



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

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Mount Joy Township Board of Supervisors July 15, 2024 @ 7:00 p.m. AGENDA

1. Call meeting to order, moment of silence and pledge of allegiance.
2. Roll call of the Supervisors.
3. Old Business:
Update on the speed study on Homestead Road.
4. Public Comment:
An opportunity for the public to make comments on items included or not included on the agenda. The Board requests each person to offer comments to state their name and address for the record. All remarks are to be limited to five minutes.
5. Consent Calendar:
 - a. Approve and ratify the minutes of the June 17, 2024 meeting.
 - b. Approve payment of all bills via Bill List #13-2024 in the amount of \$473,741.88; Bill List #14-2024 in the amount of \$115,005.28; and ratify the payment of all payrolls for the period of June 14, 2024 through July 11, 2024 inclusive, in the amount of \$42,412.74, which represents two pay periods.
 - c. Adopt a resolution whereby, upon adoption, the Chairman, Vice-Chairman, Members of the Mount Joy Township Board of Supervisors, Manager, Treasurer, and Community Development Director/Zoning Officer are authorized to sign checks; and authorize the Chairman, Vice-Chairman, Members of the Mount Joy Township Board of Supervisors, Manager, and Community Development Director/Zoning Officer to sign Highway Aid checks account ending with 9963. (Two signatures are required on each check.)
 - d. Postage Machine: Authorize the Township Manager to execute the Lease (60 months), Conversion Request for Fund Transfer, and Why Wait Program Agreement with Quadient Leasing, Inc., 478 Wheelers Farms Road, Milford, CT 06461, to upgrade the postage machine at a monthly cost of \$94.53. (Current monthly cost is \$114.86.)
 - e. Personnel Handbook: Adopt a resolution whereby, upon adoption, the Mount Joy Township Personnel Handbook, dated July 15, 2024 is adopted and will become effective immediately. (Anti-Harassment Policy has been updated and the reimbursement for CDL training has been added.)
 - f. Northwest Regional Lancaster County Police Commission: Authorize entering into a lease agreement between Mount Joy Township and Northwest Regional Lancaster County Police Commission for a portion of the Mount Joy Township Fairview Municipal Complex for the period retroactive to January 1, 2024 through December 31, 2028.
 - g. PennDOT Winter Traffic Services Agreement: Authorize the Chairman or Vice Chairman of the MJT Board of Supervisors to execute/sign the Municipal Winter Traffic Services Agreement

#3900039314 with PennDOT whereby MJT Public Works Department will provide winter maintenance on: Valley View Road, from Grandview Road to Rissermill Road; and Milton Grove Road, from Cloverleaf Road to Elizabethtown Road, for the winter season of 2024-2025.

