



# MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

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**Mount Joy Township Board of Supervisors  
May 18, 2020 @ 7:00 p.m.  
To Be Held Remotely by Zoom Web Conference  
(Meeting ID 853 5239 8549)**

## AGENDA

1. Call meeting to order.
2. Roll call of the Supervisors.
3. Old Business:
4. Public Comment:

An opportunity for the public to make comments on items included or not included on the agenda. Any comments received prior to the start of tonight's remote meeting will be read into the meeting minutes. **(See comments submitted in advance.)**

5. Consent Calendar:

The following agenda items will be acted on by a single motion unless any member of the Board of Supervisors wishes to consider an item separately and for that item to be voted on separately:

- a. Approve and ratify the minutes of the April 20, 2020 meeting.
- b. Accept, ratify and confirm 1) the Treasurer's Report for the period of April 1, 2020 through April 30, 2020, subject to audit; 2) the escrow account summary report; and 3) the Township Treasurer's purchase of Certificates of Deposit as follows:

Fund	Amount	Where Invested	Maturity Date	Interest Rate
No Certificates of Deposit were purchased				

- c. Approve payment of all bills via Bill List #9-2020 in the amount of \$69,806.60; Bill List #10-2020 in the amount of \$227,540.83; and ratify the payment of all payrolls for the period of April 10, 2020 through May 7, 2020 inclusive, in the amount of \$53,783.99 which represents two pay periods.
- d. Lancaster County Tax Claim Bureau: Approve, ratify and confirm the Chairperson/Vice-Chairperson and the Township Secretary's execution of the Lancaster County Tax Claim Bureau of Certification of Uncollected Real Estate Taxes for 2018 and 2019.
- e. 2020 Disposition of Records: Adopt a resolution whereby, upon adoption, MJT Board of Supervisors authorize the disposition of certain records in accordance with the Municipal Records Manual approve December 16, 2008, as amended March 28, 2019.
- f. Old Trolley Line Park – Phase 2: Authorize the Township Secretary to execute the proposal from YSM Landscape Architects, 19 South Newberry Street, York, PA 17401, dated May 12, 2020, at a cost of \$18,100.00 for consulting services/construction documents for Phase 2 of Old Trolley Line Park.

- g. Messick, Neil & Kristin; 190098-SWMP-MAJ: Accept, approve and sign the Escrow Agreement in the amount of \$70,285.45 to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the Messick land development plan for property at 385 Greentree Road.
- h. 1362 Cloverleaf Road – Holding Tank: Approve and sign the Holding Tank Agreement and authorize the Township Solicitor to record the aforementioned document in/at the Lancaster County Courthouse.
- i. Special Event – Grandview DiVine Ride: Approve the Application for Special Events as submitted by American Cancer Society to hold the Grandview DiVine Ride on Sunday, August 30, 2020. (This event was originally scheduled for May 17, 2020.)

6. Cable Franchise Ordinance:

Discussion on and, if appropriate, a motion to enact an Ordinance No. 322-2020 granting a non-exclusive Cable Franchise Agreement to Comcast of Florida/Michigan/New Mexico/Pennsylvania/Washington, LLC be enacted, and that the proper officials for the Township be authorized to execute the ordinance and the franchise agreement which is part of the ordinance. **(Note: a public hearing for the Cable Franchise Agreement and Ordinance was held on November 18, 2019 at which time no comments from the public were offered).**

7. Illicit Discharge Detection and Elimination (IDDE) Program Manual:

Discussion on and, if appropriate, a motion to adopt the Mount Joy Township Illicit Discharge Detection and Elimination (IDDE) Program Manual, dated May 18, 2020.

8. 2020 Road Improvement Program – Adjustment Proposal:

- a. Justin S. Evans, Township Manager/Zoning Officer will outline several proposed changes to the 2020 Road Improvement Program.
- b. A discussion on and, if appropriate, a motion to authorize the preparation and advertising of bid documents for the Rissermill Road Sinkhole Remediation project and the Harvest Road Widening and Reclamation project (Phase 1).

9. Administrative staff reports:

10. Supervisor reports and comments:

11. Reports: \*Written – on file

Administrator\*  
Code Enforcement  
Elizabethtown Area Water Authority\*  
Elizabethtown Public Library  
Elizabethtown Chamber of Commerce  
Elizabethtown Regional Sewer Authority  
Engineer  
Fire Department Mount Joy\*  
Friendship Fire & Hose Co.\*  
GEARS\*  
Mastersonville Fire Co.

Milanof-Schock Library\*  
Northwest EMS, Inc.\*  
Park and Recreation Board  
Planning Commission  
Public Works Department\*  
Regional Police Department  
Rental Unit Inspector\*  
Rheems Fire Department Co.\*  
Sewage Enforcement Officer  
Zoning Hearing Board  
Zoning Officer\*

12. Correspondence:

- a. E-mail from Charles H. Stanford, Fire Chief, Rheems Fire Department, received April 24, 2020; re: Rheems Fire Department Centennial Celebration has been rescheduled for August 22, 2020. (E-mailed to Supervisors 04-24-2020.)
- b. Letter from Alex Shubert, Manager, ISO, dated April 27, 2020; re: Elizabethtown Fire Department Public Protection Classification. (E-mailed to Supervisors 05-01-2020.)
- c. Letter from Del Becker, Manager, EAWA, received May 5, 2020; re: 2019 Audit for EAWA. (E-mailed to Supervisors 05-06-2020.)
- d. Letter from Randall O. Wenger, Chief Clerk, Lancaster County Board of Elections, dated May 6, 2020; re: Steps to be taken to follow CDC guidelines for the primary election on June 2, 2020 due to COVID-19. (E-mailed to Supervisors 05-09-2020.)
- e. Letter from Gerald G. Cole, GEARS Board Member, dated May 11, 2020; re: Grant received from the Federal Payroll Protections Program. (E-mailed to Supervisors 05-12-2020.)

13. Other Business:

14. The next regular meeting of the Mount Joy Township Board of Supervisors is scheduled to be held on Monday, June 15, 2020, beginning at 7:00 P.M.

15. Adjournment.