1376 CAMPUS ROAD ASSOCIATES...	103 GIANNA DR	U&O for New Construction	\$253,517.00	\$0.00
250080	9/12/2025	The A.D. Ryan Irrevocable Trust, c/o...	61 N CONIFER DRIVE	U&O for New Construction	\$166,700.00	\$0.00
250081	9/12/2025	The A.D. Ryan Irrevocable Trust, c/o...	63 N CONIFER DRIVE	U&O for New Construction	\$166,700.00	\$0.00
250082	9/12/2025	The A.D. Ryan Irrevocable Trust, c/o...	65 N CONIFER DRIVE	U&O for New Construction	\$166,700.00	\$0.00
250083	9/16/2025	HOSTETTER, JACK ROGER	1225 W MAIN ST	Temporary U&O	\$0.00	\$10.00
250084	9/17/2025	GUARINO, ANDRIA LISA	101 GIANNA DR	U&O for New Construction	\$285,788.00	\$0.00
250085	9/17/2025	CLASS, GREG & DONNA	105 GIANNA DR	U&O for New Construction	\$285,788.00	\$0.00
250086	9/17/2025	CARNEY, SCOTT J & CONSTANCE M	129 GIANNA DR	U&O for New Construction	\$253,517.00	\$0.00
250087	9/17/2025	KLEIN MILLS DEVELOPMENT, LLC	55 NATALIE DR	U&O for New Construction	\$1,322,000.00	\$0.00
250089	9/18/2025	STAFFORD, JAMES R & WENDY	123 GIANNA DR	U&O for New Construction	\$233,039.00	\$0.00
250090	9/24/2025	MASTEN, TRAVIS J	38 WATERFOWL WAY	U&O for Finished Basement	\$0.00	\$0.00
250092	9/29/2025	WEIDMAN, DOUGLAS E & SHERRI	38 RAINBOW CIR	Change in Ownership	\$0.00	\$10.00
250100	9/29/2025	SCRIPTURE, AVERY Q & SABRINA M	71 N CONIFER DRIVE	U&O for New Construction	\$184,500.00	\$0.00
250101	9/29/2025	KLINE, ROBERT J	9506 ELIZABETHTOWN RD	U&O for Deck	\$32,483.00	\$0.00
250102	9/29/2025	MARTIN, VERNON O & BONITA K	167 OBERHOLTZER RD	U&O for Addition	\$500,000.00	\$0.00
250103	9/29/2025	KRETZING, KEVIN A	2236 ROB DR	U&O for Pool -above-ground	\$300.00	\$0.00
250093	9/29/2025	RIEHL, MENNO H	1950 MISTY DR	U&O for Patio	\$28,180.00	\$0.00
250094	9/29/2025	HERROLD, AMANDA J & JARROD D	558 MILTON GROVE RD S.	U&O for Garage	\$31,980.00	\$0.00
250095	9/29/2025	JESTER, JAMES W & LESLIE JO	1808 MILTON GROVE RD	U&O for Screen-in Porch	\$4,000.00	\$0.00
250096	9/29/2025	MANUEL, BETH A & JOHN H	138 SUN VALLEY RD	U&O for Mobile Home	\$140,000.00	\$0.00
250097	9/29/2025	CARLISLE, JEANNE A	741 GREENTREE RD	U&O for Solar	\$43,837.00	\$0.00
250098	9/29/2025	CLOVERLEAF STORAGE LLC	1259 CLOVERLEAF RD	U&O for Com-Buildings	\$130,000.00	\$0.00

Total USE & OCCUPANCY:	22	Est. Cost:	\$4,229,029.00	Fees:	\$20.00
Total Certificate Of Use & Occupancy:	22	Est. Cost:	\$4,229,029.00	Fees:	\$20.00

Stormwater Permit Exemption

250112	9/5/2025	1376 CAMPUS ROAD ASSOCIATES...	90 SARAH DR	SFD	\$0.00	\$50.00
250113	9/8/2025	GEHF I E-TOWN, LLC	2 S CONIFER DRIVE	Sign	\$0.00	\$50.00
250114	9/8/2025	KEESEY, MAURICE J & WENDY L	17 CHAS DR	Roof over Deck	\$0.00	\$50.00
250119	9/16/2025	KAPCSOS, SCOTT J & LILLIAN C	1102 RIDGE RD	Pole Barn	\$0.00	\$50.00
250120	9/16/2025	LEEN, JOHN F IV	21 FOREST LN	Shed	\$0.00	\$50.00
250116	9/19/2025	1376 CAMPUS ROAD ASSOCIATES...	124 Gianna Dr	SFD	\$0.00	\$50.00
250117	9/19/2025	ROOT, ADDISON	2267 MOUNT PLEASANT RD	Addition	\$0.00	\$50.00
250118	9/29/2025	UNITED ZION CHURCH INC /, C/O...	2298 CAMP RD	Addition / Alteration	\$0.00	\$50.00
250122	9/29/2025	1376 CAMPUS ROAD ASSOCIATES...	135 Gianna Dr	SFD	\$0.00	\$50.00
250125	9/30/2025	MASLAND, DAVID DEAN & LESLIE...	624 MOUNT GRETN RD	Shed	\$0.00	\$50.00
250126	9/30/2025	DAVIDSON, RYAN M	101 WOODLAND AVE	Gravel Driveway	\$0.00	\$50.00

Total Exemption:	11	Est. Cost:	\$0.00	Fees:	\$550.00
Total Stormwater Permit:	11	Est. Cost:	\$0.00	Fees:	\$550.00

Permit No.	Issued Date	Owner	Project Addr.	Description	Est. Cost	Fee
Road Occupancy Permit						
Driveway						
250073	9/5/2025	1376 CAMPUS ROAD ASSOCIATES...	90 SARAH DR	Driveway for new single family dwell...	\$0.00	\$50.00
250075	9/19/2025	1376 CAMPUS ROAD ASSOCIATES...	124 Gianna Dr	Driveway for new single family dwell...	\$0.00	\$50.00
250076	9/29/2025	1376 CAMPUS ROAD ASSOCIATES...	135 Gianna Dr	Driveway for new single family dwell...	\$0.00	\$50.00
Total Driveway:				3	Est. Cost: \$0.00	Fees: \$150.00
Total Road Occupancy Permit:				3	Est. Cost: \$0.00	Fees: \$150.00
Zoning Permit						
Addition						
250241	9/19/2025	ROOT, ADDISON	2267 MOUNT PLEASANT RD	Addition	\$231,000.00	\$1,495.00
250246	9/29/2025	UNITED ZION CHURCH INC /, C/O...	2298 CAMP RD	Addition	\$30,000.00	\$289.00
Total Addition:				2	Est. Cost: \$261,000.00	Fees: \$1,784.00
Alterations						
250242	9/19/2025	ZURIN, KEVIN L	2089 RISSERMILL RD	Alterations	\$12,000.00	\$163.00
Total Alterations:				1	Est. Cost: \$12,000.00	Fees: \$163.00
Com-Alterations						
250253	9/29/2025	BELLIA, Francesco/Anna/Salvatore/...	62 HERSHEY RD	Alterations	\$56,300.00	\$451.00
Total Com-Alterations:				1	Est. Cost: \$56,300.00	Fees: \$451.00
Com-Building						
250235	9/8/2025	BEILER, DANIEL AND REBECCA	2091 MILTON GROVE RD	Amish Schoolhouse	\$100,000.00	\$709.00
Total Com-Building:				1	Est. Cost: \$100,000.00	Fees: \$709.00
Com-Electrical						
250251	9/24/2025	AIRPORT VILLAGE GP LLC	1635 S MARKET ST	Electric Service	\$20,000.00	\$50.00
Total Com-Electrical:				1	Est. Cost: \$20,000.00	Fees: \$50.00
Deck						
250243	9/29/2025	BHATTARAI, HOMA & SUBEDI, HARI	823 WESTBROOKE DR	deck	\$3,000.00	\$100.00
Total Deck:				1	Est. Cost: \$3,000.00	Fees: \$100.00
Driveway						
250266	9/30/2025	DAVIDSON, RYAN M	101 WOODLAND AVE	Driveway Expansion	\$6,000.00	\$64.00
Total Driveway:				1	Est. Cost: \$6,000.00	Fees: \$64.00
Electric						
250267	9/25/2025	MOUNT JOY TOWNSHIP	475 BEVERLY RD	Electrical Service	\$0.00	\$0.00
Total Electric:				1	Est. Cost: \$0.00	Fees: \$0.00
Fence						
250249	9/29/2025	HULL, COREY W & METZGER, KAT...	807 WESTBROOKE DR	Fence	\$23,200.00	\$247.00

Permit No.	Issued Date	Owner	Project Addr.	Description	Est. Cost	Fee
Zoning Permit						
Fence						
				Total Fence:	1	Est. Cost: \$23,200.00 Fees: \$247.00
Finish Basement						
250256	9/19/2025	ORTIZ, JOSE J JR & ROMANOWSK...	818 WESTBROOKE DR	Finish basement	\$20,000.00	\$169.00
250263	9/24/2025	MASTEN, TRAVIS J	38 WATERFOWL WAY	Finish basement	\$20,000.00	\$169.00
				Total Finish Basement:	2	Est. Cost: \$40,000.00 Fees: \$338.00
Patio						
250247	9/15/2025	BRIDGE, MICHAEL &, LONGENECK...	104 BROOKFIELD DR	Patio	\$14,214.00	\$134.00
				Total Patio:	1	Est. Cost: \$14,214.00 Fees: \$134.00
Res-Pole Building						
250248	9/16/2025	KAPCSOS, SCOTT J & LILLIAN C	1102 RIDGE RD	Pole Building	\$23,000.00	\$190.00
				Total Res-Pole Building:	1	Est. Cost: \$23,000.00 Fees: \$190.00
Roof						
250236	9/8/2025	KEESEY, MAURICE J & WENDY L	17 CHAS DR	Roof over deck	\$16,800.00	\$198.00
				Total Roof:	1	Est. Cost: \$16,800.00 Fees: \$198.00
SFD						
250231	9/5/2025	1376 CAMPUS ROAD ASSOCIATES...	90 SARAH DR	SFD	\$253,517.00	\$1,633.00
250240	9/19/2025	1376 CAMPUS ROAD ASSOCIATES...	124 Gianna Dr	SFD	\$221,534.00	\$1,441.00
250254	9/29/2025	1376 CAMPUS ROAD ASSOCIATES...	135 Gianna Dr	SFD	\$207,423.00	\$1,357.00
				Total SFD:	3	Est. Cost: \$682,474.00 Fees: \$4,431.00
Shed						
250250	9/16/2025	LEEN, JOHN F IV	21 FOREST LN	Shed	\$7,588.00	\$85.00
250265	9/30/2025	MASLAND, DAVID DEAN & LESLIE...	624 MOUNT GRETN RD	Shed	\$4,500.00	\$64.00
				Total Shed:	2	Est. Cost: \$12,088.00 Fees: \$149.00
Sign						
250233	9/8/2025	GEHF I E-TOWN, LLC	2 S CONIFER DRIVE	Signage	\$10,000.00	\$100.00
				Total Sign:	1	Est. Cost: \$10,000.00 Fees: \$100.00
Solar						
250234	9/8/2025	WHEELER, DAVID	2080 MILTON GROVE RD	Solar roof mounted	\$47,287.00	\$397.00
250245	9/29/2025	ZAHN, ANDREW D & SARAH K	108 CANVASBACK LN	Solar roof mounted	\$30,000.00	\$289.00
				Total Solar :	2	Est. Cost: \$77,287.00 Fees: \$686.00
				Total Zoning Permit:	23	Est. Cost: \$1,357,363.00 Fees: \$9,794.00
				Total Permits:	59	Est. Cost: \$5,586,392.00 Fees: \$10,514.00



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Minutes of a Regular Meeting of the Mount Joy Township Planning Commission Held on August 25, 2025

1. Chairman Delmar Oberholtzer called the meeting to order at 7:00 p.m. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.

2. Pledge of Allegiance

3. Roll call of the Planning Commission Members:

Kevin Baker — Present

Rodney Boll — Present

Gerald Cole — Present

Michael McKinne — Present

Arlen Mummau — Present

Delmar Oberholtzer — Present

Bill Weik, Jr. — Absent

Other Township Representatives Present: Justin Evans, Assistant Zoning Officer; Ben Craddock, Township Engineer

4. Public Comment: NONE

5. Consent Calendar:

Prior to consideration, Mr. Oberholtzer removed item #5b from the consent calendar as designated on the agenda to the plan item designated as item #6b.

- a. Approve and ratify the minutes of the July 28, 2025 meeting

A motion was made by Arlen Mummau and seconded by Gerald Cole to approve the Consent Calendar. All members present voted in favor of the motion.

6. Old Business:

- a. Preliminary/Final Land Development Plan for Lancaster Seed Sales (#25-07-FLDP) – Proposal to construct a 19,140-sf. building on a 11.939-acre agricultural property located at 2914 Homestead Road. The property is in the A, Agricultural District and is served by on-lot water and sewer facilities.

Todd Smeigh from DC Gohn Associates was joined by landowner Doug Wolgemuth and applicant Karl Dirks to present the project. Mr. Dirks provided a worksheet with truck trip traffic for the former animal operation on the site as well as the current business operation. He stated the new barn reduces trips to another location with inventory rather than increase traffic.

A discussion took place regarding the potential for future expansion of the business and an obligation to improve the road if certain thresholds are met. Mr. Craddock explained that the Subdivision and Land Development Ordinance is concerned with improving the width of the road to current standards versus

the condition of the roadway. The Township intends to repair large areas of Homestead Road as a maintenance project this year but not widen it.

A motion was made by Michael McKinne and seconded by Gerald Cole to grant a waiver of §119-52.J(3)(a) – Improvement of Existing Streets and grant approval of the Preliminary/Final Land Development Plan for Lancaster Seed Sales 2914 Homestead Road (the “Plan”) prepared by DC Gohn Associates, Inc., Drawing No. CG-4053, dated March 24, 2025, subject to the following conditions:

1. To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Engineer’s review letter dated August 19, 2025.
2. To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Solicitor’s review letter dated April 2, 2025.
3. Applicant shall address and comply with all conditions contained in the Mount Joy Township Zoning Hearing Board (MJTZHB) decision dated March 11, 2025.
4. Applicant shall submit a fully executed Storm Water Management Agreement and Declaration of Easement, which shall be acceptable to the Township Solicitor and in recordable form. The Agreement, fully executed, shall be submitted and approved prior to the release of the final plan for recording.
5. If a waiver of §119-52.J(3)(a) is not granted, applicant shall submit a fully executed Deferred Road Improvement Agreement, which shall be acceptable to the Township Solicitor and in recordable form. The Agreement shall include, but not necessarily limited to, provisions for the improvement of the property’s Homestead Road frontage. The Agreement, fully executed, shall be submitted and approved prior to the release of the final plan for recording.
6. Applicant shall submit a fully executed Land Development Agreement, which shall be acceptable to the Township Solicitor. Said Agreement shall be submitted and approved prior to the release of the final plan for recording.
7. Applicant shall submit financial security to guarantee the proper installation of all improvements associated with this land development project prior to the release of the final plan for recording and shall be in a form acceptable to the Township Solicitor. The amount of said financial security shall be in the amount consistent with the construction cost opinion approved by the Township Engineer.
8. Applicant shall apply for and obtain all necessary permits prior to commencing any construction activities.
9. Applicant shall reimburse the Township for all reasonable engineering and legal fees incurred in the review of plans under the Subdivision and Land Development Ordinance, Storm Water Management Ordinance, and other governing ordinances; review or preparation of documentation required in connection with the development; review and approval of financial security and other documentation; inspection of improvements; and for other costs as set forth in these Conditions within 30 days after receipt of an invoice for such fees. If Applicant fails to pay such costs within 30 days after the date of a written invoice for such costs, Applicant shall be in violation of this Condition.

All members present voted in favor of the motion.

- b. Minor Land Development Plan for Elmer Beiler Poultry Barn (#25-08-MLDP) – Proposal to construct a 10,120-sf. poultry barn on a 13.5-acre lot located at 2980 Harvest Road. The property is in the A, Agricultural District and is served by on-lot water and sewer facilities.

Tim Ward from Red Barn Ag presented the plan on behalf of the landowner. He confirmed the capacity of the proposed barn is approximately 7,000 birds. Manure will be transported off-site and the Lancaster County Conservation District has accepted the Nutrient Management Plan. DEP is not requiring a sewage planning module. The only outstanding item in the Township reviews other than waivers is obtaining review comments from the Mastersonville Fire Department, which has not returned their request. Mr. Ward presented a certified mail receipt from early July.

