

Manager's Report

Kim Kaufman – 01-20-25

Prospect Road Bridge

On January 24, Two Board Members, counsel and staff will be meeting with Mr. Collins and his counsel at the Collins' residence to view his property and learn of Mr. Collins' proposed compensation request for what he feels is the diminished value of his property from the closure of the Township's adjoining bridge. Our Engineer, Ben Craddock will also be attending. I have asked Ben to provide an estimate on the cost to prepare bid documents for repair or replacement of the Prospect Bridge should the Board elect to proceed with the option of fixing the bridge.

Building Security

On Wednesday, Jan. 15, we'll be meeting with Rich Powers from Kimmell Bogrette to discuss thoughts and objectives regarding "hardening" security following the fatal shooting in front of the building. The Township side and the PD side will be represented at the meeting.

A/V Upgrade

Last week, we met with an Integrated Illumination staff person to discuss the broken record switch in the public meeting room. Sage, the original equipment supplier is no longer in the A/V business and defers repairs and upgrades to Illuminated Integration (a nearby firm). We have asked to repair the broken "record" switch and have asked for cost proposals to run additional microphones.

Zoning Support

Jackie Wilbern has been working closely with Justin to gain a full working grasp on the items that Justin has been working on. The typical schedule for Jackie will have office hours on Wednesday and Thursday (other times by appointment) and has been included in our computer access to files and will

be reachable by phone and email. Justin will continue to work on a part-time basis as his schedule permits.

Penn Waste

We met with Penn Waste to discuss the recent snowstorm and the pickup delays resulting from the storm and equipment failure. We have clearly advised Penn Waste that we need to be notified of delays and cause so that we can share information with local residents. Further, as we receive calls from residents that have experienced delayed pickups and transfer those lists to Penn Waste, we expect timely call backs so we can advise residents of when to expect the trash truck to arrive. Related incidents involving pick up issues, broken glass pickup, trash totes left blocking driveways, etc., are to receive prompt follow up and notifications shared with us.



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

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Community Development Director/Zoning Officer Monthly Report for December 2024/January 2025

Planning Commission

- Prior 12/18 meeting:
 - Bear Creek Estates Plan – **Conditionally Approved** proposal to develop 39 single-family dwellings on 29.74 acres. This application is identical to the previously approved plan since those approvals expired.
 - Concept Plan for Landmark Homes – Proposal to develop single-family homes on a 57.15-acre tract located at 2360 Sheaffer Road. The property is currently zoned in the R – Rural District and would be served by public water and sewer facilities. **(No Action)**
 - Concept Plan for Elizabethtown Mount Joy Associates, LP – Proposal to develop a 32.86-acre site along West Main Street between Cloverleaf Road and Ridge Run Road with group home units. **(No Action)**
- Upcoming 1/27 meeting:
 - Final Land Development Plan for Klein Mills Phase 2 – Proposal to construct 27 single-family homes in Phase 2 of the multi-phase residential development located at 1376 Campus Road.
 - Land Development Waiver for TS Land LLC – Proposal to construct a convenience store and fuel pumps as part of redeveloping the site at 467 Hershey Road.
 - Land Development Waiver for J Hubler Landscaping – Proposal to construct an implement shed for a landscaping business located at 202 Ridgeview Road North.

Zoning Hearing Board

- Prior 1/8 meeting:
 - Case #250001: Shay, David E. – **Approved** special exception request to expand a three-unit structure located at 110 Bellaire Road with a fourth dwelling unit.
 - Case #250002: 1376 Campus Road Associates, LLC – **Approved** variance requests for an additional development sign and for a trail extension to encroach the wetlands buffer.
 - Case #250003: Fisher, Levi R. – Variance request to have up to two horses on a residential lot within the required setbacks. **Decision to be rendered on 2/5**

- Upcoming 2/5 meeting:
 - Case #250004: Stoltzfus, Chris K. – Special exception request for an echo housing unit; variance request for the echo housing unit to encroach the front building setback.



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PUBLIC WORKS DEPARTMENT JANUARY 2025

COMPLETED

- Equip. and vehicle maintenance
- Multiple salt runs and one plow run
- Clean up equipment and trucks after storms
- Filled salt shed
- Cleaned up after wind (trees)
- Maintain mouse trapline
- Started doing the daily water testing
- Started fabrication of horse hitching posts
- Snow fence
- Pa1 calls
- Empty trash cans in parks
- Repaired signs
- Fabricated new hitch for tractor to pull skidloader trailer to haul snow fence in fields

FUTURE

- Start widening on Quarry Rd
- Hitching post
- Winter Maintenance
- Meeting with company for guiderail repair on two separate areas from crashes



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January 2, 2025

To: Mt. Joy Township Board of Supervisors
From: Daniel Ford- Code Compliance Official / Assistant Zoning Officer
Re: Monthly Codes Summary Report for December 2024

Dear Board Members:

15 rental properties were inspected in December 2024.

225 rental licenses were created and mailed for 2025

Complaints and concerns:

- Letter to the owner of 629 Rockwood about the need to obtain a rental license.
- Letter to 2121 Shady Oak Drive about an unregistered/uninspected vehicle. (complaint)
- Letter to the owner of 271 Radio Rd about needing a local contact for the rental property.
- Letter to the owner of 990 Milton Grove Rd about police disturbances.
- Magistrate Court hearing over a nuisance ordinance violation. Agreed to the nuisance activity to stop.
- Letter to 11 Covington Ct about an uninspected vehicle. (complaint)
- Letter to the owner of 57 Ironstone Dr about the need for a local contact since he lives in New York.
- Several checks on the condemned structure at 1093 Milton Grove Rd. The building is to be taken down and removed by January 2, 2025. The owner began removal.

MOUNT JOY TOWNSHIP-MultiSelect Permits Issue Date: 12/1/2024 - 12/31/2024

Zoning Officers Report

PermitNo	Issue Date	Owner	Project Addr	ParcelID	Est Cost	Fee
RoadOcc						
Driveway						
Active						
240072	12/11/2024	1376 CAMPUS ROAD ASSOCIATES LLC	125 NATALIE DR		\$0.00	\$50.00
		Driveway for new single family dwelling				
Total Driveway 1					\$0.00	\$50.00
Fiber Cable						
Active						
240077	12/3/2024	FASSL, PHILLIP J & REYNOLDS, ANDREA L	1208 RIDGE RD	4604772400000	\$0.00	\$90.00
		Fiber Cable				
240079	12/17/2024	AMSBAUGH JOHN E JR & DANA C	384 ABERDEEN RD	4602961600000	\$0.00	\$110.00
		Fiber Cable				
240080	12/17/2024	KROECK SHAUN W	226 FARMLAND DR	4600536500000	\$0.00	\$60.00
		Fiber Cable				
Total Fiber Cable 3					\$0.00	\$260.00
Gas						
Active						
240078	12/3/2024	BOAMAN THOMAS	1328 BEAR CREEK RD	4605097100000	\$0.00	
		Gas Service				
Total Gas 1					\$0.00	\$0.00
Total RoadOcc 5					\$0.00	\$310.00

StormWater

Exemption

Active						
240099	12/3/2024	MCMULLEN DENISE L	30 TRAIL RD N.	4602774000000	\$0.00	\$50.00
		Shed				
240095	12/11/2024	1376 CAMPUS ROAD ASSOCIATES LLC	125 NATALIE DR		\$0.00	\$50.00
		Single Family Dwelling				
240103	12/16/2024	FAITH AVE LLC	302 FAITH AVE	4602828900000	\$0.00	\$50.00
		Shed				
240101	12/16/2024	GARMAN BRUCE J	1551 GRANDVIEW RD	4614913500000	\$0.00	\$50.00
		Run-in shed for animals				
240104	12/19/2024	WITTERS LAWRENCE L III & MONICA R	1856 SHEAFFER RD	4607775000000	\$0.00	\$50.00
		Shed				
240102	12/19/2024	WINEY DAVID S & ALICIA C	1341 HICKORY RUN DR	4601616400000	\$0.00	\$50.00
		Pool - In ground				
240100	12/19/2024	GARMAN BRUCE J	1551 GRANDVIEW RD	4614913500000	\$0.00	\$50.00
		Building Addition				
Total Exemption 7					\$0.00	\$350.00
Total StormWater 7					\$0.00	\$350.00

Zoning

Addition

Active						
240191	12/19/2024	GARMAN BRUCE J	1551 GRANDVIEW RD	4614913500000	\$120,000.00	\$829.00
		Building Addition				
Total Addition 1					\$120,000.00	\$829.00

Cell Tower

Active

PermitNo	Issue Date	Owner	Project Addr	ParcelID	Est Cost	Fee
Zoning						
Cell Tower						
Active						
240194	12/19/2024	AT&T SERVICES INC Cell Tower Modifications	1031 RIDGE RD	4606725000000	\$15,000.00	\$50.00
Total Cell Tower 1					\$15,000.00	\$50.00
Clubhouse						
Active						
240189	12/19/2024	1376 CAMPUS ROAD ASSOCIATES LLC Community Clubhouse	55 NATALIE DR		\$1,322,000.00	\$8,041.00
Total Clubhouse 1					\$1,322,000.00	\$8,041.00
Deck						
Active						
240190	12/18/2024	STRUTH KARINA N Deck Repairs	64 PHEASANT CT	4609498800000	\$3,300.00	\$50.00
Total Deck 1					\$3,300.00	\$50.00
Door						
Active						
240177	12/3/2024	CHAPAGAI HARI L & INDRA D Door	817 WESTBROOKE DR	4600400700000	\$1,000.00	\$50.00
Total Door 1					\$1,000.00	\$50.00
Pool						
Active						
240193	12/19/2024	WINEY DAVID S & ALICIA C Pool - In-Ground	1341 HICKORY RUN DR	4601616400000	\$94,483.00	\$679.00
Total Pool 1					\$94,483.00	\$679.00
Pump Station						
Active						
240184	12/3/2024	1376 CAMPUS ROAD ASSOCIATES LLC Pump Station	85 GIANNA DR		\$250,000.00	\$50.00
240188	12/11/2024	1376 CAMPUS ROAD ASSOCIATES LLC Pump Station	85 GIANNA DR		\$250,000.00	\$1,559.00
Total Pump Station 2					\$500,000.00	\$1,609.00
Roof						
Active						
240180	12/3/2024	ALBERT PAUL J & KATHERINE A Roof over patio	51 WIGEON WAY	4608878100000	\$29,200.00	\$289.00
Total Roof 1					\$29,200.00	\$289.00
Run-In Shed						
Active						
240192	12/16/2024	GARMAN BRUCE J Run-In Shed	1551 GRANDVIEW RD	4614913500000	\$25,000.00	\$204.00
Total Run-In Shed 1					\$25,000.00	\$204.00
SFD						
Active						
240181	12/11/2024	1376 CAMPUS ROAD ASSOCIATES LLC Single Family Dwelling	125 NATALIE DR		\$259,591.00	\$1,669.00
Total SFD 1					\$259,591.00	\$1,669.00
Shed						
Active						
240187	12/3/2024	MCMULLEN DENISE L Shed	30 TRAIL RD N.	4602774000000	\$16,000.00	\$141.00
240195	12/16/2024	FAITH AVE LLC Shed	302 FAITH AVE	4602828900000	\$5,822.00	\$71.00

PermitNo	Issue Date	Owner	Project Addr	ParcelID	Est Cost	Fee
Zoning						
Shed						
240196	12/19/2024	WITTERS LAWRENCE L III & MONICA R Shed	1856 SHEAFFER RD	4607775000000	\$20,000.00	\$169.00
Total Shed 3					\$41,822.00	\$381.00
Sign						
240185	12/13/2024	ROMAN CATHOLIC DIOCESE OF HARR Sign	904 MILL RD	4606010000000	\$10,500.00	\$100.00
Total Sign 1					\$10,500.00	\$100.00
Total Zoning 15					\$2,421,896.00	\$13,951.00
Total Permits: 27					\$2,421,896.00	\$14,611.00



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Minutes of a Meeting of The Mount Joy Township Zoning Hearing Board Wednesday, November 6, 2024

1. Chairman Gregory R. Hitz, Sr. called the meeting to order at 6:00 P.M. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
2. Meeting Attendance:
 - Members Present: Gregory R. Hitz, Sr., James E. Hershey, and Robert F. Newton, Jr.
 - Members Absent: None
 - Alternate Member Present: Roni K. Clark
 - Township Representatives: Justin S. Evans, Zoning Officer; Kim Kaufman, Township Manager
 - Lancaster County Court Reporter: Veronica Johnston Gouck
 - Zoning Hearing Board Solicitor: John P. Henry, Esq. of Blakinger Thomas
3. A motion was made by James E. Hershey and seconded by Robert F. Newton, Jr. to approve the minutes of the October 2, 2024 meeting. All members present voted in favor of the motion.
4. Mr. Evans, Township Zoning Officer, stated that a Public Notice was published in the October 17, 2024 and October 24, 2024 editions of the LNP. The subject properties were posted on October 25, 2024.
5. Old Business:
 - a. Render a decision on Zoning Case #240011 – Sheetz, Inc. (Hearing held October 2, 2024 as continued from September 4, 2024)

Solicitor Henry introduced the item, noting the hearing held on October 2, 2024 and closed on the same day. The parties had the opportunity to submit Findings of Fact and Conclusions of Law for the Board's consideration. The applicant and a party, Mr. Grewal did so. Solicitor Henry polled the individual members to craft a written decision for the application. The written decision has 75 Findings of Fact and 38 Conclusions of Law with discussion. As drafted, the decision approves the application with 3 conditions of approval.

