



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

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Mount Joy Township Board of Supervisors

May 20, 2019 @ 7:00 p.m.

AGENDA

1. Call meeting to order, moment of silence and pledge of allegiance.
2. Roll call of the Supervisors.
3. Calendar Year 2018 Financial Audit:
 - a. Philip O. Rudy, White, Rudy & Company LLP will be in attendance to present the 2018 Financial Audit.
 - b. Discussion on and, if appropriate, a motion to approve the Calendar Year 2018 Township Audit.
4. Old Business:
 - a. Elizabethtown Road Storage; Trail: Discussion on and, if appropriate, a motion relative to the request for a waiver of Chapter 119, Subdivision and Land Development Ordinance, Chapter 119, §119-62, Existing and proposed trails.

5. Public Comment:

An opportunity for the public to make comments on items included or not included on the agenda. The Board requests each person offering comments to state their name and address for the record. All remarks are to be limited to five minutes.

6. Consent Calendar:

The following agenda items will be acted on by a single motion unless any member of the Board of Supervisors wishes to consider an item separately and for that item to be voted on separately:

- a. Approve and ratify the minutes of the April 15, 2019 meeting.
- b. Accept, ratify and confirm 1) the Treasurer’s Report for the period of April 1, 2019 through April 30, 2019, subject to audit; 2) the escrow account summary report; and 3) the Township Treasurer’s purchase of Certificates of Deposit as follows:

Fund	Amount	Where Invested	Maturity Date	Interest Rate
No Certificates of Deposit were purchased				

- c. Approve payment of all bills via Bill List #08-2019 in the amount of \$159,072.75; Bill List #09-2019 in the amount of \$447,250.41; and Bill List #10-2019 in the amount of \$266,116.09; and ratify the payment of all payrolls for the period of April 12, 2019 through May 9, 2019 inclusive, in the amount of \$50,281.31 which represents two pay periods.
- d. Administration – Personnel: Appoint G. Daniel Ford as the Codes Compliance Official, effective April 16, 2019.

- e. Public Works Department – Personnel: Ratify and confirm the hiring of Cole E. Gamber as part-time seasonal help for park maintenance effective May 13, 2019, as per the Township Manager’s memo dated May 10, 2019.
 - f. Old Trolley Line Park: Accept proposal from Tomlinson Bomberger, dated May 14, 2019, in the amount of \$4,795.00 for the construction of a pitcher’s mound on the large baseball field and one load of Diamond Tex Premium.
 - g. Trash & Recycling Program: Authorize the Township Secretary to prepare and advertise bid documents for the Trash and Recycling Program 3-year contract, beginning January 1, 2020.
 - h. Ziegler, Dale R. & Debra A.: 2017-163-SWMP-MAJ: Grant a waiver request to Dale R. & Debra A. Ziegler, of Chapter 113, Stormwater Management, §113-37.C(1)(d)[1] for the construction of two (2) swales that were not constructed according to approved plans but have been functioning properly, as per the Township Engineer’s review letter dated May 9, 2019.
 - i. Hoffer, Melvin, Jr.: 19-01-FSDP: Approve and sign the Road Improvements Agreement and authorize the Township Solicitor to record the aforementioned documents in/at the Lancaster County Courthouse. (1754 Sheaffer Road)
 - j. Elizabethtown Properties LLC; 18-10-FLDP: Approve a reduction of Letter of Credit #SB2192560001, in its current amount of \$200,245.70 to \$50,943.70 as issued by M&T Bank to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, for the Sure Stay Hotel land development plan located at 147 Merts Drive.
 - k. Ridge View Ag (Sweigart, David W., III, Karen R. & Jon D.): 180034-SWMP-MAJ: Approve a reduction of Letter of Credit #D007646, in the amount of \$41,840.80 to \$27,635.90 as issued by Fulton Bank to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, for the Sweigart land development plan located at 8969 Elizabethtown Road.
7. Elizabethtown Public Library:
Deborah Drury of the Elizabethtown Public Library will be in attendance to provide an update on the library.
8. Zoning Petition Text Amendment - Advanced Disposal Services Lancaster Landfill, LLC:
- a. A representative for Advanced Disposal Services of Lancaster Landfill, LLC, will be in attendance to present the proposed text amendment to Chapter 135, Zoning, that would allow a new special exception for the use of “subsoil excavation”, subject to certain specific conditions.
 - b. Discussion on and, if appropriate, a motion to 1) accept the Zoning Petition; 2) authorize the Township Solicitor to advertise the ordinance amendment; 3) submit the petitions to the Mount Joy Township Planning Commission and Lancaster County Planning Commission for review and comment; and 4) schedule public hearing for July 15, 2019.
9. Short Term Rentals:
- a. Review the proposed regulations for short-term lodging accommodations.
 - b. Discussion on and, if appropriate, a motion to 1) authorize the Township Solicitor to prepare and advertise an ordinance amendment, if appropriate, whereby, upon enactment, Chapter 135, Zoning, of the Code of Ordinances of the Township of Mount Joy, i.e. the Mount Joy Township Zoning Ordinance of 2012, as amended, is further amended by establishing regulations governing short-term lodging accommodations; 2) forward the proposed ordinance amendment to the Mount Joy Township Planning Commission and Lancaster County Planning Commission for review and comment; and 3) schedule a public hearing for July 15, 2019.