A motion was made by Gerald Cole and seconded by Kevin Baker grant the following waivers of Chapter 119 of the Code of Ordinances of the Township of Mount Joy, i.e. the Mount Joy Township Subdivision and Land Development Ordinance: §119-25 – Preliminary Plan; §119-31.D(14)(a) & §119-57.D – Monuments & Lot Line Markers; §119-57.B – Monuments; and §119-57.D – Lot Line Markers along with approval of the Minor Land Development Plan for Elmer Beiler Poultry Barn (the “Plan”) prepared by Red Barn Ag, Drawing No. 20250527, dated May 27, 2025, subject to the following conditions:

1. Applicant shall provide comments on the proposed project from the Mastersonville Fire Department.
2. Applicant shall apply for and obtain all necessary permits prior to commencing any construction activities.
3. Applicant shall reimburse the Township for all reasonable engineering and legal fees incurred in the review of plans under the Subdivision and Land Development Ordinance, Storm Water Management Ordinance, and other governing ordinances; review or preparation of documentation required in connection with the development; review and approval of financial security and other documentation; inspection of improvements; and for other costs as set forth in these Conditions within 30 days after receipt of an invoice for such fees. If Applicant fails to pay such costs within 30 days after the date of a written invoice for such costs, Applicant shall be in violation of this Condition.

All members present voted in favor of the motion. A motion was made by Kevin Baker and seconded by Arlen Mummau to sign the final plans. All members present voted in favor of the motion.

- c. Lot Add-On Plan for Jacob B. Huyard (#25-09-LLCP) – Proposal to transfer a 0.88-acre parcel from a 5.881-acre lot located at 1501 Valleyview Road to the applicant’s 9.422-acre lot located at 1835 Rissermill Road. Both properties are located in the A – Agricultural District and are served by on-lot water and sewer facilities.

Tim Trostle from Gordon L. Brown Surveyors presented the plan on behalf of the applicant. He noted that additional road right-of-way will be provided to the Township. A discussion took place pertaining to the order of subdivision plan approval and Zoning Hearing Board action, which is required due to the sending property not having subdivision rights to facilitate the plan.

A motion was made by Gerald Cole and seconded by Rodney Boll to grant a waiver of §119-52.J(3)(a) – Improvement of Existing Streets and grant approval of the Lot Add-On Plan for Jacob B. Huyard (the “Plan”) prepared by Gordon L. Brown & Associates, Inc., Drawing No. 24.18998, dated April 22, 2025, subject to the following conditions:

1. To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Engineer’s review letter dated August 21, 2025.
2. To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Solicitor’s review letter dated June 20, 2025.

3. Applicant shall gain a variance from the Mount Joy Township Zoning Hearing Board (MJTZHB) regarding subdivision limitations set forth in §135-85.B of the Mount Joy Township Zoning Ordinance.
4. Applicant shall submit an agreement providing for the permanent maintenance of the wetland area designated on the plans acceptable to the Township Solicitor and in recordable form. The Agreement, fully executed, shall be submitted and approved prior to the release of the final plan for recording.
5. Applicant shall either 1) set the specified lot corner markers and/or monuments prior to the release of the final plan for recording, or 2) submit a fully executed Land Development Agreement and post financial security to guarantee the lot corner markers and/or monuments. The Agreement shall be acceptable to the Township Solicitor and in recordable form. The amount of said financial security shall be in the amount consistent with the construction cost opinion approved by the Township Engineer.
6. Applicant shall provide recorded copies of a deed with a perimeter legal description for the Huyard Lot as enlarged and a deed with a perimeter legal description for the Auker Lot as reduced within 30 days from the release of the Plan for recording.
7. Applicant shall reimburse the Township for all reasonable engineering and legal fees incurred in the review of plans under the Subdivision and Land Development Ordinance, Storm Water Management Ordinance, and other governing ordinances; review or preparation of documentation required in connection with the development; review and approval of financial security and other documentation; inspection of improvements; and for other costs as set forth in these Conditions within 30 days after receipt of an invoice for such fees. If Applicant fails to pay such costs within 30 days after the date of a written invoice for such costs, Applicant shall be in violation of this Condition.

All members present voted in favor of the motion.

7. New Business: NONE

8. Initial View:

- a. Preliminary/Final Land Development Plan for Adam Brandt Ag Operation (#25-13-MLDP) – Proposal to construct two 28,560-sf. poultry barns, manure storage, and other associated improvements on an 88.95-acre tract located at 7573 Elizabethtown Road. The property is in the A, Agricultural District and is served by on-lot water and sewer facilities.

Caleb Light of Nye Consulting Services presented the plan on behalf of the landowners. Two 68' x 420' poultry houses are proposed for construction on the 89-acre farm with approximately 8 acres of land disturbance. The entrance is designed so that trucks do not cross the centerline of Elizabethtown Road. A 60' x 88' storage building and 65' x 65' egg room are also part of the project. Runoff will be managed by an infiltration basin. Since the farm will have approximately 120,000 layers, CAFO approval is necessary.

The applicant requested a waiver of road frontage improvements, noting that Elizabethtown Road is wider than in the previous examples. It has two 11' travel lanes and a 1' shoulder on each side. 5' shoulders are required by the Ordinance. A discussion took place about the Township's role in requiring a fee of deferral for the improvement of a PennDOT road. The farm has approximately 2 miles of road frontage and the applicant anticipates only generating one truck per day.

The barn is located approximately 250' from an adjoining property's dwelling, which is owned by a family member. Staff will need to investigate the implications of family ownership on this setback requirement. Mr. Light noted that CAFO requirements for this type of setback are lesser than the Township's.

Mr. McKinne expressed concern with the poultry operation's new well with respect to nearby wells in a new cone of depression. The applicant will provide further information on the new well. The Township Solicitor's review acknowledged an Agricultural Conservation Easement on this property, which may prevent the placement of a conservation easement. It should not affect the Stormwater Management Easement though. Coordination with the Agricultural Preserve Board is necessary.

A motion was made by Gerald Cole and seconded by Kevin Baker to table the road improvements waiver until further information is provided by PennDOT, notably the terms of their Highway Occupancy Permit. All members present voted in favor of the motion.

9. Correspondence: NONE

10. Other Business:

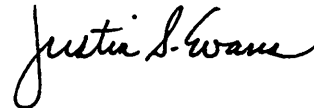
The Commission discussed the need for an amendment regarding road frontage improvements for rural or agricultural properties. They were concerned with not having more instruction in the SALDO for making judgement calls on waivers. Guidance or a policy from the Board of Supervisors could also help.

Other discussion included an update on the Milton Grove landfill.

11. The next regular meeting of the Mount Joy Township Planning Commission is scheduled to be held on **Monday, September 22, 2025** beginning at 7:00 P.M.

12. A motion was made by Gerald Cole and seconded by Kevin Baker to adjourn the meeting at 8:50 p.m. All members present voted in favor of the motion.

Respectfully Submitted,

A handwritten signature in black ink, reading "Justin S. Evans". The signature is written in a cursive, flowing style.

Justin S. Evans, AICP
Assistant Zoning Officer



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022

717.367.8917 • 717.367.9208 fax

www.mtjoytwp.org

Minutes of the Regular Meeting of the Mount Joy Township Park & Recreation Board Held on September 9, 2025

1. Karen L. Boyer, Chairperson, called the meeting to order at 7:00 P.M. in the Mount Joy Township Fairview Municipal Building at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
2. Roll call: Present – Karen L. Boyer, Donald Bush, John L. Felix, Jr., and Adam Reed. Absent – William Duncan.

Others in attendance – Patricia J. Bailey, Township Secretary.

3. Public Comment: None

4. Approval and ratification of the minutes of the June 10, 2025 meeting:

Mr. Felix stated the minutes did not reflect the Manager, Roadmaster and Township Engineer that were in attendance at last month's meeting.

A motion was made by John L. Felix, Jr., and seconded by Adam Reed to approve the minutes of June 10, 2025 as written. All members present voted in favor of the motion.

5. Parks:

- a. Wolgemuth Park – The new pathway from the upper playground to the lower playground has been installed. Mr. Felix mentioned the plaque looks very nice. The tree has been trimmed back as well as any plants that were there so the plaque is very prominent now. The batting cage has been removed. He also mentioned the broken swing. Ms. Bailey has contacted River Valley previously concerning this. She will contact them once more.
- b. Cove Outlook Park – Pavilion #4 has been installed. The new pathway will probably have to go out to bid as the Township paver can't pave a 5' trail. Tables will be installed as well as trash cans and recycling can. It should be ready to be opened to the public in the spring. Mr. Felix mentioned the stone trails have very deep rut, some are at least a foot deep, that need to be repaired. With the ruts in the stone trails being so deep, there is red brick which was odd. They asked for The Township Engineer to walk the stone trails to see if there is something to do to prevent the washouts, Mr. Reed agreed that it would be good to have someone look at the area and provide any suggestions. Mr. Felix also mentioned that vegetation should be cut back on several of the paved trails. Ms. Bailey will talk to Mr. Ebersole about the trimming and the washout trails.
- c. Old Trolley Line Park – The cameras should be installed by late September or early October. The Public Works have done the trenching for the conduit. Lancaster Conservancy moved the entrance for the trails that had been cut, down more towards Koser Road. They have cut in several different trails. Archery hunting is allowed on the Conservancy property. Mr. Felix asked if you are in violation if you park in the Old Trolley Line Park parking lot and have a weapon in your car to be used on the Conservancy Property. It would only be a bow not a firearm.
- d. Park Pavilion – Rental Fee:

Township Staff is proposing an increase in the rental fees from \$20.00 to \$30.00 for a resident of the Township; and \$30.00 to \$50.00 for non-residents. The last increase was made in 2021. This increase would keep us more in line with surrounding municipalities. The non-resident rentals far outweigh the number of residents that are renting the pavilions.

A motion was made by Adam Reed and seconded by John L. Felix, Jr. to recommend to the Board of Supervisors that they approve the pavilion rental increase beginning January 1, 2026, as presented. All members present voted in favor of the motion.

6. Updates on Plans:

The Raffensberger land did not get rezoned to R-2 as was requested by Landmark. They met with Staff and Supervisor Sweigart to see why it was turned down. Mr. Sweigart told them that with R-2, the plans show single family homes but that could change once the plan is submitted for land development. With an R-1 zoning, you could only develop it as single-family homes. Landmark also mentioned the trails would be part of the park area that is dedicated to the Township, but the HOA would be responsible for the trails. The park area they showed on the plans is like 6.9 acres, which is less than the 9 to 10 acres we were hoping for. They asked how many acres the property would be required to either dedicate to the Township or pay fee in lieu of. A lengthy discussion ensued concerning the amount of park property. When Landmark proposes a rezoning again, someone from the Park & Recreation Board could speak during the Public Hearing and let them know what the Park Board is looking for.

7. Other Business:

Mr. Felix asked if it would be possible to post the address of the parks at the parks in case of an emergency. Ms. Bailey will talk to the Roadmaster about getting them posted.

8. Correspondence:

9. The next meeting of the Park and Recreation Board is scheduled to be held on **October 15, 2025** at 7:00 P.M.

10. A motion was made by Adam Reed and seconded by John L. Felix, Jr., to adjourn the meeting at 8:31 P.M. All members present voted in favor of the motion.

Respectfully Submitted,



Patricia J. Bailey, Secretary

Northwest Regional Lancaster County Police Commission
8855 Elizabethtown Road
Elizabethtown, PA 17022

Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on August 26, 2025

1. Chairman Douglas Hottenstein called the meeting to order at 7:00 P.M. in the Mount Joy Township conference room, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Present were Douglas A. Hottenstein, Kevin Baker, John Rudy, Debra Dupler and Rick Gibble. Also in attendance – Chief Mark Mayberry, Marc Hershey and Lisa Heilner.
2. Public Comment: None.
3. Consent Calendar:
 - a. Approval and ratification of the minutes of the June 24, 2025 meeting.
 - b. Accept and ratify the Treasurer's Report for the period of January 1 through July 31, 2025, subject to audit.
 - c. Approve payment of all bills via Bill List #13 through #19 in the amount of \$170,801.14. Ratify payment of all payrolls for the period of June and July 2025, inclusive, in the amount of \$418,284.15, which represents four (4) pay periods.
 - d. Raymond James Pension Account summary from May 30 to July 31, 2025.

A motion was made by John Rudy, seconded by Debra Dupler to approve items a. through d. of the Consent Calendar as presented. All members present voted in favor of the motion.

4. New Business:

Phil Rudy of White Rudy LLC was in attendance to present the 2024 Audit. Phil commended the budgeting and financial soundness in his report to the Commission. Debra Dupler made a motion, seconded by Kevin Baker to approve the 2024 Audit. All members present voted in favor of the motion.

Ashley Wise from Conrad Siegel was in attendance to present the Actuarial Valuation of the uniformed police pension fund. The pension fund currently is nearly 98% funded. It was recommended that Sean Dolan and Jim McCurdy from Raymond James be in attendance at a meeting in the fall to present a performance review of the pension fund. Debra Dupler made a motion, seconded by Kevin Baker to accept the Actuarial Valuation as presented. All members present voted in favor of the motion.

Sergeant Aaron McCoy spoke about the need for increased security regarding the use of cellular phones for department business, especially information containing sensitive criminal justice data. At the present time, the department has 3 patrol phones, however officers increasingly are using their personal phones to send and receive law enforcement information. In the current climate, the possibility of a personal phone being subpoenaed is an increasing possibility. A quote has been obtained from AT&T to purchase 20 Smartphone 16s and a monthly cost of \$859.80 for the plan. This would be a two-year agreement. Having a phone in the office for administrative use was also recommended. After discussion, Debra Dupler made a motion to approve the purchase of cellular phones and a corresponding plan from FirstNet AT&T for the department. The motion was seconded by John Rudy and all members present voted in favor of the motion.

Sergeant McCoy gave an update to the Commission on the status of drone use in law enforcement. Currently the Department has a DJI drone, however the availability of obtaining batteries, which are made in China, is in jeopardy. The batteries are being blocked upon entrance to the US because they are purportedly manufactured in China using child labor. The federal government is a proponent for the use of Skydeo Drones, which are made in the United States. A Skydeo Drone, purchased through Axon, is currently being sold for approximately \$75,000. Our current DJI drone was purchased for \$14K. It was suggested that Sergeant McCoy attempt to find batteries for our DJI Drone before they are completely unavailable in the United States.

5. Old Business:

Chief Mayberry advised that Security Fence Company has installed the new gate and secure fencing and it is now operational. The secure area has already been used several times.

Cones With A Cop in conjunction with Elizabethtown Borough Police at Udder Bliss has concluded. All three events were successful and well attended.

Chief Mayberry reported that six certified officer applicants have been interviewed, and there are several well qualified applicants.

Tasers have shipped and should be operational in the next several weeks.

Two new Kenwood portable radios have arrived and placed in service.

National Night Out was held on August 5 and was again a very successful and well-run event.

6. Advisements:

- a. Sergeant Adam Shope and Sergeant Seth Arnold are now certified DRONE pilots
- b. NWRPD is approved to participate in the Aggressive Driving Enforcement Program. The wave runs from July 7 to August 17. Our agency was allocated \$2850 for enforcement.
- c. Officer Abby Shaeffer completed her Child Safety Seat recertification.
- d. Officer Tyler Seidel and K9 Arlo did a K9 demonstration at Masonic Village.
- e. Officer Brad Redinger and Detective Chuck Tobias completed a five-day Pennsylvania State Police Profiling Training.
- f. Officer Danny Gordon completed a five-day Vigr Active Shooter Training.

7. Correspondence:

- a. Calls for Service – June and July 2025
- b. Police Activity Report – June and July 2025
- c. Overtime Report – June and July 2025
- d. Police Cruiser Mileage Chart – June and July 2025

8. Other Business: Sergeant McCoy asked about the possibility of the Commission considering adopting a prior service pension buy back option. Marc Hershey will contact Ashley Wise of Conrad Siegel to inquire about the process and costs involved in doing that.

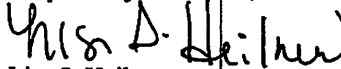
Marc Hershey presented the 2026 MMO paperwork for both the uniformed and non-uniformed pension plans. He reported that the 2026 budget process will begin with a meeting between himself, Sgt. Bryant and Chief Mayberry next week. He will have a first draft budget for the September meeting of the Commission.

The next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held September 23, 2025 at 7 p.m. at the Mount Joy Township Municipal Building.

A motion was made by Kevin Baker, seconded by Rick Gible to adjourn the meeting at 8:26 p.m. All members voted in favor of the motion.

An executive session was held immediately following the meeting. Any official action to be taken based upon discussion will occur at an open public meeting.

Respectfully Submitted,



Lisa S. Heilner
Assistant Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission

EAWA WORK SESSION MEETING MINUTES
September 3, 2025 - 6:30 PM

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Chuck Brewer and Rob Reale. Also present were: Austin Calaman, Authority Manager; Jason Bock, Operations Manager; Michael Krieger, Engineer; Jeffrey Shank, Solicitor and Donna Bissinger, Admin Assistant. Not present: Rick Erb, board member; Michele Powl, Business Manager; and Jill Gebhart, Admin Assistant. Members of the Public: Jeremy Zimmerman – Cornwall CU4RD.