Mr. Newton stated he believes the applicant met the criteria for special exception and the opponent did not fulfil their obligation to defeat the application. A motion was made by Robert F. Newton, Jr. and seconded by James E. Hershey to approve the application and written decision prepared by the Board's Solicitor, subject to the following conditions:

1. Applicant shall apply for and gain approval of a Land Development Plan from the Mount Joy Township Planning Commission.
2. Applicant shall comply with all other provisions contained in Chapter 135 of the Code of Ordinances of Mount Joy Township for which relief has not been requested or granted herein.
3. Applicant and any representatives of Applicant shall comply with and adhere to the testimony and any evidence presented to the Board at the Hearing held on October 2, 2024, except to the extent modified by conditions imposed by the Board herein.

All members present voted in favor of the motion.

6. Zoning Case #240012

- a. Applicant/Landowner: Elizabethtown Mount Joy Associates LP (aka Elizabethtown Mt Joy LLC)
- b. Property Location: 2269 South Market Street, Elizabethtown, PA 17022; Tax Parcel ID #460-32729-0-0000 & #460-04088-0-0000
- c. Zoning District: C-2 – General Commercial District
- d. Variance Request:
 - 1) Chapter 135, Article XXV, §135-346.B to permit a gravel paving system within a proposed miniwarehouse facility

A request to continue the case to the next hearing date was received by the applicant prior to the meeting. A motion was made by James E. Hershey and seconded by Robert F. Newton, Jr., to approve the continuance. All members present voted in favor of the motion.

7. Zoning Case #240013

- a. Applicant: Westin & Margaret Kolaric
- b. Landowner: Paul E. Jr. & Lori R. Kolaric
- c. Property Location: 330 Hillside Road, Elizabethtown, PA 17022; Tax Parcel ID #460-93686-0-0000
- d. Zoning District: R-3 – High-Density Residential District
- e. Special Exception Request:
 - 1) Chapter 135, Article XII, §135-113.A to permit an echo housing unit on the property

Landowner Lori Kolaric presented the request to situate a modular home on their residential property for inhabitation by their son and daughter-in-law. The home will be built by Clayton Homes and a permit application has been filed with the Township. Ample parking is available on the lot via a two-car garage and two spaces in the turnaround area of the driveway. Ms. Kolaric acknowledged receipt of the Zoning Officer's October 10, 2024 letter and was acceptant of the proposed conditions.

Mr. Hitz asked if the property is connected to public water. No, the home is served by a well. The applicant contacted the Elizabethtown Area Water Authority about connecting to the public water system. It would cost approximately \$50,000 to connect to the water main in Hershey Road. Can the new home use the existing well? It is adequate. Mr. Evans provided a background of the Kolarics' attempt to gain land development waiver approval through the Township Planning Commission. The Commission directed the Kolarics to the Zoning Hearing Board with an echo housing request instead.

Ms. Kolaric stated they will comply with the building setbacks. She confirmed the modular home's residents are family members and it will not be rented to non-family members.

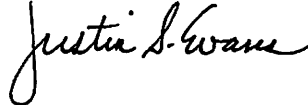
A motion was made by Robert F. Newton, Jr. and seconded by James E. Hershey to approve the application as presented, subject to the following conditions:

1. The Applicant shall apply for and obtain all applicable permits for the placement of the Echo housing unit on the Property;
2. The Applicant and/or the owner(s) of the Property shall comply with all other provisions contained in the Ordinance for which relief has not been requested or granted;
3. The Applicant and any representative of the Applicant shall comply with and adhere to the testimony and any evidence presented to the Board at the hearing held on November 6, 2024 except to the extent modified by conditions imposed by the Board herein.

All members present voted in favor of the motion.

8. The Board was presented with the proposed 2025 meeting schedule. Meetings will be held the first Wednesday of each month except for January 2025, which will be held January 8th due to the New Year's Day holiday.
9. Next regularly scheduled hearing will be held Wednesday, December 4, 2024, beginning at 6:00 p.m.
10. A motion was made by James E. Hershey and seconded by Robert F. Newton, Jr. to adjourn the meeting at 6:22 p.m. All members present voted in favor of the motion.

Respectfully Submitted,



Justin S. Evans, AICP
Zoning Officer

For: Robert F. Newton, Jr., Secretary
Mount Joy Township Zoning Hearing Board



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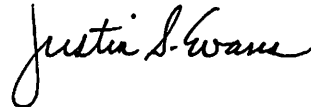
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Minutes of a Regular Meeting of the Mount Joy Township Planning Commission Held on November 25, 2024

1. Chairman Arlen Mummau called the meeting to order at 7:00 p.m. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.

2. Pledge of Allegiance

3. Roll call of the Planning Commission Members:

Kevin Baker — Present

Arlen Mummau — Present

Rodney Boll — Present

Delmar Oberholtzer — Present

Gerald Cole — Present

Bill Weik, Jr. — Present

Michael McKinne — Present

Other Township Representatives Present: Kim Kaufman, Township Manager; Justin Evans, Zoning Officer; Benjamin Craddock, PE, Township Engineer

4. Public Comment: NONE

5. Consent Calendar:

a. Approve and ratify the minutes of the October 28, 2024 meeting

b. Sign the Post Construction Stormwater Management Plan for 1376 Campus Road

A motion was made by Michael McKinne and seconded by Gerald Cole to approve the Consent Calendar as written. All members present voted in favor of the motion.

6. Old Business:

a. Preliminary/Final Land Development Plan for Repler Investments LP (23-05-FLDP): Proposal to redevelop a 0.59-acre property located at 380 Hershey Road into a commercial establishment for Central PA Sweepers. The site is served by on-lot water and sewer facilities and is located within the MU – Mixed-Use District. A 3,375-sf. building and 1,440-sf. garage will be constructed on the site with access via a proposed shared driveway to be converted from two individual driveways.

Landowner Richard Williams and consultant Max Stoner of JHA Companies presented the revised plan to the Commission. There are several remaining technical comments pertaining to stormwater management; otherwise, the few outstanding land development comments are administrative in nature.

A motion was made by Gerald Cole and seconded by Delmar Oberholtzer to grant the following waivers based on the Township Engineer's review and recommendations:

a) §119-53.B – sidewalks along access drives

b) §119-53.C(1) – concrete curbs along access drives and landscaped areas of parking facilities

c) §119-56.D, §119-56.D, & §113-31.Q – access easement width for stormwater facilities

All members present voted in favor of the motion.

A motion was made by Gerald Cole to grant approval of the Preliminary/Final Land Development Plan for Repler Investments LP. (the "Plan") prepared by JHA Companies, Inc., Drawing No. CS-1, dated February 2, 2023, subject to the following conditions:

1. To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Engineer's review letter dated November 20, 2024.
2. To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Solicitor's review letter dated September 27, 2024.
3. Applicant shall address and comply with all conditions contained in the Mount Joy Township Zoning Hearing Board (MJTZHB) decision dated April 12, 2022 for Case #220005. The conditions of approval shall be provided on the Plan cover sheet.
4. Applicant shall submit a fully executed Storm Water Management Agreement and Declaration of Easement, which shall be acceptable to the Township Solicitor and in recordable form. The Agreement, fully executed, shall be submitted and approved prior to the release of the final plan for recording.
5. Applicant shall submit a fully executed Deferred Road Improvement Agreement, which shall be acceptable to the Township Solicitor and in recordable form. The Agreement shall include, but not necessarily limited to, provisions for pavement widening, concrete curb, and concrete sidewalk. The Agreement, fully executed, shall be submitted and approved prior to the release of the final plan for recording.
6. Applicant shall submit a fully executed Shared Driveway Easement and Maintenance Agreement, which shall be acceptable to the Township Solicitor and in recordable form. The Agreement, fully executed, shall be submitted and approved prior to the release of the final plan for recording.
7. Applicant shall submit a copy of the required Highway Occupancy Permit as issued by the Pennsylvania Department of Transportation prior to the release of the final plan for recording.
8. Applicant shall provide written notice from the Pennsylvania Department of Environmental Protection that approval of the sewer planning module has been granted or notice from the Department that such approval is not required.
9. Applicant shall pay Mount Joy Township a fee-in-lieu of having to prepare and submit a traffic impact study at a rate of \$1.50 per square foot of usable building floor area. Said payment shall occur prior to the release of the final plan for recording.
10. Applicant shall pay Mount Joy Township traffic impact fees, as required by Chapter 125 of the Code of Ordinances of the Township of Mount Joy at the rate of \$1,766 per net P.M. peak hour trip unless determined to be a de minimus application as defined in Chapter 125. Payment of the traffic impact fees shall be made at the time an application is made for the required building permit. Applicant shall not at any time in the future seek return of such impact fees, or any earned accrued interest thereon, or authorize any successor to make such claim, whether or not the Township expends the traffic impact fees within the time limitations set forth in Act 209 of 1990, as amended, 53 P.S. §10501-A, et seq., expends the traffic impact fees for improvements set forth in the Transportation Capital Improvements Plan or for other road improvements not addressed in the Transportation Capital Improvements Plan or for road improvements to address existing deficiencies or for improvements (regardless of the percentage of the cost of improvements or the amount of the improvements paid for with traffic impact fees) to state highways. Applicant shall place a note on the final plan referencing this condition.

11. Applicant shall submit a fully executed Land Development Agreement, which shall be acceptable to the Township Solicitor. Said Agreement shall be submitted and approved prior to the release of the final plan for recording.
12. Applicant shall submit financial security to guarantee the proper installation of all improvements associated with this land development project prior to the release of the final plan for recording and shall be in a form acceptable to the Township Solicitor. The amount of said financial security shall be in the amount consistent with the construction cost opinion approved by the Township Engineer.
13. Applicant shall apply for and obtain all necessary permits prior to commencing any construction activities.
14. Applicant shall reimburse the Township for all reasonable engineering and legal fees incurred in the review of plans under the Subdivision and Land Development Ordinance, Storm Water Management Ordinance, and other governing ordinances; review or preparation of documentation required in connection with the development; review and approval of financial security and other documentation; inspection of improvements; and for other costs as set forth in these Conditions within 30 days after receipt of an invoice for such fees. If Applicant fails to pay such costs within 30 days after the date of a written invoice for such costs, Applicant shall be in violation of this Condition.

