

Manager's Report - Kim Kaufman – August, 2025

Legislative meetings

I met with Senator Malone's staff and Representative Jones' and his staff to discuss our building projects and discuss possible Commonwealth funding to support a portion of the costs. I'll be reaching out to DCED to determine the suitability of specific programs. Ultimately, I'll need additional details to support any applications.

Front door

The lobby door was experiencing some difficulties with the locking mechanism not engaging and leaving the front door unsecured even though the redlight on the door indicating that it was secured. I've been able to lubricate the panic bar and remove the acquired grit that was the problem. The electronic element to program the various locks and allow better access rather than requiring assistance from the police department is slated for update.

HVAC Update and Mold

Following the excessive rain in May and June, we experienced some dripping humidity generated water condensation in parts of the building. This has caused a problem in the Gym area where it appears the condensation has saturated the insulation in the ductwork that has dripped on the ceiling tiles and produced black mold on a large number of tiles. The water condensation will need to be fixed and the black mold remediated.

Our plumber will advise us of when they are available to fix the dripping water and we have already received an estimate for remediation from ServePro. I

have contacted our insurer about coverage for this incident and they have sent a claims representative who I assisted inspect the building.

Water Testing and DEP inspection

Every few years, DEP requires additional testing of the building's drinking water for lead and copper concentrations. DEP also reviews our regular testing for Nitrate and Manganese and inspects our system for potential regulatory upgrades. Martin Water participates in the meeting in the event DEP's requirements have changed. DEP will require some treatment changes designed to preclude mixing treated and untreated water and some modifications to the pipes in the boiler room. Martin Water has submitted a proposal to safeguard any inadvertent mixing the treated with the untreated water.

Commonweath Code

Will be assisting with the review of incoming code and zoning work rather than replacing Joe Price's position, at this time. Josele has reviewed the contract and provided the necessary contract modifications suggested by the Board.



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022
717.367.8917 • 717.367.9208 fax
www.mtjoytwp.org

August 6, 2025

To: Mt. Joy Township Board of Supervisors
From: Daniel Ford- Code Compliance Official / Assistant Zoning Officer
Re: Monthly Codes Summary Report for July 2025

Dear Board Members:

84 rental properties were inspected in July 2025.

Complaints and concerns:

- Letter to 225 Mount Gretna Rd about a burning complaint.
- Letter to 974 Mount Gretna Rd about commercial parking and uninspected vehicles. (complaints)
- Received three complaints about noxious weeds in the Pennmark field near Ridge Run Rd. that are spreading to other farm fields. Notified Pennmark several times, and they stated they will cut them. Weeds are not cut. Issued an enforcement notice. Pennmark appealed the enforcement notice.
- Notified the owner of the old Babos on Rt 230 about tall weeds after complaints from local businesses. Grass cut. (complaint)
- Enforcement Notice to the owner of property at Veterans Drive and Old Hershey about tall weeds. (ongoing issue) Grass cut.
- Working with a local minister to assist a person who is being evicted from the Red Rose Motel and has an unlivable home
- Enforcement notice to 2157 S. Market St for weeds, trash and tires. (complaint)



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PUBLIC WORKS DEPARTMENT

AUGUST 2025

COMPLETED:

- Pave Cold Spring and Creek roads
- Road bank mowing
- Helped Conewago do base repair
- Push up millings from Elizabethtown Borough
- Set up and tear down for NNO
- Prepped (moved mailboxes and cut banks) and widened Aberdeen Road
- Parks maintenance
- PA1 calls

FUTURE:

- Base repair on Homestead, Schwanger and Ridge Run
- Pave for Conoy
- Shoulder backup on Creek and Cold Spring
- Pipe work
- Start budget talks

MOUNT JOY TOWNSHIP permits issued between 7/1/2025 and 7/31/2025

Permit No.	Issued Date	Owner	Project Addr.	Description	Est. Cost	Fee
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Certificate Of Use & Occupancy

USE & OCCUPANCY

250056	7/9/2025	1376 CAMPUS ROAD ASSOCIATES...	143 GIANNA DR	U&O for New Construction	\$253,517.00	\$0.00
250057	7/14/2025	MESSICK, BRYAN M	797 TRAIL RD N	U&O for Addition	\$79,500.00	\$0.00

Total USE & OCCUPANCY:	2	Est. Cost:	\$333,017.00	Fees:	\$0.00
Total Certificate Of Use & Occupancy:	2	Est. Cost:	\$333,017.00	Fees:	\$0.00

Stormwater Permit Exemption

250079	7/1/2025	BLANK, JOHN	1000 RIDGE RD	Driveway	\$0.00	\$50.00
250074	7/3/2025	BREWER, CHARLES A &	2147 SHEAFFER RD	Pool - Above ground	\$0.00	\$50.00
250075	7/3/2025	1376 CAMPUS ROAD ASSOCIATES...	107 Gianna Dr	SFD	\$0.00	\$50.00
250077	7/3/2025	1376 CAMPUS ROAD ASSOCIATES...	116 Gianna Dr	SFD	\$0.00	\$50.00
250078	7/3/2025	1376 CAMPUS ROAD ASSOCIATES...	104 Sarah Dr	SFD	\$0.00	\$50.00
250085	7/8/2025	GLESSNER, LISARAE H & WADE A	2502 MOUNT PLEASANT RD	Patio	\$0.00	\$50.00
250091	7/14/2025	SHANEBROOK, CHRISTINA M/DON...	735 SCHWANGER RD	Driveway Expansion	\$0.00	\$50.00
250087	7/14/2025	KLINE, ROBERT J	9506 ELIZABETHTOWN RD	Deck / Roof	\$0.00	\$50.00
250088	7/14/2025	1376 CAMPUS ROAD ASSOCIATES...	88 SARAH DR	SFD	\$0.00	\$50.00
250090	7/14/2025	LEWIS, GERALD R	1929 MISTY DR	Patio	\$0.00	\$50.00
250080	7/21/2025	FACKLER, LEROY & DORIS	58 RAINBOW CIR	Mobile Home	\$0.00	\$50.00
250083	7/21/2025	BAILEY, FAMILY LTD PARTNERSHIP	1413 MILL RD	Mobile Home	\$0.00	\$50.00
250089	7/21/2025	FORINO CO LP	998 SHEAFFER RD	SFD	\$0.00	\$50.00

Total Exemption:	13	Est. Cost:	\$0.00	Fees:	\$650.00
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Small Project

250084	7/21/2025	HEISEY, JEFFREY L	2309 RISSERMILL RD	Garage	\$0.00	\$175.00
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Total Small Project:	1	Est. Cost:	\$0.00	Fees:	\$175.00
Total Stormwater Permit:	14	Est. Cost:	\$0.00	Fees:	\$825.00

Use Permit

Fireworks

250008	7/23/2025	MOUNT JOY TOWNSHIP	8853 ELIZABETHTOWN RD	Fireworks = Professional Display	\$0.00	\$10.00
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Total Fireworks:	1	Est. Cost:	\$0.00	Fees:	\$10.00
Total Use Permit:	1	Est. Cost:	\$0.00	Fees:	\$10.00

Zoning Permit (Unclassified)

250192	7/14/2025	KRASKEWICZ, JOHN J	328 FARMLAND DR	deck	\$5,000.00	\$114.00
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Total (Unclassified):	1	Est. Cost:	\$5,000.00	Fees:	\$114.00
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Deck / Ramp

250190	7/14/2025	KLINE, ROBERT J	9506 ELIZABETHTOWN RD	Deck / Roof	\$32,483.00	\$307.00
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Total Deck / Ramp:	1	Est. Cost:	\$32,483.00	Fees:	\$307.00
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Tuesday, August 5, 2025

Permit No.	Issued Date	Owner	Project Addr.	Description	Est. Cost	Fee
Zoning Permit						
SFD						
250193	7/21/2025	FORINO CO LP	998 SHEAFFER RD	SFD	\$278,256.00	\$1,783.00
				Total SFD:	5	Est. Cost: \$1,257,442.00 Fees: \$8,111.00
Sign						
250189	7/9/2025	FORINO CO LP	998 SHEAFFER RD	Sign	\$1,800.00	\$50.00
				Total Sign:	1	Est. Cost: \$1,800.00 Fees: \$50.00
Solar						
250136	7/3/2025	ENCK, KORY	415 BOULDER LN	Solar roof mounted	\$30,186.00	\$295.00
				Total Solar :	1	Est. Cost: \$30,186.00 Fees: \$295.00
				Total Zoning Permit:	22	Est. Cost: \$1,959,739.00 Fees: \$13,690.00
				Total Permits:	39	Est. Cost: \$2,292,756.00 Fees: \$14,525.00



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Minutes of a Meeting of The Mount Joy Township Zoning Hearing Board Wednesday, June 4, 2025

- 1) Chairman Gregory R. Hitz, Sr. called the meeting to order at 6:00 P.M. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
- 2) Meeting Attendance:
 - Members Present: Gregory R. Hitz, Sr., Robert F. Newton, Jr., Roni Clark and James E. Hershey
 - Township Representatives: Joe Price, Community Development Director/ Zoning Officer and Kim Kaufman, Township Manager
 - Lancaster County Court Reporter: Veronica Johnston Gouck
 - Zoning Hearing Board Solicitor: John P. Henry, Esq. of Blakinger Thomas
- 3) A motion was made by James Hershey and seconded by Robert Newton to approve the minutes of the May 7, 2025 meeting. All members present voted in favor of the motion.
- 4) Solicitor John P. Henry provided a procedural briefing for the meeting.
- 5) Old Business: Continuation of Zoning Case# 250010

Zoning Case #250010

- a. Applicant/Landowner: Savaland, LLC
- b. Property Location: 350 Old Hershey Road, Elizabethtown, PA 17022; Tax Parcel ID #460-70551-0-0000
- c. Zoning District: R-3 – High-Density Residential
- d. Variance Request:
 - 1) Chapter 135, Article XXII, §135-216.D – Minimum Lot Size
 - 2) Chapter 135, Article XII, §135-115.H – Maximum Impervious Coverage

The applicant proposes adding a 5th unit to an existing 4-unit apartment building on the property. Atty. Henry introduced the proposal and stated that he drafted a decision for the Board's consideration. Mr. Newton made a motion to approve the application subject to the conditions of the draft decision. Jim Hershey seconded the motion which carried unanimously.