2. **PUBLIC COMMENT:** None

3. **REPORTS:**

a. **Manager's Report:**

- i. **GHD Cost Comparison for Well 6/7:** As part of our discussions in both July and August, the Board was determining if EAWA should build a new Well 6/7 building vs. renovating and adding a separate electrical building to the existing site. GHD was tasked with providing a preliminary cost comparison which has been provided as part of the packet supplied to the board.

Action: "The Board directs GHD to modify the existing plans for accommodations to include a new building at Well 6/7 with the ability for future expansion, treatment, etc." not to exceed \$100,000.

Motion: K Murphy **Second:** R Reale **Approved**

- ii. **EAWA Personnel Policy Manual Review:** Back in April/May, the Board decided to look at the Personnel Policy Manual to make some updates, revisions, etc. A small committee was formed which met on several occasions to review the entire manual while also sharing it with Mike Miller of Eckert Seamans who is EAWA's labor attorney. A revised copy of the manual with the incorporated changes from the committee and labor attorney was provided to the board. A redline copy can be provided as well. We're looking to act on this in October.
- iii. **Proposal for LCR Support – 120Water:** As part of the Federal Governments new regulations concerning lead and copper, EAWA and other water systems must adhere to the new guidelines. They include many things with the top items being service line inventory (both public and private, testing, replacement and communication). 120Water is one of the top companies to help systems adhere and maintain compliance with DEP and the EPA. They manage inventory, mapping and assistance with submissions, mailings, etc. when those milestones arise. Included are two proposals, one for a single year and one for two years. For context, the previous and current authority managers had lengthy conversations about this. The previous authority manager suggested that we

move to a system like 120water and that he would have done so if he knew the hoops he needed to jump through to submit the initial inventory back in October 2024. Additionally, 120Water offers a service called predictive modeling which can be used to satisfy unknown services without having to field verify with excavation. This would be in addition to the proposal amount and can be evaluated after the inventory is built and updated.

The authority manager requested that the board review the report for this proposal to be voted on at the Monday Board Meeting.

- b. **Operations Manager's Report:** Was provided by Bock to the board for their review. He noted that the well levels are dropping, and the fall hydrant flushing will be September 14-28th to clear sediment in the lines.
- c. **Engineer's Report:** Kreiger reported to the board. The Water Main Project for Poplar Street is complete. The Water Main Replacement for High Street- Permitting continues and instead of drilling under the tracks they will open cut under the bridge. They have submitted the permits for the Well 6 & 7 Upgrade Project and the Existing Membrane replacement will be installed in October. They are working on permits for Public Water Supply with DEP, Water Allocation Assistance and Permit modifications for West Ridge and Groff Storage Tanks.

4. UNFINISHED BUSINESS:

- a. **Rate Study Proposal:** At August's Board meeting, we discussed having a cost of service/rate study completed for the authority. There was a suggestion for getting additional quotes/proposals for comparison which we were able to do. Right now, we have a proposal from UFS, Raftelis and Waterworth. The authority manager also connected with Manheim Area Water and Sewer Authority, and they mentioned that they used their engineer to perform their cost of service/rate study. They used Spots, Stevens and McCoy who Calaman has worked with in the past in a strategic planning capacity. They also mentioned that they are working with Waterworth, which is the 3rd proposal. Waterworth provides both cost of service and year over year budgeting/financial planning with rate projections.

This proposal has been tabled until the next board meeting.

5. NEW BUSINESS: None

- 6. **BOARD MEMBER'S REMARKS:** Brewer inquired about the progress of the meter replacement project. Currently 750 have been replaced in the borough. He also asked about the Borough Utility Abandonment Ordinance. There has been no update.

7. EXECUTIVE SESSION: None

8. ADJOURN: 8:34 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** C Brewere

Approved

Respectfully submitted,

A Calaman, Authority Manager

Approved at 10/13/2025 Meeting

EAWA BOARD MEETING MINUTES
September 8, 2025 - 6:30 PM

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Rick Erb, Rob Reale Jr and Chuck Brewer. Also present were: Austin Calaman, Authority Manager; Jeffrey Shank, Solicitor; Michele Powl, Business Manager; and Jill Gebhart, Admin Assistant. Not present: Jason Bock, Operations Manager; Michael Krieger, Engineer; Donna Bissinger, Admin Assistant. Members of the Public: Jonathan Byler, Cornwall Properties.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG:**
3. **PUBLIC COMMENT:** Jonathan Byler with Cornwall Properties stated they were going to submit one of two development plans to Cornwall Borough, depending on EAWA decision to sell a portion of property by Cornwall Quarry. He asked if he could answer any questions for the Board regarding the sale of a portion of EAWA property for access road to development. Brewer asked if the number of units changed. Byler said it is now 112 duplex units, based on setback requirements.
4. **APPROVAL OF PREVIOUS MINUTES:**

Action: "That the Board approves the Work Session minutes of 8/6/2025 and the Board Meeting Minutes of 8/11/2025, as presented."

Motion: K Murphy **Second:** C Brewer **Approved**

5. REPORTS:

a. Manager's Report:

i. PENNVEST Payment Request Application #6:

Action: "The Board approves submission of the Payment Request #6 to PENNVEST in the amount of \$ \$502,435.04, which reimburses EAWA expenses for engineering, legal, and Phase 1 construction expenses for the Cast Iron Main Replacement Project."

It was noted that payment does not include legal invoices.

Motion: K Murphy **Second:** J McCloud **Approved**

ii. Authorizing Phase 2 Water Main Replacement Project Award to Joao & Bradley Construction Co., Inc:

Action: "MOTION, authorizing Award to Joao & Bradley Construction Co., Inc. in amount of \$3,114,562.50, conditioned upon final settlement of EAWA's

PENNVEST loan, in accordance with the PA Local Government Unit Debt Act..”

Motion: C Brewer **Second:** K Murphy **Approved**

iii. Bill of Sale for Stoneybrook Phase 3A:

Action: “The Board approves the conditional bill of sale for Stoneybrook Phase 3A, pending execution and receipt of all necessary documentation and financial security.”

This was tabled to next month’s meeting due to waiting on documentation.

b. Operations Manager’s Report: was presented at Work Session meeting.

c. Engineer’s Report: was presented at Work Session meeting.

d. Financial Reports:

- i. Paid Bills Detail (*Operating Fund*) (08/25/25) distributed with package (\$69,171.66 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (08/25/25) distributed with package (\$102,812.13 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of August YTD, distributed with package. Balance: \$1,321,304.17, Expenditures: \$190,726.00 & Income: \$144,387.79;
- iv. Statement of *Capital* Revenues & Expenditures for period of August YTD, distributed with package. Balance: \$9,010,533.40, Expenditures: \$242,249.73 & Income: \$1,307,919.22.

Action: “That the Board accepts the August Statement of Revenues & Expenditures (Actual vs. Budget).”

Motion: K Murphy **Second:** J McCloud **Approved**

6. UNFINISHED BUSINESS:

- a. **Rate Study Proposal:** At August’s Board meeting, we discussed having a cost of service/rate study completed for the authority. There was a suggestion for getting additional quotes/proposals for comparison which we were able to do. Right now, we have a proposal from UFS, Raftelis and Waterworth. I did also connect with Manheim Area Water and Sewer Authority, and they mentioned that they used their engineer to perform their cost of service/rate study. They used Spots, Stevens and McCoy who I have worked with in the past in a strategic planning capacity. They also mentioned that they are

working with Waterworth which is the 3rd proposal. Waterworth provides both cost of service and year over year budgeting/financial planning with rate projections.

Discussion ensued on details of each proposal noting differences in what is offered. UFS typically bills at end of service and can have report 8-10 weeks after data provided. UFS costs \$18,500 plus \$1,500 per year. 5 years would cost \$24,500. Raftelis bills on % completion of rate study and could have report by late November at \$42,500 for 5 years. Waterworth bills up front and timing would be contingent on getting information from EAWA. Waterworth 3 year rate study would be \$21,972 which includes a yearly cost of buying their budget planning software. EAWA could run Waterworth software for different rate designs at any time.

Action: "The Board accepts the proposal from Utility Financial Solutions for a 5-year rate study plan at price of \$24,500."

Motion: K Murphy

Second: R Reale Jr

Approved

- b. **Proposal for LCR Support – 120Water:** As part of the Federal Governments new regulations concerning lead and copper, EAWA and other water systems must adhere to the new guidelines. They include many things with the top items being service line inventory (both public and private, testing, replacement and communication). 120Water is one of the top companies to help systems adhere and maintain compliance with DEP and the EPA. They manage inventory, mapping and assistance with submissions, mailings, etc... when those milestones arise. Included are two proposals, one for a single year and one for two years. For context, Del and I had lengthy conversations about this, and he also suggested that we move to a system like 120water. He would have done it if he knew the hoops he needed to jump through to submit the initial inventory back in October 2024. Additionally, 120Water offers a service called predictive modeling which can be used to satisfy unknown services without having to field verify with excavation. This would be in addition to the proposal amount and can be evaluated after the inventory is built and updated.

Action: "The Board accepts the ____ year proposal from 120water for a price of _____."

This was tabled until October work session.

7. NEW BUSINESS: None

8. BILLS PAYABLE: Refer to Unpaid Report.

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$33,169.31 (09/08/25) and Unpaid *Capital* Fund Bills Detail totaling \$1,013,701.65 (09/08/25)."

Motion: K Murphy **Second:** R Sheidy **Approved**

- 9. BOARD MEMBER'S REMARKS:** Treese called an executive session after board meeting for a decision on sale of property for Cornwall Properties. Treese also discussed changing priorities of our projects. After talking with Calaman and operations manager, Treese came to understand that adding the 3rd skid at the plant can be set aside from top priority. Adding the 3rd skid was not due to capacity but from demands of cleaning from a lack of pretreatment. Wells 6 & 7 project is now priority to boost our system and can consider a non-block building to reduce costs. High St project is 90 % designed by GHD, for next phase of cast iron main replacement outside of PennVest. HRG could do the PennVest work and GHD do the design for High St and Market St. Both being state roads, big ticket items, and to connect the projects; priority will be moved to later. More in-depth discussion on re-ordering priorities will be at the Special Session 9/20/25.

10. EXECUTIVE SESSION:

11. ADJOURN: 7:55 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** J McCloud **Approved**

Respectfully submitted,

A Calaman, Authority Manager

Approved at 10/13/2025 Meeting

EAWA SPECIAL MEETING MINUTES SEPTEMBER 20, 2025 - 8:00 AM

CALL TO ORDER: The EAWA Board meeting was called to order at 8:00 A.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Rick Erb, Rob Reale Jr and Chuck Brewer. Also present were Austin Calaman, Authority Manager; Jason Bock, Operations Manager; and Michele Powl, Business Manager. Not present: Michael Krieger, Engineer; Donna Bissinger, Admin Assistant and Jill Gebhart Admin Assistant. Members of the Public: None

1. PUBLIC COMMENT: None

2. REPORTS:

a. Manager's Report

i. Discussion of DRAFT 2026 Operations and Maintenance Budget (Notes/Summary Provided)

Revenue

- Overall – I went on the conservative side when it comes to projecting revenues. I used 35% of the last quarter (summer months- highest months) revenue since the 4th quarter revenue doesn't hit until 2026. I also included the 3.5% rate increase which should reflect an increase of 3.5% on revenue. I also kept total customer count relatively the same to be conservative on the addition of new customers.

Expenses

- Overall, for the distribution/plant expenses, I kept everything relatively conservative based on the data I have to date regarding this year's budget compared to actuals. I wanted to note that the biggest driver to the increase in costs is to meet the regulations set forth by DEP and the EPA. Examples are LCR, Cross Connection, etc... Plant expenses were similar with the largest increases being plan maintenance. For admin, the biggest item of discussion is the health insurance renewal costs. Other than that, nothing crazy as far as adjustments but some items did have some additions or increases based on postage or existing contract increases.

Debt Service

- An item to keep in mind is that when the PennVest work is complete, the debt service will be about \$100K per month or \$1.2M a year. This, in addition with the existing debt service of \$815K (paid off in 2031), would have us paying over \$2M in debt service payments from 28/29-31.

Questions/Comments:

- Rich asked about our electric costs and usage increase. Staff will investigate the existing power supply contracts to confirm any increases as well as estimation on increased usage based on demand.

ii. Discussion of DRAFT 2026-2030 DRAFT Capital Improvement Plan (Notes/Summary Provided)

Water Storage

- We pushed the painting and refurb of the Buckingham tank to 2026 to ensure the proper timing for taking the tank offline (lowest demand). The contract has already been executed so we should be in good shape as it relates to the budgetary placeholder. Looking into the future, we will continue to paint and refurb tanks based on the inspection reports we receive. Right now, we're looking at Groff being the next tank followed by West Ridge. Each of the tank projects will be spaced out to provide time between projects.

Water Production

- There are several bigger ticket items in this group of projects. The Clearwell bypass project is partially funded through PA Gaming Grant funds, which should help reduce the financial impact. That project will provide an ability to bypass the Clearwell for cleaning and emergency purposes.
- Well 6/7 has been discussed at length. The board voted to proceed with a new building which does increase that cost by about a million, but staff will look to value engineer where possible. We will also work to expedite that project as much as possible since it is a top priority.
- VFD Installation is another project which has broken out to cover all the remaining wells. Originally, they were spaced out but we will try and work with our vendors to see if the pricing could be better to do them at once. We'll just need to work with our SCADA integrator to ensure proper configuration.
- There are a couple notes about the Conewago intake and pump replacement. These currently do not have monetary figures in them for the next 5-years but I wanted to keep them on the Board's radar looking beyond the 5-year mark.
- Back Creek and Conewago allocation improvements are really placeholders for now. We're working with GHD on a path forward with some preliminary buckets for funds to get us through this year. Beyond that, we'll need to remain vigilant that additional costs may be incurred based on the PADEP's response to our plan.
- Additional Well Development has been a topic for some time. With the focus on the new well 6/7 building, we can aim to focus our efforts on a potential well down in that area where we can pipe it back to well 6/7 for treatment. This would be a cost savings in lieu of building and implementing treatment at the site of a new well, wherever that may be.

Water Treatment

- **3rd Skid** - this has been a discussion point for some time now. The purpose, from operations perspective was due to the constant fouling of the membranes and the need to constantly clean each skid without any redundancy. For example, once one skid goes down for cleaning, the other skid now takes the full load of cleaning. This causes that skid to become dirty and needs to be cleaned as soon as the other is done. We also can't run both skids at the same time without draining the wet well, i.e. we have a hydraulic chokepoint. Adding the 3rd skid would be limited in production until the choke point is resolved. A curveball to this discussion is if the Boro pushes for waste neutralization coming from the plant. Del has conversations with them but nobody else knows the details of the

discussion. Tying the 3rd skid to capacity would also allow for that project to be driven by development. That's not to say that implementing the 3rd skid should wait that long. The goal is to make adjustments to eliminate the frequent cleaning. This would be a Phase 2/3 project.

- **Hydraulic Choke Point** – This has shifted to be the priority project so that we can set ourselves up for the future as far as capacity. GHD is currently looking over historical drawings to see if they can identify the culprit. They did mention that back when the new plant was built there was supposed to be some work done at the reservoir and wet well due to undersized piping, but it wasn't included in the project. We also discussed incorporating improvements at the old plant to add A/C, electrical upgrades, VFD's, larger pump, etc. Consider this a phase 1 approach looking at 26/27 timeline.
- **Pre-treatment/DB's/TOC** – This is an item that EAWA and other municipalities with surface water plants continue to battle. With us not having pre-treatment, we add coagulant directly into the membranes along with chlorine which causes the membranes to fowl and become less effective. We have made strides to solve some of the issues coming from the reservoir like the SolarBee mixers which were approved in July. We're anxious to see what the impact of that will be along with some operational changes which could assist in battling DB's. That said, we could benefit from looking at a PILOT study for Pre-Treatment since most, if not all, surface water plants build today include pre-treatment of some kind. This would be a standalone project should a plan be put in place to add pre-treatment. There may be alternative technologies as well so we will continue to do our research.

Fleet

- The biggest thing to note with the fleet is the addition of a Vac truck. With the lead and copper inventory confirmation and day-to-day operations, efficiency can be gained by having our own hydrovac truck vs. having to rely on a contractor like Ebersoles. We had one in Lewes and it was our most used piece of equipment across the water, sewer and storm utilities. It allows you to safely vac and get a trench or area in lieu of using a piece of equipment or by doing it by hand. We also add the replacement of an ops vehicle and the admin vehicle which both will be over 10 years old by the time we get to 2030.

Admin and Support

- This is a new section I added. I wanted to include items like HVAC, Computers/Servers and meters here. The HVAC is on the budget due to the unreliable nature of our geothermal units and that they are undersized for the building based on a previous study that was done. This was a carryover from Del who had an estimate prepared which I had updated for this budget. I added the computers and servers because they too would be a capital expense which would be on a reoccurring replacement program of 5 years or so. The planned meter replacements are one off's from the existing project with Sensus, LB Water and Kentrel.