Prior to the motion being seconded, Mr. Boll asked about the Township Engineer's comment regarding use of the cistern for stormwater management. Mr. Craddock discussed the general assumptions for using the water stored in the cistern. The applicant will fill up five street sweeper trucks with the captured water as part of the business operations. An overflow into the stone infiltration trench provides an outlet that meets the Stormwater Management Ordinance requirements. Mr. Craddock believes the remaining review comments can be worked out between the engineers.

After completion of the discussion, Kevin Baker seconded the motion on the table. All members present voted in favor of the motion.

7. New Business:

- a. Curative Amendment of the Zoning Ordinance – Elizabethtown Mount Joy Associates, L.P.: Proposal to cure the Township Zoning Ordinance via Substantive Validity Challenge by the landowner of properties identified as Tax Account #461-41455-0-0000 & #461-95417-0-0000, located along West Main Street and generally situated between Cloverleaf Road and Ridge Run Road. The properties are currently located in the A – Agricultural District and are proposed to be rezoned to the MU – Mixed Use District.

Mr. Evans presented a curative amendment proposed by landowner Elizabethtown Mount Joy Associates, L.P., an affiliated entity of Pennmark Management Company. Pennmark filed a validity challenge of the Zoning Ordinance as it pertains to the zoning of the above two tax parcels. As a longtime Supervisor and Planning Commission member, Mr. Cole gave a brief zoning history of these properties going back to the 1970s.

A motion was made by Michael McKinne and seconded by Gerald Cole to recommend that the Board of Supervisors reject the proposed curative amendment to the Zoning Ordinance. All members present voted in favor of the motion.

8. Initial View:

- a. Final Subdivision & Land Development Plan for 1376 Campus Road Phase 2 (#24-20-FLDP): Proposal to develop Phase 2 of the residential development located at 1376 Campus Road. This phase consists of 27

single-family detached dwelling units in condominium ownership on Lots 6, 7, & 8 of the overall site, which is located in the R-2 – Medium-Density Residential District. The dwellings will be served by public water and sewer facilities.

Chris Venarchick from RGS Associates presented the Phase 2 Final Plan along with updates on the Phase 1A and Phase 1B plans. Phase 2 proposes the construction of 27 single-family homes on two lots created from the overall phased development tract. The individual homes are owned as condominiums with common ownership of the surrounding ground and amenities. A discussion took place regarding the legal ownership of land under a condominium, property tax payment, etc.

- b. Minor Land Development Plan for Bob Brubaker Ag Operation (#24-21-MLDP): Proposal to construct a 54' x 600' poultry barn at 2205 Camp Road. The 35-acre property is served by on-lot water and sewer facilities and is located in the A – Agricultural District.

No representatives of the applicant were present. The Commission had a general discussion about the sufficiency of well water to support a large number of chickens, nutrient management plans, and the mitigation of other effects from the raising of animals.

A motion was made by Gerald Cole and seconded by Bill Weik to table the plan to a future meeting. All members present voted in favor of the motion.

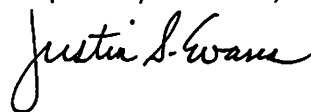
9. Correspondence: NONE

10. Other Business: NONE

11. The next regular meeting of the Mount Joy Township Planning Commission is scheduled to be held on **Wednesday, December 18, 2024** beginning at 7:00 P.M.

12. A motion was made by Michael McKinne and seconded by Gerald Cole to adjourn the meeting at 7:55 p.m. All members present voted in favor of the motion.

Respectfully Submitted,



Justin S. Evans
Zoning Officer



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022
717.367.8917 • 717.367.9208 fax
www.mtjoypwp.org

Minutes of the Regular Meeting of the Mount Joy Township Park & Recreation Board Held on November 12, 2024

1. Karen L. Boyer, Chairperson, called the meeting to order at 7:00 P.M. in the Mount Joy Township Fairview Municipal Building at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
2. Roll call: Present – Karen L. Boyer, Donald Bush, John L. Felix, Jr., and Adam Reed. Absent – William Duncan

Others in attendance – Patricia J. Bailey, Township Secretary, Justin S. Evans, Township Community Development Director/Zoning Officer, and Kim Kaufman, Township Manager.

3. Approval and ratification of the minutes of the October 8, 2024 meeting:

A motion was made by Adam Reed and seconded by Donald Bush to approve the minutes from October 8, 2024 as written. All members present voted in favor of the motion.

4. Westmount Development:

Brandon Conrad, CEO, Vistablock, LLC, was in attendance to discuss the park amenities that are planned for in the Westmount Development preliminary plan. The plan for development is for 211 Townhomes and 78 apartments. Amenities include 2 40' x 40' tot lots, and community pool and fitness center. The pool and fitness center are only for those that live in the development. The plan shows a connection to Bradfield Drive. They had to purchase 1.5 acres from the neighboring property owner with the condition that approximately 3- acres adjacent to them is not developed with any impervious coverage. It could remain undeveloped for open plan or possibly a soccer field could be developed. Ms. Boyer liked the idea that it remains for open play. Mr. Reed stated credit could be given for the tot lots. He asked what happens if the entire development is sold after approval. Mr. Evans said the Planning Commission approves the plan. If a new developer buys the property, they develop it as is or if they wish to make significant changes they will be required to go back to the Planning Commission for further review. Ms. Boyer would like to see fencing around the tot lots and walking trails. Mr. Conrad would like to come back after they receive approval from the Planning Commission to work out the design and discuss fee-in-lieu. Mr. Felix asked if there would be some type of barrier between the development and the Amtrack line. Mr. Evans stated that a fence would be required.

5. Old Trolley Line Park – Expansion:

- a. The Board members were presented with the final updated master plan for Old Trolley Line Park. Included were drawings that showed a breakdown of the phases and the estimated cost for each phase. Phase 3 includes the “middle section” along Beverly Road. It will include a pathway that will connect all the sections of the park. It will also have a small parking area and pavilion. The section closer to Koser Road includes 4 pickleball courts, small waiting pavilion and a parking lot. The estimated cost for this section is \$1,327,079.00. The amount of fee-in-lieu money that is currently in hand and if we are awarded a grant from DCNR, the cost will be covered.

- b. A motion was made by John L. Felix, Jr and seconded by Adam Reed to recommend to the Board of Supervisors to approve the final master plan for the expansion of Old Trolley Line Park; and authorize the Township Secretary to submit a grant application to DCNR in 2025 for Phase 3 development. All members present voted in favor of the motion

6. Raffensperger – Park Schematic:

Cliff Weaver, owner of Landmark Homes and Patrick Dennis, Director of Land Development for Landmark Homes were in attendance to present a schematic plan layout for a future park which would be dedicated to the Township, as shown on the Official Map. The park area is approximately 7.75 acres. The road going through the development aligns with the Catalyst development. The goal is to have the property rezoned to allow for R-2 housing. There also is a walking path around the perimeter of the entire development. Ms. Boyer would like to see more access points to the trail. Currently the plan shows two. The park will be in the hub of the development. She is impressed with what is being shown. Mr. Reed likes the proposal and is happy that the fields are oriented in the correct direction. Mr. Weaver stated the plan shows flexibility. Mr. Evans stated it is providing things that are unique. A survey was completed 2 years ago, and athletic fields were still in the top ten but fell below walking trails, pickleball and basketball courts. Ms. Boyer stated the Township would want the land but wondered who would develop the park. Mr. Weaver stated the land would be dedicated to the park. Fee-in-lieu money would need to be used to develop the property. Everyone was very impressed with the proposed plan.

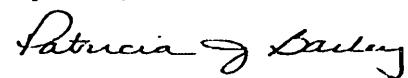
7. Other Business:

Ms. Boyer mentioned there is an exposed pipe at Cove Outlook Park in the area of the bridge.

8. Correspondence:

9. The next meeting of the Park and Recreation Board is scheduled to be held on December 10, 2024 at 7:00 P.M.
10. A motion was made by Donald Bush and seconded by John L. Felix, Jr to adjourn the meeting at 8:26 P.M. All members present voted in favor of the motion.

Respectfully Submitted,



Patricia J. Bailey, Secretary

**EAWA WORK SESSION MEETING MINUTES
DECEMBER 4, 2024 - 6:30 PM**

CALL TO ORDER:

1. The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Rick Erb, Rich Sheidy, Jeff McCloud, Chuck Brewer and John O'Connell. Also present were: Del Becker, Authority Manager; Jeffrey Shank, Solicitor; and Donna Bissinger, Admin Assistant; Not present Jason Bock, Operations Manager; Michael Krieger, Engineer; Michele Powl, Business Manager; and Jill Gebhart, Admin Assistant. Members of the public: None

2. **PUBLIC COMMENT:** None

3. **REPORTS:**

a. **Manager's Report:**

i. **2025 Board Meeting Dates & Holidays Observed**

Action: "That the Board approves the Public Notice containing the 2025 Board Meeting Dates and Holidays Observed."

Motion: K Murphy **Second:** J O'Connell **Approved**

ii. **Professional Services Agreement – GeoServices, Ltd.:** Well siting study for locating two to six potential locations for a new water supply well

Action: "That the Board approves the Professional Services Agreement with GeoServices, Ltd., for an estimated fee of \$3,100.00."

Motion: J O'Connell **Second:** C Brewer **Approved**

iii. **2025 Operations and Capital Budget Updates:** update distributed at meeting, adoption on agenda for December 9 meeting

iv. **Personnel Update:** Bailey Boyd's last day of employment is 12/6/24.

v. **PENNVEST Municipal Guarantees Update:** A letter from Pennvest was provided and reviewed by the board. A decision will be made at the 12/9/24 Board Meeting.

b. **Operations Manager's Report:** The monthly report was provided to the Board for their review.

c. **Engineer's Report:** Was provided to the Board for their review.

4. **UNFINISHED BUSINESS:** None

5. **NEW BUSINESS:** None

6. **BOARD MEMBER'S REMARKS:** Dr Treese remarked that the manager's search document for advertising was received with an estimated cost of \$2,000.00 for six different sites. An updated, more detailed report will be forth coming after the Holidays.

7. **EXECUTIVE SESSION:** None

8. **ADJOURN:** 8:20 PM

Action: "That the Board adjourns the work session meeting."

Motion: K Murphy

Second: J McCloud

Approved

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 1/13/2025 Meeting

**EAWA BOARD MEETING MINUTES
DECEMBER 9, 2024 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Rick Erb, Chuck Brewer and John O'Connell. Also present were: Del Becker, Authority Manager; Jeffrey Shank, Solicitor; and Jill Gebhart, Admin Assistant. Not present: Jason Bock, Operations Manager; Michael Krieger, Engineer; Michele Powl, Business Manager; Donna Bissinger, Admin Assistant. Members of the Public: Jens Damgaard and Ryan Mentzer from Eckart Seamans.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 11/06/2024 and Board Meeting Minutes of 11/11/2024, as presented."

Motion: J O'Connell **Second:** K Murphy **Approved**

5. REPORTS:

a. Manager's Report:

i. PENNVEST Municipal Guarantee Discussion with Eckart Seamans
Jens Damgaard and Ryan Mentzer from Eckart Seamans discussed points of 11/26/24 letter from counsel for municipalities and their proposed requirements for joint municipal guarantee to EAWA's PENNVEST project funding. Damgaard discussed options to present to PENNVEST as a counteroffer for funding without municipal guarantees. He explained the terminology of Rate Covenant, Debt Service Reserve Fund, aspects of Capital Reserve Fund; as well as funding options for loans outside of PENNVEST funding.

ii. 2025 Operations Budget: Operations Budget as presented 12/4/2024. Provides for a 3.13% increase in revenue.

Action: "That the Board approves the 2025 Operating Budget, dated 12/9/2024, as presented."

