



# MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

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## Mount Joy Township Board of Supervisors Reorganizational Meeting January 2, 2024 @ 7:00 p.m. AGENDA

1. Call meeting to order, moment of silence and pledge of allegiance.

2. Roll call of the Supervisors.

3. Board of Supervisors Appointments:

a. Chairman

b. Vice-Chairman

c. Secretary – Patricia J. Bailey

d. Treasurer – Sherri L. Minnich

e. Zoning Officer – Justin S. Evans

f. Engineer – Benjamin S. Craddock; Lancaster Civil Engineering Co.

g. Solicitor – Josele Cleary: Morgan, Hallgren, Crosswell, & Kane, P.C.

4. Public Comment:

An opportunity for the public to make comments on items included or not included on the agenda. The Board requests each person offering comments to state their name and address for the record. All remarks are to be limited to five minutes.

5. Consent Calendar:

The following agenda items will be acted on by a single motion unless any member of the Board of Supervisors wishes to consider an item separately and for that item to be voted on separately:

a. Select Northwest Savings Bank as the Township depository (banking institution).

b. Authorize the Chairman, Vice-Chairman, Members of the Mount Joy Township Board of Supervisors, Manager, Treasurer, and Community Development Director/Zoning Officer to sign checks and pay bills before a meeting whereby they would normally be approved for payment. This is done for discount purposes; to avoid penalties; and to facilitate the disbursement process. (Two signatures are required on each check.)

c. Authorize the Chairman, Vice-Chairman, Members of the Mount Joy Township Board of Supervisors, Manager, and Community Development Director/Zoning Officer to sign Highway Aid checks account ending with 9963. (Two signatures are required on each check.)

d. Authorize purchase of the 2024 Treasurer's Bond in the amount of \$4,300,000.00.

e. Authorize the entire Board of Supervisors of Mount Joy Township, Township Manager, Township Secretary, Township Treasurer, and Community Development Director/Zoning Officer to attend

the Annual PA State Association of Township Supervisors Convention to be held April 14-17, 2024 in Hershey, PA and designate the Township Manager as voting delegate.

- f. Calendar Year 2024 Mileage Reimbursement Rate: Establish 67.0 cents per mile as the mileage reimbursement rate for the calendar year 2024 for all miles driven by an employee who utilizes his/her personal vehicle in the performance of his/her employment duties.
- g. Elected Tax Collector: Accept the resignation, effective immediately, of Joel B. Koser as the Elected Tax Collector for Mount Joy Township of which he was elected on November 7, 2023 for a 2-year term.
- h. Municipal Real Estate Tax Collection: Approve, ratify, and confirm the Township Secretary's execution authorizing the Lancaster County Treasurer's Office to collect the municipal real estate taxes effective with the 2024 real estate taxes.
- i. Public Works Department – Personnel: Authorize the hiring of Michael Greider, effective January 3, 2024, in accordance with the Township Manager's memo, dated December 20, 2024.
- j. Lancaster Civil Engineering Co. – 2024 Rates: Approve the 2024 rate schedule for Township Engineer, Lancaster Civil Engineering Co., P.O. Box 8972, Lancaster, PA 17604-8972.
- k. Schaeffer, Robert A. & Tracy L.; 21-13-FSDP: Approve a release in Escrow from its current amount of \$1,223.00 to guarantee the proper installation of all improvements excluding public sewer and public water facilities, associated with the Schaeffer subdivision plan located at 2121-2125 Harrisburg Ave.
- l. Market Street Square; 21-14-FLDP: Approve a reduction of Bond #0821182, in its current amount of \$389,320.80 to \$211,753.61, as issued by Harco National Insurance Company to guarantee the proper installation of all improvements, excluding public sewer and public water facilities; associated with the Market Street Square land development plan.

6. Township Appointments with Terms:

a. MJT Park & Recreation Board – Five (5) Year Term:

Karen Boyer - New term will end: December 31, 2028

b. MJT Planning Commission – Four (4) Year Term:

Arlen Mummau - New term will end: December 31, 2027

c. Elizabethtown Area Water Authority (EAWA) – Five (5) year Term:

Charles A. Brewer - New term will end: December 31, 2028

d. MJT Agricultural Area Advisory Committee – One (1) Year Term:

Kenneth D. Myer - New term will end: December 31, 2024

David W. Sweigart, III - New term will end: December 31, 2024

L. Clair Miller - New term will end: December 31, 2024

Clifford S. Sweigart - New term will end: December 31, 2024

Delmar Oberholtzer - New term will end: December 31, 2024

e. MJT Zoning Hearing Board – Three (3) Year Term: (Adopt Resolution)

Gregory R. Hitz, Sr. - New term will end: December 31, 2026

f. Elizabethtown Area Community Services Authority (EACSA) – Five (5) year Term:

Delmar Oberholtzer - Remainder of term will end: December 31, 2024  
(to fill remainder of Gerald G. Cole)

g. Greater Elizabethtown Area Recreation & Community Services (GEARS) – Three (3) Year Term:

Delmar Oberholtzer - New term will end: December 31, 2026  
(Elected Official)

h. Municipal Emergency Services Authority of Lancaster, (MESA) – Five (5) year Term:

Debra E. Dupler - New term will end: December 31, 2028

i. MJT Vacancy Board Chairman – One (1) Year Term:

Gerald G. Cole - New term will end: December 31, 2024

j. Northwest Regional Lancaster County Police Commission – One (1) Year Term: (Appoint 3)

Kevin M. Baker - New term will end: December 31, 2024

Debra E. Dupler - New term will end: December 31, 2024

David W. Sweigart, III - New term will end: December 31, 2024

7. Prospect Road Bridge:

a. Discussion on and, if appropriate, a motion to take action pertaining to the proposed emergency closure of the Prospect Road Bridge over the Conewago Creek.

b. Discussion on and, if appropriate, a motion to establish a detour for Prospect Road.

8. Other Business:

9. Correspondence:

10. The next regularly scheduled meeting of the Mount Joy Township Board of Supervisors will be held on **January 15, 2024 at 7:00 P.M.**

11. Adjournment.