Atty. Henry said that a copy of the signed decision would be given to the applicant and to the other parties present - Ms. Nancy Warbel/Mr. Maguire and Mr. DiBiasi - while the other parties will receive copies by mail.

- 6) Zoning Case #250011
 - a. Applicant/Landowner: TALCO Home Improvement, LLC/ Moran Estates, LLC
 - b. Property Location: 771 Greentree Road, Elizabethtown, PA 17022; Tax Parcel ID #461-97916-0-0000
 - c. Zoning District: A – Agricultural
 - d. Special Exception Request:
 - 1) Chapter 135, Article IX, §135-83.I to permit a home occupation

2) Chapter 135, Article IX, §135-83.J to permit a landscaping business

The applicant is seeking approval of the following sections of Chapter 135 of the Code of Ordinances of the Township of Mount Joy, i.e. the Mount Joy Township Zoning Ordinance of 2012, as amended: (1) a special exception pursuant to §135-83.I to permit a home occupation and §135-83.J to permit a landscaping business.

Mr. Hitz introduced the application. Landowner, Austin Moran and applicant's representative, Lisa Dolan were sworn in.

Mr. Moran gave an overview of the application. The structure on the property is an old firehouse which is no longer used as such. There is also a shipping container on site at the rear of the property. Regarding the request for a Home Occupation (for a home improvement business), there followed an in-depth discussion regarding the difference between a Home Occupation and a No-Impact Home-Based Business. The applicant initially requested a "No-Impact Home-Based Business" on their application. Mr. Price explained that a No-Impact Home-Based Business is a use that is permitted by right in the Agricultural District. Such a request, therefore, is not something that is brought before the Zoning Hearing Board. However, because currently there is no dwelling on site, the Zoning Officer, the party who reviews by-right applications, would be compelled to deny any such application on the basis that there must be a dwelling from which to conduct the No-Impact Home-Based Business. He went on to explain that the zoning officer is the decision-maker regarding use by-right applications and that the Zoning Hearing Board is the sole authority regarding decisions pertaining to Special Exception Uses. Mr. Price further explained that because, in this case, a No-Impact Home-Based Business could not be approved he allowed that part of the application to be included as a Special Exception request for a Home Occupation. This puts the decision in control of the Zoning Hearing Board. Mr. Price noted that by applying for a Home Occupation, the applicant then at least has the chance to seek approval from the Zoning Hearing Board and that he cannot decide for the Board. He also stated that the proposed Landscaping Business is brought to the Board as a separate request for a Special Exception. He clarified that the Landscaping Business portion and the Home Occupation for a home improvement business cannot be considered one use but must be presented separately because they are different uses. Mr. Henry further clarified that Mr. Price had done the applicant a favor by allowing the slight adjustment so that the home improvement portion still had a chance for approval. Mr. Price added that it made sense to do so because the landscaping portion was already going to move forward to the hearing and that both could still then be considered during the same hearing.

This was followed by discussion about the possibility of having a dwelling inside the firehouse. Mr. Moran stated that the applicant intended for the structure to be used as a dwelling. Mr. Price explained that although there are bathrooms and other facilities in the structure, the Township does not have verification that it can be used as a dwelling. He went on to say that the Township would need an inspection/s performed by the Township's consultant (Commonwealth Code Inspection) prior to allowing the structure to be used as a dwelling.

Subsequently, the owner/ applicant requested to withdraw the application for the Home Occupation. Mr. Newton made a motion to accept the withdrawal. Mr. Hershey seconded the motion which carried unanimously.

The discussion then shifted to the consideration of the Landscaping Business application. Mr. Hershey asked if anything would be sold on-site. The applicant responded that no, there would not be. Mr. Hershey asked about storage of things related to the landscaping business. The owner/ applicant was not sure at this time.

There was some further general discussion initiated by the applicant's inquiry about different options available to them at this time. The Board suggested that the applicant could and should provide additional specifics regarding their proposal and bring it back to the Board at a later date. There was a brief recess to allow the applicants representative to contact the applicant by telephone and discuss matters with them.

Upon returning from the telephone call, the applicant chose to seek a continuance of the hearing until the August meeting and agreed to waive the time requirements for a Board decision as it pertains to their application. Mr. Newton made a motion to grant a continuance until the August 6 meeting. Mr. Hershey seconded the motion which carried unanimously.

Prior to the close of the meeting, Mr. Henry stated, for clarification purposes, that, pertaining to case #250010, Ms. Warbel and Mr. Maguire, a married couple, were considered to be one party in terms of serving them with a copy.

Mr. Hershey motioned to adjourn the hearing. The motion was seconded by Mr. Newton and carried unanimously. The hearing was adjourned at 7:09 pm.

Respectfully Submitted,



Joseph B. Price
Zoning Officer

For: Robert F. Newton, Jr., Secretary
Mount Joy Township Zoning Hearing Board



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Minutes of a Regular Meeting of the Mount Joy Township Planning Commission Held on June 23, 2025

1. Vice Chairman Bill Weik, Jr. called the meeting to order at 7:00 p.m. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
2. Pledge of Allegiance
3. Roll call of the Planning Commission Members:

Kevin Baker — Present
Rodney Boll — Absent
Gerald Cole — Present
Michael McKinne — Present

Arlen Mummau — Present
Delmar Oberholtzer — Absent
Bill Weik, Jr. — Present

Other Township Representatives Present: Joe Price Community Development Director and Zoning Officer, Ben Craddock, PE – Twp. Engineer, and Kim Kaufman - Township Manager

4. Public Comment:

Bob Brubaker was present and expressed his concerns regarding road improvement deferral agreements. He stated that he recently did the same during the June 16 Board of Supervisors meeting. He said that he spoke with various Township staff personnel but was still unclear on what was being required of him for his recent road deferral condition as part of a conditional approval. He also noted that his recent waiver request for relief from road improvements was denied. Mr. Brubaker asked if it might be possible to pay an impact fee in lieu of road improvements. (Similar to what he paid in 2011 for a previous plan.) Mike McKinne stated that he felt the Planning Commission couldn't approve a fee in lieu of the road improvements. Gerald Cole agreed with Mr. McKinne. Joe Price noted that the Planning Commission allowed an impact fee in lieu of road improvements in 2011 and that Mr. Brubaker agreed to that condition as part of the previous plan approval. He also stated that during their June 16 meeting, the Board of Supervisors directed staff to ask Ben Craddock, Township Engineer and Josele Cleary, Township Solicitor to give their input on the pros and cons of road improvement deferral agreements. Mr. Price went on to say that he recently sent email messages to both of the aforementioned to request their input. The Planning Commission directed staff to look further into the matter of impact fees and road improvement deferrals.

Daniel Beiler spoke of his current plans for a one-room Amish schoolhouse at 2091 Milton Grove Road. He explained that he received a waiver from land development planning last year. His engineer recently submitted a stormwater management plan for review and approval. He stated that the purpose for him being present was to ask the Commission if there was anything they could do to speed up the permitting process. He also wondered about the status of sewage planning paperwork both in the Township but also regarding the PA DEP process.

He also asked Mr. Price if he knew how soon the stormwater management plan would be approved.

Mr. Price responded by informing him that the DEP Component 4A paperwork was all that he needed to complete and that it was on the agenda for the Commission to authorize him to do so. He stated that he could then complete the paperwork tomorrow (Tuesday). Mr. Price explained that the paperwork is then returned to the applicant's representative and that they will then be forwarding it to the PA DEP for their review. Regarding the stormwater management plan, Mr. Price informed him that it could take months for approval and that the process depended largely on his engineer adequately addressing all the Township Engineer's comments. Mr. Price advised Mr. Beiler that he needs to work closely with his engineer/ representative regarding the status of the stormwater management plan. Mr. Price also informed Mr. Beiler that he would need to submit all needed permit applications so staff can begin the review process. Ben Craddock added that the sewage disposal approval is a crucial part of the overall approval processes. Mr. Beiler again asked the Commission if there was anything they could do to speed up the permit approvals. Mr. Price explained that the Commission simply cannot just do that. Mr. Beiler noted that he would like to have the schoolhouse built by August. Mr. Price asserted again that the permit applications need to be submitted before staff can do anything.

Mr. Todd Smeigh of D.C. Gohn Associates, Inc. offered comments on the sewage planning approval process. There was some back and forth discussion between the Planning Commission and Mr. Smeigh.

5. Consent Calendar:

- a. Approve and ratify the minutes of the May 28, 2025 meeting
- b. Accept additional time in which to take action on the Preliminary Land Development Plan for Westmount Development (#24-19-PLDP) – New deadline is October 24, 2025.
- c. Accept additional time in which to take action on the Final Subdivision and Land Development Plan for 1376 Campus Road Phase 3 (#25-05-FLDP) – New deadline is October 25, 2025.
- d. Accept additional time in which to take action on the Final Subdivision and Land Development Plan for 1376 Campus Road Phase 4 (#25-06-FLDP) – New deadline is October 25, 2025.
- e. Accept additional time in which to take action on the Preliminary/Final Land Development Plan for Lancaster Seed Sales (#25-07-FLDP) – New deadline is October 25, 2025.
- f. Accept additional time in which to take action on the Preliminary/Final Land Development Plan for Pennmark Self Storage (#25-03-FLDP) – New deadline is October 29, 2025.
- g. Authorize signature of the Final Subdivision and Land Development Plan for 1376 Campus Road Phase 2 (24-20-FLDP)
- h. Authorize the Zoning Officer to complete the Sewage Facilities Planning Module Component 4A for Grandview Heights Amish School.

A motion was made by Gerald Cole to approve all items on the Consent Calendar with the condition that Joe Price correct a typographical error on the Minutes page 5 to change "Mauer" to "Mummau" and seconded by Mr. McKinne. All members present voted in favor of the motion.

6. Old Business:

- a. Waivers and Modifications for Lancaster Seed Sales Final Land Development Plan(#25-07-FLDP): Proposal to construct a 19,140 SF building expansion, access drives, stormwater facilities, utilities, sidewalks, and other site improvements for the existing commercial business located at 311 Snyder Road. The property is served by public water and sewer facilities.