Cast Iron Main Replacement

- Right now, we're on track to potentially include all 5 phases of the initial PennVEST scope based on the pricing coming in from phase 1 and 2 significantly under budget. I want to preface that this is pending PennVEST approval since "phase 3" was originally left out due to the \$20M cap in funding. Looking ahead, the 2nd round of PennVEST funds would be focused on State roads like Market and High St. With GHD having the majority of the design complete for W. High, we can continue to have them do the engineering and construction phase services while having HRG handle the PennVEST work. This was confirmed with GHD but not with HRG. The reason for the split duties is simply because Del has GHD do the initial engineering which was a tall task due to the limited space and Amtrack crossings. I believe the original intent was to fund E/W high from the capital fund but with cost estimates for \$4M+ for just W. High, it pushes the project into the realm of needing funding.

iii. Discussion of Cash Flow Graph

- The Board utilized the cash flow model to run scenarios based on revenues/rates/etc...

3. UNFINISHED BUSINESS: None

4. NEW BUSINESS: None

5. BOARD MEMBER'S REMARKS:

6. EXECUTIVE SESSION: None

7. ADJOURN: 11:36 AM

Action: "That the Board adjourns the regular meeting."

Motion: **K Murphy** **Second:** **J McCloud** **Approved**

Respectfully submitted,

A Calaman, Authority Manager

Approved at 10/13/2025 Meeting

Municipal Emergency Services Authority (MESA)
Agency Incident Report
Call Totals by Class
September 2025

Municipality	Class 1	Class 2	Class 3	Other	Total
Columbia Borough	21	0	8	0	29
Conoy Township	9	7	8	1	25
Dauphin County - Conewago Township	2	1	1	0	4
Dauphin County - Londonderry Township	1	0	1	0	2
Dauphin County - Other	0	0	1	1	2
East Donegal Township	35	10	23	5	73
East Hempfield Township	1	0	1	0	2
Elizabethtown Borough	74	19	54	23	170
Lebanon County	0	0	0	0	0
Manheim Borough	0	0	0	0	0
Manor Township	3	0	0	0	3
Marietta Borough	7	3	15	0	25
Mount Joy Borough	16	1	2	0	19
Mount Joy Township	48	19	35	3	105
Mountville Borough	0	0	0	0	0
Penn Township	0	0	0	0	0
Rapho Township	8	2	0	0	10
West Donegal Township	65	16	54	0	135
West Hempfield Township	6	1	1	0	8
York County	14	0	2	0	16
Total Dispatches	310	79	206	33	628

Dauphin County - other: Middletown Borough, Royaltown Borough

Municipal Emergency Services Authority (MESA)
Agency Incident Breakout
September 2025

Incident Type

Medical	561
Public Service	16
Cardiac Arrest (class 1)	2
Vehicle Accident	23
Fire call	0
Gas leak	0
EMS activity	7
Routine Transport	19

<u>Mututal Aid</u>	<u>Covered</u>	<u>Assisted</u>
Dauphin Medic 4	0	0
Dauphin Medic 7-3 (SCEMS)	1	0
Lancaster EMS (06)	0	1
Lebanon County	0	0
Penn State Life Lion EMS (77/41)	44	3

<u>Receiving Facility</u>		<u>Disposition</u>	
Penn Medicine Lancaster General	222	Cancelled	28
Penn State - Hershey	106	DOA	0
Penn State - Lancaster	98	No patient found	39
UPMC - Community Osteopathic	1	Non-Treat/Transport	55
UPMC - Lititz	2	Recalled	33
UPMC - Harrisburg	1	Standby (fire, sporting/ special event)	7
UPMC - York Memorial	1	Transported	436
Wellspan Good Samaritan Hospital	0	Treat/no transport	3
Wellspan York	3	Other	27
Other	2		

Municipal Emergency Services Authority (MESA)
Agency Incident Report
Call Totals by Class
January 1 – September 30, 2025

Municipality	Class 1	Class 2	Class 3	Other	Total
Columbia Borough	240	19	74	0	333
Conoy Township	102	22	64	1	189
Dauphin County - Conewago Township	14	3	2	0	19
Dauphin County - Londonderry Township	25	7	11	0	43
Dauphin County - Other	5	0	2	1	8
East Donegal Township	273	84	236	41	634
East Hempfield Township	9	2	1	0	12
Elizabethtown Borough	562	140	484	217	1403
Lebanon County	5	1	2	0	8
Manheim Borough	2	0	0	0	2
Manor Township	13	4	3	0	20
Marietta Borough	94	38	105	0	237
Mount Joy Borough	200	20	44	0	264
Mount Joy Township	438	109	317	39	903
Mountville Borough	3	0	1	0	4
Penn Township	4	0	0	0	4
Rapho Township	101	14	28	1	144
West Donegal Township	563	148	437	6	1154
West Hempfield Township	52	11	26	0	89
York County	74	3	13	0	90
Total Dispatches	2779	625	1850	306	5,560

Dauphin Co. "Other" = Middletown Borough, Royalton Borough

Incident Type

Mututal Aid	Covered	Assisted
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Receiving Facility

Penn Medicine Lancaster General	1,913	Cancelled	282
Penn State - Hershey	990	DOA	34
Penn State - Lancaster	824	No patient found	279
UPMC - Osteo (Harrisburg)	9	Non-Treat/Transport	460
UPMC - Lititz	38	Recalled	316
UPMC - Harrisburg	11	Standby (fire, sporting event, special event)	62
UPMC - York Memorial	4	Transported	3,826
Wellspan Ephrata Community Hospital	1	Treat/no transport	19
Wellspan Good Samaritan Hospital	2	Other	282
Wellspan York	23		
Other	11		

Disposition

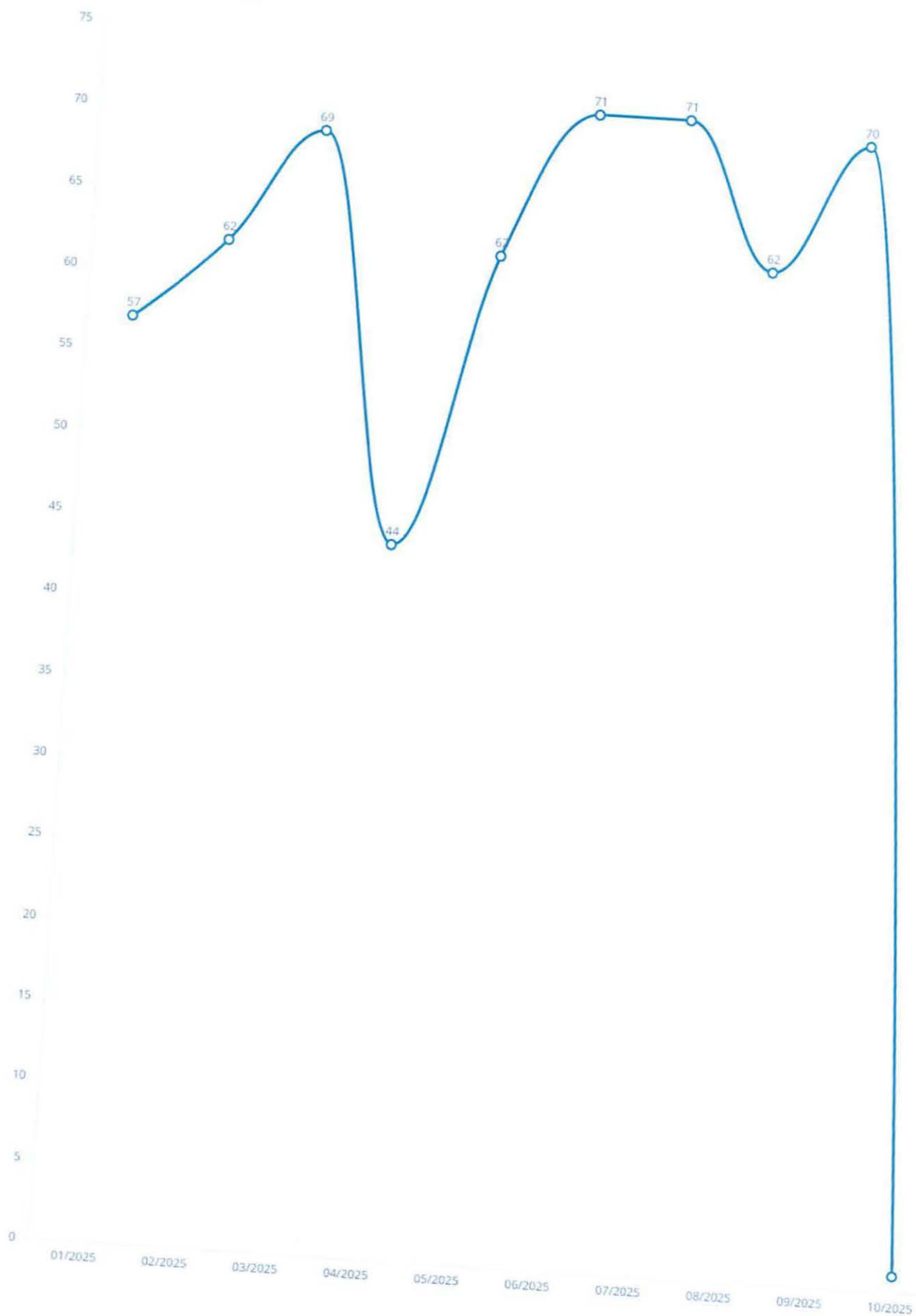
Elizabethtown Fire Department

Incident Count this Month

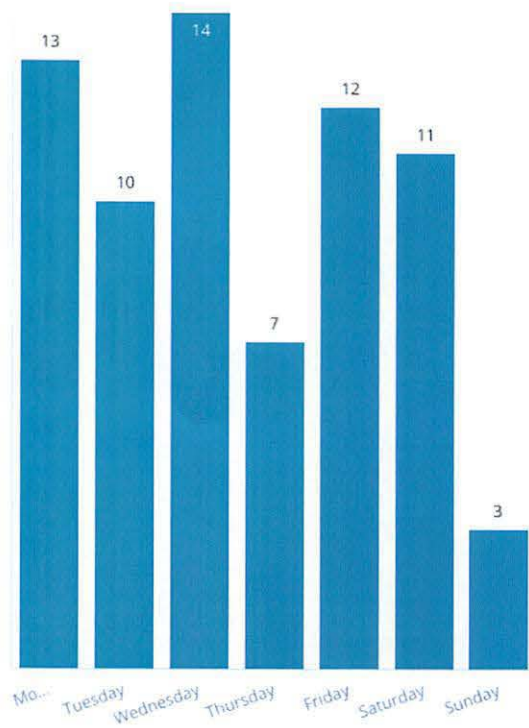
Count of Incidents

70

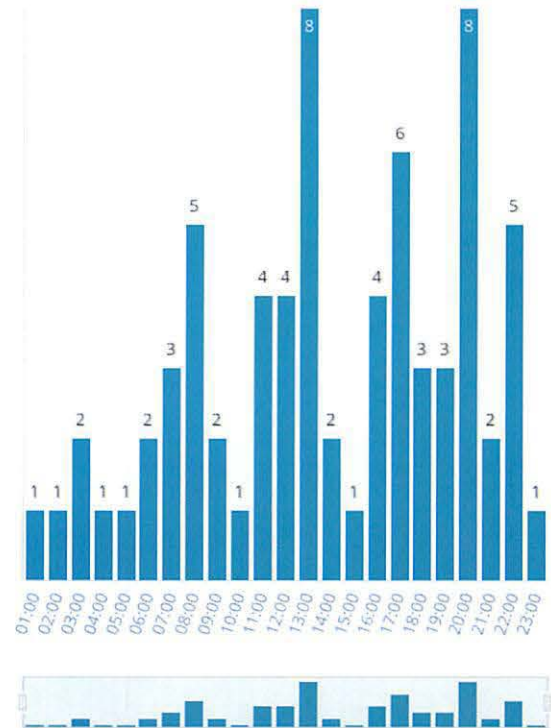
Incident Count by Month (This Year)



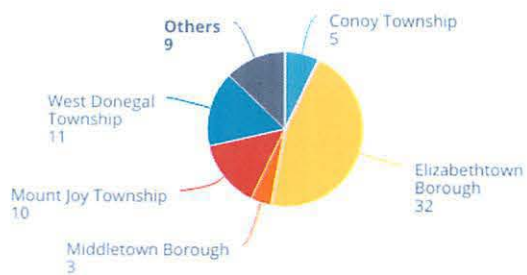
Incident Count by Day of Week



Incident Count by Hour of Day



Incident Responses by District



Incident Type Group	Incident Type	Incident Number
100 - Fire	Brush or brush-and-grass mixture fire	1
	Building fire	1
	Passenger vehicle fire	1
300 - Rescue & EMS	Extrication of victim(s) from vehicle	1
	Extrication, rescue, other	1
	Medical assist, assist EMS crew	1
	Motor vehicle accident with injuries	7
	Motor vehicle accident with no injuries.	1
	Uncon. AED	1
400 - Hazardous Condition	Aircraft standby	1
	Gas leak (natural gas or LPG)	1
500 - Service Call	Animal problem	1
	Cover assignment, standby, moveup	2
	Fire Police	7
	Lock-out	1
600 - Good Intent Call	Authorized controlled burning	4
	Dispatched & canceled en route	20
	Smoke scare, odor of smoke	4
700 - False Alarm	Alarm system activation, no fire - unintentional	2
	Alarm system sounded due to malfunction	7
	Carbon monoxide detector activation, no CO	1
	False alarm or false call, other	3
	Smoke detector activation, no fire - unintentional	1

Elizabethtown Fire Department

District	Location Street Address	Incident Type
Conewago Township	HERSHEY Road	Motor vehicle accident with injuries
Conoy Township	101 GOVERNOR STABLE Road	Fire Police
	1897 RIVER Road	Dispatched & canceled en route
	VINTAGE DR & STACKSTOWN Road	Fire Police
East Hempfield Township	101 CHAMP Boulevard	Dispatched & canceled en route
East Petersburg Borough	6076 PINE Street	Fire Police
Elizabethtown Borough	1 KEN Lane	Lock-out
	125 East HIGH Street	Brush or brush-and-grass mixture fire
	129 East PARK Street	Alarm system sounded due to malfunction
	155 East PARK Street	Medical assist, assist EMS crew
	171 North MOUNT JOY Street	Cover assignment, standby, moveup
	258 North POPLAR Street	Dispatched & canceled en route
	29 South CHERRY Alley	Dispatched & canceled en route
	320 South MARKET Street	Extrication, rescue, other
	332 West HIGH Street	Authorized controlled burning
	41 South POPLAR Street	Alarm system sounded due to malfunction False alarm or false call, other
	50 South WILSON Avenue	Smoke scare, odor of smoke
	503 East HIGH Street	Extrication of victim(s) from vehicle
	584 MOUNT GRETNAL Road	Motor vehicle accident with injuries
	595 RIDGEVIEW Avenue	Alarm system sounded due to malfunction Smoke detector activation, no fire - unintentional
	600 East HIGH Street	Fire Police
	625 North HOLLY Street	Fire Police
	701 East WILLOW Street	Smoke scare, odor of smoke
	81 MAYTOWN Avenue	Dispatched & canceled en route
	855 E CEDAR Street	Passenger vehicle fire
	931 OLD ELIZABETHTOWN Road	Carbon monoxide detector activation, no CO
	East HIGH ST & S LOCUST Street	Motor vehicle accident with injuries
	East PARK ST & S CHESTNUT Street	Alarm system activation, no fire - unintentional
	MASONIC DR & TURNPIKE Road	Fire Police

District	Location Street Address	Incident Type
Elizabethtown Borough	South MARKET Street	Motor vehicle accident with injuries
	South PEACH ALY & W BAINBRIDGE Street	Dispatched & canceled en route
Londonderry Township	LAUFFER Road	Dispatched & canceled en route
Lower Swatara Township	513 AIRPORT Drive	Aircraft standby
Middletown Borough	14 DRIFTWOOD BUILDING	Dispatched & canceled en route
	227 East HIGH Street	Dispatched & canceled en route
	327 ANN Street	Dispatched & canceled en route
Mount Joy Borough	328 SASSAFRAS Terrace	Dispatched & canceled en route
Mount Joy Township	112 ROUTE 283 West	Motor vehicle accident with injuries
	2190 MILL Road	Dispatched & canceled en route
	349 RADIO Road	Animal problem
	35 MILTON GROVE Road North	Smoke scare, odor of smoke
	355 HERSHEY Road	Authorized controlled burning
	523 HERSHEY Road	Dispatched & canceled en route
	570 PROSPECT Road	Authorized controlled burning
	636 MOUNT GRETNAL Road	Motor vehicle accident with no injuries.
	HERSHEY Road	Motor vehicle accident with injuries
Rapho Township	ELIZABETHTOWN RD & N COLEBROOK Road	Dispatched & canceled en route
South Annville Township	1231 MOUNT WILSON Road	Building fire
South Londonderry Township	247 FENCE POST Lane	Dispatched & canceled en route
West Donegal Township	1125 TURNPIKE Road	Cover assignment, standby, moveup
	116 ROOSEVELT Drive	Dispatched & canceled en route
	1499 ZEAGER Road	Alarm system sounded due to malfunction False alarm or false call, other
	1670 North MARKET Street	Motor vehicle accident with injuries
	22 BLACK HAWK Lane	Alarm system activation, no fire - unintentional
	240 JAMES BUCHANAN Drive	Smoke scare, odor of smoke
	37 WALNUT Run	Gas leak (natural gas or LPG)
	441 FORD Drive	Uncon. AED
	60 GREENBRIAR Drive	Dispatched & canceled en route

