



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022

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Mount Joy Township Board of Supervisors

October 21, 2019 @ 7:00 p.m.

AGENDA

1. Call meeting to order, moment of silence and pledge of allegiance.
2. Roll call of the Supervisors.
3. Old Business:
4. Public Comment:

An opportunity for the public to make comments on items included or not included on the agenda. The Board requests each person offering comments to state their name and address for the record. All remarks are to be limited to five minutes.

5. Consent Calendar:

The following agenda items will be acted on by a single motion unless any member of the Board of Supervisors wishes to consider an item separately and for that item to be voted on separately:

- a. Approve and ratify the minutes of the September 16, 2019 meeting.
- b. Accept, ratify and confirm 1) the Treasurer's Report for the period of September 1, 2019 through September 30, 2019, subject to audit; 2) the escrow account summary report; and 3) the Township Treasurer's purchase of Certificates of Deposit as follows:

Fund	Amount	Where Invested	Maturity Date	Interest Rate
Escrow	\$132,000.00	PLGIT	September 25, 2020	1.90%

- c. Approve payment of all bills via Bill List #19-2019 in the amount of \$807,699.22; Bill List #20-2019 in the amount of \$34,145.87; and Bill List #21-2019 in the amount of \$298,630.87 and ratify the payment of all payrolls for the period of September 13, 2019 through October 10, 2019 inclusive, in the amount of \$51,881.82 which represents two pay periods.
- d. Year 2019 Annual Audit: Authorize the Township Secretary's preparation and placement of a legal notice pursuant to Section 917 of the Second Class Township Code, i.e. Act of May 1, 1933 (P.L. 103, No. 69), reenacted and amended November 9, 1995 (P.L. 350, No. 60), as amended, for the appointment of White, Rudy & Company, LLP, 436 Cloverleaf Road, PO Box 188, Elizabethtown, PA 17022, as Mount Joy Township's independent certified public account firm to perform the annual audit of the Township's records for calendar year 2019, as per the letter dated September 25, 2019 establishing the compensation to be paid at \$13,700.00, with action scheduled to be taken at the December 16, 2019 meeting; and 2) authorize the Chairman of the Board of Supervisors to sign the engagement letter from White, Rudy & Company LLP, whereby the scope of the annual audit to be performed of the calendar year 2019 records is set forth.
- e. Old Trolley Line Park – Equipment Purchase: Authorize the Township Secretary to execute a proposal from River Valley Recreation, 1178 Nursery Road, Wrightsville, PA 1736, dated October 11, 2019, in the amount of \$1,875.00 for the purchase of 4 portable players benches to used at the multi-purpose field at Old Trolley Line Park.

- f. Harvest Road & Creek Road Culvert Replacements; Wenger, Reuben H. & Cynthia: Approve and sign the Agreement Providing for Grant of Drainage Easement and authorize the Township Solicitor to record the aforementioned documents in/at the Lancaster County Courthouse.
 - g. Darrel Lehman Dump Truck Service; 19-06-FLDP: Accept Letter of Credit #9600141136-90010, in the amount of \$109,348.74, as issued by BB&T Bank to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the Lehman land development plan located at 2489 Mount Gretna Road.
 - h. Mount Joy Farmer's Cooperative; 180010-SWMP-MAJ: Approve a release of Letter of Credit #18130501-00-000, from its current amount of \$39,506.50, as issued by PNC Bank to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the Mount Joy Farmer's Co-op parking lot expansion located at 1471 W. Main Street.
 - i. Ridge View Ag (Sweigart, David W., III, Karen R & Jon D.); 180034-SWMP-MAJ: Approve a release of Letter of Credit #D007646, from its current amount of \$27,635.90, as issued by Fulton Bank to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the Sweigart land development plan located at 8969 Elizabethtown Road.
6. Milanof-Schock Library:
Barbara Basile, Director, will be in attendance to discuss 2020 funding for the Milanof-Schock Library.
 7. Elizabethtown Public Library:
Deborah Drury, Executive Director, will be in attendance to discuss 2020 funding for the Elizabethtown Public Library.
 8. Elizabethtown Chamber of Commerce:
Heather Hohenwarter, Executive Director, will be in attendance to discuss 2020 funding for the Elizabethtown Chamber of Commerce.
 9. Chapter 135 – Zoning, Amendment:
 - a. Short Term Lodging: Review draft ordinance amendment.
 - b. Townhouses: Proposed changes to requirements for driveways serving front-loaded garages.
 - c. A motion to authorize the Township Solicitor to 1) prepare and advertise ordinance amendments to Chapter 135, Zoning, to add requirements for Short Term Lodging and amend requirements to driveways that serve townhouses with front-loaded garages; and 2) forward the same to the Lancaster County Planning Commission and Mount Joy Township Planning Commission for review and comment.
 10. Administrative staff reports:
 11. Supervisor reports and comments:
 12. Reports: *Written – on file
- | | |
|------------------------------------|----------------------------|
| Administrator* | Milanof-Schock Library* |
| Code Enforcement* | Northwest EMS, Inc. |
| Elizabethtown Area Water Authority | Park and Recreation Board* |
| Elizabethtown Public Library | Planning Commission* |
| Elizabethtown Chamber of Commerce | Public Works Department* |

Elizabethtown Regional Sewer Authority*
Engineer
Fire Department Mount Joy*
Friendship Fire & Hose Co.*
GEARS*
Mastersonville Fire Co.*

Regional Police Department*
Rental Unit Inspector*
Rheems Fire Department Co.*
Sewage Enforcement Officer*
Zoning Hearing Board*
Zoning Officer*

13. Correspondence:

- a. E-mail from the Lancaster County Association of Township Supervisors, received September 16, 2019; re: Invitation to LCATS Convention. (E-mailed to Supervisors 09-16-2019.)
- b. PSATS News Bulletin, September 2019; re: Monthly newsletter. (E-mailed to Supervisors 09-17-2019.)
- c. Invitation from Elizabethtown College, Received October 2, 2019; re: Inauguration of new President. (E-mailed to Supervisors 10-02-2019.)
- d. Invitation from Lancaster Farmland Trust, received October 2, 2019; re: Annual dinner and silent auction. (E-mailed to Supervisors 10-02-2019.)
- e. Invitation from Elizabethtown College, received October 4, 2019; re: Dedication of the Bowers Center for Sports, Fitness and Well-Being. (E-mailed to Supervisors 10-04-2019.)
- f. PSATS Township Legal Defense Partnership, dated Fall 2019; re: Quarterly newsletter. (E-mailed to Supervisors 10-17-2019.)

14. Other Business:

15. A special Board of Supervisors meeting will be held on Wednesday, November 6, 2019 beginning at 8:00 A.M. The next regular meeting of the Mount Joy Township Board of Supervisors is scheduled to be held on Monday, November 18, 2019, beginning at 7:00 P.M.

16. Adjournment.