The Applicant is requesting the following waivers/ modifications, or deferrals from Chapter 119 - Subdivision & Land Development Ordinance:

1. §119-25.C(2) – Preliminary plan submission

2. §119-32.B – Wetland Study
3. §119-52.J(3)(a) – Improvements of Existing Streets
4. §119-57.B – Concrete Monuments
5. §119-57.D – Lot Line Markers

The Applicant is requesting the following waivers/modifications from Chapter 113 – Stormwater Management Ordinance:

1. §113-32.A(2)(c) – Loading Ratio

b. Consideration of Requested Waivers, Modifications or Deferrals

Mr. Todd Smeigh introduced the plan for Lancaster Seed Sales and began to discuss the requested waivers. Mr. Price pointed out that all requests were being recommended for approval with the exception of the road improvements. Karl Dirks of Lancaster Seed Sales began to talk about traffic flows in and about the property. He went on to explain that there is low traffic usage right now and that there are no expected increases in traffic flow. He asked the Commission “Why are we responsible for road improvement?” Mr. Cole asked Mr. Price how soon we could revise the ordinance. Mr. Cole asked Mr. Dirks if they would be willing to hold off on the deferral request to wait until the ordinance could be revised. Mr. Cole stated that the Planning Commission has had issues granting waivers, in particular, with some disagreements with the Board of Supervisors. Mr. Price expressed that this meeting was the first time that staff had been instructed on possibly revising the Subdivision and Land Development Ordinance and that during their June 16 meeting, the Board of Supervisors directed staff only to ask Ben Craddock, Township Engineer and Josele Cleary, Township Solicitor to give their input on the pros and cons of road improvement deferral agreements and that there was no talk of revising the ordinance. There continued to be in-depth discussion between the Commission and Mr. Dirks as well as Mr. Brubaker from the audience on the nature of deferred road improvements. The Commission then asked Mr. Price to provide them with information on the specific authority granted to the Planning Commission in making these types of decisions.

Mr. Cole stated that he thinks there is a way to make road improvements more fair. Kevin Baker said that he would like to see an example of when a road was improved based on a deferral agreement. The Commission then recommended that Mr. Dirks go to the Board of Supervisors to offer comment on this matter.

Mr. McKinne made a motion to approve items 1 through 4 on the Proposed Motions included with the agenda packet. (This corresponds to items 1,2,4 and 5 above.) Item #3, the request to waive §119-52.J(3)(a) – Improvements of Existing Streets, was not acted upon. Gerald Cole seconded the motion which carried unanimously. Mr. Cole then made a motion to approve the modification to §113-32.A(2)(c). Mr. McKinne seconded the motion which carried unanimously.

7. New Business: NONE

8. Initial View:

- a. Final Land Development Plan for 2980 Harvest Road (Elmer Beiler) (#25-08-MLDP) – Proposal to construct a 10,120 SF poultry barn with feed bins and to expand the existing driveway on a 13.5 acre parcel located at 2980 Harvest Road.

Christian Stoltzfus was present to give an overview of his proposed poultry barn. Mr. Baker asked how many birds would be in the barn. Mr. Stoltzfus replied that there would be 7,000. Mr. Baker asked if

there would be a well and Mr. Stoltzfus said that there would be a new well. Mr. Stoltzfus asked if the Township needed to review the Nutrient Management Plan. Mr. Price replied that no the Township is not involved in the approval process. Mr. Craddock added that proof of an approved nutrient management plan would need to be submitted. There was no further discussion.

9. Correspondence: NONE

10. Other Business:

a. Staff Report: Status of Township regulations pertaining to solar energy systems.

Mr. Price mentioned that during the May 28 meeting he was asked to prepare a report on how the Township regulates solar energy systems. He introduced the report that he prepared. Mr. McKinne mentioned some concerns about screening. Mr. Price noted that screening can actually inhibit the function of solar panels by blocking sunlight. Upon no further discussion, Mr. Price suggested that the Commission could review the report in greater detail and take up the matter at a later meeting.

11. The next regular meeting of the Mount Joy Township Planning Commission is scheduled to be held on **Monday, July 28, 2025** beginning at 7:00 P.M.

12. A motion was made by Kevin Baker and seconded by Gerald Cole to adjourn the meeting at 8:10p.m. All members present voted in favor of the motion.

Respectfully Submitted,



Joseph B. Price

Community Development Director and Zoning Officer

EAWA WORK SESSION MEETING MINUTES
July 2, 2025 - 6:30 PM

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rick Erb, and Chuck Brewer. Also present were: Austin Calaman, Authority Manager; Jason Bock, Operations Manager; Michael Krieger, Engineer; Jeffrey Shank, Solicitor; and Jill Gebhart, Admin Assistant. Not present: Rich Sheidy, Board Member; Michele Powl, Business Manager; Donna Bissinger, Admin Assistant. Members of the Public: None

2. **PUBLIC COMMENT:** None

3. **REPORTS:**

a. **Manager's Report:**

- i. **Water Allocation Permit Proposal:** DEP provided a new Water Allocation Permit to EAWA on January 6, 2025. This water allocation permit outlines new specific withdrawal allocations for Back Run, Conewago Creek, and the Cornwall Quarry located in Lancaster County, Pennsylvania. GHD's proposal is to assist EAWA in creating and implementing the necessary requirements. This will include a study to measure flow immediately downstream of intake for a 10-year period.

ii.

Action: "The Board approves the proposal from GHD for \$16,500.00 for the planning phase of the water allocation permit requirements."

Motion: K Murphy **Second:** J McCloud **Approved**

- iii. **Kappe Solar Bee Proposal:** Staff worked with Kappe to price out a Solar Bee mixing system for the reservoir. The intent of this system is to assist with mixing for the reservoir water to reduce algae (TOC) growth. The mixing would help keep everything circulated, reduce TOC's and also keep temperature down due to the circulation of water from the bottom to the top. This item was included in this year's capital budget at \$100,000.00.

Action: "The Board approves the proposal from Kappe for \$133,380.00 to provide and install the Solar Bee mixers on EAWA's reservoir."

Motion: C Brewer **Second:** K Murphy **Approved**

- b. **Operations Manager's Report:** Jason Bock reported old watermain shutdowns completed for new main tie-ins, ditch restoration and yard work repairs, reservoir treatment, locating curb boxes on Harrisburg Ave for Phase 4, curb box repair list for Kentrel meter project, had water tank inspections, Well 4 motor went out leading to motor and pump replacement. DEP brought EAWA's Safe Water Treatment Program Award which is displayed in board room.

c. Engineer's Report:

- i. Membrane Autopsy Discussion - GHD felt autopsy not needed but would rather pursue testing of coagulants before new membranes coming in.
- ii. Disinfection By-products Discussion – Analyzing coagulants will target proper dosage to aid with membranes fouling and cleaning.
- iii. Well 6/7 Discussion – at 60 % design, preparing to submit the permit within 2 weeks. Project scope is for whole new nitrate removal system and new electrical building, changing wastewater pumps, adding corrosion control, replacing force main, chlorine contact piping upgrade. The board could consider a whole new well station with shorter down time, and future volume demands.

4. UNFINISHED BUSINESS: None

5. NEW BUSINESS:

- a. **Pre-Budget and additional water sources discussion** - Treese asked for list of priority items for pre-budget meeting. Some thoughts included pipe project, additional water source, rate analysis, regulation.

6. BOARD MEMBER'S REMARKS: Brewer asked for an update on office staffing. Calaman said 2 new office staff members were training in their respective roles. Brewer commented on the good information on EAWA website concerning the status of water supply with current rains. Bock confirmed wells levels better compared to last year and quarry level is up. Rain is helping lower water temperatures.

7. EXECUTIVE SESSION: Treese called for executive session after work session meeting.

8. ADJOURN: 8:13 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** J McCloud **Approved**

Respectfully submitted,

A Calaman, Authority Manager

Approved at 8 /11/2025 Meeting

EAWA BOARD MEETING MINUTES
July 14, 2025 - 6:30 PM

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Rich Sheidy, Rick Erb, and Chuck Brewer. Also present were: Austin Calaman, Authority Manager; Michele Powl, Business Manager; Jeffrey Shank, Solicitor; and Jill Gebhart, Admin Assistant. Not present: Jeff McCloud, Board Member; Jason Bock, Operations Manager; Michael Krieger, Engineer; Donna Bissinger, Admin Assistant. Members of the Public: None

2. **PLEDGE OF ALLEGIANCE TO THE FLAG:**

3. **PUBLIC COMMENT:** None

4. **APPROVAL OF PREVIOUS MINUTES:**

Action: "That the Board approves the Work Session minutes of 6/4/2025 and the Board Meeting Minutes of 06/9/2025, as presented."

Motion: K Murphy **Second:** R Erb **Approved**

5. **REPORTS:**

a. **Manager's Report:**

i. **PENNVEST Payment Request Application #4:**

Action: "The Board approves submission of the Payment Request #4 to PENNVEST in the amount of \$848,928.09, which reimburses EAWA expenses for engineering, legal, and Phase 1 construction expenses for the Cast Iron Main Replacement Project."

Motion: K Murphy **Second:** C Brewer **Approved**

ii. **GHD Coagulant Study:** Per our last Work Session meeting, Mike was able to provide a proposal for GHD to perform a coagulant study to identify the optimal coagulant type and dosing for our surface water plant.

Action: "The Board approves GHD's proposal of \$13,000.00 for a coagulant study."

Motion: K Murphy **Second:** R Sheidy **Approved**

iii. **Resolution 2025-10:** Authorizing and Approving Compensation Changes and Adjustments Amending Resolution 2025-3.

Action: "That the Board adopts Resolution 2025-10, Authorizing and Approving

Compensation Changes and Adjustments Amending Resolution 2025 - 3."

Motion: K Murphy **Second:** R Erb **Approved**

b. **Operations Manager's Report:** Presented at work session meeting.

c. **Engineer's Report:** Presented at work session meeting

d. **Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (06/25/25) distributed with package (\$74,506.54 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (06/25/25) distributed with package (\$187,342.42 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for the period of June YTD, distributed with package. Balance: \$906,457.31, Expenditures: \$206,185.28 & Income: \$54,984.15.
- iv. Statement of *Capital* Revenues & Expenditures for the period of June YTD, distributed with package. Balance: \$9,383,336.75, Expenditures: \$559,193.55 & Income: \$520,154.30.

Action: "That the Board accepts the June Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: K Murphy **Second:** R Sheidy **Approved**

6. UNFINISHED BUSINESS:

- a. **Pre-Budget Items:** Per our last Work Session meeting, this topic is to discuss several items that the Board would like to focus on going into the upcoming budget discussions.