District	Location Street Address	Incident Type
West Donegal Township	82 FREYS Road	Dispatched & canceled en route



RHEEMS FIRE DEPARTMENT

Monthly Report - September 2025

<u>Incident Type</u>	<u>Month</u>	<u>2025</u>	<u>Municipality</u>	<u>Month</u>	<u>2025</u>
Vehicle Accidents	5	47	Conoy Township	0	2
Vehicle Entrapments	1	12	East Donegal Township	0	10
Vehicle Fire	1	16	Elizabethtown Borough	4	20
Building Fire	3	58	Marietta Borough	0	5
Chimney Fire	0	0	Mount Joy Borough	1	17
Brush/Trash Fire	1	20	Mount Joy Township	13	127
Technical Rescue	0	13	Rapho Township	0	16
CO Incident	0	3	West Donegal Township	2	66
Gas Leak	2	12	West Hempfield Township	0	1
HAZMAT/Spill Control	0	5	Other / Out Of County	3	17
Investigations	3	28			
Fire Alarm	2	16			
EMS Call Any Type	1	23			
Assist PD	0	0			
Public Service	2	12			
Fire or Rescue Other	1	8			
Transfers/Standbys	1	8			
TOTAL	23	281	TOTAL	23	281

<u>PERSONNEL HOURS</u>	<u>MONTH</u>			<u>2025</u>			
	Personnel	Hours	% Total Time	Personnel	Hours	% Total Time	
Response to Alarms	145	62:48:00	20.02%	1974	904:31:00	19.24%	
Station Level Training	74	99:00:00	31.56%	374	803:15:00	17.08%	
Certified Training			0.00%	84	337:00:00	7.17%	
Training Prepration & Set-Up	1	1:30:00	0.48%	6	6:00:00	0.13%	
Duty Crew/Station Staffing	64	81:21:00	25.94%	777	1447:53:00	30.79%	
Administration	10	26:15:00	8.37%	174	329:40:00	7.01%	
Fund Raising	1	0:30:00	0.16%	51	41:45:00	0.89%	
Support Staff Functions			0.00%	9	27:30:00	0.58%	
Funeral Details			0.00%	5	10:00:00	0.21%	
Meetings	13	25:45:00	8.21%	162	248:15:00	5.28%	
Rig Checks	10	10:15:00	3.27%	302	215:55:00	4.59%	
Apparatus Maintenance	1	1:00:00	0.32%	11	17:30:00	0.37%	
Equipment Maintenance	1	2:15:00	0.72%	13	11:45:00	0.25%	
Facilities Maintenance			0.00%	19	36:45:00	0.78%	
Municipal Meetings	1	0:30:00	0.16%	9	11:15:00	0.24%	
Public Education / Relations			0.00%	75	234:00:00	4.98%	
Work Detail	10	2:30:00	0.80%	19	19:15:00	0.41%	
TOTAL	331	313:39:00	100.00%	TOTAL	4064	4702:14:00	100.00%

Incident Number	Dispatch Notified Date/Time	Dispatched Incident Type	Address	Cross Streets	Response Zone
2025-281	9/29/2025 8:28	ALARM BELLS; 745-Alarm system activation, no fire - unintentional	129 E Park St		Elizabethtown Borough
2025-259	9/1/2025 13:17	BRUSH FIRE-SMALL; 142-Brush or brush-and-grass mixture fire	125 E High St		Elizabethtown Borough
2025-277	9/25/2025 18:01	VEHICLE ACCIDENT-CLASS 1; 322-Motor vehicle accident with injuries	503 E High St		Elizabethtown Borough
2025-262	9/5/2025 13:06	VEHICLE FIRE; 131-Passenger vehicle fire	1 Alpha Dr		Elizabethtown Borough
2025-270	9/12/2025 17:47	BUILDING-HIGH OCCUPANCY 1A; 111-Building fire	328 Sassafra Terrace		Mount Joy Borough
2025-267	9/9/2025 17:16	FIRE ALARM-RESIDENTIAL; 745-Alarm system activation, no fire - unintentional	812 Westbrooke Dr		Mount Joy Township
2025-279	9/28/2025 9:06	GAS LEAK-1A; 412-Gas leak (natural gas or LPG)	843 Westbrooke Dr		Mount Joy Township
2025-269	9/10/2025 12:37	GAS LEAK-1A; 412-Gas leak (natural gas or LPG)	1584 S Market St		Mount Joy Township
2025-280	9/28/2025 15:20	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	35 Milton Grove Rd N		Mount Joy Township
2025-271	9/15/2025 16:16	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	8 Tia Cir		Mount Joy Township
2025-274	9/22/2025 12:21	INVESTIGATION-OUTSIDE; 651-Smoke scare, odor of smoke	2244 Cloverleaf Rd		Mount Joy Township
2025-272	9/19/2025 8:57	PUBLIC SERVICE-FLOODING; 520-Water problem, other	2086 Andrew Ave		Mount Joy Township
2025-263	9/5/2025 14:27	SEARCH DETAIL; 340-Search for lost person, other	STEEL WAY DR	CLOVERLEAF RD	Mount Joy Township
2025-276	9/24/2025 15:47	VEHICLE ACCIDENT-CLASS 2; 322-Motor vehicle accident with injuries	173 ROUTE 283 E		Mount Joy Township
2025-273	9/21/2025 5:51	VEHICLE ACCIDENT-CLASS 2; 322-Motor vehicle accident with injuries	2395 S Market St		Mount Joy Township
2025-282	9/30/2025 16:51	VEHICLE ACCIDENT-ENTRAPMENT; 352-Extrication of victim(s) from vehicle	ROUTE 283 W	CLOVERLEAF RD	Mount Joy Township
2025-275	9/22/2025 16:40	VEHICLE ACCIDENT-FIRE; 322-Motor vehicle accident with injuries	112 ROUTE 283 W		Mount Joy Township
2025-264	9/5/2025 20:08	VEHICLE ACCIDENT-UNKNOWN INJURY; 324-Motor vehicle accident with no injuries.	176 ROUTE 283 E		Mount Joy Township
2025-268	9/9/2025 20:43	BUILDING-COMMERCIAL / INDUSTRIAL -1A; 111-Building fire	1231 Mt Wilson Rd		South Annville Township
2025-266	9/8/2025 22:04	BUILDING-COMMERCIAL / INDUSTRIAL -1A; 111-Building fire	1231 MOUNT WILSON RD		South Annville Township
2025-265	9/8/2025 23:45	STANDBY-TRANSFER-FIRE; 571-Cover assignment, standby, moveup	5596 ELIZABETHTOWN RD		South Londonderry Township
2025-261	9/5/2025 9:13	MEDICAL ASSIST; 311-Medical assist, assist EMS crew	82 Randolph Dr		West Donegal Township
2025-278	9/27/2025 16:48	PUBLIC SERVICE-LOCK IN / OUT; 511-Lock-out	1278 S Market St		West Donegal Township

Rheems Fire Department

Budget vs. Actuals: Rheems Fire Department 2025 - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Fundraising & Donations				
121 Annual Fund Drive	67,300.07	65,200.00	2,100.07	103.22 %
123 Fire Division Services	3,320.00	1,000.00	2,320.00	332.00 %
124 Special Contributions	3,000.00	14,800.00	-11,800.00	20.27 %
126 Miscellaneous Contributions	1,778.73	1,000.00	778.73	177.87 %
127 Memorial Contributions	2,304.50	250.00	2,054.50	921.80 %
150 Fundraising Event Proceeds	2,913.00	1,750.00	1,163.00	166.46 %
Total Fundraising & Donations	80,616.30	84,000.00	-3,383.70	95.97 %
Grants				
184 PEMA Grants	16,322.02	16,000.00	322.02	102.01 %
Total Grants	16,322.02	16,000.00	322.02	102.01 %
Municipal Income				
101 MJT Operations	155,170.00	155,170.00	0.00	100.00 %
104 WDT Operations	174,410.00	163,000.00	11,410.00	107.00 %
Total Municipal Income	329,580.00	318,170.00	11,410.00	103.59 %
Other Revenue				
132 Sale of Fire Department Merchandise		1,000.00	-1,000.00	
140 Dues/Applications	20.00	250.00	-230.00	8.00 %
160 Interest Earned	14,656.89	12,500.00	2,156.89	117.26 %
Total Other Revenue	14,676.89	13,750.00	926.89	106.74 %
Total Income	\$441,195.21	\$431,920.00	\$9,275.21	102.15 %
GROSS PROFIT	\$441,195.21	\$431,920.00	\$9,275.21	102.15 %
Expenses				
Administrative				
281 Paper/Copier/Office Supplies	425.68	1,275.00	-849.32	33.39 %
282 Office Equipment	482.88	500.00	-17.12	96.58 %
283 Computer & Network Expenses	836.69	2,000.00	-1,163.31	41.83 %
287 Postage & Shipping	58.68	150.00	-91.32	39.12 %
288 Fund Raising Expenses	8,615.92	12,500.00	-3,884.08	68.93 %
290 Dues & Subscriptions	529.75	750.00	-220.25	70.63 %
292 Property & Liability Insurance	13,234.00	13,500.00	-266.00	98.03 %
293 Software	11,418.25	10,750.00	668.25	106.22 %
294 Copier Lease	1,371.40	1,500.00	-128.60	91.43 %
295 Fire Department Web Site	5,384.30	5,700.00	-315.70	94.46 %
297 Legal & Accounting	1,250.00	1,250.00	0.00	100.00 %
299 Grant Preparation Expenses		2,500.00	-2,500.00	
332 Presidents Initiatives	218.80	1,500.00	-1,281.20	14.59 %
340 Social Functions	520.05	2,500.00	-1,979.95	20.80 %
341 Memorial Expenses	2,425.47	1,000.00	1,425.47	242.55 %
342 Administrative Miscellaneous	2,528.79	5,000.00	-2,471.21	50.58 %
Total Administrative	49,300.66	62,375.00	-13,074.34	79.04 %

Rheems Fire Department

Budget vs. Actuals: Rheems Fire Department 2025 - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Apparatus				
242 Engine 70 Maintenance	9,191.30	16,500.00	-7,308.70	55.70 %
243 Rescue 70 Maintenance	10,702.60	11,500.00	-797.40	93.07 %
244 DC 70 Maintenance	2,554.50	3,150.00	-595.50	81.10 %
245 Squad 70 Maintenance	1,328.84	2,500.00	-1,171.16	53.15 %
246 Tanker 70 Maintenance	13,094.33	11,500.00	1,594.33	113.86 %
247 Fuel for Apparatus/Equipment	6,026.31	10,000.00	-3,973.69	60.26 %
249 Miscellaneous (Tools/Lubricants/Parts)	326.02	2,500.00	-2,173.98	13.04 %
250 C70 Maintenance	1,968.33	1,000.00	968.33	196.83 %
Total Apparatus	45,192.23	58,650.00	-13,457.77	77.05 %
Capital & Debt Service				
613 KS State Bank Principle	36,977.63	36,977.63	0.00	100.00 %
614 KS State Bank Interest	15,367.76	15,367.79	-0.03	100.00 %
Total Capital & Debt Service	52,345.39	52,345.42	-0.03	100.00 %
Facilities				
301 Facilities Improvements	58,401.56	75,000.00	-16,598.44	77.87 %
302 Facilities Maintenance	5,504.19	10,000.00	-4,495.81	55.04 %
303 Snow Removal	3,465.70	2,500.00	965.70	138.63 %
304 Lawn Maintenance	5,422.50	5,500.00	-77.50	98.59 %
305 Appliance Purchase		1,000.00	-1,000.00	
306 Furniture Purchase	1,368.93	8,000.00	-6,631.07	17.11 %
307 Contract Cleaning	899.00	500.00	399.00	179.80 %
308 Security System Maintenance	82.00	0.00	82.00	
309 Supplies	672.87	750.00	-77.13	89.72 %
310 HVAC Maintenance	2,060.00	2,000.00	60.00	103.00 %
311 Physical Fitness	156.94	2,000.00	-1,843.06	7.85 %
312 Pest Control		500.00	-500.00	
313 Emergency Generator Maintenance		1,500.00	-1,500.00	
314 Pond Maintenance	3,218.51	2,750.00	468.51	117.04 %
315 Appliance Maintenance	396.14	750.00	-353.86	52.82 %
316 Kitchen Supplies	12.99	500.00	-487.01	2.60 %
Total Facilities	81,661.33	113,250.00	-31,588.67	72.11 %
Operations				
215 Equipment Purchases	39,599.97	52,500.00	-12,900.03	75.43 %
216 PPE	280.00	1,000.00	-720.00	28.00 %
226 Equipment Repairs	6,158.19	6,000.00	158.19	102.64 %
231 Communications	1,495.00	10,000.00	-8,505.00	14.95 %
234 Chiefs Initiatives	440.29	1,500.00	-1,059.71	29.35 %
236 Miscellaneous	1,256.08	9,500.00	-8,243.92	13.22 %
296 I-Pads	586.20	1,500.00	-913.80	39.08 %
338 Food for Calls/Training	435.38	3,000.00	-2,564.62	14.51 %
Total Operations	50,251.11	85,000.00	-34,748.89	59.12 %
Personnel				

Rheems Fire Department

Budget vs. Actuals: Rheems Fire Department 2025 - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
213 Patches/Shirts/Hats/Jackets		2,000.00	-2,000.00	
217 Fire Department Uniforms	7,083.60	4,000.00	3,083.60	177.09 %
331 Fire Department Banquet	5,850.63	9,000.00	-3,149.37	65.01 %
335 Recruitment & Retention Incentive	2,656.04	8,000.00	-5,343.96	33.20 %
337 Water/Coffee Mess	675.78	1,700.00	-1,024.22	39.75 %
Total Personnel	16,266.05	24,700.00	-8,433.95	65.85 %
Utilities				
321 Electric	8,517.19	12,500.00	-3,982.81	68.14 %
322 Water	322.15	500.00	-177.85	64.43 %
323 Sewer	700.00	1,000.00	-300.00	70.00 %
324 Telephones	263.05	1,600.00	-1,336.95	16.44 %
326 Natural Gas	3,031.67	3,500.00	-468.33	86.62 %
327 Alarm System Monitoring	3,324.00	3,500.00	-176.00	94.97 %
329 Cable/Internet	215.64	300.00	-84.36	71.88 %
Total Utilities	16,373.70	22,900.00	-6,526.30	71.50 %
Total Expenses	\$311,390.47	\$419,220.42	\$ -107,829.95	74.28 %
NET OPERATING INCOME	\$129,804.74	\$12,699.58	\$117,105.16	1,022.12 %
NET INCOME	\$129,804.74	\$12,699.58	\$117,105.16	1,022.12 %

Rheems Fire Company Relief Association

Budget vs. Actuals: Relief Association 2025 - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
100 Commonwealth Allocations				
1001 MJT Relief	24,986.90	23,500.00	1,486.90	106.33 %
1002 WDT Relief		28,000.00	-28,000.00	
1003 East Donegal Relief		3,100.00	-3,100.00	
Total 100 Commonwealth Allocations	24,986.90	54,600.00	-29,613.10	45.76 %
110 Interest Income				
1101 Interest Earned on Accounts	3,466.52	2,500.00	966.52	138.66 %
Total 110 Interest Income	3,466.52	2,500.00	966.52	138.66 %
170 Equipment Sold Proceeds				
1701 Relief Equipment Sold		2,000.00	-2,000.00	
Total 170 Equipment Sold Proceeds		2,000.00	-2,000.00	
Total Income	\$28,453.42	\$59,100.00	\$ -30,646.58	48.14 %
GROSS PROFIT	\$28,453.42	\$59,100.00	\$ -30,646.58	48.14 %
Expenses				
510 - Insurance Premiums				
5101 Insurance Premiums	4,575.00	5,500.00	-925.00	83.18 %
Total 510 - Insurance Premiums	4,575.00	5,500.00	-925.00	83.18 %
520 - Equipment Purchased				
5207 Emergency Warning Devices		1,000.00	-1,000.00	
5218 Pager Purchases		4,000.00	-4,000.00	
5233 Fire Extinguishers		500.00	-500.00	
5238 Hose/Nozzles/Appliances	17,486.00	30,000.00	-12,514.00	58.29 %
Total 520 - Equipment Purchased	17,486.00	35,500.00	-18,014.00	49.26 %
530 - Equipment Maintenance				
5304 Cascade System Maintenance	1,470.00	1,500.00	-30.00	98.00 %
5309 SCBA Service	3,745.00	2,500.00	1,245.00	149.80 %
5310 SCBA Parts	975.35	1,500.00	-524.65	65.02 %
5319 Pager Maintenance		1,000.00	-1,000.00	
5326 Miscellaneous Relief Expenditures		2,000.00	-2,000.00	
5349 Miscellaneous (Tools/Lubricants/Parts)		500.00	-500.00	
5360 Sprinkler System Maintenance		650.00	-650.00	
Total 530 - Equipment Maintenance	6,190.35	9,650.00	-3,459.65	64.15 %
560 - Training Expenses				
5601 Training Classes/Programs	5,332.00	20,000.00	-14,668.00	26.66 %
5602 Training Equipment	313.88	3,000.00	-2,686.12	10.46 %
Total 560 - Training Expenses	5,645.88	23,000.00	-17,354.12	24.55 %
580 - Fire Prevention				
5801 Fire Prevention		2,500.00	-2,500.00	
Total 580 - Fire Prevention		2,500.00	-2,500.00	
590 - Administrative Expenses				

Rheems Fire Company Relief Association

Budget vs. Actuals: Relief Association 2025 - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5907 Legal & Accounting	1,723.36	1,700.00	23.36	101.37 %
Total 590 - Administrative Expenses	1,723.36	1,700.00	23.36	101.37 %
Total Expenses	\$35,620.59	\$77,850.00	\$ -42,229.41	45.76 %
NET OPERATING INCOME	\$ -7,167.17	\$ -18,750.00	\$11,582.83	38.22 %
NET INCOME	\$ -7,167.17	\$ -18,750.00	\$11,582.83	38.22 %

**Fire Department Mount Joy
Fire Report Summary
August 2025**

Total Incidents - June 2025 - **46**

Total Incidents - 2025 - **408**

2025 - Incident response on average every **-14** hours & **17** minutes

Personnel Responses - **344** Avg per Incident **7.48** Total Hours - **175.17**

Total Training for month - **89** member training events, for a total **341** hours

Fire Prevention – NSTR

Community Service – Attended MJB National Night Out Event

Fire Police - Traffic Control at Elizabethtown Fair & DHS Football games.

