



# MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

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**Mount Joy Township Board of Supervisors**  
**October 16, 2023**  
**(Rescheduled to October 30, 2023) @ 7:00 p.m.**  
**AGENDA**

1. Call meeting to order, moment of silence and pledge of allegiance.
2. Roll call of the Supervisors.
3. The Board of Supervisors will hold Executive Sessions on Thursday, October 19, 2023 and Monday, October 23, 2023 to discuss personnel issues. Any official action to be taken based upon discussions held during the Executive Sessions will occur at an open public meeting.
4. Elizabethtown Public Library:  
Representatives from the Elizabethtown Public Library will be in attendance to provide an update on the library and present their 2024 funding request.
5. Old Business:
6. Public Comment:  
An opportunity for the public to make comments on items included or not included on the agenda. The Board requests each person to offer comments to state their name and address for the record. All remarks are to be limited to five minutes.
7. Consent Calendar:
8. Approve and ratify the minutes of the September 18, 2023 meeting.
  - a. Approve payment of all bills via Bill List #20-2023 in the amount of \$331,215.73; Bill List #20-2023 in the amount of \$267,544.20.
  - b. Personnel: Appoint Ryan D. Minnich as Township Manager, effective November 1, 2023.
  - c. Year 2023 Annual Audit: Authorize the Township Secretary's preparation and placement of a legal notice pursuant to Section 917 of the Second Class Township Code, i.e. Act of May 1, 1933 (P.L. 103, No. 69), reenacted and amended November 9, 1995 (P.L. 350, No. 60), as amended, for the appointment of White, Rudy LLC, 436 Cloverleaf Road, PO Box 188, Elizabethtown, PA 17022, as Mount Joy Township's independent certified public account firm to perform the annual audit of the Township's records for calendar year 2023, as per the letter dated September 20, 2023 establishing the compensation to be paid at \$13,500.00, with action scheduled to be taken at the December 18, 2023 meeting; and 2) authorize the Chairperson of the Board of Supervisors to sign the engagement letter from White, Rudy LLC, whereby the scope of the annual audit to be performed of the calendar year 2023 records is set forth.
  - d. Chapter 110 – Solid Waste – Policies & Procedures: Adopt a resolution whereby, upon adoption, the established Policies and Procedures for the Trash and Recyclable Collection and Disposal Program are revised to increase the price due to entering a new contract, change policies for farms that use dumpsters and to set a new policy for handling of missed stops.

- e. Special Event – Frozen Foot Races: Approve the Application for Special Events as submitted by Applied Race Management Solutions to hold the Frozen Foot Races on January 21, 2024, February 18, 2024, and March 17, 2024.
- f. Rheems Fire Department: Authorize the release of \$110,000.00 from the Rheems Fire Department Capital Improvement Fund for the purchase of updated communications equipment.
- g. Wolgemuth Park – Tree Removal: Approve the quote from Root’s Nurseries, 2361 Lancaster Road, Manheim, PA 17545, dated October 9, 2023, in the amount of \$1,200.00 for the removal of 11 trees at Wolgemuth Park. (Leaves a remaining balance of \$5,025.00 of the \$20,000.00 donated)

9. ERSA Drive:

Robert Kettering, Ketterline, Inc. will be in attendance to request the Board of Supervisors consider the acceptance of ERSA Drive as a dedicated road in Mount Joy Township.

10. Pennmark – Rezoning Petition:

Discussion on and, if appropriate, a motion to 1) accept the Petition to Rezone land identified as Tax Parcel #461-00486-0-0000 and #461-82176-0-000 from its present classification of Limited Commercial District (C-1) to General Commercial District (C-2); 2) authorize the Township Solicitor to prepare and advertise an ordinance; 3) forward the Petition to Rezone to the Mount Joy Township Planning Commission and Lancaster County Planning Commission for review and comment; and 4) to schedule a public hearing to be held during the December 18, 2023 Board of Supervisors meeting.

11. Lancaster County Planning Commission Nominations:

Discussion on and, if appropriate, a motion to nominate one or more candidates to potentially serve as a member of the Lancaster County Planning Commission.

12. Municipal Emergency Services Authority of Lancaster County (MESA):

Discussion on and, if appropriate, a motion to re-affirm the participation of Mount Joy Township as a member municipality of the Municipal Emergency Services Authority of Lancaster County (MESA) following the completion of the Fee Services Hearing by MESA on September 28, 2023 and the expiration of the 45-day objection period on Monday, November 13, 2023.

13. Administrative staff reports:

14. Supervisor reports and comments:

15. Reports: \*Written – on file

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|---|-----------------------------|
| Administrator*                          | Milanof-Schock Library*     |
| Code Enforcement/Rental Inspections*    | Northwest EMS, Inc.*        |
| Elizabethtown Area Water Authority*     | Park and Recreation Board*  |
| Elizabethtown Public Library            | Planning Commission*        |
| Elizabethtown Chamber of Commerce       | Public Works Department*    |
| Elizabethtown Regional Sewer Authority* | Regional Police Department* |
| Engineer                                | Rheems Fire Department Co.* |
| Fire Department Mount Joy*              | Sewage Enforcement Officer  |
| Friendship Fire & Hose Co.              | Zoning Hearing Board*       |
| GEARS*                                  | Zoning Officer*             |
| Mastersonville Fire Co.                 |                             |
| MESA*                                   |                             |

16. Correspondence:

- a. Invitation from Lancaster Farmland Trust received September 20, 2023; re: Annual fundraiser. (E-mailed to Supervisors 09-20-2023.)
- b. PPL Electric Utilities dated September 20, 2023; re: Municipal Notification of Planned Land Development for Chapter 102 Permits. (E-mailed to Supervisors 09-20-2023.)
- c. Invitation from Local Government Advisory Committee received October 3, 2023; re: Green Infrastructure Maintenance Roundtable. (E-mailed to Supervisors 10-03-2023.)
- d. Inspection Report from PaDEP, dated September 25, 2023; re: Routine inspection of Lancaster Landfill. (E-mailed to Supervisors 10-04-2023.)

17. Other Business:

18. A special Board of Supervisors budget workshop meeting will be held on Monday, November 6, 2023 beginning at 8:00 A.M. The next regular meeting of the Mount Joy Township Board of Supervisors is scheduled to be held on Monday, November 20, 2023, beginning at 7:00 P.M.

19. Adjournment.