The priority items discussed are pipe project, additional water source, rate projection & analysis, and compliance. Additional consideration is for pre-treatment at reservoir. Dialog ensued about determining rate projection, unknown costs of compliance, and value of engaging a rate consultant. Budget meeting planned for 9/20/25.

7. NEW BUSINESS: None

8. BILLS PAYABLE: Refer to Unpaid Report.

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$66,731.79 (07/14/25), Unpaid *Capital* Fund Bills Detail totaling \$1,498,903.20 (07/14/25) and Unpaid *Developer Escrow* Fund Bills Detail totaling \$8,437.50 (07/14/25)."

Motion: K Murphy **Second:** R Erb **Approved**

- 9. BOARD MEMBER'S REMARKS:** Sheidy asked for update on Cornwall quarry status. Treese responded that Cornwall quarry will be discussed tonight after board meeting. Murphy announced new EAWA board member is Robert Reale pending the township meeting tonight.

10. EXECUTIVE SESSION: Treese called executive session about Cornwall quarry.

11. ADJOURN: 7:22 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** C Brewer **Approved**

Respectfully submitted,

A Calaman, Authority Manager

Approved at 8/11/2025 Meeting



ELIZABETHTOWN REGIONAL SEWER AUTHORITY

235 ERSA Drive, Elizabethtown, PA 17022

Phone: 717-367-5947 • www.ersapa.com • Fax: 717-367-4622

Elizabethtown Regional Sewer Authority Minutes June 10, 2025

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Dave Sweigert, Ken Shaffer, Roger Snyder, Nick Viscome. Also present were ERSA Manager Steve Rettew, Engineer Abraham King, solicitor Jeff Shank and Bookkeeper Michele Range.

Public Attendance: Phil Rudy and Shawn Carl from White, Rudy LLC

It was **motioned** by Snyder and seconded by Viscome to approve the minutes of the May 8, 2025, meeting. Motion carried.

General Business:

1. White Rudy – Phil Rudy introduces the 2024 audit and asks Shawn Carl to take over the presentation. Carl begins the report presentation highlighting the independent auditor's report, which indicates everything is correct within materiality levels. Carl explains the balance sheet, detailing total current assets of \$9.3 million, including investments of \$6.5 million and cash equivalents of \$1.7 million. Total capital assets net are \$35.2 million, net of depreciation, with a net pension asset of \$183,000, indicating the pension plan is overfunded. Liabilities are detailed, with total of \$5.034 million. Carl moved on to detailing operating activities, including \$3.7 million in revenues and \$3.58 million in operating expenses. Significant expenses include wages and employee benefits and wastewater treatment costs of \$1.019 million. Carl also explains the cash flow statement, which shows net cash provided by operating activities of \$1.282 million, and highlights the Authority's ability to cover debt service with operations. Additional notes include a 10-year plan for capital purchases, anticipating \$15 million in future expenses, and need for ongoing planning for rate increases. Rudy then introduces the management letter, which outlines the auditor's responsibilities and highlights areas of concern. The management letter also recommends rectifying issues with developer contributions as well as addressing high receivables/bad debt reserves. It was **motioned** by Snyder and seconded by Shaffer to approve White Rudy audit report. Motion carried.
2. Tapping fees were discussed with King citing reasons for updated amount from \$3624.00 to \$6192.00 to take effect 7/10/2025. It was **motioned** by Viscome and seconded by Snyder to approve Resolution 2025-9. Motion carried.
3. Shank discussed the need to apply Attorney fees when he is filing liens and lien satisfactions on behalf of the Authority. Proposed amount of \$195 was explained by Shank. It was **motioned** by Snyder and seconded by Shaffer to approve Resolution 2025-10 Attorney fees for liens. Motion carried.

4. Klein Mills documents were tabled until the next board meeting.
5. It was **motioned** by Snyder and seconded by Viscome to approve the final pay application #8 for Miller Rd payable to Garden Spot Mechanical. Motion carried.
6. It was **motioned** by Snyder and seconded by Shaffer to approve the Bill of Sale for Bishop Woods Phase 1A and 1B. Also to approve Phase 2 and Phase 3 with a maintenance guarantee to expire in June 2026. Motion carried.
7. It was **motioned** by Snyder and seconded by Viscome to approve a proposal from Breneman Electric for \$4040.00 to replace outdated emergency lights in the building. Motion carried.

Reports:

Engineer: King provided and reviewed his report with additional comments on the below items:

1. Lancaster Landfill – explained the need to update the Landfill’s industrial permit to reflect the Borough ordinances, including a surcharge for total nitrogen. King also stated that a call was held with Landfill to inform them about the upcoming changes and the potential impact on their permit.
2. Oak Manor Bypass – a sketch of the pump station was provided and discussion had on expansion plan involving a contribution from ERSA. Board to consider extending the sewer main to tie into Maytown Rd and West Ridge Interceptor. The proposed change could save ERSA a significant amount by avoiding contributions to Oak Manor and reducing Borough compensation.

Treasurer:

Shaffer discussed the financial reports, noting a budgeted loss of \$270,000 but actual performance of \$259,000, a 4% improvement. Year to date net ordinary income is \$425,000, slightly below the projected \$455,000. Shaffer reports a cash balance of \$9.7 million, \$2.6 million better than anticipated, due to prepaid tapping fees collected and lower capital expenditures. Shaffer also discusses the impact of sewer rental variances and the overall financial performance.

It was **motioned** by Snyder and seconded by Viscome to approve the Treasurer’s report. Motion carried.

It was **motioned** by Snyder and seconded by Erb to approve the bills payable in the amount of \$684638.46. Motion carried.

The Board discussed the need to reorganize due to the untimely death of John O'Connell, Board Chairman.

It was **motioned** by Snyder and seconded by Viscome to appoint Dave Sweigert as permanent Chairman. Motion carried.

It was **motioned** by Viscome and seconded by Sweigert to appoint Roger Snyder as Vice-Chairman. Motion carried.

It was **motioned** by Snyder and seconded by Viscome to close the public meeting at 8:14 p.m. Motion carried.

Executive Session was held to discuss various topics, including Miller Rd project and potential regionalization with another Township.

**MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHORITY
OF LANCASTER COUNTY
May 28, 2025**

A public meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, May 28th, 2025, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Chairperson Debra Dupler.

Roll Call: Debra Dupler, Justin Risser, Roger Snyder, Kenton Sweigart, Jeffrey Hudson and Jeffrey McCloud were present. Staff Members Wade Amick and Marc Hershey were present. Dave Jones, Saxton & Stump, was also present.

Ms. Dupler opened the meeting for public comment. None were heard.

The Board unanimously approved items A thru D on the consent calendar on a motion by Mr. Snyder, seconded by Mr. Sweigart. All members present voted in favor of the motion.

- a) Approval and ratification of the minutes of the April 23, 2025 meeting.
- b) Accept and ratify the financial reports for the period of April 2025, subject to audit.
- c) Approve and ratify the payment of all bills & payroll via Bill List 2025-05 in the amount of \$367,425.71.
- d) Public Relations Report.

Authority Manager Wade Amick provided a verbal report to the Board. Mr. Amick noted the following items:

- 1) Glide Scopes have been successfully installed and are now operational on all ambulances.
- 2) Sapphire IV pumps have been deployed, along with medications IV Tylenol and Norepinephrine, and are stocked on all ambulances. These medications are part of protocol and supported by MESA Medical Director.
- 3) EMS week was celebrated May 18 – 24th and appreciated by all staff. Staff celebrated with a catered lunch from Mission BBQ, and held Platoon Cookouts. All staff received a Visa Gift Card (\$50 full-time / \$25 part-time) in appreciation of their service.
- 4) Recruitment efforts continue. Two Full-Time BLS, and 1 Part- Time ALS have been hired. 3 ALS positions remain open.
- 5) Brad Farber will begin the role of Platoon A captain on June 2nd.
- 6) A rebirth award ceremony was held at the Marietta Borough Council Meeting on May 13th. MESA crews, Susquehanna Regional Police and local bystanders were presented with a Federation Award for the life-save cardiac arrest of a Marietta resident. In addition, State Representative, Tom Jones wrote an article celebrating MESA's effort in a separate recent lifesaving event.

- 7) With the conclusion of the school year, 14 students will graduate from the MESA Education Institute EMT program.
- 8) MESA has begun the immediate stages of creating an Emergency Medical Responder (EMR) course for Masonic Village staff. This program will train staff on how to provide immediate care to patients before the ambulance arrives. Final curriculum is pending from Masonic Village Leadership, and the Pennsylvania Department of Health (PADOH).

The Board was provided copies of the Assistant Authority Manager report prepared by Marc Hershey. The report noted the following:

- 1) The FEMA grant payment was received by NWEMS on April 28th. An amendment has been approved to purchase the remaining 2 mobile and 6 portable radios. The additional portable radios were recently received, and 2 mobile radios will be installed in July.
- 2) The PEMA grant payment for the IV pumps was received May 5th. The final grant report was submitted.
- 3) A MESA billing flow chart was added to the MESA website. PR Works is developing a tri-fold brochure to be distributed at MESA PR events, and for reference at municipal offices.
- 4) The process has started to explore ambulance manufacturers due to the rising cost of Horton. Ideally creating a single rig configuration, so rigs are consistent moving forward. Plans are to visit the manufacturer Medix, located in Indiana, on July 15 - 16th. The cost of the trip is covered by Medix and Fesco. Plans are to present a recommendation to the Board for an order by September. Manufacturing lead time is approximately 12-14 months.
- 5) Employee wage data is being collected from other local EMS agencies. The MESA Paramedic payrate is slightly lower, which is contributing to our low recruitment. Plans are to present a proposal at the June meeting to increase hourly rates in order to remain competitive in recruitment.
- 6) The PSAT conference was held on May 7th in Hershey. Deb Dupler, Jon Yoder, Wade Amick and Marc Hershey attended, and participated in a Q & A session titled "Local Solutions". Information discussed was that all EMS organizations have the same operational concerns and solutions are limited.

Dave Jones, Board Solicitor, Saxton & Stump provided a verbal report to the Board.

- 1) The Civil Action Update is still ongoing. Nothing has been received regarding a resolution from the letter mailed of a mutual disposition for dismissal.

No Penn Medicine report was provided

Old Business

Mutual Aid Cover Calls: The Board was provided with an update on the quantity of calls in non-MESA municipalities from January through April. During this time period, MESA covered 291 calls to non-MESA municipalities.