Recruiting & Retention - NSTR

Meetings for month - Monthly BOFCO (FDMJ Line Officers, Executive Board, and FDMJ membership business meeting. Fire Chief & President attend MJB Public Safety meeting .

Notable First Due Calls:

7/1 - EDT - Anderson Ferry Rd. - Vehicle Fire - \$6,600 fire loss

Additional Items of Note:

Public Service Flooding Incidents - 7/14/2025 Flood Event - FDMJ & Mutual Aid crews handled an approximate total of **63** incidents in FDMJ First Due area beginning 2:45PM thru midnight on 7/14/2025.

47 in MJB, **5** in RTwp, **5** in EDTwp, & **2** in MJTwp.

New Traffic Unit & Utility 75 – Placed In-service 7/19/2025

Fire Department Mount Joy

Incident Summary Report

08/01/2025 through 08/31/2025

Incidents

Total Incidents: 46

Total First Due: 30

Total Mutual Aid: 16

Total Time In Service **23:33:55**

Average Time to Respond **00:05:20**

Average Time to Scene: **00:06:51**

Personnel Response

Total Personnel: **344**

Avg. Personnel Per Incident: **7.48**

Total Personnel Hours: **175:17**

Estimated Property Value / Loss / Saved

Pre Incident Value **\$392,200.00**

Loss: **\$6,600.00**

Value Saved: **\$385,600.00**

Apparatus Response

Engine 75: **19**

Squad 75: **8**

Tower 75: **18**

Utility 75: **13**

Duty Veh 75-1: **23**

Duty Veh 75-2: **12**

Traffic 75: **7**

Municipal Responses - First Due

Mount Joy Borough: **15**

Rapho Township: **10**

Mount Joy Township: **1**

East Donegal Twp: **4**

Municipalities - Mutual Aid

Columbia Borough	3
East Donegal Township	3
East Hempfield Township	1
Elizabethtown Borough	3
Manheim Borough	1
West Donegal Township	1
West Hempfield Township	4

Fire Department Mount Joy

Incident Summary Report

08/01/2025 through 08/31/2025

Incident Type - First Due

Alarm system activation, no fire - unintentional	5
Brush or brush-and-grass mixture fire	1
Building fire	1
Dispatched & canceled en route	1
Electrical wiring/equipment problem, other	1
EMS call, excluding vehicle accident with injury	1
False alarm or false call, other	1
Gasoline or other flammable liquid spill	1
Good intent call, other	3
Medical assist, assist EMS crew	5
Motor vehicle accident with injuries	2
Passenger vehicle fire	1
Public service assistance, other	1
Smoke detector activation due to malfunction	1
Smoke detector activation, no fire - unintentional	2
Smoke scare, odor of smoke	2
Water problem, other	1

Incident Type - Mutual Aid

Alarm system activation, no fire - unintentional	2
Assist police or other governmental agency	1
Building fire	1
Dispatched & canceled en route	7
Extrication of victim(s) from vehicle	1
Failed to Respond	2
Gas leak (natural gas or LPG)	1
Motor vehicle accident with no injuries.	1

Fire Department Mount Joy

Incident Summary Report

08/01/2025 through 08/31/2025

Incident List

2025-08-01 17:24:47	2025-363	Mount Joy Borough	Manheim St	Motor vehicle accident with injuries
2025-08-02 06:08:02	2025-364	Mount Joy Borough	E Main St	Alarm system activation, no fire - unintentional
2025-08-02 07:15:49	2025-365	Mount Joy Borough	E Main St	Alarm system activation, no fire - unintentional
2025-08-03 12:46:33	2025-366	West Hempfield Townshi	Prospect Rd	Alarm system activation, no fire - unintentional
2025-08-03 19:28:03	2025-367	Mount Joy Borough	Square St	Building fire
2025-08-04 22:27:06	2025-368	East Donegal Township	Florin Ave	Smoke scare, odor of smoke
2025-08-05 07:48:09	2025-369	Rapho Township	Pinkerton Rd	Motor vehicle accident with injuries
2025-08-05 18:49:45	2025-370	Rapho Township	Green Leaf Dr	Medical assist, assist EMS crew
2025-08-06 08:03:29	2025-371	West Hempfield Townshi	Old Harrisburg Pike	Gas leak (natural gas or LPG)
2025-08-06 08:46:36	2025-372	West Hempfield Townshi	Old Harrisburg Pike	Failed to Respond
2025-08-06 14:51:15	2025-373	Rapho Township	Willow Creek Dr	Good intent call, other
2025-08-06 20:46:44	2025-374	Mount Joy Borough	N Jacob St	Smoke detector activation, no fire - unintentional
2025-08-07 05:53:01	2025-375	Elizabethtown Borough	N Mount Joy St	Dispatched & canceled en route
2025-08-07 14:00:27	2025-376	Mount Joy Borough	Donegal Springs Rd	Medical assist, assist EMS crew
2025-08-08 09:42:26	2025-377	East Donegal Township	Marietta Ave	Extrication of victim(s) from vehicle
2025-08-08 21:15:42	2025-378	Manheim Borough	S Main St	Alarm system activation, no fire - unintentional
2025-08-09 22:23:54	2025-379	Mount Joy Borough	Bruce Ave	Alarm system activation, no fire - unintentional
2025-08-11 15:03:44	2025-380	East Hempfield Townshi	Broad St	Dispatched & canceled en route
2025-08-12 01:25:31	2025-381	Mount Joy Borough	N Barbara St	EMS call, excluding vehicle accident with injury
2025-08-12 12:27:46	2025-382	Mount Joy Borough	S Barbara St	Smoke detector activation, no fire - unintentional
2025-08-13 04:34:50	2025-383	Rapho Township	Cantebury Dr	Water problem, other
2025-08-13 07:05:56	2025-384	Elizabethtown Borough	S Market St	Dispatched & canceled en route
2025-08-13 13:48:05	2025-385	Elizabethtown Borough	S Market St	Failed to Respond
2025-08-14 02:11:08	2025-386	Rapho Township	Iron Bridge Rd	Medical assist, assist EMS crew
2025-08-17 16:58:10	2025-387	Columbia Borough	Blunston St	Dispatched & canceled en route
2025-08-17 18:35:00	2025-388	Mount Joy Borough	Creekside Ln	Good intent call, other
2025-08-18 07:34:16	2025-389	Mount Joy Township	Old Market St	Alarm system activation, no fire - unintentional
2025-08-18 09:01:57	2025-390	Rapho Township	E Main St	Alarm system activation, no fire - unintentional
2025-08-18 19:55:50	2025-391	West Hempfield Townshi	Cedar Ter	Dispatched & canceled en route
2025-08-18 20:37:45	2025-392	Columbia Borough	Locust St	Dispatched & canceled en route
2025-08-19 17:00:00	2025-393	East Donegal Township	Anderson Ferry Rd	Public service assistance, other
2025-08-20 02:05:39	2025-394	Rapho Township	Crestwyck Cir	Smoke detector activation due to malfunction
2025-08-20 14:16:21	2025-395	East Donegal Township	Anderson Ferry Rd	Passenger vehicle fire
2025-08-21 17:07:59	2025-396	Mount Joy Borough	Merchant Ave	Gasoline or other flammable liquid spill
2025-08-21 19:33:06	2025-397	Rapho Township	Route 283 E	Good intent call, other
2025-08-22 14:39:57	2025-398	Rapho Township	Crestwyck Cir	Electrical wiring/equipment problem, other
2025-08-22 20:35:24	2025-399	West Donegal Township	Landis Rd	Dispatched & canceled en route
2025-08-25 07:15:59	2025-400	East Donegal Township	Anderson Ferry Rd	Motor vehicle accident with no injuries.
2025-08-26 00:23:39	2025-401	Columbia Borough	Lancaster Ave	Building fire
2025-08-26 11:53:17	2025-402	East Donegal Township	Anderson Ferry Rd	False alarm or false call, other

Fire Department Mount Joy

Incident Summary Report

08/01/2025 through 08/31/2025

Incident List

2025-08-27 12:13:42	2025-403	Mount Joy Borough	Fairview St	Smoke scare, odor of smoke
2025-08-28 13:36:43	2025-404	Mount Joy Borough	Lefever Rd	Dispatched & canceled en route
2025-08-28 23:48:53	2025-405	East Donegal Township	Colebrook Rd	Assist police or other governmental agency
2025-08-29 18:36:51	2025-406	Mount Joy Borough	Penn Court Dr	Medical assist, assist EMS crew
2025-08-30 20:39:30	2025-407	Rapho Township	Route 283 W	Brush or brush-and-grass mixture fire
2025-08-30 23:54:39	2025-408	Mount Joy Borough	Penn Court Dr	Medical assist, assist EMS crew

Mastersonville Fire Company

Manheim, PA

This report was generated on 9/15/2025 5:37:41 AM

Personnel Count per Incident for Date Range

Start Date: 08/01/2025 | End Date: 08/31/2025

INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2025-130	8/3/2025 17:40:00	900 - Special type of incident, other	36212	3	0	3
2025-131	8/4/2025 14:26:00	463 - Vehicle accident, general cleanup	36212	6	0	6
2025-132	8/8/2025 13:07:00	131 - Passenger vehicle fire	36212	9	0	9
2025-133	8/8/2025 21:15:00	111 - Building fire	36212	7	2	9
2025-134	8/13/2025 20:41:00	444 - Power line down	36212	12	8	20
2025-135	8/13/2025 20:47:00	733 - Smoke detector activation due to malfunction	36212	12	8	20
2025-136	8/15/2025 15:00:00	900 - Special type of incident, other	36212	7	0	7
2025-137	8/17/2025 16:04:00	322 - Motor vehicle accident with injuries	36212	13	0	13
2025-138	8/18/2025 19:55:00	111 - Building fire	36212	0	21	21
2025-139	8/19/2025 02:46:00	661 - EMS call, party transported by non-fire agency	36212	2	1	3
2025-140	8/19/2025 14:56:00	744 - Detector activation, no fire - unintentional	36212	9	0	9
2025-141	8/21/2025 17:02:00	900 - Special type of incident, other	36212	1	0	1
2025-142	8/22/2025 16:58:00	900 - Special type of incident, other	36212	2	0	2
2025-143	8/22/2025 20:35:00	111 - Building fire	36212	0	10	10
2025-144	8/23/2025 16:59:00	900 - Special type of incident, other	36212	1	0	1
2025-145	8/27/2025 08:27:00	322 - Motor vehicle accident with injuries	36212	8	0	8
2025-146	8/30/2025 20:39:00	142 - Brush or brush-and-grass mixture fire	36212	4	5	9
2025-147	8/31/2025 19:56:00	324 - Motor vehicle accident with no injuries.	36212	11	1	12

TOTAL # OF INCIDENTS: 18

AVERAGES:

5.9

3.1

9.1

Only REVIEWED incidents included

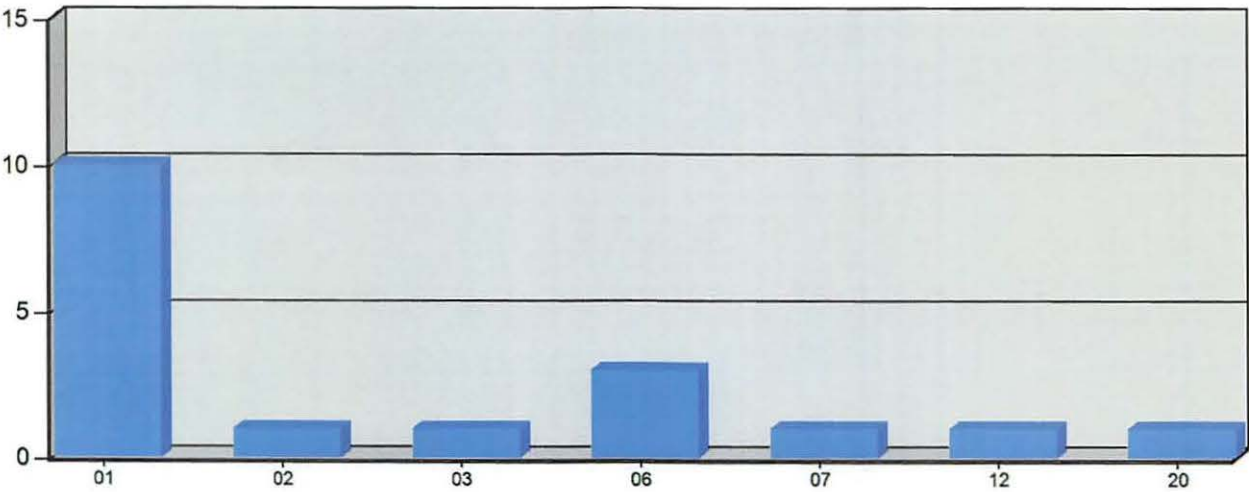


Incident Count for All Calls (All Statuses) for Agency for Date Range
Start Date: 08/01/2025 | End Date: 08/31/2025

AGENCY	# INCIDENTS
Mastersonville Fire Company	18

This report includes all Incomplete, Complete and Reviewed Incidents for all incident types, NOT just Reviewed Incidents.