Motion: K Murphy **Second:** J McCloud **Approved**

iii. 2025 Capital Spending Plan Update: Updated Capital Spending Plan as presented 12/4/2024, dated 12/9/24, as presented.

Action: "That the Board approves the updated Capital Spending Plan, dated 12/9/2024, as presented."

Motion: J O'Connell **Second:** K Murphy **Approved**

- iv. **Construction Phase Services for Poplar Street Project:** GHD proposal dated 12/2/2024.

Action: "That the Board accepts the proposal for construction phase services for an estimated fee of \$97,500."

Motion: C Brewer **Second:** K Murphy **Approved**

- v. **Tapping Fee Update Study:** Operations Budget as presented. Provides for a 3.13% increase in revenue.

Action: "That the Board accepts the proposal for the updated Tapping Fee calculation for an estimated fee of \$13,000."

Motion: J O'Connell **Second:** K Murphy **Approved**

- vi. **Commonwealth Financing Agency Local Share Account Grant:** grant received for Treatment Bypass Piping Project. The project is included in the Capital Spending Plan with an estimated cost of \$550,000.

Action: "That the Board accepts the CFA Local Share Account Grant in the amount of \$263,350."

Motion: K Murphy **Second:** J McCloud **Approved**

- b. **Operations Manager's Report:** none

- c. **Engineer's Report:** none

- d. **Financial Reports:**

-
- i. Paid Bills Detail (*Operating Fund*) (11/22/24) distributed with package (\$842,953.98 for balance);
 - ii. Paid Bill Detail (*Capital Fund*) (11/22/24) distributed with package (\$26,604.01 for balance);
 - iii. Statement of *Operating* Revenues & Expenditures for period of NOVEMBER YTD, distributed with package. Balance: \$1,569,252.78 Expenditures: \$990,614.48 & Income: \$130,907.68;

iv. Statement of *Capital* Revenues & Expenditures for period of NOVEMBER YTD, distributed with package. Balance: \$9,714,279.20, Expenditures: \$45,768.52 & Income: \$55,632.95.

Action: "That the Board accepts the NOVEMBER Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: C Brewer **Second:** J O'Connell **Approved**

6. UNFINISHED BUSINESS: none

7. NEW BUSINESS: none

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$25,307.88 (12/9/24), Unpaid *Capital* Fund Bills Detail totaling \$71,058.91 (12/9/24) and Unpaid *Developer Escrow* Fund Bills Detail totaling \$284.50 (12/9/24)."

Motion: K Murphy **Second:** J McCloud **Approved**

9. BOARD MEMBER'S REMARKS:

O'Connell wished everyone a Merry Christmas and Happy New Year. Murphy said he will sign and send a letter to the Borough regarding Board appointments. Sheidy noted the high cost of electricity for running the pumps using Conewago. Wells are less expensive than pumping from Conewago. Becker said alternate solar sources were investigated but expensive to set up. Sheidy felt finding a new well as supplemental water source would be beneficial. McCloud is hopeful after tonight's meeting to find resolve for the project funding. Brewer asked what was unique to S Mount Joy St leak? Becker stated it was a larger 10" pipe causing larger leak of water. Treese mentioned the Holiday lunch on Tues and offered well wishes for the Holidays.

10. EXECUTIVE SESSION: none

11. ADJOURN: 8:07 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** J O'Connell **Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 1 /13/2025 Meeting

Municipal Emergency Services Authority (MESA)
Agency Incident Report
Call Totals by Class
November 2024

Municipality	Class 1	Class 2	Class 3	Other	Total
Columbia Borough	31	3	6	0	40
Conoy Township	11	3	4	0	18
Dauphin County - Conewago Township	2	0	0	0	2
Dauphin County - Londonderry Township	0	0	0	0	0
Dauphin County - Other	0	0	0	0	0
East Donegal Township	26	5	29	3	63
East Hempfield Township	0	0	1	0	1
Elizabethtown Borough	54	15	56	15	140
Lebanon County	2	0	0	0	2
Manheim Borough	0	0	0	0	0
Manor Township	0	0	0	0	0
Marietta Borough	9	6	9	0	24
Millersville Borough	0	0	0	0	0
Mount Joy Borough	19	0	4	0	23
Mount Joy Township	54	10	40	4	108
Mountville Borough	0	0	0	0	0
Rapho Township	10	2	4	0	16
West Donegal Township	65	17	43	1	126
West Hempfield Township	2	1	1	0	4
York County	9	0	3	0	12
Total Dispatches	294	62	200	23	579

Dauphin Co. "Other" = Derry Twp, Lower Swatara Twp, Middletown Borough, Royalton Borough

**Municipal Emergency Services Authority (MESA)
Agency Incident Breakout
November 2024**

Incident Type

Medical	517
Public Service	12
Cardiac Arrest (class 1)	11
Vehicle Accident	15
Fire call	2
Gas leak	0
EMS activity	12
Routine Transport	10

<u>Mututal Aid</u>	<u>Covered</u>	<u>Assisted</u>
Dauphin Medic 4	0	0
Dauphin Medic 7-3 (SCEMS)	0	0
Lancaster EMS (06)	0	0
Lebanon County	0	0
Penn State Life Lion EMS (77)	49	10

Receiving Facility

Disposition

Penn Medicine Lancaster General	196	Cancelled	26
Penn State - Hershey	120	DOA	7
Penn State - Lancaster	97	No patient found	34
Reading Hospital - Tower Health	0	Non-Treat/Transport	45
UPMC - Osteo (Harrisburg)	1	Recalled	20
UPMC - Lititz	0	Standby (fire, sporting/special event)	2
UPMC - Harrisburg	2	Transported	421
UPMC - York Memorial	0	Treat/no transport	2
Wellspan Ephrata Community Hospital	1	Other	22
Wellspan Good Samaritan Hospital	0		
Wellspan York	2		
Other	2		

Municipal Emergency Services Authority (MESA)
Agency Incident Report
Call Totals by Class
January 1 – November 30, 2024

Municipality	Class 1	Class 2	Class 3	Other	Total
Columbia Borough	238	29	65	0	332
Conoy Township	125	25	71	1	222
Dauphin County - Conewago Township	19	4	14	0	37
Dauphin County - Londonderry Township	22	3	8	0	33
Dauphin County - Other	6	2	3	1	12
East Donegal Township	314	87	218	48	667
East Hempfield Township	11	5	2	0	18
Elizabethtown Borough	640	135	577	224	1,576
Lebanon County	14	1	1	0	16
Manheim Borough	1	0	0	0	1
Manor Township	14	3	10	0	27
Marietta Borough	136	37	116	2	291
Millersville Borough	0	0	1	0	1
Mount Joy Borough	195	21	51	0	267
Mount Joy Township	554	137	357	61	1,109
Mountville Borough	4	2	1	0	7
Rapho Township	104	15	33	1	153
West Donegal Township	681	163	454	9	1,307
West Hempfield Township	57	10	24	0	91
York County	82	8	18	0	108
Total Dispatches	3,135	679	2,006	347	6,275

Dauphin Co. "Other" = Derry Twp, Lower Swatara Twp, Middletown Borough, Royalton Borough,
South Londonderry Twp, Susquehanna Twp



**GREATER ELIZABETHTOWN AREA RECREATION & COMMUNITY SERVICES
BOARD MEETING MINUTES
ELIZABETHTOWN BOROUGH OFFICES
NOVEMBER 19, 2024 AT 7:00 PM**

**BOARD MEMBERS
IN ATTENDANCE:**

Howard Kroesen, Chair, Elizabethtown Borough
Barry Garman, Treasurer, West Donegal Township
Jay Hynicker, Elizabethtown Borough
Lindsay Norris, West Donegal Township
Delmar Oberholtzer, Mount Joy Township
Alex Shubert, Mount Joy Township
Jayne Duncan, Mount Joy Township

BOARD MEMBERS ABSENT: Phil Dunn, West Donegal Township
Michael Brubaker, East Donegal Township
Alan Kaylor, East Donegal Township
Linda Good, East Donegal Township
David Grey, Elizabethtown Borough

VISITORS IN ATTENDANCE: None

STAFF IN ATTENDANCE: David Wendel, Executive Director
Joyce Hardman, Recorder of Minutes

1. CALL TO ORDER

Chairman Kroesen called the meeting to order at 7 pm.

2. PUBLIC COMMENT: None

3. BOARD MINUTES

Ms. Norris motioned to approve the October 15, 2024 Board Minutes. Mr. Garman was second. Motion unanimously carried. The October 15, 2024 Board Minutes approved as submitted.



4. FINANCIAL REPORT

Mr. Wendel reported that we are on pace to exceed \$2 million in revenues and should exceed last year's total as projected. Our current balances in our Truist and Ephrata National Bank (ENB) accounts total \$1,314,630 as of November 11, 2024. The funding from the Armstrong World Industries Foundation for the gym floor replacement totaling \$100,000 was deposited in the ENB Commercial Elite Account to generate higher earned interest until we use in February 2025.

Mr. Garman motioned to approve the October 2024 Financial Report. Mr. Hynicker was second. Motion unanimously carried. The October 2024 Financial Report approved as submitted.

5. COMMITTEE REPORTS

- Executive Committee: No report
- Finance Committee: No Report
- Program Committee: No report
- Facilities Committee: No Report
- Sponsorship Committee: No report

6. EXECUTIVE DIRECTOR REPORT

- **Second Floor Renovation Project:** Mr. Wendel reported that DCNR recently announced its grant awards for the Community Conservation Partnership Program and GEARS was awarded \$250,000 for our second floor renovation project. This was the amount we requested for this project in April. We have now secured all of our funding, \$1.7 million, based on our preliminary design plan budget. Recently, our fifth design plan meeting was held on 11/12/2024, at the GEARS Community Center. The minutes for the meeting were provided to the board. The next design plan meeting is tentatively scheduled for December 11. Our design plan is over 90% complete. Based on the timeline, we should have the pricing for the various elements of this project prepared and ready for discussion at our December meeting. Hopefully, we will be within our projected budgeted amount for this project. The fourth invoice for the design plan was presented to the board in the amount of \$16,500.

Ms. Norris motioned to approve the fourth invoice and payment for the design plan for the second floor of the GEARS Community Center in the amount of \$16,500 from the GEARS Reinvestment Fund. Mr. Hynicker was second. Motion unanimously carried.



Ms. Duncan motioned to approve the transfer of \$16,500 to the GEARs Reinvestment Fund for the design plan for the second floor of the GEARs Community Center. Mr. Shubert was second. Motion unanimously carried.

Ms. Duncan asked if anyone thought about a public meeting to provide our community with an overview of the project.

Mr. Wendel believes this could be done once its determined we can move forward with the project and or when we conduct a capital campaign. Once our final design plan meeting is completed in December, a joint meeting between the EACSA and GEARs should take place to discuss the project.

- **Recreation:** Mr. Wendel provided program highlights and enrollment figures. Customer testimonials were shared along with pictures from a variety of programs. Upcoming events include pickleball, youth basketball and our Holiday Parade on 12/7.
- **Kids Center:** Mr. Wendel reported that current enrollment has remained unchanged for the 2024-2025 school year for before and after school childcare, kindergarten and preschool services. Enrollment stands at 139 including the following: Bainbridge (20), East High (28), Bears Creek (49), Kindergarten (22) and preschool (20).
- **Senior Center:** Mr. Wendel reported that the senior center had 23 service days in October. 47 seniors were served daily which included receiving food boxes, lunches, fitness activities, and crafts. 145 different seniors were served during this period. We averaged 27 seniors at lunch and served 26 seniors through our Center without Walls Program. The activity and meal schedules were shared for the month of November. Pictures of our seniors engaged in a variety of activities were shared.

7. BOARD COMMENTS: None Reported

8. EXECUTIVE SESSION: None

9. NEXT MEETING:

The GEARs Board will meet on Tuesday, December 17 at 7 pm at the GEARs Community Center.