Insurance Billing RFP Update: A total of 10 proposals were submitted. Virtual meetings to assess capabilities and to talk with potential clients were held from April 21st – May 6th. Reference checks

and discussions with existing clients are currently being conducted, with the goal to narrow the number to 3-4 finalists.

2025 Billing – Parcels: The 2025 parcel billing and collection process has been going well. The total received is \$1,370,269; which is about 85% of the Diversified Parcel billings for 2025. As a comparison, MESA collected \$1,278,028 by May 31, 2024. The 2024 late notices were not mailed until June 18th, as compared to current 2025 late notices generated May 5th. A total of \$28,741 in late fees were assessed.

Including Masonic Village, MESA has collected \$1,619,154 vs. the budgeted amount of \$1,741,165 which is approximately 93% collected.

The board unanimously decided to add a discussion item at the July meeting, of enforcing property liens for any properties with a balance of more than \$500 or \$1,000. A suggestion was also made to build the MESA fee into the township ordinance for property owners.

2025 FTE Billing – Business FTE Assessment: Businesses with more than 3 employees and \$150,000 or more in payroll, were mailed a self-reporting letter and form on April 8th, with a due date of June 15, 2025. To date, \$56,137 has been collected, while \$93,000 was budgeted for 2025.

New Business:

On a motion made by Mr. Snyder, seconded by Mr. McCloud; After discussion with Phil Rudy, White Rudy LLC, the Board unanimously approved to transition MESA financial reporting to a cash basis instead of accrual basis to reflect cash balances for reporting and budgeting.

On a motion made by Mr. Snyder, seconded by Mr. McCloud, the Board unanimously approved to ratify the White Rudy LLC engagement letter detailing the above.

On June 10th, Deb Dupler and Marc Hershey have scheduled a zoom call with municipalities from Delaware County to discuss the closure of the facility and EMS.

The Board is scheduled to meet Wednesday, June 25th, 2025 beginning at 6:00PM.

A motion was made by Roger Snyder, seconded by Jeffrey Hudson to adjourn the meeting at 7:00 PM. All members present voted in favor of the motion.

Respectfully Submitted,

Becky Houser
Recording Secretary

**MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHORITY
OF LANCASTER COUNTY
June 25th, 2025**

A public meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, June 25th, 2025, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Vice Chairman Roger Snyder

Roll Call: Roger Snyder, Justin Risser, Kenton Sweigart and Jeffrey Hudson were present. Debra Dupler and Jeffrey McCloud were absent. Staff Member Marc Hershey was present. Wade Amick was absent. Dave Jones, Saxton & Stump, was also present.

Mr. Snyder opened the meeting for public comment. None were heard.

The Board unanimously approved items A thru D on the consent calendar on a motion by Mr. Hudson, seconded by Mr. Sweigart. All members present voted in favor of the motion.

- a) Approval and ratification of the minutes of the May 28, 2025 meeting.
- b) Accept and ratify the financial reports for the period of May 2025, subject to audit.
- c) Approve and ratify the payment of all bills & payroll via Bill List 2025-05 in the amount of \$463,627.64
- d) Public Relations Report.

Marc Hershey verbally provided the Authority Manager report to the Board in Wade Amick's absence. The following items were noted:

- 1) MESA Education Institute has been approved to host the Emergency Medical Responder (EMR) course for Masonic Village staff. This program will train staff to on how to provide immediate care before the ambulance arrives. Education Coordinator, Chris Wright, is starting a class in August. The first session will be with Masonic Village Security staff.
- 2) MESA Staffing is on-going. Several new part-time and full-time staff are currently in orientation.
- 3) Moral remains high with no major concerns among staff.

The Board was provided copies of the Assistant Authority Manager report prepared by Marc Hershey. The report noted the following:

- 1) Plans are for Marc Hershey, Jeff Mumma and John Halbleib to visit ambulance manufacturer Medix, located in Indiana, on July 15 - 16th. The cost of the trip is covered by the manufacturer Medix and dealer Fesco. Plans are to present a recommendation to the Board for an order by September. Manufacturing lead time is approximately 12-14 months.

Dave Jones, Board Solicitor, Saxton & Stump provided a verbal report to the Board.

- 1) The Civil Action Update is still ongoing. Nothing has been received regarding a resolution from the letter mailed of a mutual disposition for dismissal.

No Penn Medicine report was provided

Old Business

Insurance Billing RFP Update: Four vendors were invited to move into the second round of interviews. The meetings were held the week of June 23 & 30th. The hope is to have a recommendation to the Board for a new vendor by August; with implementation and transition in the 4th quarter, to use the new billing services effective January 1, 2026.

2025 Parcel Billing: The 2025 parcel billing and collection process has been going well. The total received is \$1,404,346; which is about 87% of the Diversified Parcel billings for 2025. As a comparison, MESA collected \$1,354,491 by June 30th, 2024. At a macro level, we are doing well and are on track (\$1,416,348 as of July 31st). Including Masonic Village \$1,653,231 has been collected, vs. the budget amount of \$1,741,165 which is about 95%. The 2025 second round of late notices will be mailed the week of June 30th, with plans to move any unpaid accounts to collections in August /September.

2025 FTE Billing: Businesses with more than 3 employees and \$150,000 or more in payroll, were mailed a self-reporting letter and form on April 8th, with a due date of June 15, 2025. To date, \$73,334 has been collected, while \$93,000 was budgeted for 2025. Reminders will be mailed in July.

New Business:

On a motion made by Mr. Risser, seconded by Mr. Hudson, the Board unanimously approved the purchase of a 2026 Chevrolet Tahoe in the amount of \$83,538.36. The cost is covered by capital reserve funds, and will act as a replacement of the Suburban, which is 14 yrs old, has 109,000 miles, and is used by Captains. Plans are to keep the Suburban for use as a back-up vehicle for Captains and chase medics with our Advanced EMT's.

On a motion made by Mr. Risser, seconded by Mr. Hudson, the Board unanimously approved to increase the hourly rate for Paramedics & Captains effective July 6, 2025, so that MESA can remain competitive in both recruitment and retention. A regional wage survey was conducted, and results proved MESA medic hourly wages are less than average. Several Medic employment offers were rejected by applicants due to wage, which prompted the survey. MESA hourly rates for EMT and AEMT continue to remain competitive.

The Board is scheduled to meet Wednesday, July 23, 2025 beginning at 6:00PM.

A motion was made by Mr. Risser, seconded by Mr. Sweigart to adjourn the meeting at 6:28 PM. All members present voted in favor of the motion.

Respectfully Submitted,

Becky Houser
Recording Secretary

Municipal Emergency Services Authority (MESA)
Agency Incident Report
Call Totals by Class
July 2025

Municipality	Class 1	Class 2	Class 3	Other	Total
Columbia Borough	28	4	7	0	39
Conoy Township	9	2	7	0	18
Dauphin County - Conewago Township	1	1	0	0	2
Dauphin County - Londonderry Township	3	0	1	0	4
Dauphin County - Other	2	0	1	0	3
East Donegal Township	34	12	23	6	75
East Hempfield Township	2	0	0	0	2
Elizabethtown Borough	68	9	54	16	147
Lebanon County	0	0	0	0	0
Manheim Borough	0	0	0	0	0
Manor Township	1	0	1	0	2
Marietta Borough	10	5	6	0	21
Mount Joy Borough	24	3	5	0	32
Mount Joy Township	49	12	40	7	108
Mountville Borough	1	0	0	0	1
Penn Township	1	0	0	0	1
Rapho Township	11	2	5	0	18
West Donegal Township	67	17	51	2	137
West Hempfield Township	3	2	4	0	9
York County	7	0	2	0	9
Total Dispatches	321	69	207	31	628

Dauphin County - other: Middletown Borough, Royalton Borough

Municipal Emergency Services Authority (MESA)
Agency Incident Breakout
July 2025

Incident Type

Medical	532
Public Service	24
Cardiac Arrest (class 1)	11
Vehicle Accident	25
Fire call	7
Gas leak	0
EMS activity	11
Routine Transport	18

<u>Mututal Aid</u>	<u>Covered</u>	<u>Assisted</u>
Dauphin Medic 4	0	0
Dauphin Medic 7-3 (SCEMS)	4	0
Lancaster EMS (06)	0	0
Lebanon County	0	0
Penn State Life Lion EMS (77/41)	48	10

Receiving Facility

Penn Medicine Lancaster General	194
Penn State - Hershey	112
Penn State - Lancaster	90
UPMC - Community Osteopathic	3
UPMC - Lititz	2
UPMC - Harrisburg	2
UPMC - York Memorial	0
Wellspan Good Samaritan Hospital	0
Wellspan York	1
Other	0

Disposition

Cancelled	43
DOA	7
No patient found	45
Non-Treat/Transport	46
Recalled	45
Standby (fire, sporting/ special event)	8
Transported	404
Treat/no transport	1
Other	29

Municipal Emergency Services Authority (MESA)
Agency Incident Report
Call Totals by Class
January 1 – July 31, 2025

Municipality	Class 1	Class 2	Class 3	Other	Total
Columbia Borough	183	18	59	0	260
Conoy Township	82	14	53	0	149
Dauphin County - Conewago Township	10	2	1	0	13
Dauphin County - Londonderry Township	23	7	7	0	37
Dauphin County - Other	4	0	1	0	5
East Donegal Township	213	57	179	32	481
East Hempfield Township	8	2	0	0	10
Elizabethtown Borough	423	106	365	163	1057
Lebanon County	5	0	2	0	7
Manheim Borough	2	0	0	0	2
Manor Township	8	3	3	0	14
Marietta Borough	72	33	81	0	186
Mount Joy Borough	160	17	36	0	213
Mount Joy Township	358	83	251	32	724
Mountville Borough	2	0	1	0	3
Penn Township	4	0	0	0	4
Rapho Township	83	12	28	1	124
West Donegal Township	453	112	340	5	910
West Hempfield Township	44	9	23	0	76
York County	53	3	11	0	67
Total Dispatches	2190	478	1441	233	4,342

Dauphin Co. "Other" = Middletown Borough, Royalton Borough

Municipal Emergency Services Authority (MESA)
Agency Incident Breakout
January 1 – July 31, 2025

Incident Type

Medical	3,757
Public Service	97
Cardiac Arrest (class 1)	63
Vehicle Accident	161
Fire call	44
Gas leak	0
EMS activity	83
Routine Transport	137

