



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

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Mount Joy Township Board of Supervisors Reorganizational Meeting January 6, 2025 @ 7:00 p.m. AGENDA

1. Call meeting to order, moment of silence and pledge of allegiance.
2. Roll call of the Supervisors.
3. Board of Supervisors Appointments:

- a. Chairman
- b. Vice-Chairman
- c. Secretary – Patricia J. Bailey
- d. Treasurer – Tracey Weaver
- e. Assistant Secretary/Treasurer – Kim Kaufman
- f. Zoning Officer – Jackie Wilbern, Herbert, Rowland, & Grubic, Inc.
- g. Assistant Zoning Officer – Justin S. Evans
- h. Engineer – Benjamin S. Craddock; Lancaster Civil Engineering Co.
- i. Solicitor – Josele Cleary: Morgan, Hallgren, Crosswell, & Kane, P.C.

4. Public Comment:

An opportunity for the public to make comments on items included or not included on the agenda. The Board requests each person offering comments to state their name and address for the record. All remarks are to be limited to five minutes.

5. Consent Calendar:

The following agenda items will be acted on by a single motion unless any member of the Board of Supervisors wishes to consider an item separately and for that item to be voted on separately:

- a. Select Northwest Savings Bank as the Township depository (banking institution).
- b. Authorize the Chairman, Vice-Chairman, Members of the Mount Joy Township Board of Supervisors, Manager, and Treasurer, to sign checks and pay bills before a meeting whereby they would normally be approved for payment. This is done for discount purposes; to avoid penalties; and to facilitate the disbursement process. (Two signatures are required on each check.)
- c. Authorize the Chairman, Vice-Chairman, Members of the Mount Joy Township Board of Supervisors, and Manager, to sign Highway Aid checks account ending with 9963. (Two signatures are required on each check.)
- d. Authorize purchase of the 2025 Treasurer's Bond in the amount of \$4,300,000.00.

- e. Authorize the entire Board of Supervisors of Mount Joy Township, Township Manager, Township Secretary, and Township Treasurer, to attend the Annual PA State Association of Township Supervisors Convention to be held May 4-7, 2025 in Hershey, PA and designate the Township Manager as voting delegate.
 - f. Administrative Personnel – Managers Compensation: Adopt a resolution whereby, upon adoption, the Township Manager’s salary for calendar year 2025 is established.
 - g. Park & Recreation Fee-in-Lieu of Mandatory Dedication: Adopt a resolution whereby, upon adoption the Park & Recreation Fee-in-Lieu of Mandatory Dedication is set at \$3,402.00 per dwelling unit or residential lot for park & recreation purposes during the calendar year 2025.
 - h. Calendar Year 2025 Mileage Reimbursement Rate: Establish 70.0 cents per mile as the mileage reimbursement rate for the calendar year 2025 for all miles driven by an employee who utilizes his/her personal vehicle in the performance of his/her employment duties.
 - i. 2025 Bids: Authorize preparation and advertising for 2025 Road Materials, 2025 Paving Contract; and 2025 Park Maintenance/Mowing.
 - j. Cold Spring Road & Creek Road Paving: Approve Kinsley Construction, LLC Application and Certification for Payment #2 in the amount of \$6,136.56 for the paving of Cold Spring Road and Creek Road.
 - k. Municipal Real Estate Tax Collection: Approve, ratify, and confirm the Township Secretary’s execution authorizing the Lancaster County Treasurer’s Office to collect the municipal real estate taxes effective with the 2025 real estate taxes.
 - l. Municipal Building as Polling Facility for 2025: Authorize the Township Secretary to execute an agreement whereby the Mount Joy Township Fairview Municipal Building will be used as a polling place for the Primary Election, May 20, 2025 and General Election, November 4, 2025.
 - m. Make-A Wish: Authorize the Chairperson or Vice Chairperson to sign the Indemnification Agreement between Mount Joy Township and the Make-A-Wish Foundation of Philadelphia, Delaware, and Susquehanna Valley to authorize the use of roadways in the Township on **Saturday, May 10, 2025** for the purpose of holding the Event, if Make-A-Wish agrees to bear certain costs, if applicable, indemnify the Township for any damages which might arise and claims on costs the Township might incur, and utilizes certified flaggers at all intersections and any areas where participants in the Event will be crossing the flow of vehicular traffic.
 - n. Mount Joy Borough – Detour Plan: Authorize the Township Manager to send a letter to the Mount Joy Borough Authority giving permission to utilize N. Plum Street, from the intersection at Fairview Road to the Township boundary line, as part of a detour plan for the Authority’s Fairview Road Water Main Replacement Project to be completed in 2025.
 - o. Blakinger Thomas – ZHB Solicitor: Approve the General Billing Rate for 2025 for Blakinger Thomas, John P. Henry, Esquire, 28 Penn Square, PO Box 1889, Lancaster, PA 17608-1889
6. Township Appointments with Terms:
- a. MJT Park & Recreation Board – Five (5) Year Term:
 - Adam Reed - New term will end: December 31, 2029
 - b. MJT Planning Commission – Four (4) Year Term:
 - Michael McKinne - New term will end: December 31, 2028
 - Delmar J. Oberholtzer - New term will end: December 31, 2028
 - Kevin M. Baker - New term will end: December 31, 2028

c. Elizabethtown Regional Sewer Authority (EARSA) – Five (5) year Term:

Nicholas Viscome - New term will end: December 31, 2029

d. MJT Agricultural Area Advisory Committee – One (1) Year Term:

Kenneth D. Myer - New term will end: December 31, 2025

David W. Sweigart, III - New term will end: December 31, 2025

L. Clair Miller - New term will end: December 31, 2025

Clifford S. Sweigart - New term will end: December 31, 2025

Delmar J. Oberholtzer - New term will end: December 31, 2025

e. MJT Zoning Hearing Board – Three (3) Year Term: (Adopt Resolution)

James E. Hershey - New term will end: December 31, 2027

Roni Clark (Alternate) - New term will end: December 31, 2027

f. Elizabethtown Area Community Services Authority (EACSA) – Five (5) year Term:

Delmar Oberholtzer - New term will end: December 31, 2029

g. Greater Elizabethtown Area Recreation & Community Services (GEARS) – Three (3) Year Term:

Adam Reed - New term will end: December 31, 2027

(Citizen Representative)

h. MJT Vacancy Board Chairman – One (1) Year Term:

Gerald G. Cole - New term will end: December 31, 2025

i. Northwest Regional Lancaster County Police Commission – One (1) Year Term: (Appoint 2)

Kevin M. Baker* - New term will end: December 31, 2025

Debra E. Dupler* - New term will end: December 31, 2025

David W. Sweigart, III - New term will end: December 31, 2025

*Denotes those to be reappointed

7. Prospect Road Bridge:

- a. Discussion on and, if appropriate, a motion to take action pertaining to the Prospect Road Bridge over the Conewago Creek.

8. Other Business:

9. Correspondence:

10. The next regularly scheduled meeting of the Mount Joy Township Board of Supervisors will be held on **January 20, 2024 at 7:00 P.M.**

11. Adjournment.