10. ADJOURNMENT

Chairman Kroesen adjourned the meeting at 8:01 pm.

Respectfully submitted,

David A. Wendel

Executive Director

Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
November 30, 2024

ASSETS

Current Assets

Ckg - Truist ...3077	\$	64,378.75
MM - Truist ...4799		102,346.96
MM - ENB ...5216		844,987.55
Ckg - ENB #1397986		308,285.75
Clearing - ACH & Credit Cards		3,253.12
MMB - ENB #1397995		40,227.73
Petty Cash		575.00
CRC - ENB #1398007		25,302.11
Grant - ENB #5098077		30,745.20
HRA - ENB #1398016		2,300.42
CARES Grant - ENB ...5460		2,505.00
Bequest - ENB #806751		23,120.90
Legal- ENB #806707		14,445.86
ENB-Maintenance Fund #1282		4,964.34
GEARS Reinvestment-ENB#7170		14,778.38
Clearing		0.00
Prepaid Expenses		5,965.05
Accounts Receivable		9,901.30

Total Current Assets		1,498,083.42
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Property and Equipment

Leasehold Improvements/Center		535,401.00
A/D - Lshld Imprv - Center		(433,989.00)
Leasehold Improvements/Rec		98,262.00
A/D - Lshld Improv - Rec		(70,272.00)
Equipment		79,377.00
A/D - Equipment		(68,846.00)
Furniture/Fixtures		53,962.00
A/D - Furniture/Fixtures		(53,962.00)
Leasehold Improve-Poplar		130,714.00
A/D-Leashold Improve Poplar		(46,419.00)

Total Property and Equipment		224,228.00
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Total Assets	\$	1,722,311.42
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Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
November 30, 2024

LIABILITIES AND CAPITAL

Liabilities		
Deferred Revenue	\$	20,533.22
Accounts Payable		(5,736.36)
Accrued payroll		17,280.70
Civic Plus - Gift Cards		400.00
Civic Plus - Refunds		0.00
Civic Plus - User Credit		(228.01)
		32,249.55
Total Liabilities		
Capital		
Capital Reserve		21,871.66
Grant STARS		8,981.73
Grant Armstrong gym floor		100,000.00
Grant Office of Aging		2,551.00
GEARS Reinvestment Fund-Disb		(58,769.22)
Grant Nutrition		0.00
Grant PA OCD-Workforce		0.00
Grant Continuous Quality		0.00
Grant PA Cares Funding		0.00
General Fund		1,457,190.06
Net Income		158,236.64
		1,690,061.87
Total Capital		
Total Liabilities & Capital	\$	1,722,311.42

Greater Elizabethtown Area Recreation & Community Services
Income Statement - Summary
For the Eleven Months Ending November 30, 2024

	Budget	Month	Year to Date	Variance
Revenues				
Administration	392,570.00	5,196.38	407,130.49	14,560.49
Recreation	423,500.00	9,638.67	386,692.78	(36,807.22)
Child Care	1,015,500.00	79,326.92	914,027.39	(101,472.61)
Senior Center	121,910.00	10,555.80	108,065.27	(13,844.73)
Services	0.00	0.00	0.00	0.00
Poplar Street Park	48,350.00	1,295.39	42,115.86	(6,234.14)
Community Center	37,250.00	0.00	37,250.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Revenues	2,039,080.00	106,013.16	1,895,281.79	(143,798.21)
Expenses				
Administration	394,700.00	38,202.87	365,177.43	29,522.57
Recreation	433,610.00	23,050.34	378,761.06	54,848.94
Child Care	923,140.00	63,356.64	768,614.02	154,525.98
Senior Center	157,430.00	12,772.75	123,115.14	34,314.86
Services	0.00	0.00	0.00	0.00
Poplar Street Park	46,950.00	2,879.01	30,436.61	16,513.39
Community Center	83,250.00	3,870.97	70,940.89	12,309.11
Capital Improvement	0.00	0.00	0.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Expenses	2,039,080.00	144,132.58	1,737,045.15	302,034.85
Net Income	0.00	(38,119.42)	158,236.64	(158,236.64)

Income Summary - By Department

Administration	(2,130.00)	(33,006.49)	41,953.06	(44,083.06)
Recreation	(10,110.00)	(13,411.67)	7,931.72	(18,041.72)
Child Care	92,360.00	15,970.28	145,413.37	(53,053.37)
Senior Center	(35,520.00)	(2,216.95)	(15,049.87)	(20,470.13)
Services	0.00	0.00	0.00	0.00
Poplar Street Park	1,400.00	(1,583.62)	11,679.25	(10,279.25)
Community Center	(46,000.00)	(3,870.97)	(33,690.89)	(12,309.11)
Capital Improvement	0.00	0.00	0.00	0.00
Fundraisers	0.00	0.00	0.00	0.00
Total Net	0.00	(38,119.42)	158,236.64	(158,236.64)

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Eleven Months Ending November 30, 2024

	Budget	Month	Year to Date	Variance	
Revenues					
Administration					
4000-00	Contribution/Munici	345,070.00	0.00	345,069.84	(0.16)
4003-00	Donations	10,000.00	2,000.00	22,967.43	12,967.43
4005-00	Brochure Advertisin	7,500.00	0.00	7,330.00	(170.00)
4008-00	Interest Income	30,000.00	3,196.38	31,763.22	1,763.22
	Total Administratio	392,570.00	5,196.38	407,130.49	14,560.49
Recreation					
4010-01	Registration Fees/Stu	105,000.00	5,590.00	112,871.16	7,871.16
4011-01	Registration Fees/Ad	96,000.00	1,311.02	112,015.09	16,015.09
4012-01	Summer Playground/	55,000.00	0.00	50,445.58	(4,554.42)
4014-01	Special Events	28,000.00	965.08	16,653.75	(11,346.25)
4015-01	Donations/Grants	100,000.00	1,200.00	48,123.44	(51,876.56)
4016-01	Bus Trips/Adult	25,000.00	375.00	34,901.79	9,901.79
4018-01	Credit Card transacti	14,500.00	197.57	11,681.97	(2,818.03)
	Total Recreation	423,500.00	9,638.67	386,692.78	(36,807.22)
Child Care					
4030-02	Summer Fees	200,000.00	0.00	206,848.42	6,848.42
4031-02	Before/After School	430,500.00	47,306.66	390,958.63	(39,541.37)
4035-02	Preschool Fees	150,000.00	14,443.68	128,703.76	(21,296.24)
4036-02	Kindergarten Fees	200,000.00	16,245.27	152,328.45	(47,671.55)
4034-02	Fundraising	3,000.00	44.00	4,733.50	1,733.50
4037-02	School Surcharge	14,000.00	1,287.31	14,116.88	116.88
4039-02	Activity Fee	18,000.00	0.00	16,337.75	(1,662.25)
	Total Child Care	1,015,500.00	79,326.92	914,027.39	(101,472.61)
Senior Center					
4050-03	Daily Senior Donatio	12,000.00	431.05	7,661.47	(4,338.53)
4051-03	Office of Aging	96,910.00	8,075.75	89,773.47	(7,136.53)
4052-03	Fundraising	11,000.00	1,899.00	8,031.50	(2,968.50)
4053-03	Donations	2,000.00	150.00	2,598.83	598.83
	Total Senior Center	121,910.00	10,555.80	108,065.27	(13,844.73)
Services					
	Total Services	0.00	0.00	0.00	0.00

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Eleven Months Ending November 30, 2024

	Budget	Month	Year to Date	Variance
Poplar Street Park				
4080-06 Poplar St Park Fees	5,400.00	675.00	4,725.00	(675.00)
4081-06 Utilities Costs Reim	10,000.00	620.39	4,440.86	(5,559.14)
4083-06 Municipal Contributi	32,950.00	0.00	32,950.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Poplar Street	48,350.00	1,295.39	42,115.86	(6,234.14)
Community Center				
4090-07 Municipal Contributi	37,250.00	0.00	37,250.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Poplar Street	37,250.00	0.00	37,250.00	0.00
Fundraisers				
	<hr/>	<hr/>	<hr/>	<hr/>
Total Fundraisers	0.00	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	2,039,080.00	106,013.16	1,895,281.79	(143,798.21)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Eleven Months Ending November 30, 2024

		Budget	Month	Year to Date	Variance
Expenses					
Administration					
6000-00	Administration	168,200.00	12,939.68	159,266.77	8,933.23
6001-00	Fulltime Front Desk/	37,000.00	3,040.00	35,467.63	1,532.37
6002-00	Part-Time Facility St	21,600.00	1,313.87	17,201.07	4,398.93
6003-00	Accounting Compen	25,500.00	2,067.50	20,734.75	4,765.25
6005-00	Benefits	32,300.00	2,794.48	30,124.19	2,175.81
6006-00	Payroll Taxes/Admin	20,600.00	1,329.88	16,830.73	3,769.27
6007-00	Insurance	51,500.00	0.00	55,106.00	(3,606.00)
6008-00	Professional Services	10,000.00	7,000.00	10,000.00	0.00
6009-00	Staff Development	11,000.00	1,618.49	9,797.91	1,202.09
6011-00	Transportation	6,000.00	174.74	3,978.23	2,021.77
6012-00	Postage	9,500.00	0.00	9,944.33	(444.33)
6013-00	Printing	13,500.00	0.00	9,202.14	4,297.86
6015-00	Office Supplies	7,500.00	715.09	7,890.47	(390.47)
6016-00	Maintenance Service	9,000.00	754.86	8,903.04	96.96
6017-00	Computer Services/S	9,000.00	907.97	11,074.68	(2,074.68)
6018-00	Dues & Subscription	3,000.00	0.00	5,258.73	(2,258.73)
6019-00	Credit Card Transact	1,000.00	89.21	917.94	82.06
6021-00	Legal Fees	3,000.00	0.00	4,627.00	(1,627.00)
6022-00	Advertising/Marketi	3,500.00	0.00	2,503.12	996.88
6023-00	Telephone	10,000.00	917.82	8,907.55	1,092.45
6024-00	Office Equipment Le	10,500.00	877.80	9,633.40	866.60
6025-00	Office Equip Repairs	9,500.00	1,506.96	6,049.38	3,450.62
6026-00	Licenses & Fees	2,000.00	154.52	1,758.37	241.63
6090-00	Contribution from D	(80,000.00)	0.00	(80,000.00)	0.00
	Total Administratio	394,700.00	38,202.87	365,177.43	29,522.57
Recreation					
6100-01	Program Coordinator	121,360.00	8,307.72	114,492.67	6,867.33
6101-01	Benefits	10,000.00	801.78	5,168.82	4,831.18
6102-01	Payroll Taxes/Recrea	20,000.00	949.88	17,665.66	2,334.34
6103-01	Playground/Camp Le	55,000.00	0.00	56,888.82	(1,888.82)
6104-01	Adult Programs	35,000.00	2,141.79	44,815.57	(9,815.57)
6105-01	Youth Programs	60,000.00	3,351.02	36,173.00	23,827.00
6112-01	Adult & Youth: Facil	33,450.00	5,635.00	30,857.27	2,592.73
6113-01	Bus Trips/Adult	20,000.00	0.00	19,543.80	456.20
6114-01	Special Events/Adult	28,000.00	1,403.33	9,436.91	18,563.09
6116-01	Contribution to Adm	30,000.00	0.00	30,000.00	0.00
6117-01	CivicRec Annual Fee	6,300.00	0.00	6,321.20	(21.20)
6118-01	Credit Card Transact	14,500.00	459.82	7,397.34	7,102.66
	Total Recreation	433,610.00	23,050.34	378,761.06	54,848.94

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Eleven Months Ending November 30, 2024