<u>Mututal Aid</u>	<u>Covered</u>	<u>Assisted</u>
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Dauphin Medic 4	0	0
Dauphin Medic 7-3 (SCEMS)	29	1
Lancaster EMS (06)	4	0
Lebanon County	1	0
Penn State Life Lion EMS (77/41)	412	79

Receiving Facility

Disposition

Penn Medicine Lancaster General	1,488	Cancelled	221
Penn State - Hershey	781	DOA	32
Penn State - Lancaster	648	No patient found	218
UPMC - Osteo (Harrisburg)	7	Non-Treat/Transport	354
UPMC - Lititz	32	Recalled	236
UPMC - Harrisburg	10	Standby (fire, sporting event, special event)	42
UPMC - York Memorial	3	Transported	2,997
Wellspan Ephrata Community Hospital	1	Treat/no transport	16
Wellspan Good Samaritan Hospital	2	Other	226
Wellspan York	17		
Other	8		



District	Alarm Date	Addresses Combined More	Incident Type
Conewago Township			
	7/28/2025 1:36:47 PM	2562 PENNSYLVANIA TPKE W	Road freight or transport vehicle fire
Conoy Township			
	7/2/2025 9:18:15 PM	3374 TURNPIKE RD	Alarm system sounded due to malfunction
	7/11/2025 8:51:03 AM	111 COLLINS RD	Dispatched & canceled en route
	7/12/2025 8:55:24 PM	STACKSTOWN RD	Fire Police
	7/19/2025 8:48:28 PM	STACKSTOWN RD	Fire Police
	7/24/2025 12:33:23 PM	1897 RIVER RD	Dispatched & canceled en route
	7/26/2025 8:44:31 PM	VINTAGE DR	Fire Police
East Donegal Township			
	7/7/2025 2:20:33 AM	125 ENDSLOW RD	Building fire
Elizabethtown Borough			
	7/1/2025 5:33:50 PM	525 S SPRUCE ST	Wind storm, tornado/hurricane assessment
	7/2/2025 4:42:21 PM	155 E PARK ST	Smoke scare, odor of smoke
	7/3/2025 6:40:36 AM	451 W HIGH ST	Medical assist, assist EMS crew
	7/4/2025 8:08:45 AM	545 E HIGH ST	Gas leak (natural gas or LPG)
	7/5/2025 4:45:58 PM	500 S MARKET ST	Fire Police
	7/6/2025 4:29:36 AM	W WILLOW ST	False alarm or false call, other
	7/10/2025 6:57:06 PM	S SPRUCE ST & VINE ALY	Electrical wiring/equipment problem, other
	7/10/2025 10:47:55 PM	991 GROFF AVE	Detector activation, no fire - unintentional
	7/14/2025 2:36:59 PM	512 N HANOVER ST	Flood assessment
	7/16/2025 5:38:10 PM	320 S MARKET ST	Uncon. AED
	7/17/2025 2:29:43 AM	105 E WASHINGTON ST	Local alarm system, malicious false alarm

	7/21/2025 1:35:27 AM	155 E PARK ST	Alarm system sounded due to malfunction
	7/21/2025 8:56:08 AM	300 N HANOVER ST	Uncon. AED
	7/22/2025 1:28:40 AM	721 S LOCUST ST	Medical assist, assist EMS crew
	7/23/2025 9:36:03 PM	101 S MARKET ST	Chiefs Investigation
	7/24/2025 7:19:03 PM	21 PFAUTZ CIR	Good intent call, other
	7/25/2025 8:19:05 AM	205 W HIGH ST	Alarm system sounded due to malfunction
	7/25/2025 4:20:22 PM	44 S POPLAR ST	HazMat release investigation w/no HazMat
	7/25/2025 5:18:42 PM	320 S MARKET ST	Smoke detector activation, no fire - unintentional
	7/27/2025 1:40:14 PM	1605 S MARKET ST	Chiefs Investigation
	7/28/2025 9:36:32 AM	800 E HIGH ST	False alarm or false call, other
	7/28/2025 7:16:17 PM	657 GROFF AVE	Motor vehicle accident with injuries
	7/29/2025 10:57:07 AM	142 E WILLOW ST	Fire Police
	7/31/2025 3:17:39 PM	41 S POPLAR ST	False alarm or false call, other
Middletown Borough			
	7/9/2025 5:47:41 AM	21 GENESIS CT	Dispatched & canceled en route
	7/21/2025 4:36:16 AM	50 CANAL ST	Dispatched & canceled en route
	7/23/2025 8:29:57 PM	321 N UN	Dispatched & canceled en route
Mount Joy Borough			
	7/14/2025 3:54:03 PM	124 E MAIN ST	Carbon monoxide incident
	7/15/2025 11:59:30 AM	829 BRUCE AVE	Dispatched & canceled en route
Mount Joy Township			
	7/2/2025 9:41:51 AM	355 HERSHEY RD	Authorized controlled burning
	7/3/2025 5:28:50 PM	1600 S MARKET ST	Motor vehicle accident with injuries
	7/7/2025 9:31:24 AM	585 WESTBROOKE DR	Dispatched & canceled en route
	7/7/2025 3:38:29 PM	452 INDIAN ROCK CIR	False alarm or false call, other
	7/14/2025 8:14:31 AM	763 BUCKINGHAM BLVD	Smoke detector activation due to malfunction
	7/14/2025 9:15:14 AM	763 BUCKINGHAM BLVD	Chiefs Investigation

	7/14/2025 9:36:27 AM	187 RIDGEVIEW RD S	Chiefs Investigation
	7/15/2025 3:59:53 PM	HERSHEY RD	Motor vehicle accident with injuries
	7/17/2025 2:23:01 PM	910 N HANOVER ST	Alarm system sounded due to malfunction
	7/17/2025 2:29:36 PM	176 ROUTE 283 W	Fire Police
	7/17/2025 9:02:06 PM	349 RADIO RD	Medical assist, assist EMS crew
	7/18/2025 3:55:06 PM	ELIZABETHTOWN RD	Dispatched & canceled en route
	7/18/2025 6:35:25 PM	HERSHEY RD	Motor vehicle accident with no injuries.
	7/22/2025 3:29:43 PM	998 N HANOVER ST	Hazardous condition, other
	7/24/2025 9:00:18 PM	855 N HANOVER ST	Vehicle accident, general cleanup
	7/25/2025 5:12:46 PM	ROUTE 743 & ROUTE 283 W	Vehicle accident, general cleanup
	7/29/2025 10:04:39 AM	ROUTE 743	Motor vehicle accident with no injuries.
Rapho Township			
	7/5/2025 3:05:47 AM	19.4 ROUTE 283 E	Failed to Respond - Fire Police
	7/8/2025 4:27:19 PM	MOUNT JOY RD	Dispatched & canceled en route
South Londonderry Township			
	7/2/2025 3:15:41 AM	MM 2620 E ROUTE 76, PENNSYLVANIA TPKE	Road freight or transport vehicle fire
	7/8/2025 9:58:47 PM	108 GLENDON DR	Dispatched & canceled en route
West Donegal Township			
	7/1/2025 3:56:25 AM	INDUSTRIAL RD	Water & ice-related rescue, other
	7/1/2025 4:44:50 AM	31 EDEN VIEW RD	Dispatched & canceled en route
	7/1/2025 1:56:02 PM	5338 BOSSLER RD	Authorized controlled burning
	7/4/2025 8:29:21 PM	1 HOLLINGER LN	Fire Police
	7/12/2025 2:11:04 AM	1279 GARBER RD	Building fire
	7/15/2025 7:32:25 AM	150 JAMES BUCHANAN DR	Medical assist, assist EMS crew
	7/17/2025 5:12:41 PM	1405 ZEAGER RD	Building fire
	7/19/2025 11:20:11 AM	350 Sout MAYTOWN RD	Fire Police
	7/23/2025 8:13:23 PM	75 VILLAGE GREEN DR	Uncon. AED

	7/24/2025 10:58:23 AM	2153 TURNPIKE RD	Authorized controlled burning
	7/24/2025 6:59:01 PM	1473 ZEAGER RD	Public service
	7/28/2025 9:04:01 PM	1064 MAYTOWN RD	Fire Police
Wrightsville Borough			
	7/15/2025 2:19:08 AM	125 S SECOND ST	Cover assignment, standby, moveup



District	2025-01-01	2025-02-01	2025-03-01	2025-04-01	2025-05-01	2025-06-01	2025-07-01	Total
Conewago Township	0	2	1	2	2	4	1	12
Conoy Township	3	0	8	3	2	6	6	28
Derry Township	0	1	0	0	1	0	0	2
East Donegal Township	3	1	2	1	0	0	1	8
East Hempfield Township	1	0	1	0	0	0	0	2
Elizabethtown Borough	19	18	20	14	24	22	24	141
Harrisburg Bureau of Fire	0	1	0	0	0	0	0	1
Londonderry Township	2	2	2	0	2	3	0	11
Lower Paxton Township	0	1	0	0	0	0	0	1
Manheim Township	0	0	1	0	0	0	0	1
Marietta Borough	0	1	0	0	0	1	0	2
Middletown Borough	1	2	9	6	6	3	3	30
Mount Joy Borough	2	3	2	0	1	1	2	11
Mount Joy Township	11	18	15	12	17	12	17	102
Rapho Township	2	2	0	0	1	1	2	8
Royalton Borough	0	0	0	0	0	1	0	1
South Annville Township	0	0	0	1	1	0	0	2
South Londonderry Township	1	1	2	1	1	2	2	10
West Donegal Township	12	9	5	3	4	14	12	59
Wrightsville Borough	0	0	1	1	0	1	1	4
Total	57	62	69	44	62	71	71	436