- h. Rutt, J. Leon; 23-08-FLDP: Accept Letter of Credit, in the amount of \$165,277.20, as issued by Mid Penn Bank to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the Rutt land development plan located at 300 Jonlyn Drive.
 - i. Rutt, J. Leon; 1196-03-FLDP: Approve a release of Letter of Credit #1046, from its current amount of \$33,532.40, as issued by Mid Penn Bank to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the Rutt land development plan. Project located at 300 Jonlyn Drive. (Remaining improvements are being secured by the new Letter of Credit.
 - j. Rutt, J. Leon; 23-08-FLDP: Approve and sign the Stormwater Management Agreement and Declaration of Easement; Deferred Improvements Agreement; and Agreement Providing for Grant of Road Maintenance Easement and authorize the Township Solicitor to record the aforementioned documents in/at the Lancaster County Courthouse. Project located at 300 Jonlyn Drive.
 - k. Heistand, Jonathan & Korina; 22023-SWMP-MAJ: 1) Approve and sign the Amendment to Stormwater Management Agreement and Declaration of Easement and authorize the Township Solicitor to record the aforementioned document in/at the Lancaster County Courthouse; and 2) authorize release in Escrow from its current amount of \$41,138.97 to guarantee the proper installation of all improvements excluding public sewer and public water facilities, associated with the Heistand stormwater management plan located at 200 Trail Road S. contingent on satisfying the Engineers comments in his May 24, 2024 review letter.
 - l. 1925 Sheaffer Road – Phase 1 (Meridian Heights); 21-15-FLDP: Accept Bond #800177241, in the amount of \$3,658,100.00, as issued by Atlantic Specialty Insurance Company to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the 1925 Sheaffer Road - Phase 1 land development plan.
 - m. 1925 Sheaffer Road – Phase 1 (Meridian Heights); 21-15-FLDP: Approve and sign the Land Development Agreement, Stormwater Management Agreement and Declaration of Easement; Agreement for Construction of a Roundabout; Agreement Providing for Grant of Public Right-of-Way; Agreement Providing for Grant of Road Maintenance Easement and Agreement Providing for Grant of Pedestrian Easement. and authorize the Township Solicitor to record the aforementioned documents in/at the Lancaster County Courthouse, pending review by Township Solicitor.
 - n. Lancaster County Career & Technology Center – Mount Joy Campus – Lot #2; 2024-12-FSDP: Authorize the Community Development Director to send a letter to the Mount Joy Borough Authority authorizing the allocation of one (1) sewer and one (1) water EDU from Mount Joy Township to the LCCTC for construction of one single-family dwelling.
 - o. Elhadj, Travis – 2038 Creek Road; 22-03-WAIV: Adopt a resolution, whereby upon adoption, the sewer planning module is approved and authorize the Township Secretary to forward the same onto the Regional Office of the PA Department of Environmental Protection for approval.
 - p. Special Events – Stormin Lancaster Relay Race – 2024: Approve the Application for Special Events as submitted by the Lancaster Stormers to hold the Stormin Lancaster Relay Race – 2024 to be held on Friday and Saturday, September 13th and 14th, 2024.
6. Light Fixture Replacement:

Discussion on possible replacement of light fixtures throughout the building or do just the police department side.

7. Northwestern Lancaster County Comprehensive Plan:

Discussion on and, if appropriate, adopt resolution whereby the Mount Joy Township Supervisors of the Township of Mount Joy adopts the Northwestern Lancaster County Comprehensive Plan for Elizabethtown Borough, and the Townships of Conoy, Mount Joy and West Donegal.

8. Administrative staff reports:

9. Supervisor reports and comments:

10. Reports: *Written – on file

Administrator*	Mastersonville Fire Co.
Code Enforcement/Rental Inspections*	MESA*
Community Development Director*	Milanof-Schock Library
Elizabethtown Area Water Authority*	Park and Recreation Board*
Elizabethtown Public Library	Planning Commission*
Elizabethtown Chamber of Commerce	Public Works Department*
Elizabethtown Regional Sewer Authority*	Regional Police Department*
Engineer	Rheems Fire Department Co.*
Fire Department Mount Joy	Sewage Enforcement Officer
Friendship Fire & Hose Co.*	Zoning Hearing Board
GEARS	Zoning Officer - Permits*

11. Correspondence:

- a. E-mail from Ray D-Agostino, County Commissioner, received 6-24-2024; re: Grant opportunities for municipalities. (E-mailed to Supervisors 06-24-2024.)
- b. Letter from Del Becker, Manager, Elizabethtown Area Water Authority, dated June 14, 2024; re: EAWA Consumer Confidence Report for 2023. (E-mailed to Supervisors 06-24-2024.)
- c. Letter from Lancaster County Association of Township Supervisors, received July 1, 2024; re: Annual golf outing and picnic dinner. (E-mailed to Supervisors 07-01-2024.)
- d. Letter from Sally K. Nolt, Secretary, Elizabethtown Fair, received July 8, 2024; re: Invitation to opening ceremony for the Elizabethtown Fair. (E-mailed to Supervisors 07-09-2024.)
- e. Letter from Citizens of West Donegal Township and Mount Joy Township, dated July 2, 2024; re: Concerns with officer's duty vehicle being seen outside of the duty area for Rheems Fire Department. (E-mailed 07-09-2024.)

12. Other Business:

The next regular meeting of the Mount Joy Township Board of Supervisors is scheduled to be held on Monday, August 19, 2024, beginning at 7:00 P.M.

13. Adjournment.