10. Northwest EMS Funding:

Justin S. Evans, Township Manager/Zoning Officer, will provide an update to the municipal meeting that was held on May 8, 2019.

11. Joint Transportation Projects with Conewago Township:

Discussion on, and, if appropriate, a motion to enact an ordinance whereby, upon enactment, the Township of Mount Joy and Township of Conewago enter into an agreement concerning transportation projects.

12. Aberdeen Mill Bridge Replacement:

Discussion on and, if appropriate, a motion to accept the proposal from Rettew, 3020 Columbia Avenue, Lancaster, PA 17603 in the amount of \$193,900.00 for the design and permitting for the full replacement of the Aberdeen Mill Bridge.

13. Comcast Franchise Renewal:

Discussion on and, if appropriate, a motion authorizing the Mount Joy Township Manager to execute an Engagement Letter for the services of the Cohen Law Group to assist with the franchise renewal negotiations with and/or a franchise fee audit of Comcast of Southeast Pennsylvania, LLC.

14. Municipal Building – Quarry Road:

Discussion on and, if appropriate, a motion relative to the quotes received for the repair/replacement of the existing roof.

15. Administrative staff reports:

16. Supervisor reports and comments:

17. Reports:* Written – on file

Administrator*	Northwest EMS, Inc.*
Code Enforcement*	Park and Recreation Board
Elizabethtown Area Water Authority*	Planning Commission*
Elizabethtown Chamber of Commerce	Public Works Department*
Elizabethtown Regional Sewer Authority	Recycling Coordinator*
Engineer	Regional Police Department*
Fire Department Mount Joy*	Rental Unit Inspector*
Friendship Fire & Hose Co.*	Rheems Fire Department Co.*
GEARS*	Sewage Enforcement Officer*
Mastersonville Fire Co.*	Zoning Hearing Board*
Milanof-Schock Library*	Zoning Officer*

18. Correspondence:

- a. Letter from Deb Jones, Executive Director of ECHOS, dated April 8, 2019; re: Funding request. (E-mailed to Supervisors 4/15/2019.)
- b. Letter from Dale Ressler, Board of Directors, Northwest Emergency Medical Services, date April 15, 2019; re: Invitation to May 8, 2019 municipal meeting and a Response to Questions from the February 13, 2019 municipal meeting. (E-mailed to Supervisors 4/24/2019.)
- c. Letter from HRG, Inc., dated April 25, 2019; re: Notification for Watershed Restoration and Protection Program Grant Application on behalf of Londonderry Township. (E-mailed to Supervisors 4/29/2019.)

- d. Report from White, Rudy & Company LLP, received April 29, 2019; re: Northwest Emergency Medical Services, Inc. Financial Statements for 2017 & 2018. (E-mailed to Supervisors 4/30/2019.)
- e. PSATS Township Legal Defense Partnership, dated Spring 2019; re: Quarterly newsletter. (E-mailed to Supervisors 5/6/2019.)
- f. Inspection Report from PaDEP, dated April 17, 2019; re: Routine inspection of Advance Disposal Systems Lancaster Landfill. (E-mailed to Supervisors 5/6/2019.)
- g. Letter from Matthew A. Moyer, Environmental Compliance Officer for Kinsley Materials, dated May 3, 2019; re: DEP General Permit Application at Advanced Disposal Services, Lancaster Landfill. (E-mailed to Supervisors 5/6/2019.)
- h. Letter from Del Becker, Manager, EAWA, dated May 1, 2019; re: 2018 Audit for EAWA. (E-mailed to Supervisors 5/6/2019.)
- i. E-mail from Officer Jeffrey Schmidt, District Conservation Police Officer, Lancaster County, PA Fish and Boat Commission, dated May 7, 2019; re: Notice of the Run-of-the River Dam Removal Project in the area of Cove Outlook Park. (E-mailed to Supervisors 5/7/2019.)

19. Other Business:

20. The next regular meeting of the Mount Joy Township Board of Supervisors is scheduled to be held on Monday, June 17, 2019, beginning at 7:00 P.M.

The Regional Elected Officials meeting scheduled for May 30, 2019 has been canceled.

The Lancaster County Commissioners will hold a public hearing on June 4, 2019 at 7:00 p.m. at the Mount Joy Township Office, 8853 Elizabethtown Road, Elizabethtown, Pennsylvania, 17022. The purpose of the hearing is the proposed closure and elimination of the Little Chiques # 1 bridge on Cloverleaf Road in Mount Joy and Rapho Townships.

21. Adjournment.