	Budget	Month	Year to Date	Variance
Child Care				
6120-02 Kindergarten Person	80,000.00	8,535.82	65,040.23	14,959.77
6121-02 Kindergarten Supplie	4,000.00	330.20	902.22	3,097.78
6122-02 Kindergarten Food S	4,000.00	1,090.74	3,431.56	568.44
6124-02 Kindergarten Transp	31,000.00	3,675.00	24,820.00	6,180.00
6125-02 Online Pymt fees/Sof	4,200.00	0.00	3,960.00	240.00
6130-02 Director/Asst Direct	109,740.00	8,301.72	99,587.49	10,152.51
6132-02 Summer Personnel	120,000.00	0.00	121,195.50	(1,195.50)
6133-02 Before/After Personn	250,000.00	20,724.18	190,093.35	59,906.65
6134-02 Benefits	72,000.00	5,607.14	43,915.08	28,084.92
6135-02 Payroll Taxes/Child	63,000.00	3,614.04	45,525.39	17,474.61
6136-02 Summer Supplies	4,000.00	0.00	2,275.96	1,724.04
6137-02 Summer Food Suppl	4,000.00	0.00	3,846.80	153.20
6138-02 Before/After Supplie	4,000.00	315.29	969.37	3,030.63
6139-02 Before/After Food S	6,000.00	1,411.06	4,889.53	1,110.47
6140-02 Summer/BA Field Tr	16,000.00	0.00	16,740.03	(740.03)
6141-02 Education	2,700.00	0.00	2,134.19	565.81
6142-02 Fundraising	3,000.00	0.00	2,756.97	243.03
6145-02 School Surcharge	14,000.00	0.00	11,493.59	2,506.41
6146-02 Preschool Personnel	75,000.00	8,293.77	69,685.27	5,314.73
6147-02 Preschool Supplies	4,000.00	366.96	1,903.90	2,096.10
6148-02 Preschool Food Supp	2,500.00	1,090.72	3,447.59	(947.59)
6149-02 Contribution to Adm	50,000.00	0.00	50,000.00	0.00
Total Child Care	923,140.00	63,356.64	768,614.02	154,525.98
Senior Center				
6150-03 Director Compensat	76,500.00	5,993.35	66,330.28	10,169.72
6151-03 Part-Time Personnel	26,460.00	1,651.20	21,259.08	5,200.92
6152-03 Benefits	13,200.00	1,074.17	10,532.23	2,667.77
6153-03 Payroll Taxes/Senior	10,270.00	584.82	7,159.17	3,110.83
6154-03 Program Supplies	16,000.00	1,161.93	13,530.61	2,469.39
6155-03 Entertainment	8,000.00	0.00	1,304.00	6,696.00
6156-03 Fundraising Supplies	6,000.00	2,307.28	2,704.77	3,295.23
6157-03 Bus Trips	1,000.00	0.00	295.00	705.00
Total Senior Center	157,430.00	12,772.75	123,115.14	34,314.86
Services				
Total Services	0.00	0.00	0.00	0.00

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the Eleven Months Ending November 30, 2024

	Budget	Month	Year to Date	Variance
Poplar Street Park				
6180-06 Utilities	12,000.00	689.90	5,734.23	6,265.77
6181-06 Maintenance	32,950.00	2,239.11	24,194.59	8,755.41
6182-06 Improvements	2,000.00	(50.00)	507.79	1,492.21
Total Poplar Street	46,950.00	2,879.01	30,436.61	16,513.39
Community Center				
6210-07 Comm Center - Utilit	44,000.00	2,378.10	30,798.76	13,201.24
6211-07 Comm Center - Main	37,250.00	1,405.66	33,482.67	3,767.33
6212-07 Comm Center - Impr	2,000.00	87.21	6,659.46	(4,659.46)
Total Community C	83,250.00	3,870.97	70,940.89	12,309.11
Fundraisers				
Total Fundraisers	0.00	0.00	0.00	0.00
Capital Improvements				
Total Capital Impr	0.00	0.00	0.00	0.00
Total Expenses	2,039,080.00	144,132.58	1,737,045.15	302,034.85
Net Income	0.00	(38,119.42)	158,236.64	(158,236.64)



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

December 2024 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Jan Betty, Stephanie Funk & Kirstin Rhoads

November 1-31, 2024 Statistics	2024	2023	2022	2021	2020
TOTAL CIRCULATION	12,871	14,424	13,812	12,428	13,532
YTD CIRCULATION	164,373	166,877	166,014	160,428	115,846
OVERDRIVE & E-formats	1,250	1,348	1,299	1,264	1,373
NEW PATRONS	76	62	63	64	27
YTD NEW PATRONS	914	956	826	660	384
PATRON COUNT	6,324	5,841	5,702	4,548	4,317
YTD PATRON COUNT	64,652	65,372	58,942	46,705	36,067
PASSPORTS	108	83	69	38	35
YTD PASSPORTS	1,158	1,442	941	774	533
WIFI USERS	508	486	314	313	323
PC USERS	220	292	215	247	245

Hoopla!	Nov'24	Oct'24	Sep'24	Aug'24	Jul'24	Jun'24	May'24
Number of Hoopla items used	596	639	574	558	562	513	546

ITEMS SOLD IN LOBBY	\$878.45
YTD TOTAL \$	\$10,482.37
TOTAL \$ ADDED DONATIONS	\$132.00
TOTAL \$ DONATIONS as PRIZES	\$142.00
TOTAL	\$1,152.45



PROGRAMMING & CLUBS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	x			
Club Meetings/Participants	8	68		
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	x			
Virtual Videos	0			0
Virtual Programs	0			0
Volunteer	Month Total	2024 YTD Totals		
Volunteer Hours	65.75			

Overview

- MSL is polling place for Election Nov 5
- MSL Closed early Nov 27 and closed all-day Nov 28
- Bookpage recognizes MSL's Facebook post promoting Bookpage. MSL featured in Bookpage newsletter.

Joseph

- Attended **Mount Joy Borough Council Meeting**, Nov 4
- Worked with polling volunteers to help things go smoothly, Nov 5
- Hosted **Lancaster County Library Association meeting** at MSL, Nov 7
- Attended **Friends Group Meeting**, Nov 11
- Attended **Mount Joy Chamber of Commerce**, Nov 13
- Attended **LSLC Board meeting**, Nov 20
- Met with **MSL Building Committee**, Nov 21

Community/Service Point (Susan)

- Processed 50 new items
- Processed and added 12 item replacements /donations
- Scheduled training for **Jazmynn** on Linking and Cricut
- Stephanie taught me how to put **Friends items up on EBAY**
- Trained **Jazmynn** on creating labels and linking new items

Youth Services (Jan)

- Another great month with a visit to both **Donegal Primary School** kindergarten classes and PreK, Kindergarten and 1st grade classes at **Kraybill School**.
- **Pilgrim Program**. James Bruckner is a member of the Descendants of the Mayflower Society. He presented an excellent program of how his ancestor, James, came to America to the 93 folks of all ages who attended.
- Our **"Fall into Reading" Challenge** began this month and runs through November 23. We're doing it the same way this year, with each completion earning a book and a raffle ticket for a prize basket. We had 630 participants from ages 5-15.
- **Migrant Families Program** in conjunction with Millersville University. I didn't know what to expect (5 or 6 children, maybe) as I was tasked with explaining Thanksgiving to the group. We had an unexpected turnout of 39 from ages 2 through 75. It was a wonderful time as we learned from

each other. A great big thank you to the board for letting me get them in right before your meeting. I can't begin to explain the dynamics and importance of this program.

- **MSL Annual Charlie Brown Thanksgiving.** A *HUGE shout out to Stephanie and Kirstin* who helped, as none of the Builders Club came. It was a small, but appreciative audience of 33 who loved Stephanie's buttered toast!

Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
 - December Enews: sent to 3940 contacts (went down in number since I removed "bounce" emails); 1759 opens (45.4%), 54 clicks (1.4%), 0 unsubscribe
 - Welcome Letter: sent to 31 new card holders; 15 opens (52%); 4 clicks (14%)
 - ExtraGive reminder email: sent to 3946 people; 1405 opens (36%); 10 clicks (1%); 3 unsubscribe; 48 bounces.
- **SOCIAL MEDIA:**
 - Facebook – Total Page Followers 2,945 (19 new); 63.2K views; 12.3K reached; Post engagement 2,882; 1 unfollows. Build A Gnome post had highest reach (1.3K) and highest engagement (80); Wayne Betty leaf blowing got second highest reach (1.2K) and 100 engagements.
 - Instagram – 1,269 followers (19 new); 14.8K views; 886 reach; 555 content interactions; 125 profile visits
 - Created short video introducing our new water bottle filling station.
 - 3 PRESS RELEASES - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
 - 3,513 total sessions
 - Highest view counts: 303 sessions of Passports; 79 visits to Children & Family
- **GOOGLE**
 - 818 website clicks made from our Business Profile
 - 315 inquiries for directions
 - 1365 Business Profile Interactions
 - 232 calls were made from our Business Profile
- **PANGO**
 - Sold 13 books in November.
- **MISC**
 - Completed a 9-hour Content Marketing Certification Course through Hub Spot Academy and earned a certificate.
 - Updated December print calendar and calendar for Lobby/kids area.

Volunteers/Programming/Fundraising (Stephanie)

- **Annual Patron Appeal 2024**
 - 2024 Annual Mailing Statistics:
 - 4,644 letters sent
 - Total cost (printing, stuffing, postage) of \$2,799.14.
 - Donations received through 11/30/24: \$52,695.38 from 368 donors.
 - Response rate through 11/30/24: 7.9%
 - Average donation of \$143.19/donation
 - 2023 Annual Mailing Statistics for comparison:
 - 17,486 letters sent
 - Total cost of \$7,267,40.
 - Donations received through 11/30/23: \$34,366.70 from 388 donors.

- Response rate through 11/30/23: 2.2%
- Average donation of \$88.57/donation
- Donations received through 12/31/23: \$35,231.70 from 401 donors.
- Response rate through 12/31/23: 2.3%
- Average donation of \$87.86/donation
- **Annual Appeal 2025**
 - We are continuing to discuss a phased 2025 mailing, with phase 1 via email, encouraging donors to stretch their dollars further by donating now before the printing/ mailing of the letter. Phase 2 will be done via postal mail, two months after the email, and will be sent only those who did not donate in phase 1.
- **Anne's Circle**
 - Anne's Circle has been promoted in the library via posters and postcards, on the website and social media, as well as on the road sign.
- **Extra Give 2024**
 - We received a total of \$12,790.88 from Extra Give this year.
 - That total includes a \$500 bonus, as well as \$500 donated in library.
 - The frequency of \$25 and \$50 donors rose, while \$100 donors decreased.
- **eBay**
 - November sales: \$521.50, 15 items
 - Net profit after fees/shipping expenses: \$418.88
 - Have worked with Members 1st to get external electronic transfer setup to move the money to the Friends account.

**Fire Department Mount Joy
Incident Report Summary
November 2024**

2024 Total Incidents as of 11/30/24 - **519**

2024 FDMJ Incident response on average every **-15** hours & **26** minutes

Training for month - **93** member training events, **184** hours & 15 minutes

Fire Prevention - None

Community Service –

FDMJ completed MJB Christmas Tree decoration detail and attended the Crossroads Church Fall Fest event.

Fire Police provided traffic control for MJB Christmas Tree detail, and one Donegal High School football game.

Meetings for month - Monthly FDMJ membership business meeting, Executive board meeting and BOFCO (Fire Officer meeting). Members attended MJB Council and Public Safety Committee meetings and Rapho Township Fire Advisory Council (FAC) Meeting.

Notable First Due Calls: - NSTR

Recruiting & Retention - FDMJ held Recruiting Open House event 11/2/24

Member Activity – (Other than Calls & Training) – 533 hours

Includes Fire Police planned events, Administrative Duties, Apparatus & Station Maintenance and Duty Crews / Station Staffing.