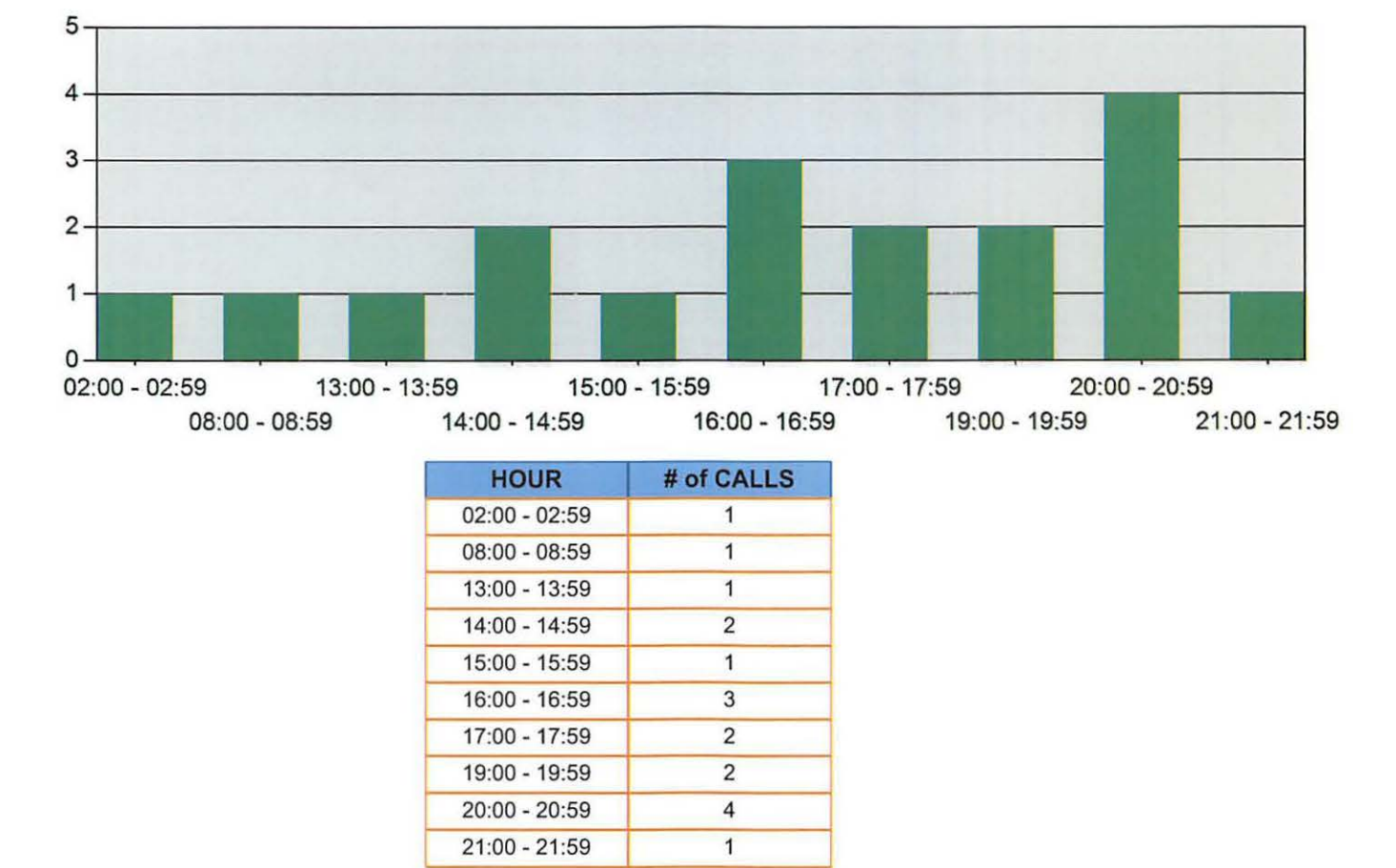
Incident Count per Zone for Date Range
Start Date: 08/01/2025 | End Date: 08/31/2025



ZONE	# INCIDENTS
01 - Rapho Twp.	10
02 - Mt. Joy Twp.	1
03 - Manheim Boro.	1
06 - E-Town Boro.	3
07 - Penn Twp.	1
12 - W. Donegal Township	1
20 - West Hempfield Twp.	1
TOTAL:	18

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.

Incidents by Hour for Date Range
Start Date: 08/01/2025 | End Date: 08/31/2025



Mastersonville Fire Co

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Revenue				
Direct Public Support				
Contributions	35,051.00	40,000.00	4,949.00	12.37 %
Total Direct Public Support	35,051.00	40,000.00	4,949.00	12.37 %
Government Grants				
State Grants	14,385.41	20,000.00	5,614.59	28.07 %
Total Government Grants	14,385.41	20,000.00	5,614.59	28.07 %
Investments				
Interest-Savings, Short-term CD	975.16	1,500.00	524.84	34.99 %
Total Investments	975.16	1,500.00	524.84	34.99 %
Other Types of Income				
County of Lancaster	160.00	160.00	0.00	0.00 %
Miscellaneous Revenue	240.00	1,500.00	1,260.00	84.00 %
Mount Joy Township	36,000.00	36,000.00	0.00	0.00 %
Capital Fund	135,000.00		-135,000.00	
Total Mount Joy Township	171,000.00	36,000.00	-135,000.00	-375.00 %
PA Turnpike	800.00		-800.00	
Rapho Township				
Capital Fund Building	27,500.00	55,000.00	27,500.00	50.00 %
Operations	69,994.68	139,989.00	69,994.32	50.00 %
Total Rapho Township	97,494.68	194,989.00	97,494.32	50.00 %
Reimbursement	142.66		-142.66	
Total Other Types of Income	269,837.34	232,649.00	-37,188.34	-15.98 %
Program Income				
Membership Dues	261.00	250.00	-11.00	-4.40 %
Total Program Income	261.00	250.00	-11.00	-4.40 %
Special Events Income				
Breakfast	9,858.40	7,500.00	-2,358.40	-31.45 %
Chicken Bar-b-que	12,537.55	13,000.00	462.45	3.56 %
Pig Roast		12,000.00	12,000.00	100.00 %
Reflective Signs	223.09	250.00	26.91	10.76 %
T Shirts	609.09	500.00	-109.09	-21.82 %
Total Special Events Income	23,228.13	33,250.00	10,021.87	30.14 %
Transfer	75,031.71		-75,031.71	
Total Revenue	\$418,769.75	\$327,649.00	\$ -91,120.75	-27.81 %
GROSS PROFIT	\$418,769.75	\$327,649.00	\$ -91,120.75	-27.81 %
Expenditures				
Administrative				
Advertising Expenses	2,652.57	1,500.00	-1,152.57	-76.84 %
Bank Fees	1.20	1,000.00	998.80	99.88 %
Fundraiser Expense				

Mastersonville Fire Co

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Breakfast	2,418.70	2,000.00	-418.70	-20.94 %
Chicken BBQ	5,239.79	8,000.00	2,760.21	34.50 %
Community Events	217.64	1,000.00	782.36	78.24 %
Pig Roast		3,500.00	3,500.00	100.00 %
Reflective Sign expense		500.00	500.00	100.00 %
T-shirts/Sweatshirts	3,029.00	2,000.00	-1,029.00	-51.45 %
Total Fundraiser Expense	10,905.13	17,000.00	6,094.87	35.85 %
Insurances	20,048.00	20,000.00	-48.00	-0.24 %
Memberships and Dues	80.00	100.00	20.00	20.00 %
Office Supplies	1,192.73	3,000.00	1,807.27	60.24 %
Postage, Mailing Service	1,605.00	4,500.00	2,895.00	64.33 %
Professional Fees		1,000.00	1,000.00	100.00 %
Accounting Fees	3,417.00	2,500.00	-917.00	-36.68 %
Legal		2,500.00	2,500.00	100.00 %
Total Professional Fees	3,417.00	6,000.00	2,583.00	43.05 %
Technology		600.00	600.00	100.00 %
Technology-IT	5,570.48	10,000.00	4,429.52	44.30 %
Web Site	1,312.98	3,000.00	1,687.02	56.23 %
Total Technology-IT	6,883.46	13,000.00	6,116.54	47.05 %
Total Administrative	46,785.09	66,700.00	19,914.91	29.86 %
Capital Expenses				
State Grants - spent	20,099.32	20,000.00	-99.32	-0.50 %
Total Capital Expenses	20,099.32	20,000.00	-99.32	-0.50 %
Chaplain	844.55	1,500.00	655.45	43.70 %
Criminal Record and Fingerprint Facilities		250.00	250.00	100.00 %
Bldg Maintainance	41,698.66	45,000.00	3,301.34	7.34 %
Janitor	3,145.00	4,400.00	1,255.00	28.52 %
Janitorial Supplies	497.18	1,000.00	502.82	50.28 %
Kitchen Supplies	304.08	1,000.00	695.92	69.59 %
Licenses & Permits	174.30	300.00	125.70	41.90 %
Utilities				
Electric	3,999.57	8,000.00	4,000.43	50.01 %
Propane	4,245.27	6,000.00	1,754.73	29.25 %
Trash Removal	1,209.60	1,800.00	590.40	32.80 %
Utilities/Internet/Phone	3,042.42	5,000.00	1,957.58	39.15 %
Total Utilities	12,496.86	20,800.00	8,303.14	39.92 %
Total Facilities	58,316.08	72,500.00	14,183.92	19.56 %
Facilities and Equipment				
Install Radio	1,575.76		-1,575.76	
Total Facilities and Equipment	1,575.76		-1,575.76	
Operations				

Mastersonville Fire Co

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Apparatus Maintenance	2,771.23	4,500.00	1,728.77	38.42 %
Equipment & Tool Repairs	8.29	500.00	491.71	98.34 %
Equipment / Radio's	29,755.97	20,000.00	-9,755.97	-48.78 %
Fuel	6,064.52	11,000.00	4,935.48	44.87 %
Medical/1st Aid Supplies	3,155.52	3,500.00	344.48	9.84 %
Repairs				
Duty Vehicle		1,500.00	1,500.00	100.00 %
Engine 1	4,203.66	6,000.00	1,796.34	29.94 %
Fire Chief Vehicle	746.21	500.00	-246.21	-49.24 %
QRS		500.00	500.00	100.00 %
Squad's 1-2		2,000.00	2,000.00	100.00 %
TAC 27	165.58	4,000.00	3,834.42	95.86 %
Tanker		10,000.00	10,000.00	100.00 %
Total Repairs	5,115.45	24,500.00	19,384.55	79.12 %
Total Operations	46,870.98	64,000.00	17,129.02	26.76 %
Other Types of Expenses				
Building Committee				
New Building				
KSB-Loan	55,343.44	83,016.00	27,672.56	33.33 %
PHEMA-Loan	18,211.77	24,283.00	6,071.23	25.00 %
Total New Building	73,555.21	107,299.00	33,743.79	31.45 %
Total Building Committee	73,555.21	107,299.00	33,743.79	31.45 %
Total Other Types of Expenses	73,555.21	107,299.00	33,743.79	31.45 %
Recruitment & Retention	7,184.67	10,000.00	2,815.33	28.15 %
Banquet - Awards	9,139.10	10,000.00	860.90	8.61 %
Total Recruitment & Retention	16,323.77	20,000.00	3,676.23	18.38 %
Rental Income - Fire Hall		600.00	600.00	100.00 %
Travel and Meetings				
Conference, Convention, Meeting		100.00	100.00	100.00 %
General Meeting	461.29	1,500.00	1,038.71	69.25 %
Refreshments	1,927.01	2,000.00	72.99	3.65 %
Total General Meeting	2,388.30	3,500.00	1,111.70	31.76 %
Travel	19.64		-19.64	
Total Travel and Meetings	2,407.94	3,600.00	1,192.06	33.11 %
Uncategorized Expenses	92.67		-92.67	
Total Expenditures	\$266,871.37	\$356,449.00	\$89,577.63	25.13 %
NET OPERATING REVENUE	\$151,898.38	\$ -28,800.00	\$ -180,698.38	627.42 %
Other Expenditures				
Capital Purchases				
Grant Capital Purchase - Equip	75,031.71		-75,031.71	
Grant Capital Purchase- Vehicle	200,000.00		-200,000.00	

Mastersonville Fire Co

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Total Capital Purchases	275,031.71		-275,031.71	
Reconciliation Discrepancies-1	711.68		-711.68	
Total Other Expenditures	\$275,743.39	\$0.00	\$ -275,743.39	0.00%
NET OTHER REVENUE	\$ -275,743.39	\$0.00	\$275,743.39	0.00%
NET REVENUE	\$ -123,845.01	\$ -28,800.00	\$95,045.01	-330.02 %



**GREATER ELIZABETHTOWN AREA RECREATION & COMMUNITY SERVICES
BOARD MEETING MINUTES
WEST DONEGAL TOWNSHIP OFFICES
AUGUST 19, 2025 AT 7:00 PM**

BOARD MEMBERS

IN ATTENDANCE:

Howard Kroesen, Chair, Elizabethtown Borough
Lindsay Norris, Vice Chair, West Donegal Township
Jay Hynicker, Elizabethtown Borough
Alissa Eby, Elizabethtown Borough
Jeb Musser, West Donegal Township
Phil Dunn, West Donegal Township
Alan Kaylor, East Donegal Township
Linda Good, East Donegal Township
Alexander Shubert, Mount Joy Township

BOARD MEMBERS ABSENT:

Michael Brubaker, East Donegal Township
Delmar Oberholtzer, Mount Joy Township
Adam Reed, Mount Joy Township

VISITORS IN ATTENDANCE:

Ann Roda, Manager, Elizabethtown Borough
Jeff Shank, GEARS Attorney

STAFF IN ATTENDANCE:

David Wendel, Executive Director
Joyce Hardman, Recorder of Minutes

1. CALL TO ORDER

Chair Kroesen called the meeting to order at 7 pm.

2. PUBLIC COMMENT

No public comment.

3. Board Minutes

Ms. Norris motioned to approve the July 15, 2025 Board Minutes. Ms. Good was second. Motion unanimously carried. The July 15, 2025 Board Minutes approved as submitted.



4. FINANCIAL REPORT

Mr. Wendel shared the July Financial Report including updates on our current balances. He reported that our Truist and ENB accounts have a total balance of \$1,254,713 as of 8/14/2025. He also noted that the third quarter contributions from our municipal partners are reflected under the revenue section of the report for the month of July.

Ms. Norris motioned to approve the July 2025 Financial Report. Mr. Kaylor was second. Motion unanimously carried. The July 2025 Financial Report approved as submitted.

Mr. Wendel reported that he plans to meet with our accountant on 8/29/2025 to review our draft 2024 Financial Review. It will be presented to the GEARs Board on 10/21/2025. The board determined that the Finance Committee did not need to meet prior to the October board meeting to review with our accountant rather it can be reviewed with the entire board.

5. COMMITTEE REPORTS

- **Executive Committee:**

No report.

- **Finance Committee:**

Mr. Wendel requested a joint meeting with the Finance Committee and Program Committee to review the 2026 Proposed GEARs Operating Budget. The meeting is scheduled to take place on 9/11/2025 at 6 pm at the GEARs Community Center.

- **Personnel Committee:**

Mr. Dunn requested that a review of the Employee Handbook take place after the budgetary process concludes.

- **Program Committee:**

No report.

- **Facilities Committee:**

No report.



- **Sponsorship Committee:**

No report.

6. EXECUTIVE DIRECTOR REPORT

- **GEARS Incorporation:** Mr. Wendel introduced our attorney, Jeff Shank to provide an update on the incorporation process. Mr. Shank reported that he prepared and submitted the articles of incorporation on behalf of GEARS to PA Department of State. They were filed by the PA Department of State on 7/14/2025. Mr. Shank provided the board with draft bylaws to review and consider for adoption. It was recommended that the bylaws be reviewed by our municipal partners with a projected date for approval consideration at our 10/21/2025 board meeting.

Mr. Dunn motioned to forward the bylaws to our municipal partners for review before GEARS Board approval. Mr. Hynicker was second. Motion unanimously carried.

Mr. Dunn asked if it was acceptable to send the draft presented or another version?

Mr. Shank indicated that he was comfortable sending the current version to the municipalities.

- **Second Floor Improvements:** Mr. Wendel requested that Mr. Shank provide an update on where things stand with the Certification of Title and Certification of Compliance with Bid Documents that is under his review and requires his signature to submit to DCNR. These are essential documents that require our attorneys signature before we can move forward with our project. Mr. Shank feels he will be able to give an opinion and sign both forms before October when notification needs to be given to our general contractor so they can prepare to start the project in January.

Mr. Wendel updated the board and shared an email from DCNR regarding the classification of GEARS as an authority or as a municipal agency. Since we are not an authority rather a non-profit organization, we are not eligible for Community Conservation Partnership Program funds. This error on the part of DCNR must be resolved so the proper funding source can be used for our project.

Mr. Musser commented that we have an approved grant and half the funding.

Mr. Wendel stated that we did draw down 50% of the grant (\$125,000) and placed in a high interest bearing account which was recommended by DCNR.

Mr. Musser asked if we can draw down more funds.

Mr. Wendel reported that 50% is the most you can request until you start the project.



- **Storage Shed:** Mr. Wendel reported that the storage shed was installed. He indicated that an additional fee was incurred to level the area where the shed was placed since it was more than 8 inches off level. This was an anticipated cost but needed verification when they came out to install the pad. The invoice for leveling in the amount of \$1,195 was presented to the board for approval consideration.

Ms. Eby motioned to approve the invoice from Site Preparation LLC in the amount of \$1,195 for pad leveling for the shed. Mr. Kaylor was second. Motion unanimously carried.

Ms. Norris motioned to approve the transfer of \$1,195 to the GEARS Reinvestment Fund for pad leveling for the shed. Ms. Good was second. Motion unanimously carried.

Ms. Norris motioned to approve transferring \$10 into the GEARS Reinvestment Fund to keep the account open. Mr. Musser was second. Motion unanimously carried.