Incident Type Details	2025-01-01	2025-02-01	2025-03-01	2025-04-01	2025-05-01	2025-06-01	2025-07-01	Total
111 - Building fire	3	2	6	1	3	5	3	23
113 - Cooking fire, confined to container	0	1	0	0	0	0	0	1
114 - Chimney or flue fire, confined to chimney or flue	0	0	0	1	0	0	0	1
116 - Fuel burner/boiler malfunction, fire confined	1	0	0	0	0	0	0	1
118 - Trash or rubbish fire, contained	0	0	1	0	0	0	0	1
120 - Fire in mobile prop. used as a fixed struc., other	0	0	1	0	0	0	0	1
131 - Passenger vehicle fire	0	0	0	0	0	1	0	1
132 - Road freight or transport vehicle fire	0	0	0	1	0	1	2	4
135 - Aircraft fire	0	0	1	0	0	0	0	1
142 - Brush or brush-and-grass mixture fire	0	1	4	0	0	0	0	5
150 - Outside rubbish fire, other	0	0	0	0	0	1	0	1
151 - Outside rubbish, trash or waste fire	0	1	0	0	0	0	0	1
161 - Outside storage fire	1	0	0	0	0	0	0	1
300 - Rescue, EMS incident, other	0	0	0	1	0	0	0	1
311 - Medical assist, assist EMS crew	2	4	0	0	3	2	4	15
3211 - Uncon. AED	2	1	1	1	0	2	3	10
322 - Motor vehicle accident with injuries	5	5	3	2	3	5	3	26
323 - Motor vehicle/pedestrian accident (MV Ped)	0	0	0	0	1	0	0	1
324 - Motor vehicle accident with no injuries.	1	4	1	1	3	3	2	15
352 - Extrication of victim(s) from vehicle	0	0	0	2	1	0	0	3
353 - Removal of victim(s) from stalled elevator	1	0	1	0	0	1	0	3
360 - Water & ice-related rescue, other	0	0	0	0	0	0	1	1
400 - Hazardous condition, other	1	0	0	0	0	0	1	2
411 - Gasoline or other flammable liquid spill	0	0	1	0	0	0	0	1
412 - Gas leak (natural gas or LPG)	3	2	3	1	0	3	1	13
413 - Oil or other combustible liquid spill	0	0	1	0	0	0	0	1
422 - Chemical spill or leak	0	0	0	0	1	0	0	1
424 - Carbon monoxide incident	1	0	1	0	1	0	1	4
440 - Electrical wiring/equipment problem, other	1	0	0	0	2	0	1	4
444 - Power line down	2	0	0	0	1	2	0	5
463 - Vehicle accident, general cleanup	0	1	0	0	0	0	2	3
500 - Service Call, other	0	0	1	0	0	0	0	1
520 - Water problem, other	0	0	0	1	0	0	0	1
522 - Water or steam leak	0	1	0	0	0	0	0	1
550 - Public service assistance, other	0	0	0	0	2	1	0	3

5501 - Chiefs Investigation	1	2	0	2	0	0	4	9
5503 - Fire Police	1	0	0	2	5	1	9	18
551 - Assist police or other governmental agency	0	2	2	1	0	0	0	5
553 - Public service	0	0	0	0	0	0	1	1
555 - Defective elevator, no occupants	0	0	0	0	0	1	0	1
571 - Cover assignment, standby, moveup	0	2	1	0	0	0	1	4
600 - Good intent call, other	3	1	4	4	1	3	1	17
611 - Dispatched & canceled en route	12	15	23	15	15	16	11	107
6112 - Failed to Respond - Fire Police	0	6	0	0	0	0	1	7
631 - Authorized controlled burning	0	0	1	1	8	3	3	16
651 - Smoke scare, odor of smoke	3	1	1	0	1	1	1	8
652 - Steam, vapor, fog or dust thought to be smoke	0	0	1	0	0	0	0	1
671 - HazMat release investigation w/no HazMat	0	0	0	1	0	0	1	2
700 - False alarm or false call, other	7	2	2	0	4	1	4	20
710 - Malicious, mischievous false call, other	0	0	1	0	0	0	0	1
711 - Municipal alarm system, malicious false alarm	0	0	0	0	2	0	0	2
715 - Local alarm system, malicious false alarm	0	0	0	0	0	0	1	1
730 - System malfunction, other	0	0	0	0	0	1	0	1
733 - Smoke detector activation due to malfunction	0	2	2	0	1	2	1	8
734 - Heat detector activation due to malfunction	0	0	0	0	0	1	0	1
735 - Alarm system sounded due to malfunction	2	1	0	4	1	4	4	16
736 - CO detector activation due to malfunction	0	0	0	1	0	2	0	3
743 - Smoke detector activation, no fire - unintentional	0	2	0	0	0	0	1	3
744 - Detector activation, no fire - unintentional	0	0	0	0	1	1	1	3
745 - Alarm system activation, no fire - unintentional	3	2	2	0	2	4	0	13
746 - Carbon monoxide detector activation, no CO	1	1	1	1	0	2	0	6
812 - Flood assessment	0	0	0	0	0	0	1	1
813 - Wind storm, tornado/hurricane assessment	0	0	1	0	0	0	1	2
900 - Special type of incident, other	0	0	1	0	0	1	0	2
Total	57	62	69	44	62	71	71	436



RHEEMS FIRE DEPARTMENT

Monthly Report - July 2025

<u>Incident Type</u>	<u>Month</u>	<u>2025</u>	<u>Municipality</u>	<u>Month</u>	<u>2025</u>
Vehicle Accidents	7	38	Conewago Township	0	2
Vehicle Entrapments	3	9	Conoy Township	0	2
Vehicle Fire	3	10	East Donegal Township	1	8
Building Fire	6	48	Elizabethtown Borough	2	14
Chimney Fire	0	0	Londonderry Township	0	2
Brush/Trash Fire	1	15	Marietta Borough	0	5
Technical Rescue	9	13	Middletown Borough	0	0
CO Incident	1	2	Mount Joy Borough	4	15
Gas Leak	3	8	Mount Joy Township	15	99
HAZMAT/Spill Control	0	5	Rapho Township	9	15
Investigations	4	22	West Donegal Township	13	52
Fire Alarm	2	11	West Hempfield Township	0	1
Cardiac Arrest / EMS Assist	4	20	Other	0	5
Assist PD	0	0			
Public Service	0	10			
Fire or Rescue Other	0	2			
Transfers/Standbys	1	7			
TOTAL	44	220	TOTAL	44	220

<u>PERSONNEL HOURS</u>	<u>MONTH</u>			<u>2025</u>			
	Personnel	Hours	% Total Time		Personnel	Hours	% Total Time
Response to Alarms	242	89:09:00	30.53%		1574	762:11:00	19.94%
Station Level Training	20	50:00:00	17.12%		259	608:15:00	15.91%
Certified Training			0.00%		78	297:00:00	7.77%
Training Prepration & Set-Up			0.00%		5	4:30:00	0.12%
Duty Crew/Station Staffing	69	68:21:00	23.41%		614	1191:15:00	31.17%
Administration	15	26:45:00	9.16%		144	271:15:00	7.10%
Fund Raising	4	3:00:00	1.03%		45	37:00:00	0.97%
Fire Prevention			0.00%				0.00%
Support Staff Functions	4	10:00:00	3.42%		9	27:30:00	0.72%
Funeral Details			0.00%		5	10:00:00	0.26%
Meetings	20	30:00:00	10.27%		145	215:30:00	5.64%
Rig Checks	7	3:15:00	1.11%		281	192:25:00	5.03%
Apparatus Maintenance	7	8:30:00	2.91%		11	17:15:00	0.45%
Equipment Maintenance			0.00%		12	9:30:00	0.25%
Facilities Maintenance			0.00%		19	36:45:00	0.96%
Municipal Meetings			0.00%		3	6:45:00	0.18%
Public Relations	2	3:00:00	1.03%		46	118:30:00	3.10%
Work Detail			0.00%		9	16:45:00	0.44%
TOTAL	390	292:00:00	100.00%	TOTAL	3259	3822:21:00	100.00%