Fire Department Mount Joy

Incident Summary Report

11/01/2024 through 11/30/2024

Incidents

Total Incidents: 37

Total First Due: 24

Total Mutual Aid: 13

Total Time In Service 36:00:46

Average Time to Respond 00:06:08

Average Time to Scene: 00:08:27

Personnel Response

Total Personnel: 233

Avg. Personnel Per Incident: 6.3

Total Personnel Hours: 185:09

Estimated Property Value / Loss / Saved

Pre Incident Value \$1,000.00

Loss: \$0.00

Value Saved: \$1,000.00

Apparatus Response

Engine 75-1: 17

Engine 75-2: 4

Truck 75: 19

Squad 75: 5

Duty Veh 75-1: 19

Duty Veh 75-2: 5

Traffic 75: 6

Municipal Responses - First Due

Mount Joy Borough: 7

Rapho Township: 14

Mount Joy Township: 1

East Donegal Twp: 2

Municipalities - Mutual Aid

Columbia Borough	1
East Donegal Township	1
East Hempfield Township	3
Elizabethtown Borough	1
Manheim Borough	1
Mount Joy Township	5
XX - Out of County	1

Fire Department Mount Joy

Incident Summary Report

11/01/2024 through 11/30/2024

Incident Type - First Due

Alarm system activation, no fire - unintentional	4
Alarm system sounded due to malfunction	2
Assist police or other governmental agency	1
Authorized controlled burning	1
CO detector activation due to malfunction	1
Detector activation, no fire - unintentional	1
Dispatched & canceled en route	1
False alarm or false call, other	1
Good intent call, other	1
Medical assist, assist EMS crew	5
Motor vehicle accident with injuries	1
Public service	1
Smoke detector activation due to malfunction	1
Smoke detector activation, no fire - unintentional	1
Smoke scare, odor of smoke	1
Trash or rubbish fire, contained	1

Incident Type - Mutual Aid

Assist police or other governmental agency	1
Building fire	4
Cover assignment, standby, moveup	2
Dispatched & canceled en route	3
Failed to Respond	2
Motor vehicle accident with injuries	1

Fire Department Mount Joy

Incident Summary Report

11/01/2024 through 11/30/2024

Incident List

2024-11-01 01:03:02	2024-483	Mount Joy Township	Steel Way Dr	Dispatched & canceled en route
2024-11-01 06:41:19	2024-484	East Donegal Township	Flory Rd	Good intent call, other
2024-11-01 12:23:48	2024-485	Rapho Township	Route 772	Assist police or other governmental agency
2024-11-01 15:23:34	2024-486	Rapho Township	Mount Joy Rd	Authorized controlled burning
2024-11-01 17:07:16	2024-487	East Donegal Township	Colebrook Rd	Dispatched & canceled en route
2024-11-01 23:03:24	2024-488	East Hempfield Townshi	E Main St	Building fire
2024-11-03 00:58:47	2024-489	Mount Joy Township	Elizabethtown Rd	Failed to Respond
2024-11-03 12:53:28	2024-490	Mount Joy Borough	Chocolate Ave	Alarm system sounded due to malfunction
2024-11-04 11:57:39	2024-491	Mount Joy Borough	Lumber St	CO detector activation due to malfunction
2024-11-06 02:22:55	2024-492	Rapho Township	Cantebury Dr	Smoke detector activation due to malfunction
2024-11-07 07:07:54	2024-493	Mount Joy Borough	Hearthstone Ln	Alarm system activation, no fire - unintentional
2024-11-07 07:09:25	2024-494	Rapho Township	Ridgewood Mnr	Medical assist, assist EMS crew
2024-11-07 09:01:31	2024-495	Mount Joy Township	W Main St	Alarm system activation, no fire - unintentional
2024-11-07 09:42:29	2024-496	Mount Joy Borough	Hearthstone Ln	Detector activation, no fire - unintentional
2024-11-08 04:27:46	2024-497	Mount Joy Borough	Sassafras Ter	Dispatched & canceled en route
2024-11-08 04:29:04	2024-498	Mount Joy Township	E Main St	Assist police or other governmental agency
2024-11-08 06:29:26	2024-499	Rapho Township	Cobblestone Dr	Medical assist, assist EMS crew
2024-11-08 08:47:52	2024-500	Mount Joy Township	Cloverleaf Rd	Failed to Respond
2024-11-08 20:31:51	2024-501	East Hempfield Townshi	W Main St	Cover assignment, standby, moveup
2024-11-09 03:01:44	2024-502	Manheim Borough	S Main St	Cover assignment, standby, moveup
2024-11-09 21:57:48	2024-503	Mount Joy Borough	Sassafras Ter	Public service
2024-11-10 01:10:17	2024-504	Columbia Borough	N Second St	Building fire
2024-11-10 03:38:49	2024-505	Mount Joy Borough	Mount Joy St	Smoke scare, odor of smoke
2024-11-11 09:11:17	2024-506	Rapho Township	Kinderhook Rd	Medical assist, assist EMS crew
2024-11-15 10:50:17	2024-507	Rapho Township	Strickler Rd	Alarm system activation, no fire - unintentional
2024-11-18 23:33:52	2024-508	Elizabethtown Borough	E Park St	Dispatched & canceled en route
2024-11-19 04:37:44	2024-509	XX - Out of County	Colebrook Rd	Building fire
2024-11-20 15:12:17	2024-510	Rapho Township	E Main St	Alarm system sounded due to malfunction
2024-11-22 07:55:43	2024-511	Rapho Township	Bricker Rd	Smoke detector activation, no fire - unintentional
2024-11-22 10:40:02	2024-512	Rapho Township	Mckinley Dr	Motor vehicle accident with injuries
2024-11-23 14:12:16	2024-513	Rapho Township	E Main St	Alarm system activation, no fire - unintentional
2024-11-26 12:21:17	2024-514	Rapho Township	Ridgewood Mnr	Medical assist, assist EMS crew
2024-11-28 02:38:15	2024-515	East Hempfield Townshi	Leisure Rd	Building fire
2024-11-29 13:08:38	2024-516	East Donegal Township	Pinkerton Rd	Trash or rubbish fire, contained
2024-11-29 17:57:06	2024-517	Mount Joy Township	Cloverleaf Rd	Motor vehicle accident with injuries
2024-11-29 19:07:36	2024-518	Rapho Township	E Main St	False alarm or false call, other
2024-11-30 05:32:20	2024-519	Rapho Township	Iron Bridge Rd	Medical assist, assist EMS crew

RHEEMS FIRE DEPARTMENT

Incident List
December 2024

Incident	Dispatch	Dispatched Incident Type	Address	Cross Streets	City	ZIP	ST	Municipality
2024-320	12/16/2024 6:01	ALARM BELLS; 745-Alarm system activation, no fire - unintentional	66 Cranfield Ct		Elizabethtown	17022	PA	Elizabethtown Borough
2024-329	12/27/2024 18:35	ALARM BELLS; 745-Alarm system activation, no fire - unintentional	131 Rouen Pl		Elizabethtown	17022	PA	Mount Joy Township
2024-314	12/9/2024 8:42	BRUSH FIRE-SMALL; 142-Brush or brush-and-grass mixture fire	1420 Keener Rd		Bainbridge	17502	PA	Conoy Township
2024-330	12/31/2024 6:30	BUILDING-COMMERCIAL / INDUSTRIAL -1A; 111-Building fire	30 Distribution Dr		Elizabethtown	17022	PA	West Donegal Township
2024-312	12/8/2024 20:30	BUILDING-DWELLING-1A; 111-Building fire	32 N Spruce St		Elizabethtown	17022	PA	Elizabethtown Borough
2024-331	12/31/2024 15:50	BUILDING-DWELLING-1A; 111-Building fire	579 Turnpike Rd		Elizabethtown	17022	PA	West Donegal Township
2024-324	12/22/2024 18:27	BUILDING-HIGH OCCUPANCY 1A; 111-Building fire	701 E WILLOW ST		Elizabethtown	17022	PA	Elizabethtown Borough
2024-323	12/21/2024 18:14	BUILDING-HIGH OCCUPANCY 1A; 111-Building fire	240 James Buchanan Dr		Elizabethtown	17022	PA	West Donegal Township
2024-315	12/10/2024 6:08	CARDIAC ARREST; 321-EMS call, excluding vehicle accident with injury	2011 Ridge Rd		Elizabethtown	17022	PA	Mount Joy Township
2024-327	12/26/2024 2:48	FIRE ALARM-COMMERCIAL/INDUSTRIAL; 745-Alarm system activation, no fire - unintentional	105 E WASHINGTON ST		Elizabethtown	17022	PA	Elizabethtown Borough
2024-321	12/16/2024 14:22	FIRE ALARM-COMMERCIAL/INDUSTRIAL; 745-Alarm system activation, no fire - unintentional	1284 Cloverleaf Rd		Mount Joy	17552	PA	Mount Joy Township
2024-308	12/4/2024 12:45	FIRE ALARM-HIGH OCCUPANCY; 745-Alarm system activation, no fire - unintentional	141 Heisey Ave		Elizabethtown	17022	PA	West Donegal Township
2024-304	12/1/2024 8:54	FIRE ALARM-HIGH OCCUPANCY; 745-Alarm system activation, no fire - unintentional	141 Heisey Ave		Elizabethtown	17022	PA	West Donegal Township
2024-326	12/25/2024 12:16	FIRE ALARM-RESIDENTIAL; 745-Alarm system activation, no fire - unintentional	42 Waterfowl Way		Elizabethtown	17022	PA	Mount Joy Township
2024-303	12/1/2024 1:58	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	53 E Washington St		Elizabethtown	17022	PA	Elizabethtown Borough
2024-322	12/20/2024 13:05	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	418 Cloverleaf Rd		Elizabethtown	17022	PA	Mount Joy Township
2024-306	12/2/2024 18:27	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	2346 S Market St		Elizabethtown	17022	PA	Mount Joy Township
2024-305	12/2/2024 10:38	INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke	1913 Harrisburg Ave		Mount Joy	17552	PA	Mount Joy Township
2024-309	12/5/2024 17:18	MASS CASUALTY INCIDENT-LEVEL 3; 321-EMS call, excluding vehicle accident with injury	111 E High St		Marietta	17547	PA	East Donegal Township
2024-328	12/27/2024 5:56	STANDBY-TRANSFER-FIRE; 571-Cover assignment, standby, moveup	125 S 2nd St		Wrightsville	17368	PA	Wrightsville Borough
2024-318	12/12/2024 6:53	STANDBY-TRANSFER-FIRE; 571-Cover assignment, standby, moveup	125 S 2nd St		Wrightsville	17368	PA	Wrightsville Borough
2024-313	12/8/2024 21:47	STANDBY-TRANSFER-FIRE; 571-Cover assignment, standby, moveup	125 S 2nd St		Wrightsville	17368	PA	Wrightsville Borough
2024-307	12/3/2024 14:14	STANDBY-TRANSFER-FIRE; 571-Cover assignment, standby, moveup	125 S 2nd St		Wrightsville	17368	PA	Wrightsville Borough
2024-310	12/7/2024 15:23	VEHICLE ACCIDENT-CLASS 2; 322-Motor vehicle accident with injuries	Merts Drive	Cloverleaf Road	Elizabethtown	17022	PA	Mount Joy Township
2024-319	12/15/2024 14:04	VEHICLE ACCIDENT-ENTRAPMENT; 352-Extrication of victim(s) from vehicle	181 ROUTE 283 W		Mount Joy	17552	PA	Mount Joy Township
2024-317	12/11/2024 17:31	VEHICLE ACCIDENT-UNKNOWN INJURY; 324-Motor vehicle accident with no injuries.	CLOVERLEAF RD	S MARKET ST	Elizabethtown	17022	PA	Mount Joy Township
2024-316	12/10/2024 6:33	VEHICLE ACCIDENT-UNKNOWN INJURY; 324-Motor vehicle accident with no injuries.	121 ROUTE 283 E		Mount Joy	17552	PA	Mount Joy Township
2024-325	12/24/2024 10:17	VEHICLE ACCIDENT-UNKNOWN INJURY; 324-Motor vehicle accident with no injuries.	CLOVERLEAF RD	HARRISBURG AVE	Elizabethtown	17022	PA	West Donegal Township
2024-311	12/7/2024 16:01	VEHICLE ACCIDENT-UNKNOWN INJURY; 324-Motor vehicle accident with no injuries.	Harrisburg Ave	Cloverleaf Rd	Elizabethtown	17022	PA	West Donegal Township