- **GEARS Mission Statement:** Mr. Wendel shared the mission statement ideas provided by members of the board. After review and consideration of all options presented, it was decided that options one and four were the best and would undergo further review and editing. Further discussion will take place at our September Board Meeting.
- **Recreation:** Mr. Wendel reported that Summer Playground and Camp Ladybug recently ended. Over 300 participants were served at five sites. Other summer camps from sports to enrichment activities attracted 187 participants while our fitness programs attracted over 140 participants. Several comments from our participants were received either through social media or emails were shared showing a high level of satisfaction related to our programs from Summer Playground to pickleball instruction.
- **Kids Center:** Mr. Wendel reported that we have had a very successful Summer Camp with 123 students registered. Enrollment for the 2025-2026 school year currently stands at 147. Upcoming events include Back to School Night on 8/22/2025 with the first day of school scheduled on 8/25/2025.
- **Senior Center:** Mr. Wendel reported that there were 22 service days during the month of July. We averaged 37 seniors a day with a total of 98 different seniors served during the month. Our lunch program served 26 seniors daily and we attracted 11 new seniors during the month. Our Center without Walls Program served 26 seniors. Our newly formed Garden Club attracted 36 participants while Cruise Week attracted 140 participants. Our Advisory Board was very active during the month with six seniors helping to plan and coordinate a variety of activities and events. The lunch menu



and program schedules for August were shared. Invitations to the Senior Center's 40th Anniversary were distributed to the board. The event is scheduled on 9/22/2025 from 10:30 am to 1 pm.

7. BOARD COMMENTS

No Board comments.

8. EXECUTIVE SESSION

None requested.

9. NEXT MEETING

The GEARs Board will meet on Tuesday, September 16 at 7 pm at the East Donegal Township Offices.

10. ADJOURNMENT

Chairman Kroesen adjourned the meeting at 7:57 pm

Respectfully submitted,

David A. Wendel

Executive Director

Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
August 31, 2025

ASSETS		
Current Assets		
Ckg - Truist ...3077	\$	46,947.61
MM - Truist ...4799		0.00
MM - ENB ...5216		909,097.00
Ckg - ENB ...7986		293,078.70
Clearing - ENB ACH & CC		13,988.18
MMB - ENB #1397995		0.00
Petty Cash		575.00
CRC - ENB #1398007		0.00
Cap Res - BB&T 1390001223085		0.00
MM - ENB DCNR grant ...0410		126,211.34
Grant - ENB #5098077		31,101.89
HRA - ENB #1398016		2,300.42
CARES Grant - ENB ...5460		2,505.00
Bequest - ENB #806751		23,120.90
Legal- ENB #806707		14,445.86
ENB-Maintenance Fund #1282		8,157.74
GEARS Reinvestment-ENB#7170		10.00
Clearing		0.00
Prepaid Expenses		0.00
Accounts Receivable		9,901.30
Total Current Assets		1,481,440.94
 Property and Equipment		
Leasehold Improvements/Center		535,401.00
A/D - Lshld Imprv - Center		(433,989.00)
Leasehold Improvements/Rec		98,262.00
A/D - Lshld Improv - Rec		(70,272.00)
Equipment		79,377.00
A/D - Equipment		(68,846.00)
Furniture/Fixtures		53,962.00
A/D - Furniture/Fixtures		(53,962.00)
Leasehold Improve-Poplar		130,714.00
A/D-Leashold Improve Poplar		(46,419.00)
Total Property and Equipment		224,228.00
Total Assets	\$	1,705,668.94

Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
August 31, 2025

LIABILITIES AND CAPITAL

Liabilities

Deferred Revenue	\$ 0.00
Accounts Payable	(7,593.04)
Accrued payroll	17,280.70
Civic Plus - Gift Cards	50.00
Civic Plus - Refunds	0.00
Civic Plus - User Credit	0.00

Total Liabilities

9,737.66

Capital

Capital Reserve	21,871.66
Grant STARS	9,276.63
Grant Armstrong gym floor	100,000.00
Grant Office of Aging	0.00
GEARS Reinvestment Fund-Disb	(302,010.22)
Grant Nutrition	1,439.75
Grant PA OCD-Workforce	0.00
Grant Continuous Quality	0.00
Grant PA Cares Funding	0.00
Grant DCNR -2nd Fl Renov	125,000.00
General Fund	1,557,947.74
Net Income	182,405.72

Total Capital

1,695,931.28

Total Liabilities & Capital

\$ 1,705,668.94

Greater Elizabethtown Area Recreation & Community Services

Income Statement - Summary

For the Eight Months Ending August 31, 2025

	Budget	Month	Year to Date	Variance
Revenues				
Administration	408,205.00	5,206.21	335,878.34	(72,326.66)
Recreation	434,000.00	61,781.25	323,764.56	(110,235.44)
Child Care	1,022,000.00	100,789.49	703,572.41	(318,427.59)
Senior Center	119,900.00	10,061.80	70,221.45	(49,678.55)
Poplar Street Park	42,350.00	1,328.69	28,401.49	(13,948.51)
Community Center	50,343.00	0.00	55,093.00	4,750.00
Fundraisers	0.00	0.00	0.00	0.00
Total Revenues	2,076,798.00	179,167.44	1,516,931.25	(559,866.75)
Expenses				
Administration	427,740.00	35,368.28	257,886.61	169,853.39
Recreation	441,615.00	43,790.86	286,313.55	155,301.45
Child Care	898,500.00	83,084.31	608,992.03	289,507.97
Senior Center	163,650.00	13,120.12	98,429.52	65,220.48
Poplar Street Park	47,950.00	1,140.60	20,368.06	27,581.94
Community Center	97,343.00	5,506.00	62,535.76	34,807.24
Capital Improvement	0.00	0.00	0.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Expenses	2,076,798.00	182,010.17	1,334,525.53	742,272.47
Net Income	0.00	(2,842.73)	182,405.72	(182,405.72)

Income Summary - By Department

Administration	(19,535.00)	(30,162.07)	77,991.73	(97,526.73)
Recreation	(7,615.00)	17,990.39	37,451.01	(45,066.01)
Child Care	123,500.00	17,705.18	94,580.38	28,919.62
Senior Center	(43,750.00)	(3,058.32)	(28,208.07)	(15,541.93)
Poplar Street Park	(5,600.00)	188.09	8,033.43	(13,633.43)
Community Center	(47,000.00)	(5,506.00)	(7,442.76)	(39,557.24)
Capital Improvement	0.00	0.00	0.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Net	0.00	(2,842.73)	182,405.72	(182,405.72)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Eight Months Ending August 31, 2025

		Budget	Month	Year to Date	Variance
Revenues					
Administration					
4000-00	Contribution/Municipal	365,705.00	0.00	281,778.78	(83,926.22)
4003-00	Donations	20,000.00	922.50	22,547.82	2,547.82
4005-00	Brochure Advertising	7,500.00	1,150.00	7,975.00	475.00
4008-00	Interest Income	15,000.00	3,133.71	23,576.74	8,576.74
	Total Administration	408,205.00	5,206.21	335,878.34	(72,326.66)
Recreation					
4010-01	Registration Fees/Student	125,000.00	19,512.00	92,084.98	(32,915.02)
4011-01	Registration Fees/Adult	110,000.00	12,057.00	83,627.68	(26,372.32)
4012-01	Summer Playground	34,000.00	15,669.71	40,819.71	6,819.71
4013-01	Summer Camp Fees	12,000.00	0.00	17,724.00	5,724.00
4014-01	Special Events	25,000.00	1,475.00	11,470.00	(13,530.00)
4015-01	Donations/Grants	80,000.00	2,750.00	44,482.22	(35,517.78)
4016-01	Bus Trips/Adult	30,000.00	9,187.00	26,533.99	(3,466.01)
4018-01	Credit Card transactions	18,000.00	1,130.54	7,021.98	(10,978.02)
	Total Recreation	434,000.00	61,781.25	323,764.56	(110,235.44)
Child Care					
4030-02	Summer Camp Fees	220,000.00	79,225.00	218,641.15	(1,358.85)
4031-02	Before/After School	440,000.00	14,843.95	278,431.34	(161,568.66)
4035-02	Preschool Fees	145,000.00	3,372.00	81,520.38	(63,479.62)
4036-02	Kindergarten Fees	180,000.00	2,744.00	96,991.17	(83,008.83)
4034-02	Fundraising	3,000.00	0.00	4,026.00	1,026.00
4037-02	EASD School Surcharge	15,000.00	604.54	10,141.72	(4,858.28)
4039-02	Activity Fee (Trips/Events)	19,000.00	0.00	13,820.65	(5,179.35)
	Total Child Care	1,022,000.00	100,789.49	703,572.41	(318,427.59)
Senior Center					
4050-03	Daily Senior Donations	8,400.00	258.25	3,897.07	(4,502.93)
4051-03	Office of Aging	96,900.00	9,531.55	57,040.24	(39,859.76)
4052-03	Fundraising	12,000.00	192.00	6,785.50	(5,214.50)
4053-03	Donations	2,600.00	80.00	2,498.64	(101.36)
	Total Senior Center	119,900.00	10,061.80	70,221.45	(49,678.55)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Eight Months Ending August 31, 2025

		Budget	Month	Year to Date	Variance
Poplar Street Park					
4080-06	Poplar St Park Fees	5,400.00	675.00	2,025.00	(3,375.00)
4081-06	Utilities Costs Reim	8,000.00	653.69	2,176.49	(5,823.51)
4083-06	Municipal Contributi	28,950.00	0.00	24,200.00	(4,750.00)
Total Poplar Street		42,350.00	1,328.69	28,401.49	(13,948.51)
Community Center					
4090-07	Municipal Contributi	50,343.00	0.00	55,093.00	4,750.00
Total Poplar Street		50,343.00	0.00	55,093.00	4,750.00
Fundraisers					
Total Fundraisers		0.00	0.00	0.00	0.00
Total Revenues		2,076,798.00	179,167.44	1,516,931.25	(559,866.75)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Eight Months Ending August 31, 2025

		Budget	Month	Year to Date	Variance
Expenses					
Administration					
6000-00	Administration	174,940.00	13,486.48	119,471.78	55,468.22
6001-00	FT Admin Assistant	41,100.00	3,161.54	26,830.55	14,269.45
6002-00	Part-Time Facility St	21,600.00	1,394.48	11,941.88	9,658.12
6003-00	Accounting Compen	26,000.00	1,742.00	15,819.42	10,180.58
6005-00	Benefits	39,000.00	3,171.51	23,574.18	15,425.82
6006-00	Payroll Taxes/Admin	20,600.00	1,399.50	12,850.58	7,749.42
6007-00	Insurance	60,000.00	1,805.00	56,134.27	3,865.73
6008-00	Professional Services	11,000.00	0.00	2,575.00	8,425.00
6009-00	Staff Development	15,000.00	586.20	4,548.23	10,451.77
6011-00	Transportation	6,000.00	162.68	2,540.11	3,459.89
6012-00	Postage	10,000.00	370.00	9,944.38	55.62
6013-00	Printing	11,500.00	3,207.86	9,629.34	1,870.66
6015-00	Office Supplies	8,500.00	868.59	5,303.06	3,196.94
6016-00	Maintenance Service	10,000.00	1,120.79	6,583.72	3,416.28
6017-00	Computer Services/S	10,000.00	(937.68)	6,776.77	3,223.23
6018-00	Dues & Subscription	4,500.00	45.00	2,799.49	1,700.51
6019-00	Credit Card Transact	1,000.00	48.37	660.33	339.67
6021-00	Legal Fees	5,000.00	0.00	264.00	4,736.00
6022-00	Advertising/Marketi	3,000.00	0.00	1,395.80	1,604.20
6023-00	Telephone	10,000.00	937.56	6,730.45	3,269.55
6024-00	Office Equipment Le	10,500.00	1,759.12	6,933.68	3,566.32
6025-00	Office Equip Repairs	6,500.00	1,039.28	3,845.14	2,654.86
6026-00	Licenses & Fees	2,000.00	0.00	734.45	1,265.55
6090-00	Contribution from D	(80,000.00)	0.00	(80,000.00)	0.00
Total Administratio		427,740.00	35,368.28	257,886.61	169,853.39
Recreation					
6100-01	Recreation Dir/Prog	113,000.00	8,669.24	73,562.01	39,437.99
6101-01	Benefits	12,000.00	931.80	6,995.62	5,004.38
6102-01	Payroll Taxes/Recrea	20,000.00	2,606.47	14,148.38	5,851.62
6103-01	Summer Playground	43,000.00	15,394.38	44,442.80	(1,442.80)
6104-01	Adult Programs	45,000.00	4,816.25	29,918.02	15,081.98
6105-01	Youth Programs	60,000.00	4,501.33	35,309.20	24,690.80
6106-01	Summer Camp Progr	12,000.00	224.24	8,391.17	3,608.83
6112-01	Adult & Youth: Facil	34,000.00	4,335.00	14,595.00	19,405.00
6113-01	Bus Trips/Adult	25,000.00	1,930.50	12,237.50	12,762.50
6114-01	Special Events/Adult	20,000.00	35.49	5,590.17	14,409.83
6116-01	Contribution to Adm	30,000.00	0.00	30,000.00	0.00
6117-01	CivicRec Annual Fee	6,615.00	0.00	6,615.01	(0.01)
6118-01	Credit Card Transact	18,000.00	346.16	4,508.67	13,491.33
6119-01	Overtime	3,000.00	0.00	0.00	3,000.00
Total Recreation		441,615.00	43,790.86	286,313.55	155,301.45

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Eight Months Ending August 31, 2025

		Budget	Month	Year to Date	Variance
Child Care					
6120-02	Kindergarten Staff	80,000.00	0.00	54,068.78	25,931.22
6121-02	Kindergarten Supplie	4,000.00	12.04	329.71	3,670.29
6122-02	Kindergarten Food S	4,000.00	204.67	2,337.43	1,662.57
6124-02	Kindergarten Transp	32,000.00	0.00	19,425.00	12,575.00
6125-02	Online Pymt fees/Sof	4,000.00	0.00	0.00	4,000.00
6130-02	Director/Asst Direct	113,000.00	8,657.08	73,460.81	39,539.19
6132-02	Summer Staff Wages	130,000.00	48,539.90	123,596.88	6,403.12
6133-02	Before/After School	230,000.00	0.00	126,727.16	103,272.84
6134-02	Benefits	48,000.00	4,226.07	31,301.36	16,698.64
6135-02	Payroll Taxes/Child	55,000.00	4,878.28	37,835.29	17,164.71
6136-02	Summer Supplies	4,000.00	307.78	5,792.17	(1,792.17)
6137-02	Summer Food Suppl	5,000.00	1,254.43	4,672.97	327.03
6138-02	Before/After Supplie	4,000.00	12.03	986.30	3,013.70
6139-02	Before/After Food S	8,000.00	1,425.12	3,599.62	4,400.38
6140-02	Summer/BA Field Tr	19,000.00	12,757.93	20,022.17	(1,022.17)
6141-02	Education	3,500.00	300.00	1,374.48	2,125.52
6142-02	Fundraising	3,000.00	0.00	2,697.00	303.00
6145-02	School Surcharge	15,000.00	0.00	8,309.18	6,690.82
6146-02	Preschool Staff Wag	80,000.00	0.00	37,850.81	42,149.19
6147-02	Preschool Supplies	4,000.00	40.98	747.96	3,252.04
6148-02	Preschool Food Supp	3,000.00	212.30	2,353.87	646.13
6149-02	Contribution to Adm	50,000.00	0.00	50,000.00	0.00
6150-02	Overtime	0.00	255.70	1,503.08	(1,503.08)
Total Child Care		898,500.00	83,084.31	608,992.03	289,507.97
Senior Center					
6150-03	Director Compensat	82,000.00	6,355.80	53,893.31	28,106.69
6151-03	Part-Time Personnel	26,000.00	1,357.69	13,041.43	12,958.57
6152-03	Benefits	8,500.00	1,232.89	9,149.10	(649.10)
6153-03	Payroll Taxes/Senior	8,300.00	590.07	5,735.53	2,564.47
6154-03	Program Supplies	23,250.00	2,983.67	12,655.12	10,594.88
6155-03	Entertainment	5,800.00	600.00	907.58	4,892.42
6156-03	Fundraising Supplies	5,800.00	0.00	3,047.45	2,752.55
6157-03	Bus Trips	1,000.00	0.00	0.00	1,000.00
6158-03	Overtime	3,000.00	0.00	0.00	3,000.00
Total Senior Center		163,650.00	13,120.12	98,429.52	65,220.48

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Eight Months Ending August 31, 2025

		Budget	Month	Year to Date	Variance
Poplar Street Park					
6180-06	Utilities	12,000.00	552.52	4,092.86	7,907.14
6181-06	Maintenance	28,950.00	588.08	15,653.14	13,296.86
6182-06	Improvements	7,000.00	0.00	622.06	6,377.94
	Total Poplar Street	47,950.00	1,140.60	20,368.06	27,581.94
Community Center					
6210-07	Comm Center - Utilit	42,000.00	4,357.64	27,921.58	14,078.42
6211-07	Comm Center - Main	50,343.00	1,148.36	32,173.74	18,169.26
6212-07	Comm Center - Impr	5,000.00	0.00	2,440.44	2,559.56
	Total Community C	97,343.00	5,506.00	62,535.76	34,807.24
Fundraisers					
	Total Fundraisers	0.00	0.00	0.00	0.00
Capital Improvements					
	Total Capital Impr	0.00	0.00	0.00	0.00
	Total Expenses	2,076,798.00	182,010.17	1,334,525.53	742,272.47
	Net Income	0.00	(2,842.73)	182,405.72	(182,405.72)