Incident Number	Dispatched Incident Type	Address	Cross Streets	Response Zone
2025-185	BUILDING-DWELLING-1A; 111-Building fire	125 Endsloew Rd		East Donegal Township
2025-179	BUILDING-HIGH OCCUPANCY 1A; 111-Building fire	155 E Park St		Elizabethtown Borough
2025-207	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	105 E Washington St		Elizabethtown Borough
2025-205	BUILDING-DWELLING-1A; 111-Building fire	829 Bruce Ave		Mount Joy Borough
2025-196	RESCUE-WATER-ROADWAY; 363-Swift water rescue	W DONEGAL ST	S MARKET ST	Mount Joy Borough
2025-204	STANDBY-TRANSFER-FIRE; 571-Cover assignment, standby, moveup	111 New Haven St		Mount Joy Borough
2025-177	VEHICLE FIRE; 131-Passenger vehicle fire	1001 Cornerstone Dr		Mount Joy Borough
2025-186	BUILDING-DWELLING-1A; 111-Building fire	585 Westbrooke Dr		Mount Joy Township
2025-221	CARDIAC ARREST; 321-EMS call, excluding vehicle accident with injury	737 Westbrooke Dr		Mount Joy Township
2025-184	CARDIAC ARREST; 321-EMS call, excluding vehicle accident with injury	1563 Cloverleaf Rd		Mount Joy Township
2025-194	CO ALARM; 424-Carbon monoxide incident	257 ERSa DR		Mount Joy Township
2025-208	FIRE ALARM-COMMERCIAL/INDUSTRIAL; 745-Alarm system activation, no fire - unintentional	910 N Hanover St		Mount Joy Township
2025-213	GAS LEAK-1A; 412-Gas leak (natural gas or LPG)	998 N Hanover St		Mount Joy Township
2025-195	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	62 COVINGTON CT		Mount Joy Township
2025-189	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	452 Indian Rock Cir		Mount Joy Township
2025-222	MEDICAL ASSIST; 311-Medical assist, assist EMS crew	1827 Harrisburg Ave		Mount Joy Township
2025-206	VEHICLE ACCIDENT-CLASS 2; 322-Motor vehicle accident with injuries	PA-283		Mount Joy Township
2025-180	VEHICLE ACCIDENT-CLASS 2; 322-Motor vehicle accident with injuries	1600 S Market St		Mount Joy Township
2025-219	VEHICLE ACCIDENT-ENTRAPMENT; 352-Extrication of victim(s) from vehicle	ROUTE 743	ROUTE 283 E	Mount Joy Township
2025-209	VEHICLE ACCIDENT-STANDBY; 463-Vehicle accident, general cleanup	176 ROUTE 283 W		Mount Joy Township
2025-217	VEHICLE ACCIDENT-UNKNOWN INJURY; 324-Motor vehicle accident with no injuries.	PA-283 East		Mount Joy Township
2025-191	VEHICLE FIRE; 131-Passenger vehicle fire	170 ROUTE 283 E		Mount Joy Township
2025-198	RESCUE-WATER; 363-Swift water rescue	4226 Green Park Dr		Rapho Township
2025-203	RESCUE-WATER-ROADWAY; 363-Swift water rescue	360 S Esbenshade Rd		Rapho Township
2025-202	RESCUE-WATER-ROADWAY; 363-Swift water rescue	MILTON GROVE RD	BACK RUN RD	Rapho Township
2025-201	RESCUE-WATER-ROADWAY; 363-Swift water rescue	880 Pinkerton Rd		Rapho Township
2025-200	RESCUE-WATER-ROADWAY; 363-Swift water rescue	BACK RUN RD	N STRICKLER RD	Rapho Township
2025-199	RESCUE-WATER-ROADWAY; 363-Swift water rescue	860 Milton Grove Rd		Rapho Township
2025-197	RESCUE-WATER-ROADWAY; 363-Swift water rescue	LEFEVER RD	WILLOW CREEK DR	Rapho Township
2025-183	VEHICLE ACCIDENT-ENTRAPMENT; 352-Extrication of victim(s) from vehicle	ROUTE 283 E	STRICKLER RD	Rapho Township
2025-182	VEHICLE ACCIDENT-ENTRAPMENT; 352-Extrication of victim(s) from vehicle	ROUTE 283 E	N STRICKLER RD	Rapho Township
2025-212	BRUSH FIRE-SMALL; 142-Brush or brush-and-grass mixture fire	1284 S Market St		West Donegal Township
2025-193	BUILDING-BARN-1A; 111-Building fire	1279 GARBED RD		West Donegal Township
2025-210	BUILDING-COMMERCIAL / INDUSTRIAL -1A; 111-Building fire	1405 Zeager Rd		West Donegal Township
2025-181	CARDIAC ARREST; 321-EMS call, excluding vehicle accident with injury	135 School Ln		West Donegal Township
2025-214	FIRE ALARM-HIGH OCCUPANCY; 745-Alarm system activation, no fire - unintentional	141 Heisey Ave		West Donegal Township
2025-192	GAS LEAK-1A; 412-Gas leak (natural gas or LPG)	859 Rutts Rd		West Donegal Township
2025-178	GAS LEAK-1A; 412-Gas leak (natural gas or LPG)	123 Greider Ave		West Donegal Township
2025-190	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	14 Stonecrest Trail		West Donegal Township
2025-220	RESCUE-LEVEL 1; 300-Rescue, EMS incident, other	93 W Ridge Rd		West Donegal Township
2025-218	VEHICLE ACCIDENT-CLASS 2; 322-Motor vehicle accident with injuries	1064 Maytown Rd		West Donegal Township
2025-216	VEHICLE ACCIDENT-CLASS 2; 322-Motor vehicle accident with injuries	117 Lime St		West Donegal Township
2025-211	VEHICLE ACCIDENT-CLASS 2; 322-Motor vehicle accident with injuries	MAYTOWN RD	BOSSLER RD	West Donegal Township
2025-215	VEHICLE FIRE; 131-Passenger vehicle fire	389 Heisey Quarry Rd		West Donegal Township



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

July 2025 - Compiled by Joseph McIlhenney, Executive Director

Contributors: Susan Craine, Jan Betty, Jazmynn Whitney & Kirstin Rhoads

June 1-31, 2025 Statistics	2025	2024	2023	2022	2021
TOTAL CIRCULATION	16,931	17,739	18,472	18,713	17,364
YTD CIRCULATION	83,819	89,665	91,270	88,597	88,526
OVERDRIVE & E-formats	1,216	1,369	1,450	1,372	1,646
NEW PATRONS	137	139	153	141	82
YTD NEW PATRONS	556	507	526	446	290
PATRON COUNT	6,856	6,924	6,865	6,650	5,955
YTD PATRON COUNT	34,214	35,246	35,775	30,560	23,751
PASSPORTS	115	116	96	91	67
YTD PASSPORTS	1149	808	989	560	466
WIFI USERS	560	705	572	324	314
PC USERS	194	262	252	299	340

Hoopla!	Jun'25	May'25	Apr'25	Mar'25	Feb'25	Jan'25	Dec'24
Number of Hoopla items used	0	543	592	621	580	595	538

ITEMS SOLD IN LOBBY	\$662.40
YTD TOTAL \$	\$5,337.80
TOTAL \$ ADDED DONATIONS	\$0
TOTAL \$ DONATIONS as PRIZES	\$660.00
TOTAL	\$0

PROGRAMMING & CLUBS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	4	85	20	354
Club Meetings/Participants	10	68	53	389
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	19	1056	133	3753
Off-site Programs	9	1043	54	3688

Volunteer	Month Total	2024 YTD Totals
Volunteer Hours	87.75	404.5

Joseph

- **Attended Mount Joy Borough Council Meeting, June 2**
- **Attended [and acted as Chairperson] LSLC Director's Council meeting June 6**
- **Family Vacation was June 8-14**
- **Volunteered at Friends Used Book Sale on June 18**
- **Accepted Check from Donegal Teacher's Association June 13**
- **Met with Mount Joy Chamber Scholarship Committee June 23**

Community/Service Point (Susan)

- **Created a summer schedule for staff. This has been made more difficult with some staff members doing programs and helping in other areas.**
- **Met with Dyane from Janus School to discuss working with intern and plans for 2026.**
- **Weeded music and CD collection to make room for Sight Saver books.**
- **Shifted Sight Saver collection.**

Youth Services (Jan)

- **Summer Reading Kickoff-349 people came (197 were children.**
- **1,325 people attended 25 Children's Programs in June.** There have been some very highly attended programs this summer featuring animals. Eastland Alpacas-131; Story Time with Blaze the Show Dog-101; Puppies with a Purpose-48; Wolf Sanctuary-46.
- **Book BINGO on 6/17 was well attended with 74 people!**
- **Adulting 101 series is being met with interest.** It is attended by teens aged 14-18. The first session led by Glen Morrison (retired financial planner) covered banking and a budget. 6 teens attended and 1 parent accompanied. Teens were engaged and asked great questions about savings accounts, credit cards, and 401k accounts. The upcoming sessions in July will cover renting your first apartment, interviewing skills, making easy meals and basic car care. Members of the Donegal community have stepped up to help support the series. PNC and Members 1st banks donated a variety of items that teens in attendance could take home (tote bags, pens, bookmarks, koozies, piggy banks).
- **Miss Jan made a visit to DPS during the last week of school in June and shared information about the Summer Reading Program.** She made a video for DIS which was shared during their morning announcements.
- **Sasha the Reading Dog continues and supports students' reading skills even though school is out!**
- **Lunch Bunch Tuesdays continue, with the children eating lunch together and sharing what book they are reading.** A mystery guest visits each week and the children try to guess what special skills/job/hobby the person has by asking them "yes" or "no" questions.

Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
 - **June Enews: sent to 3897 contacts; 1810 opens (48%), 75 clicks (2%), 2 unsubscribe, 99 bounces**
- **SOCIAL MEDIA:**
 - **Facebook – Total Page Followers 3,110 (60 new); 109.9K views; 16.9K reached; Content Interactions 2K; 5 unfollows. Link clicks 125; Page Visits 5K; June 10 post about Food Trucks 4.5K Book Sale Thank you to helpers 3.9K; Used Book Sale total received most interactions with 96; What is the location of the book you are reading had the most comments with 19.**
 - **Instagram – 1,326 followers (20 new); 22.3K views; 2.7K reach; 674 content interactions; 158 profile visits. Used Book Sale helpers views 1.4K and had 35 interactions.**
 - **Created/posted Promos for special programs.**

- Post at least once a day on both platforms.
- 3 Press Release - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
 - 5,639 total sessions
 - Highest view counts: 381 sessions of Friends page; 324 sessions of Passports; 214 visits to Children & Family; 194 Summer Reading Program; 107 to the Friends page; 106 Library News
- **GOOGLE**
 - 1,591 website clicks made from our Business Profile
- **PANGO**
 - 9 books sold in May - \$88
- **EBAY**
 - Listed 79 books in June
 - 23 books sold in June = Net Sale \$637.66 (minus shipping costs)
- **BASH**
 - Met with Jan and Jazmynn to talk about ideas. Contacted Balunguy and Nick DiSanto One Man Band to attend. Looking into face painter. Working with Jan on obtaining proper permits to have food trucks on the street and to block off small portion of Farmview if necessary.
- **MISC**
 - Continued the emptying of the book donation shed 5 days a week and gathering books for sale in lobby, which made only \$662 in June. We did not have a lot of hardcover fiction or nonfiction to sell.
 - Set up table for kids to draw Miss Jan a photo for her special book.

Volunteers/Programming/Fundraising (Jazmynn)

- **Business Sponsorship Opportunities Email**
 - Used Constant Contact to put together an email describing summer sponsorship opportunities. Sent to the business (36 total) that have sponsored or donated to the library in the past 3 years
 - We have gotten four sponsors: The Janus School, Hershey Heating and Cooling, Nolt Electric and Donegal Education Association.
- **Volunteers**
 - Total hours in April: 87.75 hours
 - New volunteer, Renee Akers started in June. She shelves on Monday afternoons
 - Continuing to work on the "Adopt a Shelf" volunteer program where volunteers will be assigned a shelf or section of the library that they would maintain on their own schedule. With the influx of volunteer applicants but lack of need for shelvees, I thought this could be a good alternative.
- **Programs (4 programs; 85 total attendees)**
 - Movie Matinee: The Book Thief -- 11 attendees
 - Forest Bathing -- 18 attendees
 - Calyx Liddick from the Northern Appalachia School presented
 - Audience was very engaged and enjoyed the interactive portion outside despite the rainy weather!
 - Some patron's requested books on forest bathing after program
 - Make-It Monday: Gelli Plate Printing -- 19 attendees
 - Hilary Thomas from River Pearl Studio led the class
 - Went very well, patrons loved this class
 - Hilary offered to come again to teach more classes
 - Container Ponds -- 37 attendees

- Colleen Emmerling with Penn State Extension Master Gardeners presented
- Patrons seem to really like the Master Gardeners presentations, I would like to bring them in again this year.
- **Transition of staffing and Ongoing Tasks**
 - Met with Stephanie to discuss the brick ordering process, will order next set and then the installation
 - Working on updating the volunteer page on the website
 - Continual organization of folders in SharePoint to make them more usable/understandable