Rheems Fire Department

Budget vs. Actuals: Rheems Fire Department 2024 - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Fundraising & Donations				
121 Annual Fund Drive	81,678.04	65,200.00	16,478.04	125.27 %
123 Fire Division Services	350.00	1,000.00	-650.00	35.00 %
124 Special Contributions	31,800.00	14,800.00	17,000.00	214.86 %
126 Miscellaneous Contributions	2,498.40	1,000.00	1,498.40	249.84 %
127 Memorial Contributions	475.00	250.00	225.00	190.00 %
150 Fundraising Event Proceeds	2,280.00	1,750.00	530.00	130.29 %
Total Fundraising & Donations	119,081.44	84,000.00	35,081.44	141.76 %
Grants				
184 PEMA Grants	16,757.46	15,000.00	1,757.46	111.72 %
Total Grants	16,757.46	15,000.00	1,757.46	111.72 %
Municipal Income				
101 MJT Operations	155,170.00	155,170.00	0.00	100.00 %
104 WDT Operations	163,000.00	133,000.00	30,000.00	122.56 %
Total Municipal Income	318,170.00	288,170.00	30,000.00	110.41 %
Other Revenue				
132 Sale of Fire Department Merchandise		1,000.00	-1,000.00	
140 Dues/Applications	140.00	250.00	-110.00	56.00 %
160 Interest Earned	15,774.70	750.00	15,024.70	2,103.29 %
163 Loan Repayment Interest		0.00	0.00	
Total Other Revenue	15,914.70	2,000.00	13,914.70	795.74 %
Total Income	\$469,923.60	\$389,170.00	\$80,753.60	120.75 %
GROSS PROFIT	\$469,923.60	\$389,170.00	\$80,753.60	120.75 %
Expenses				
Administrative				
281 Paper/Copier/Office Supplies	54.86	1,275.00	-1,220.14	4.30 %
282 Office Equipment	517.84	500.00	17.84	103.57 %
283 Computer & Network Expenses	2,054.06	1,000.00	1,054.06	205.41 %
287 Postage & Shipping	14.00	150.00	-136.00	9.33 %
288 Fund Raising Expenses	11,664.93	12,500.00	-835.07	93.32 %
290 Dues & Subscriptions	464.00	750.00	-286.00	61.87 %
292 Property & Liability Insurance	11,335.10	13,500.00	-2,164.90	83.96 %
293 Software	10,374.00	10,750.00	-376.00	96.50 %
294 Copier Lease	1,382.54	1,500.00	-117.46	92.17 %
295 Fire Department Web Site	1,573.34	1,500.00	73.34	104.89 %
297 Legal & Accounting	1,256.00	1,250.00	6.00	100.48 %
298 Bank Fees		0.00	0.00	
299 Grant Preparation Expenses		2,500.00	-2,500.00	
332 Presidents Initiatives	978.43	1,500.00	-521.57	65.23 %
340 Social Functions		1,500.00	-1,500.00	
341 Memorial Expenses	1,807.00	1,000.00	807.00	180.70 %

Rheems Fire Department

Budget vs. Actuals: Rheems Fire Department 2024 - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Administrative	43,476.10	51,175.00	-7,698.90	84.96 %
Apparatus				
242 Engine 70 Maintenance	16,267.15	14,500.00	1,767.15	112.19 %
243 Rescue 70 Maintenance	4,166.17	11,500.00	-7,333.83	36.23 %
244 DC 70 Maintenance	895.05	250.00	645.05	358.02 %
245 Squad 70 Maintenance	1,243.69	1,000.00	243.69	124.37 %
246 Tanker 70 Maintenance	15,726.52	11,500.00	4,226.52	136.75 %
247 Fuel for Apparatus/Equipment	7,250.15	10,000.00	-2,749.85	72.50 %
249 Miscellaneous (Tools/Lubricants/Parts)	587.51	2,500.00	-1,912.49	23.50 %
250 C70 Maintenance	2,960.20	1,000.00	1,960.20	296.02 %
Total Apparatus	49,096.44	52,250.00	-3,153.56	93.96 %
Capital & Debt Service				
613 KS State Bank Principle	35,827.56	35,827.56	0.00	100.00 %
614 KS State Bank Interest	16,517.86	16,517.86	0.00	100.00 %
Total Capital & Debt Service	52,345.42	52,345.42	0.00	100.00 %
Facilities				
301 Facilities Improvements	19,611.99	10,000.00	9,611.99	196.12 %
302 Facilities Maintenance	3,528.09	10,000.00	-6,471.91	35.28 %
303 Snow Removal	2,736.90	2,500.00	236.90	109.48 %
304 Lawn Maintenance	5,422.50	5,500.00	-77.50	98.59 %
305 Appliance Purchase		1,000.00	-1,000.00	
306 Furniture Purchase	3,519.00	4,000.00	-481.00	87.98 %
307 Contract Cleaning	124.54	1,000.00	-875.46	12.45 %
308 Security System Maintenance		750.00	-750.00	
309 Supplies	524.39	750.00	-225.61	69.92 %
310 HVAC Maintenance	1,800.00	2,000.00	-200.00	90.00 %
311 Physical Fitness	5,060.00	7,000.00	-1,940.00	72.29 %
312 Pest Control		500.00	-500.00	
313 Emergency Generator Maintenance		1,500.00	-1,500.00	
314 Pond Maintenance	2,200.00	2,750.00	-550.00	80.00 %
315 Appliance Maintenance	631.45	750.00	-118.55	84.19 %
316 Kitchen Supplies	629.71	500.00	129.71	125.94 %
Total Facilities	45,788.57	50,500.00	-4,711.43	90.67 %
Operations				
215 Equipment Purchases	9,804.54	14,000.00	-4,195.46	70.03 %
216 PPE	722.64	1,000.00	-277.36	72.26 %
226 Equipment Repairs	6,749.34	6,000.00	749.34	112.49 %
231 Communications	283,979.98	280,000.00	3,979.98	101.42 %
234 Chiefs Initiatives	553.42	1,500.00	-946.58	36.89 %
236 Miscellaneous	10,005.59	9,500.00	505.59	105.32 %
296 I-Pads	12,330.12	14,000.00	-1,669.88	88.07 %
338 Food for Calls/Training	2,554.39	2,000.00	554.39	127.72 %

Rheems Fire Department

Budget vs. Actuals: Rheems Fire Department 2024 - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Operations	326,700.02	328,000.00	-1,299.98	99.60 %
Personnel				
213 Patches/Shirts/Hats/Jackets	2,011.00	2,000.00	11.00	100.55 %
217 Fire Department Uniforms	700.70	4,000.00	-3,299.30	17.52 %
331 Fire Department Banquet	9,526.13	8,000.00	1,526.13	119.08 %
335 Recruitment & Retention Incentive	6,924.64	8,000.00	-1,075.36	86.56 %
337 Water/Coffee Mess	1,261.75	1,500.00	-238.25	84.12 %
Total Personnel	20,424.22	23,500.00	-3,075.78	86.91 %
Utilities				
321 Electric	10,287.07	15,000.00	-4,712.93	68.58 %
322 Water	321.22	500.00	-178.78	64.24 %
323 Sewer	650.00	1,250.00	-600.00	52.00 %
324 Telephones	1,564.37	1,600.00	-35.63	97.77 %
326 Natural Gas	2,697.93	6,000.00	-3,302.07	44.97 %
327 Alarm System Monitoring	587.92	1,000.00	-412.08	58.79 %
329 Cable/Internet	270.64	300.00	-29.36	90.21 %
Total Utilities	16,379.15	25,650.00	-9,270.85	63.86 %
Total Expenses	\$554,209.92	\$583,420.42	\$ -29,210.50	94.99 %
NET OPERATING INCOME	\$ -84,286.32	\$ -194,250.42	\$109,964.10	43.39 %
NET INCOME	\$ -84,286.32	\$ -194,250.42	\$109,964.10	43.39 %

Rheems Fire Company Relief Association

Budget vs. Actuals: Relief Association 2024 - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
100 Commonwealth Allocations				
1001 MJT Relief	23,716.05	23,500.00	216.05	100.92 %
1002 WDT Relief	28,219.32	28,000.00	219.32	100.78 %
1003 East Donegal Relief	3,151.85	3,000.00	151.85	105.06 %
Total 100 Commonwealth Allocations	55,087.22	54,500.00	587.22	101.08 %
110 Interest Income				
1101 Interest Earned on Accounts	4,503.56		4,503.56	
Total 110 Interest Income	4,503.56		4,503.56	
170 Equipment Sold Proceeds				
1701 Relief Equipment Sold		2,000.00	-2,000.00	
Total 170 Equipment Sold Proceeds		2,000.00	-2,000.00	
Total Income	\$59,590.78	\$56,500.00	\$3,090.78	105.47 %
GROSS PROFIT	\$59,590.78	\$56,500.00	\$3,090.78	105.47 %
Expenses				
510 - Insurance Premiums				
5101 Insurance Premiums	4,733.00	5,000.00	-267.00	94.66 %
Total 510 - Insurance Premiums	4,733.00	5,000.00	-267.00	94.66 %
520 - Equipment Purchased				
5212 Rescue Equipment Purchase		1,000.00	-1,000.00	
5218 Pager Purchases		4,000.00	-4,000.00	
5233 Fire Extinguishers		500.00	-500.00	
Total 520 - Equipment Purchased		5,500.00	-5,500.00	
530 - Equipment Maintenance				
5304 Cascade System Maintenance	1,445.00	1,500.00	-55.00	96.33 %
5309 SCBA Service	1,943.00	4,000.00	-2,057.00	48.58 %
5310 SCBA Parts	1,365.16	1,250.00	115.16	109.21 %
5319 Pager Maintenance		1,000.00	-1,000.00	
5326 Miscellaneous Relief Expenditures	-110.80	2,000.00	-2,110.80	-5.54 %
5349 Miscellaneous (Tools/Lubricants/Parts)		500.00	-500.00	
5360 Sprinkler System Maintenance		650.00	-650.00	
Total 530 - Equipment Maintenance	4,642.36	10,900.00	-6,257.64	42.59 %
560 - Training Expenses				
5601 Training Classes/Programs	6,500.77	20,000.00	-13,499.23	32.50 %
5602 Training Equipment	489.60	3,000.00	-2,510.40	16.32 %
Total 560 - Training Expenses	6,990.37	23,000.00	-16,009.63	30.39 %
580 - Fire Prevention				
5801 Fire Prevention	1,823.50	2,500.00	-676.50	72.94 %
Total 580 - Fire Prevention	1,823.50	2,500.00	-676.50	72.94 %
590 - Administrative Expenses				
5907 Legal & Accounting	1,519.90	1,800.00	-280.10	84.44 %

Rheems Fire Company Relief Association

Budget vs. Actuals: Relief Association 2024 - FY24 P&L

January - December 2024

		TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 590 - Administrative Expenses	1,519.90	1,800.00	-280.10	84.44 %
Total Expenses	\$19,709.13	\$48,700.00	\$ -28,990.87	40.47 %
NET OPERATING INCOME	\$39,881.65	\$7,800.00	\$32,081.65	511.30 %
NET INCOME	\$39,881.65	\$7,800.00	\$32,081.65	511.30 %